



*Working Together for a
Better Tomorrow, Today*

**ADDENDUM NO. 1
for
REQUEST FOR PROPOSALS
TRANSIT SERVICE PROVIDER
for
CITY OF GRAND ISLAND, NEBRASKA**

August 21, 2023

TO: All Respondents

RE: Questions

PROPOSAL DEADLINE: Thursday, August 31, 2023 by 4:00 pm CST

1. How many buses will be utilized for urban transportation

This RFP is for Urban Service only. Please see Table B4 – Vehicle Inventory (below and on page 4-5 of the RFP) for a list of the vehicles to be used in Urban transit service. Your submittal to the City of Grand Island should address Urban service only.

Description	Year	Vehicle Number	Seating Capacity	Lift or Ramp	Notes
Dodge Grand Caravan	2014	1	14	Ramp	
Dodge Grand Caravan	2014	2	14	Ramp	
Senator II Small Bus	2014	3	14	Lift	
Goshen Pacer	2006	5	14	Lift	
Senator II Small Bus	2010	9	14	Lift	
Senator II Small Bus	2010	10	14	Lift	
Senator II Small Bus	2010	11	14	Lift	
Senator II Small Bus	2019	13	14	Lift	
Senator II Small Bus	2019	14	14	Lift	
Ford Transit	2022	15	9	Lift	
Ford Transit (pending delivery)	2022	16	9	Lift	Replacing Vehicle 5

Dodge Grand Caravan (pending delivery)	2023	17	2	Ramp	Replacing Vehicle 1
Dodge Grand Caravan (pending delivery)	2023	18	2	Ramp	Replacing Vehicle 2
Ford Transit (pending delivery)	2023	19	9	Lift	Replacing Vehicle 9
Ford Transit (pending delivery)	2023	20	9	Lift	Replacing Vehicle 10
Ford Transit (pending delivery)	2023	21	9	Lift	Replacing Vehicle 11
Ford Transit (pending order in Fall 2023)	2024	22	9	Lift	Replacing Vehicle 3
Ford Transit (pending order in Fall 2023)	2024	23	9	Lift	Fleet Expansion

2. What was the annual miles driven last year

Approximately 180,000.

3. What is the average miles driven per bus each day

That specific metric is not required reporting for the current transit provider, and therefore not a reportable metric at this time.

4. What was the annual maintenance expense last year

Fiscal Year 2021- \$44,591
 Fiscal Year 2022 - \$58,104
 Fiscal Year 2023 - \$116,745

Fiscal Year 2023 was much higher due to inability to replace capital equipment. Supply chain issues have made this difficult. The City does not have the ability to purchase public transit vehicles at will, but must abide by federal procurement requirements. Once supply chain issues have been corrected, and capital equipment begins to arrive, it is anticipated that maintenance expenses will return to levels similar to Fiscal Year 2021 and 2022.

5. How many full time and part time drivers and office staff are employed by Crane

They are all employees of Senior Citizens Industries, Inc, not CRANE Public Transit. This RFP and previous contracts have set no requirements for the number of staff or the number of drivers. The transit provider determines the number of staff needed to adequately run the service.

6. Do any drivers or employees receive any benefits

That is information that is determined by the transit provider. This RFP and previous contracts have set no requirements for the benefits provided to staff or the number of drivers. The transit provider determines the staff benefits needed to adequately run the service.

7. How many buses are actually in service each day

That is information determined by the transit provider. A vehicle roster of all vehicles made available to the transit provider is provided in Question #1 of this document. This RFP and previous contracts have set no requirements for the number of buses in service each day. CRANE Public Transit is a 24-Hour in advance demand-response service. The transit provider should attempt to book all trips that are made 24-hours in advance, while remaining in the agreed upon budget. The transit provider determines how many buses need to be in service to adequately do such. Many factors impact the number of vehicles in service per day, including but not limited to the set rider wait time, pick-up/drop-off windows and driver scheduling, all of which are at the discretion of the transit provider.

8. How much do drivers make per hour. Part time and full time

That is information that is determined by the transit provider. This RFP and previous contracts have set no requirements for staff pay. The transit provider determines how much they pay their staff.

The current transit provider does not report hourly wage rates to the City of Grand Island. However, the following personnel costs were reported for Fiscal Year 2023:

Gross Pay: \$800,486.08
Taxes: \$40,025
Unemployment Taxes: \$606
Vision/Dental: \$2,745
Mileage Reimbursement: \$556

9. What is the percentage of reservations taken on line and or over the phone

That specific metric is not required reporting for the current transit provider, and therefore not a reportable metric at this time.

Additionally, that is information that is determined by the transit provider. This RFP and previous contracts have set no requirements on trip booking methodology. Online booking for the public is available to the transit provider through TripMaster, if the transit provider desires to make use of it. Online booking for the public is not required and the transit provider determines to what extent it is used. The current transit provider does not utilize online booking for the general public.

Lastly, please see the excerpt from B4. Service Provision Responsibilities (page 6 of RFP.)

The transit provider will enter specified contracts, as outlined by the State of Nebraska, with Non-Emergency Medical Providers (NEMT.) The transit provider may select these NEMT providers.

Many NEMT providers use online booking. The transit provider determines what NEMT providers they will work with and what booking methodologies they will allow.

10. Should we be selected, can we talk to Crane current staff and drivers about employment

A start-up period of January 2, 2024 - March 30, 2024 has been outlined in this RFP. That is the time when a new transit provider would interview/onboard staff.

It should be noted that Notice of Selection on Notice to Proceed are not the same. If a transit provider is notified of selection, this does not mean they have authority to do anything associated with the service. A Notice to Proceed would be issued after City Council has awarded a contract, which is currently scheduled for December 6, 2023 in Section D1. Schedule of the RFP.

11. Is there a charge for the routing software

Please see the table below, which is also on page 6 of the RFP. The items highlighted in yellow *will be* provided by the City of Grand Island, at no cost to the transit provider, regardless of the Lease arrangement. If the transit provider provides an office space that already includes internet service, for example, then the City would not duplicate this service, and such items would be addressed during the negotiation of the contract. Contract negotiation is currently scheduled for October 12, 2023-November 6, 2023.

Amenity	City Provides
Internet Service – with backup internet system	No license/user limits
Phone Service	Seven (7) phones. Three (3) lines.
Dispatching Software (TripMaster)	Eight (8) User licenses. Annual license fees.
Bus Tablets	One (1) tablet provided per bus for Dispatching Software.
Bus Tablet Internet	One (1) Internet line per tablet.
Bus Camera System & Software	Interior and exterior camera system for each bus with desktop software including recorded footage and live view.
Office Camera System	Interior and exterior camera system for office space.

Please note that eight (8) User licenses are provided for the software. The pricing proposal (page 15 of the RFP) states to include all software upgrades in the “Equipment” category. This means that if the transit provider would to do any major updates/changes to TripMaster then the transit provider would be financially responsible for purchasing them, this includes purchasing User Licenses in addition to those already provided by the City. One User License is set aside for the City of Grand Island’s Transit Program Manager, seven (7) are readily available to the transit provider.