



**SPECIFICATIONS
AND
BID DOCUMENTS**

**PARKS &
RECREATION
DEPARTMENT**

**SIX (6) NEW 36" CUT
MOWERS
SCAG LIBERTY Z MODEL
#SZL36H-18FR
WITH MULCH KIT
36" SWZT/SZL/SFZ
INSTALLED**

CEMETERY DIVISION

2022

City Hall
Box 1968
Grand Island, NE 68802
(308) 385-5444 ext. 290

**ADVERTISEMENT TO BIDDERS
FOR
SIX (6) NEW 36" CUT MOWERS
SCAG LIBERTY Z MODEL #SZL36H-18 FR with
MULCH KIT 36" SWZT/SZL/SFZ INSTALLED**

**PARKS & RECREATION DEPARTMENT
CITY OF GRAND ISLAND, NEBRASKA**

Sealed bids will be **received at the office of the City Clerk**, 100 East First Street, Grand Island, NE 68801 or P.O. Box 1968, Grand Island, NE, 68802 until **2:00 PM (Local Time), November 10, 2022** for furnishing **Six (6) New 36" Cut Mowers, Scag Liberty Z Model #SZL36H-18 FR with Mulch Kit 36" SWZT/SZL/SFZ Installed**, FOB the City of Grand Island. Bids will be publicly opened at this time in the Grand Island City Council Conference Room #1, located on 1st Floor of City Hall. Bids received after the specified time will be returned unopened to sender.

Specifications are on file in the office of the Cemetery Division. Bids shall be submitted on forms, which will be furnished by the City.

Bid documents and specifications for use in preparing bid may be downloaded from the Quest CDN website, www.QuestCDN.com for a thirty dollar (\$30) fee. Bids must be uploaded to the Quest CDN website and received before the specified time to be considered.

Bids will be evaluated by the Purchaser based on price, demonstration (if requested), quality, warranty, adherence to specifications, delivery, and adaptability of the particular equipment for the specific use intended. The Purchaser reserves the right to reject any or all bids, to waive technicalities, and to accept whichever bid that may be in the best interest of the City, at its sole discretion.

No bidder may withdraw his/her bid for a period of thirty (30) days after date of bid opening.

RaNae Edwards, City Clerk

**GENERAL SPECIFICATIONS AND BID SHEET
FOR
SIX (6) NEW 36" CUT MOWERS
SCAG LIBERTY Z MODEL #SZL36H-18 FR with
MULCH KIT 36" SWZT/SZL/SFZ INSTALLED**

**PARKS & RECREATION DEPARTMENT
CEMETERY DIVISION
CITY OF GRAND ISLAND, NEBRASKA**

Sealed bids will be **received at the office of the City Clerk**, 100 East First St., Grand Island, NE 68801 or P.O. Box 1968, Grand Island, NE 68802 until **2:00 PM (Local Time) on November 10, 2022**, for furnishing **Six (6) New 36" Cut Mowers, Scag Liberty Z Model #SZL36H-18 FR with Mulch Kit 36" SWZT/SZL/SFZ Installed** as specified in these bidding documents, FOB Grand Island, NE. **Please send one (1) original and one (1) copy of bid form.**

Exceptions to Specifications - Any bidder who has exceptions to any specifications and requirements listed in the bidding documents must so state in the space provided below. It is the bidder's responsibility to clearly outline any exceptions. Failure by bidder to outline exceptions will require the successful bidder to comply with the specifications.

Exceptions to specifications:

Attached are detailed minimum specifications. The following general specifications also apply to this bid.

Bid Submittal - Bids must clearly state on the outside of the envelope - **Six (6) New 36" Cut Mowers, Scag Liberty Z Model #SZL36H-18 FR with Mulch Kit 36" SWZT/SZL/SFZ Installed.** **Please send one (1) original and one (1) copy of bid form.**

Manuals - Refer to specifications.

Warranty - The equipment shall carry the standard warranty; bidder should include warranty details with the bid; failure to comply may cause bid rejection.

Descriptive Literature - The bidder shall attach hereto, and it shall be made part of this bid, regularly printed literature as published by the factory which sets out and fully describes the equipment to be furnished in the bid. This literature or other supplemental information shall clearly indicate compliance with each and every item of these Specifications. Failure to indicate compliance may be cause for rejection of bid.

Optional Equipment - The general and detailed specifications are the minimum requirements. Bidder may include optional equipment if desired. Optional equipment should be noted as such.

OSHA & ANSI Requirements - In addition to other specified requirements, the equipment shall meet all current Occupational Safety and Health Administration and American National Standards Institute requirement specifications.

Delivery - Equipment is to be delivered from manufacturing point to Grand Island, Nebraska, by commercial freight, rail or truck.

Delivery Date - Each bidder shall state in his/her bid a realistic delivery date for this equipment. Award winning bidder must deliver within quoted delivery time.

Payment - The equipment must be new, the latest make or model, unless otherwise specified. Prior to approving the invoice for payment, the City reserves the right to thoroughly inspect and test the equipment to confirm compliance with specifications. Any equipment which does not meet the City's requirements will be returned at vendor's expense for correction. Any specified data, diagrams and manuals must be received prior to approval of invoice. The invoice will be paid after approval at the next regularly scheduled Council meeting occurring after departmental approval of invoice; the City Council typically meets the second and fourth Tuesday of each month. Invoices must be received no less than eleven (11) working days prior to Council date to allow evaluation and processing time.

Fair Employment Practices - Each bidder agrees that he/she will not discriminate against any employee or applicant for employment because of age, race, color, religious creed, ancestry, handicap, sex or political affiliation.

Data Privacy - Bidder agrees to abide by all applicable Local, State, and Federal laws and regulations concerning the handling and disclosure of private and confidential information concerning individuals and corporations as to inventions, patents and patent rights. The bidder agrees to hold the City harmless from any claims resulting from the bidder's unlawful disclosure or use of private or confidential information.

Independent Price Determination - By signing and submitting bid, the bidder certifies that: the prices in the bid have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

Clarification of Specification Documents - Vendors shall promptly notify the Purchasing Agent of any ambiguity, inconsistency or error which they may discover upon examination of the specifications. Interpretations, corrections and changes made to the specifications will be made by written addenda. Oral interpretations or changes to the specifications made in any other manner will not be binding on the City; and bidders shall not rely upon such interpretations or changes.

Demonstration/Samples - If requested, the bidders shall, at bidder's expense, demonstrate and/or furnish samples of the exact item(s) proposed within seven (7) calendar days from receipt of such request from the City.

Bid Evaluation and Award - No bid shall be withdrawn for a period of thirty (30) days after bid due date. The City reserves the right to reject any and all bids, to waive technicalities and to accept the bid considered by the Purchaser to be in the City's best interest. The bid will be evaluated based on price, demonstration (if requested) quality, warranty, adherence to specifications, delivery, and adaptability of the particular equipment for the specific use intended.

Gratuities and Kickbacks - Gratuities. It shall be unethical for any person to offer, give, or agree to give any City employee or former City employee, or for any City employee or former City employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor. Kickbacks. It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.

Fiscal Years - The City of Grand Island, Nebraska operates on a fiscal year beginning October 1st and ending on the following September 30th. It is understood and agreed that any portion of this agreement which will be performed in a future fiscal year is contingent upon the City Council adopting budget statements and appropriations sufficient to fund such performance.

**CITY OF GRAND ISLAND
BID REQUEST INSTRUCTIONS**

The City of Grand Island, Nebraska, Parks & Recreation Department, requests sealed bids for the following:

**Six (6) New 36" Cut Mowers, Scag Liberty Z Model #SZL36H-18 FR with
Mulch Kit 36" SWZT/SZL/SFZ Installed**

As part of the Bid Request the following items are attached:

**Advertisement to Bidders
General Specifications
Bid Request Instructions
Minimum Bid Specifications with Bid Sheet**

Sealed bids must be received by 2:00 PM (Local Time) on November 10, 2022 and be addressed to:

**City Clerk
City of Grand Island
(Street Address) 100 East 1st Street, Grand Island, NE 68801
(Mailing Address) P.O. Box 1968, Grand Island, NE 68802-1968**

Bid must include the following:

Warranty Information/Extended Warranty Information (attach copy to bid)
Descriptive Literature
Proposed Program for Parts/Service Availability
Tire Brand Name and Specifications

All information required in specifications must be included with bid. Supplementary material that the bidder wishes to include will be appreciated, but is not required.

Please direct bid questions to Mark Sands, Cemetery Superintendent (308) 385-5359. Please send one (1) original and one (1) copy of bid form.

Minimum Bid Specifications

The units described shall be new, 2022 Models, and manufacture's latest design and production, complete, including all standard equipment and any optional equipment as deemed necessary by the City of Grand Island. Use of brand names is for the purpose of describing the standard of quality, performance and characteristics described and is not intended to limit or restrict competition. The units shall be complete with all parts and components not specifically mentioned in this specification but which are required to provide a complete unit. The units must arrive serviced and ready for work. The City will consider any unit that meets required minimum specifications as stated herein. The City of Grand Island reserves the right to reject any or all bids and waive any technicalities, at its sole discretion.

REQUIRED MINIMUM SPECIFICATIONS FOR:

Six (6) New 36" Cut Mowers, Scag Liberty Z Model #SZL36H-18 FR with Mulch Kit 36" SWZT/SZL/SFZ Installed

1. ENGINE:
 - Minimum 18 HP with electric start.
2. TIRES:
 - 20x8-10.
3. TURNING RADIUS:
 - Zero
4. CUTTING WIDTH:
 - 36 inches.
5. DRIVE:
 - Hydro drive with two hydro-gear ZT-2800.
6. SEAT:
 - Padded. Adjustment forward and back.
7. PTO:
 - Electric
8. CUTTER DECK:
 - 10-gauge, foot-operated pedal adjustment
9. Digital hour meter must be included.

WARRANTY:

- Six (6) month dealer; bidder should include warranty details with bid.

MANUALS:

- Six (6) operational manuals, six (6) service manuals and one (1) parts manual.

DEMONSTRATION:

- The vendor or manufacturer of any machine, which is seriously considered for award shall at the request of the customer, demonstrate his/her machine at a mutually agreed time and location and in the presence of authorized customer representatives. Any applicable fee for providing a demonstration shall be clearly noted in the Bid Form. Failure of the demonstration to meet customer's requirements may be judged as non-conformance to this specification.

DELIVERY:

- Units shall be delivered to the Grand Island Cemetery, 3168 W Stolley Park Rd, Grand Island, Nebraska, between the hours of 8:00 a.m. and 3:00 p.m., local time, Monday through Friday. City shall receive forty-eight (48) hours notice prior to delivery of units. Contact Mark Sands at (308) 385-5359 to make arrangements.

THE CITY OF GRAND ISLAND RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS.

