

REQUEST FOR PROPOSALS BY THE HALL COUNTY REGIONAL PLANNING COMMISSION FOR WIRELESS TELECOMMUNICATIONS FACILITY SITING SERVICES

Request for Proposals

1. PURPOSE

The Hall County Regional Planning Commission on behalf of Hall County, the Cities of Grand Island and Wood River, and the Villages of Alda, Doniphan and Cairo is pursuing a contract to retain a Consultant to provide professional services for the purpose of assisting, advising and representing the above governmental units on matters relating to the preparation of a Wireless Telecommunications Facilities Local Ordinances/Regulation for the said entities, and reviewing and analyzing applications received by said entities for Wireless Telecommunications Facilities and other Telecommunications related matters and issues.

2. SCOPE OF WORK

LOCAL ORDINANCE/REGULATION

Consultant shall prepare and deliver to the Hall County Regional Planning Commission a draft Wireless Telecommunications Facilities Local Ordinance/Regulation (hereinafter referred to as Ordinance) which is consistent with the Federal Telecommunications Act of 1996 and applicable Nebraska statutes.

SERVICES RELATED TO THE PROCESSING OF APPLICATIONS

Consultant shall furnish appropriate Wireless Telecommunications Facilities siting assistance and advice to the Client and Client officials involved in the processing of applications for Wireless Telecommunications Facilities, and, in connection therewith, shall:

- a. Review all applications filed with the County or Municipal Entity for Wireless Telecommunications Facilities;
- b. Assist and advise the County or Municipal Entity in the analysis of the applications, to include attending meetings with the Applicants and/or County and/or Municipal Staff or officials as required;
- c. Recommend in writing to the County or Municipal Entity whether a particular application should be approved or disapproved, and set forth in writing the reasons for such recommendation;
- d. Review and certify construction of the facility in compliance with the application and the Conditional Use Permit and in writing recommend when/if the certificate of compliance should be issued.

3. COMPENSATION

Consultant shall provide a statement regarding the basis of compensation for the Scope of Work to be provided.

4. TERM OF AGREEMENT

This agreement shall be for a period of up to three (3) years commencing on the date the contract is approved. The right to terminate upon 90 days notice is reserved.

5. REQUIRED QUALIFICATIONS

Consultant shall provide a brief Statement of Qualifications with the proposal that documents, at a minimum, the following:

- 1 Name, address, telephone and fax numbers of organization
- 2 Year established and any former names of firm
- 3 Whether the Consultant has any professional ties or relationships, whether direct or indirect, with any members of the wireless industry or the tower ownership/management industry and, if so, what companies.
- 4 Name, title, address and contact information of Consultant's primary contact person
- 5 Brief summary of experience in performing similar services for local government
- 6 Professional licenses held in Nebraska
- 7 Number of projects related to the siting, design and construction of wireless facilities with site acquisition, tower, service provider and carrier representatives performed in the last 12 months, i.e. for the industry, and the names of carriers or tower companies for whom work was done.
- 8 Number of projects for local governments performed in past year related to the siting, design and construction of wireless facilities
- 9 A Statement that the Consultant will not undertake a project related to the siting, design and construction of wireless facilities outside of a state or local government context during the term of the contract.
- 10 Certificate of Insurance indicating policy limits
- 11 References for similar work performed by Consultant

6. STANDARDS FOR REVIEW OF PROPOSALS

Points	Criteria
20 Points	No Ties to or Current Ownership in any members of the wireless industry or the tower ownership/management industry
20 Points	Experience Providing Similar Services for Local Governments
20 Points	Professional Licenses held in Nebraska
20 Points	Number of projects for local governments performed in past year related to the siting, design and construction of wireless facilities
20 Points	Positive Referrals
- 20 Points	Ties to or Current Ownership in any members of the wireless industry or the tower ownership/management industry
-10 Points	1 to 3 projects related to the siting, design and construction of wireless facilities with site acquisition, tower, service provider and carrier representatives performed in the last 12 months
-20	More than 3 projects related to the siting, design and construction of wireless facilities with site acquisition, tower, service provider and carrier representatives performed in the last 12 months

7. SUBMITTAL INFORMATION

Interested parties should submit 5 copies of the Proposal outlining how they would perform the scope of work along with a compensation basis statement in a sealed envelope marked on the outside of the envelope, RFP for Wireless Telecommunications Facility Siting Services to:

Chad Nabity
 Regional Planning Director
 P.O. Box 1968
 Grand Island, Nebraska 68802

Proposals must be received no later than 3:00 PM Central Time on April 2, 2010.

The Hall County Regional Planning Commission or a Committee appointed by the Commission may at their discretion request interviews with qualified applicants prior to making a recommendation to the governing bodies and furthermore reserves the right to reject any or all proposals or waive any technicalities in the submitted proposals.

Request for Proposals

The Hall County Regional Planning Commission is Requesting Proposals from Companies wishing to provide Wireless Telecommunications Facility Siting Services to Hall County, Grand Island, Wood River, Alda, Cairo, and Doniphan. An information packet outlining the services requested and qualifications for evaluation can be requested from at (308) 385-5240 or on the web at www.grand-island.com on the Regional Planning/Community Development Page.

Interested parties should submit 5 copies of the Proposal outlining how they would perform the scope of work along with a compensation basis statement in a sealed envelope marked on the outside of the envelope, RFP for Wireless Telecommunications Facility Siting Services to:

Chad Naby
Regional Planning Director
P.O. Box 1968
Grand Island, Nebraska 68802

Proposals must be received no later than 3:00 PM Central Time on April 2, 2010.

The Hall County Regional Planning Commission or a Committee appointed by the Commission may at their discretion request interviews with qualified applicants prior to making a recommendation to the governing bodies and furthermore reserves the right to reject any or all proposals or waive any technicalities in the submitted proposals.