

**ADVERTISEMENT  
REQUEST FOR PROPOSALS  
POLICE AND FIRE CONSULTANT  
FOR THE CITY OF GRAND ISLAND, NEBRASKA**

Sealed proposals will be received by the City Clerk, City Hall, 100 East 1<sup>st</sup> Street, Grand Island, NE 68801 or PO Box 1968, Grand Island, NE 68802 until 4:00 p.m. (local time) on Friday, May 20, 2011 for furnishing Requests for Proposals for Police and Fire Consultant for the City of Grand Island. Proposals received after the specified time will be returned to the sender. Proposals must be based on the City's Request for Proposals. Contact the City Administration Department at (308) 385-5444 Ext. 140 for further information.

Proposals will be evaluated based upon qualifications, cost, analytical data, references and staff credentials. The City of Grand Island reserves the right to refuse any or all proposals and to select the proposal deemed to be in the City's best interest, at its sole discretion.

RaNae Edwards

REQUEST FOR PROPOSAL  
POLICE AND FIRE CONSULTANT

**Purpose:** The City of Grand Island is accepting proposals for a consultant to evaluate the City's police and fire departments and recommend best practices to maximize the efficiency of the departments. The City is seeking a comprehensive study to evaluate all aspects of the department including but not limited to: operations, staffing levels, and service equipment. One important output of the evaluation/study will be the development of performance measurements and related benchmarks.

**Contact Person:** Interested vendors need to send three copies of their proposal in a sealed envelope with the name of the project on the outside of the envelope. All proposals and contracts should be addressed to:

City Clerk  
The City of Grand Island  
100 E. 1<sup>st</sup> Street  
Grand Island, NE 68801  
308-385-5444 ext. 111

From the date of issuance of this RFP until the selection of a vendor if any, is announced, all questions concerning any part of this RFP shall be directed to:

Mary Lou Brown, City Administrator  
308-385-5444 ext. 140

**Due Date:** Proposals must be received by the City of Grand Island at the above address in a sealed envelope/package no later than 4:00 p.m. (central time) on May 20, 2011. Proposals must remain firm for ninety (90) days from the proposal due date. Each respondent is solely responsible for assuring that its proposal is received by the City of Grand Island in the office of the Clerk by the deadline established in the RFP. The City of Grand Island will not be responsible for late proposals. Late or incomplete proposals will not be accepted or considered. Faxed or e-mailed proposals will not be accepted.

**Negotiations:** The City of Grand Island reserves the right to negotiate with any applicant whose proposal is within the competitive range with respect to professional services and cost, as well as to select an applicant other than the applicant offering the lowest price, if it is determined by the City to be in its best interest to do so.

**Disclaimer:** Issuance of this RFP does not constitute a commitment by the City to select any proposal submitted in response to the RFP, or to award a contract to any applicant who responds to the RFP. Recommendation and/or selection of a proposal shall not be binding upon the City and may or may not result in the City entering into a contract with the respondent.

**Project and Scope:** The City of Grand Island is accepting proposals for consulting services to evaluate Department operations, offer an analysis and strategic plan for the following areas:

- Proper staffing levels to meet call demand
- Field equipment to best meet the needs of the community and to handle calls efficiently and effectively
- Department practices and how they compare to best practices in the respective fields
- Operational measurements and corresponding benchmarks

Please submit with proposal: A comprehensive explanation of the services that will be provided and the time frame needed for the evaluation and finished product. In addition, specifications, references with contact information, and plan for implementation. Any exhibits and collateral materials must be assembled and submitted with the proposal in a single package.

**Screening & Ranking Process:** Proposals will be rated and ranked based on the following criteria:

- Compliance with RFP
- Cost
- References
- Quality of service provided
- Breadth of analytical data
- Staff Credentials

### **LB 403**

Every public contractor and his, her or its subcontractors who are awarded a contract by the City for the physical performance of services within the State of Nebraska shall register with and use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

### **Fair Employment Practices**

Each proposer agrees that they will not discriminate against any employee or applicant because of age, race, color, religious creed, sex, national origin, disability, or genetic information.

### **Gratuities and Kickbacks**

City Code states that it is unethical for any person to offer, give or agree to give any City employee, or for any City employee or former City employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in

any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore. It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of a consultant under contract to the prime consultant or higher tier consultant or any person associated therewith, as an inducement for the award of an agreement or order.