

ONE (1) Front Mount Lawn Mower with 60" deck

For

**CITY OF GRAND ISLAND
WASTEWATER TREATMENT PLANT DIVISION**



CITY CLERK

APRIL 2010

ADVERTISEMENT TO BIDDERS
for
ONE (1) FRONT MOUNT LAWN MOWER WITH 60" DECK
for
GRAND ISLAND WASTE WATER TREATMENT PLANT
CITY OF GRAND ISLAND, NEBRASKA

Sealed bids will be received at the office of the City Clerk, 100 E. First St., Grand Island, NE 68801 or P.O. Box 1968, Grand Island, Nebraska 68802 until 2:00 p.m., (Local Time), Thursday, April 1, 2010, for furnishing One (1) Front Mount Lawn Mower with 60" Deck, FOB the City of Grand Island. Bids will be publicly opened at this time in Conference Room #1 located on 1st floor of City Hall. Bids received after specified time will be returned unopened to the sender.

Bids shall be submitted on forms, which will be furnished by the City. **Please return one original and one copy of each bid sheet and letter.**

The successful bidder will be required to comply with fair labor standards as required by Nebraska R.R.S. 73-102 and comply with Nebraska R.R.S. 48-657 pertaining to contributions to the Unemployment Compensation Fund of the State of Nebraska.

Successful bidder shall maintain a Drug Free Workplace Policy.

Bids will be evaluated by the Purchaser based on conformity to specifications, proximity of service center, warranty and price of equipment bid.

Bidder may submit more than one bid package for alternate bids.

The Purchaser reserves the right to reject any or all bids and to waive irregularities therein and to accept whichever bid or part of bid that may be in the best interest of the City, at its sole discretion.

No bidder may withdraw their bid for a period of forty-five (45) days after date of opening bids.

Specifications for use in preparing bids may be obtained from the office of the City Engineer, Second Floor, City Hall, 100 East First Street, Grand Island, Nebraska.

RaNae Edwards
City Clerk

BID REQUEST INSTRUCTION
for
ONE (1) FRONT MOUNT LAWN MOWER WITH 60" DECK
for
Waste Water Treatment Plant Division
CITY OF GRAND ISLAND

The City of Grand Island, Nebraska, Public Works Department, Waste Water Treatment Plant Division, respectively requests sealed bids for the following:

One (1) Front Mount Lawn Mower with 60" Deck

As part of the Bid Request, the following items are attached:

Advertisement to Bidders
Bidder Check List
Bidders Instructions
General Specifications
Minimum Bid Specifications
Bid Sheet

Sealed bids must be received by **2:00 p.m., (Local Time), Thursday, April 1, 2010**, and be addressed to:

City Clerk
City of Grand Island
RE: Bids for **One (1) Front Mount Lawn Mower with 60" Deck**
100 East First Street
P.O. Box 1968
Grand Island, NE 68802-1968

Bids must include the following:

Complete Specifications, Bid Sheet and Bidders Check List – Attached.

All information required in specifications must be included with the bid.

Please return one Original Complete Bid Package, Bidder Checklist and one extra copy of the Bid Sheet.

Please direct bid questions to John Rundle, Maintenance Supervisor at Waste Water Treatment Plant, at (308) 385-5430 or Fax (308) 385-5443.

NOTE:

The City of Grand Island, Wastewater Division does not pay Federal, State or City tax on this contract; do not include tax in your pricing.

Attached to the bid is all supplementary information requested in the bidding documents. Any exceptions to specifications must be noted in the space provided in the Bid Sheet.

GENERAL SPECIFICATIONS
for
ONE (1) FRONT MOUNT LAWN MOWER WITH 60" DECK
for
Waste Water Treatment Plant Division
CITY OF GRAND ISLAND

Sealed bids will be received at the office of the City Clerk, 100 East First Street, P.O. Box 1968, Grand Island, Nebraska until 2:00 p.m., (Local Time), Thursday, April 1, 2010, for One (1) Front Mount Lawn Mower with 60" Deck as specified in these bidding documents, FOB Grand Island, NE. All interior and exterior envelopes will be labeled **Bid for One (1) Front Mount Lawn Mower with 60" Deck Waste Water Treatment Plant**

Exceptions to Specifications

Any bidder who has exceptions to any specifications and requirements listed in the bidding documents must so state in the space on the bid sheet. It is the bidder's responsibility to clearly outline any exceptions. Failure by bidder to outline exceptions will require the successful bidder to comply with the specifications.

Attached are detailed minimum specifications. The following general specifications also apply to this bid.

Bid Bond	None Required.
Manuals	One (1) set complete repair and parts manuals.
Warranty	Manufacturers Standard, include details with bid.
Suppliers	Names and Addresses of Manufacturer authorized parts and service dealers that service the Grand Island, Nebraska area.
Description Literature	Factory printed fully describing the equipment to be furnished.
Optional Equipment	N/A
OSHA & ANSI Requirements	In addition to other specified requirements, the equipment shall meet all Current Occupational Safety and Health Administration and American National Standards Institute requirement specifications.
Delivery	FOB City of Grand Island Waste Water Treatment Plant
Delivery Date	30 days after issuance of Purchase Order
Payment	Prior to approving the invoice for payment, the City reserves the right to thoroughly inspect and test the equipment to confirm compliance with specifications. Any equipment, which does not meet the City's requirements, will be returned at vendor's expense for correction. Title, manufacturer's use tax form, odometer form and any specified data, diagrams, and manuals must be received prior to approval of invoice. The invoice will be paid at the next regularly scheduled Council meeting occurring after the approval of invoice; the City Council typically meets the second and fourth Tuesday of each month. Invoices must be received well in advance of Council date to allow evaluation and processing time. The furnished equipment must be new, the latest make or model, unless otherwise specified.
Trade-In	One (1) New Holland MC28 Mower with 635 approximate hours

Data Privacy	Bidder agrees to abide by all applicable Local, State, and Federal laws and regulations concerning the handling and disclosure of private and confidential information concerning individuals and corporations as to inventions, patents, and patent rights. The bidder agrees to hold the City harmless from any claims resulting from the bidder's unlawful disclosure or use of private or confidential information.
Independent Price Determination	By signing and submitting bid, the bidder certifies that: the prices in the bid have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
Clarification of Specification Documents	Vendors shall promptly notify the Purchasing Agent of any ambiguity, inconsistency, or error, which they may discover upon examination of the specifications. Interpretations, corrections and changes made to the specifications will be made by written addenda. Oral interpretations or changes to the specifications made in any other manner will not be binding on the City; and bidders shall not rely upon such interpretations or changes.
Bid Evaluation and Award	<p>No bid shall be withdrawn for a period of forty-five (45) days after bid due date. The City reserves the right to reject any and all bids, to waive technicalities and to accept the bid considered by the Purchaser to be in the City's best interest. The bid will be evaluated based on the following.</p> <ul style="list-style-type: none"> • Conformance to Specification • Proximity of Service Center to Grand Island, NE • Warranty • Total Price of Equipment Bid
Gratuities and Kickbacks	City Code states that it is unethical for any person to offer, give or agree to give any City employee or former employee, or for any City employee or former City employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore. It shall be unethical for any payment, gratuity, or offer of employment to be made by or on the behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontractor order.
Fiscal Year Responsibility	The City of Grand Island, Nebraska operates on a fiscal year beginning October 1 st and ending on the following September 30 th . It is understood and agreed that any portion of this purchase which will be made in a future fiscal year is contingent upon the City Council adopting budget statements and appropriations sufficient to fund such performance.

MINIMUM BID SPECIFICATIONS
for
ONE (1) Front Mount Lawn Mower with 60" Deck

The following specifications describe a contract for **One (1) Front Mount Lawn Mower with 60" Deck**. The City will consider any bid that meets or exceeds required minimum specifications as stated herein. The City of Grand Island reserves the right to reject any or all bids and waive any technicalities.

The intent of this bid is to purchase **One (1) Front Mount Lawn Mower with 60" Deck** for the City of Grand Island Waste Water Treatment Plant. It is at the sole discretion of the City of Grand Island to purchase or disregard additional equipment bid.

The following minimum specifications shall apply to the **One (1) Front Mount Lawn Mower with 60" Deck**:

1. Mower shall be bid with a 60" side discharge deck and all hardware for mounting.
2. The mower shall have selectable two wheel drive or four wheel drive.
3. The mower shall have the capability of having attachments installed for snow and sweeping functions without modification to the equipment.
4. The mower shall have a liquid cooled diesel motor with a block heater installed.
5. The mower shall be equipped with an OSHA approved Roll Over Protection Structure capable of folding down to accommodate low clearance areas with canopy.
6. The mower shall be hydrostatically driven with foot control for direction and speed control with cruise control.
7. The mower shall have a lockable differential.
8. The mower shall have air ride seat with lumbar adjustment
9. The City of Grand Island reserves the right to inspect any bid equipment prior to awarding bid.

BID SHEET
for
ONE (1) Front Mount Lawn Mower with 60" Deck
for
WASTE WATER TREATMENT PLANT
CITY OF GRAND ISLAND

The undersigned bidder, having examined all specifications and other bidding documents, and all addenda thereto, and being acquainted with and fully understanding all conditions relative to the contract for **One (1) Front Mount Lawn Mower with 60" Deck** to the City of Grand Island, Nebraska, hereby proposes to furnish and deliver such equipment FOB Grand Island, NE, at the following price:

Bid	
One (1) Front Mount Lawn Mower with 60" Deck	\$ _____
Additional Equipment	
One (1) 47" Snow Blower and mounting hardware	\$ _____
One (1) Hard Sided Cab with Heater and Work Lights	\$ _____
Trade in Value	\$ _____
Total Cost	\$ _____

Exceptions to Specifications - One (1) Front Mount Lawn Mower with 60" Deck

Contractor of _____, hereinafter

Called "Bidder", organized and existing under the laws of the State of _____,
to the City of Grand Island, Nebraska, hereinafter called "City" to provide:

One (1) Front Mount Lawn Mower with 60" Deck

In compliance with the City's Advertisement for Bids bidder hereby proposes to provide the previously mentioned services, materials, and/or equipment, at the price quoted on the bid sheet in compliance with all requirements and specifications contained in the Bid Request, and further agrees that the language of this document shall govern in the event of a conflict with bid.

The City reserves the right to accept or reject any or all bids, and to waive any informality and to enter such contract as it shall deem to be in the City's best interest.

Dated this _____ day of _____, 2010.

Respectfully submitted,

Company

Title

Signature of Bidder

Name (Print or Type)

Address

Telephone Number