



**ADVERTISEMENT**

**REQUEST FOR PROPOSALS  
FOR  
Hybrid 4-door sedan  
FOR  
THE CITY OF GRAND ISLAND  
GRAND ISLAND, NEBRASKA**

Proposals will be received by the City Clerk, 100 East First Street, Grand Island, NE 68801 or PO Box 1968, Grand Island, NE 68802 until **4:15 PM** (local time) on **November 15, 2010**, for supplying one new hybrid 4-door sedans. Proposals received after the specified time will be returned unopened to sender. Proposals must be based on the City's Request for Proposals. Contact Troy Hughes, Fire Chief, at 308-385-5444 ext 220 or [thughes@grand-island.com](mailto:thughes@grand-island.com).

Proposals will be evaluated based upon price, fuel efficiency, interior capabilities, warranty and service and auxiliary equipment. Proposals shall remain firm for a period of thirty (30) days after proposal due date. The City of Grand Island reserves the right to refuse any or all proposals, to waive technicalities, and to accept whichever proposal that may be in the best interest of the City, at it's sole discretion.

RaNae Edwards  
City Clerk

**REQUEST FOR PROPOSAL**  
**Hybrid 4-door sedan for Fire Department Staff Vehicle**  
**BY THE CITY OF GRAND ISLAND, NEBRASKA**

**INTRODUCTION**

The City of Grand Island is seeking proposals for the supplying of one (1) hybrid 4-door sedan to be used by the fire department as a staff vehicle.

**HYBRID 4-DOOR SEDAN PROPOSAL**

The City of Grand Island, Nebraska, is seeking proposals from qualified dealers to supply one hybrid 4-door sedan vehicle to the City of Grand Island. The purpose of this vehicle will be to transport the fire department command staff and their protective equipment. The primary use of this vehicle will be city driving, therefore city driving fuel efficiency will factor very heavily in the RFP scoring process.

At a minimum the unit will have the following features:

1. Powered by a hybrid gas/electric motor
2. Capable of a city mpg of at least 35 mpg
3. White in color
4. Be of 4 door sedan design or 4 door SUV
5. Interior leg and head room to accommodate someone 6'3" in height
6. Have a range of at least 300 miles of city driving at rated mpg
7. Adequate luggage storage space outside of the passenger compartment to accommodate a firefighting protective clothing gear bag (gear bags are 16" x 30" x 12").
8. Front, knee, and side impact airbags
9. Cruise control
10. Remote keyless entry
11. 3-point seatbelts for all seating positions
12. All weather floor mats in front and rear seating positions
13. Heated exterior mirrors
14. Dashboard display capable of indicating average fuel economy, trip meter, and miles until empty
15. Darker color soil resistant fabric or leather seat coverings
16. The unit must be in new condition with a new vehicle title.

Other desirable features:

1. Navigation system with dashboard display
2. Remote start
3. Rear mounted backing assist camera

Proposals will be evaluated and scored based on the following criteria:

1. Price (including purchase price and delivery costs), Proposed delivery date
2. Fuel efficiency
3. Interior capacities
4. Warranty and service
5. Auxiliary Equipment

### **APPARATUS PROPOSAL CONTENT**

The proposal packet for the apparatus should include the following:

1. Name, address and telephone number of the proposer and the names, addresses and telephone numbers of individuals authorized to speak on behalf of the proposer.
2. Physical address of place of business.
3. A detailed description of the unit that includes the following information:
  - Date of manufacture
  - Complete set of vehicle specifications including:
    - Description of motor and transmission
    - City and Highway MPG ratings
    - Interior dimensions including passenger compartment volume in cubic feet, luggage compartment volume in cubic feet, head room and leg room measurements for both front and back seats in inches.
    - Tire and wheel sizes
    - Exterior paint color
    - Passenger compartment interior finish details including color and seat covering material
    - Any other standard features of the vehicle
    - Optional features and cost of each option
  - Vehicle identification number if available
  - Current mileage if available
  - Photos, if available, showing front, rear, left side, right side, and top vehicle, inside of passenger and luggage compartments. Photos may be printed or provided in digital form.
  - Warranty information.
  - Nearest repair center.
  - Recommended service intervals for the first 5 years or 50,000 miles.
  - Note any prepaid service provided as a purchase incentive.
  - Any other relevant information related to the vehicle.

4. Completed data sheet (page 5-7 of this document)
5. Provide a statement of any business, financial or other relationship with any member of the City Council or Grand Island city administration.
6. Provide a list of references in which you have done business with (at least three).

The City may request additional information at any time that is deemed necessary.

### **CONTRACT NEGOTIATIONS**

An evaluation committee will rank the proposals according to the selection criteria and interviews may be scheduled accordingly. The City will attempt to negotiate an agreement with the highest ranked proposer subject to the approval of the governing body. The unit will be subjected to a visual inspection by the City before submitting a proposal to the governing body for final approval.

### **SUBMITTALS**

Proposals must be delivered to the Grand Island City Clerk's Office no later than **4:15 P.M.** on the **15<sup>th</sup>** day of **November 2010**. Please provide three (3) copies of your proposal in a sealed envelope clearly marked on the exterior as containing "Proposal for Fire Department Hybrid Sedan". Submit proposals to RaNae Edwards, City Clerk, City of Grand Island, 100 East First Street, Grand Island, Nebraska 68801. Interested persons should submit their questions to Fire Chief Troy Hughes [thughes@grand-island.com](mailto:thughes@grand-island.com) or 308-385-5444 ext 220.

Proposals must remain firm for thirty (30) days from the proposal due date. The City of Grand Island reserves the right to reject any and all proposals, waive irregularities, and to select the proposal that is deemed to be in the City's best interest, at its sole discretion.

Price is not the sole selection factor and will be considered together with other factors allowed under Nebraska Law.

#### **Fair Employment Practices**

Each bidder agrees that he/she will not discriminate against any employee or applicant for employment because of age, race, color, religious creed, ancestry, handicap, sex or political affiliation.

#### **Drug Free Policy**

Each bidder agrees to maintain a drug free work policy.

#### **Data Privacy**

Bidder agrees to abide by all applicable Local, State, and Federal laws and regulations concerning the handling and disclosure of private and confidential information concerning individuals and corporations as to inventions, patents and patent rights. The bidder agrees to hold the City harmless from any claims resulting from the bidder's unlawful disclosure or use of private or confidential information.

**Independent Price Determination**

By signing and submitting bid, the bidder certifies that: the prices in the bid have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

**Clarification of Specification Documents**

Vendors shall promptly notify the Purchasing Agent of any ambiguity, inconsistency or error, which they may discover upon examination of the specifications. Interpretations, corrections and changes made to the specifications will be made by written addenda. Oral interpretations or changes to the specifications made in any other manner will not be binding on the City; and bidders shall not rely upon such interpretations or changes.

**Demonstration/Samples**

If requested, the bidders shall, at bidder's expense, demonstrate and/or furnish samples of the exact item(s) proposed within seven (7) calendar days from receipt of such request from the City.

**Bid Evaluation and Award**

No bid shall be withdrawn for a period of thirty (30) days after bid due date. The City reserves the right to reject any and all bids, to waive technicalities and to accept the bid considered by the Purchaser to be in the City's best interest. The bid will be evaluated based on price, demonstration (if requested), quality, warranty, adherence to specifications, delivery, and adaptability of the particular equipment for the specific use intended.

**Gratuities and Kickbacks**

City Code states that it is unethical for any person to offer, give, or agree to give any City employee or former City employee, or for any City employee or former City employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore. It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.

**Federal Immigration Verification System**

Every public contractor and his, her or its subcontractors who are awarded a contract by the City for the physical performance of services within the State of Nebraska shall register with and use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

**Request for Proposal for Fire Department Hybrid Sedan Data Sheet (submit with proposal)**

Manufacturer \_\_\_\_\_

Model \_\_\_\_\_

Production Year - 2010 or 2011 \_\_\_\_\_

Engine description \_\_\_\_\_

Hybrid engine net horsepower \_\_\_\_\_

Mileage estimate (city driving) \_\_\_\_\_

Mileage estimate (highway driving) \_\_\_\_\_

Fuel capacity (gallons) \_\_\_\_\_

City driving range (fuel capacity x city mpg) \_\_\_\_\_

Passenger compartment volume (cu. ft.) \_\_\_\_\_

Luggage compartment volume (cu. ft.) \_\_\_\_\_

Head room front (in.) \_\_\_\_\_

Head room rear (in.) \_\_\_\_\_

Leg room front (in.) \_\_\_\_\_

Leg room rear (in.) \_\_\_\_\_

Bumper to bumper warranty (years/miles) \_\_\_\_\_

Power train warranty (years/miles) \_\_\_\_\_

Corrosion/perforation warranty (years/miles) \_\_\_\_\_

Hybrid battery warranty (years/miles) \_\_\_\_\_

Exterior Color \_\_\_\_\_

Interior finish (color/seat covering material) \_\_\_\_\_

Airbags (number of and placement) \_\_\_\_\_

**Request for Proposal for Fire Department Hybrid Sedan Data Sheet (page 2 of 3)**

Remote keyless entry	yes or no
Heated exterior mirrors	yes or no
3-point seatbelts for all seated positions	yes or no
On board computer showing fuel economy, trip meter, and miles until empty	yes or no
All weather floor mats in front and rear seating positions	yes or no
Navigation system	yes or no
If no, is it optional and what is the cost?	Cost \$ _____
Remote start	yes or no
If no, is it optional and what is the cost?	Cost \$ _____
Back up camera	yes or no
If no, is it optional and what is the cost?	Cost \$ _____
All wheel drive	yes or no
If no, is it optional and what is the cost?	Cost \$ _____

**Recommended service for 5-years and first 50,000 miles (estimate 10,000 miles per year)**

Year 1 (0-10,000 miles; list service and approximate cost)

\_\_\_\_\_

Year 2 (10,000-20,000 miles; list service and approximate cost)

\_\_\_\_\_

Year 3 (20,000-30,000 miles; list service and approximate cost)

\_\_\_\_\_

Year 4 (30,000-40,000; list service and approximate cost)

\_\_\_\_\_

Year 5 (40,000-50,000; list service and approximate cost, include any service due at 50,000 in this years cost estimate)

\_\_\_\_\_

Price of vehicle as proposed | \$ \_\_\_\_\_

**Request for Proposal for Fire Department Hybrid Sedan Data Sheet (page 3 of 3)**

Proposal Submitted by:

Name (individual) \_\_\_\_\_

Company name \_\_\_\_\_

Company address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone # for company representative \_\_\_\_\_

Email address if available \_\_\_\_\_

Alternate if company representative is not available \_\_\_\_\_

Contact information – phone \_\_\_\_\_ email \_\_\_\_\_