

## SPECIFICATIONS AND BID DOCUMENTS

# PARKS & RECREATION DEPARTMENT

ABI FORCE z23slt (LASER READY) with TWEELS INFIELD GROOMER

**PARKS DIVISION** 

City Hall
Box 1968
Grand Island, NE 68802
(308) 389-0290

#### ADVERTISEMENT TO BIDDERS FOR ABI FORCE z23slt (LASER READY) with TWEELS INFIELD GROOMER

#### PARKS & RECREATION DEPARTMENT CITY OF GRAND ISLAND, NEBRASKA

Sealed bids will be received at the office of the City Clerk, 100 East First Street, Grand Island, NE 68801 or P.O. Box 1968, Grand Island, NE, 68802 until 2:00 PM (Local Time), October 26, 2023 for furnishing a ABI Force z23slt (Laser Ready) with Tweels Infield Groomer, FOB the City of Grand Island. Bids will be publicly opened at this time in the Grand Island City Council Conference Room #1, located on 1st Floor of City Hall. Bids received after the specified time will be returned unopened to sender.

Specifications are on file in the office of the Parks Division. Bids shall be submitted on forms, which will be furnished by the City.

Bid documents and specifications for use in preparing bid may be downloaded from the Quest CDN website, <a href="www.QuestCDN.com">www.QuestCDN.com</a> for a forty-two dollar (\$42) fee. Bids must be uploaded to the Quest CDN website and received before the specified time to be considered.

Bids will be evaluated by the Purchaser based on price, demonstration (if requested), quality, warranty, adherence to specifications, delivery, and adaptability of the particular equipment for the specific use intended. The Purchaser reserves the right to reject any or all bids, to waive technicalities, and to accept whichever bid that may be in the best interest of the City, at its sole discretion.

No bidder may withdraw his/her bid for a period of thirty (30) days after date of bid opening.

RaNae Edwards, City Clerk

## GENERAL SPECIFICATIONS AND BID SHEET FOR ABI FORCE z23slt (LASER READY) with TWEELS INFIELD GROOMER

### PARKS & RECREATION DEPARTMENT PARKS DIVISION CITY OF GRAND ISLAND, NEBRASKA

Sealed bids will be received at the office of the City Clerk, 100 East First St., Grand Island, NE 68801 or P.O. Box 1968, Grand Island, NE 68802 until 2:00 PM (Local Time) on October 26, 2023, for furnishing a ABI Force z23slt (Laser Ready) with Tweels Infield Groomer as specified in these bidding documents, FOB Grand Island, NE. Please send one (1) original and one (1) copy of bid form.

Exceptions to Specifications - Any bidder who has exceptions to any specifications and requirements listed

in the bidding	documents mus	t so state in the	e space provided	l below. It is t	he bidder's r	responsibility to
clearly outline	any exceptions. ne specifications.	Failure by bidd				
Exceptions to	specifications:					
	<u></u>					

Attached are detailed minimum specifications. The following general specifications also apply to this bid.

Bid Submittal - Bids must clearly state on the outside of the envelope - ABI Force z23slt (Laser Ready) with Tweels Infield Groomer. Please send one (1) original and one (1) copy of bid form.

Manuals - Refer to specifications.

Warranty - The equipment shall carry the standard warranty; bidder should include warranty details with the bid; failure to comply may cause bid rejection.

**Descriptive Literature** - The bidder shall attach hereto, and it shall be made part of this bid, regularly printed literature as published by the factory which sets out and fully describes the equipment to be furnished in the bid. This literature or other supplemental information shall clearly indicate compliance with each and every item of these Specifications. Failure to indicate compliance may be cause for rejection of bid.

**Optional Equipment** - The general and detailed specifications are the minimum requirements. Bidder may include optional equipment if desired. Optional equipment should be noted as such.

**OSHA & ANSI Requirements** - In addition to other specified requirements, the equipment shall meet all current Occupational Safety and Health Administration and American National Standards Institute requirement specifications.

**Delivery** - Equipment is to be delivered from manufacturing point to Grand Island, Nebraska, by commercial freight, rail or truck.

**Delivery Date** - Each bidder shall state in his/her bid a realistic delivery date for this equipment. Award winning bidder must deliver within quoted delivery time.

Payment - The equipment must be new, the latest make or model, unless otherwise specified. Prior to approving the invoice for payment, the City reserves the right to thoroughly inspect and test the equipment to confirm compliance with specifications. Any equipment which does not meet the City's requirements will be returned at vendor's expense for correction. Any specified data, diagrams and manuals must be received prior to approval of invoice. The invoice will be paid after approval at the next regularly scheduled Council meeting occurring after departmental approval of invoice; the City Council typically meets the second and fourth Tuesday of each month. Invoices must be received no less than eleven (11) working days prior to Council date to allow evaluation and processing time.

**Fair Employment Practices** - Each bidder agrees that he/she will not discriminate against any employee or applicant for employment because of age, race, color, religious creed, ancestry, handicap, sex or political affiliation.

**Data Privacy** - Bidder agrees to abide by all applicable Local, State, and Federal laws and regulations concerning the handling and disclosure of private and confidential information concerning individuals and corporations as to inventions, patents and patent rights. The bidder agrees to hold the City harmless from any claims resulting from the bidder's unlawful disclosure or use of private or confidential information.

**Independent Price Determination** - By signing and submitting bid, the bidder certifies that: the prices in the bid have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

Clarification of Specification Documents - Vendors shall promptly notify the Purchasing Agent of any ambiguity, inconsistency or error which they may discover upon examination of the specifications. Interpretations, corrections and changes made to the specifications will be made by written addenda. Oral interpretations or changes to the specifications made in any other manner will not be binding on the City; and bidders shall not rely upon such interpretations or changes.

**Demonstration/Samples** - If requested, the bidders shall, at bidder's expense, demonstrate and/or furnish samples of the exact item(s) proposed within seven (7) calendar days from receipt of such request from the City.

**Bid Evaluation and Award** - No bid shall be withdrawn for a period of thirty (30) days after bid due date. The City reserves the right to reject any and all bids, to waive technicalities and to accept the bid considered by the Purchaser to be in the City's best interest. The bid will be evaluated based on price, demonstration (if requested) quality, warranty, adherence to specifications, delivery, and adaptability of the particular equipment for the specific use intended.

Gratuities and Kickbacks - Gratuities. It shall be unethical for any person to offer, give, or agree to give any City employee or former City employee, or for any City employee or former City employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor. Kickbacks. It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.

**Fiscal Years** - The City of Grand Island, Nebraska operates on a fiscal year beginning October 1st and ending on the following September 30th. It is understood and agreed that any portion of this agreement which will be performed in a future fiscal year is contingent upon the City Council adopting budget statements and appropriations sufficient to fund such performance.

#### CITY OF GRAND ISLAND BID REQUEST INSTRUCTIONS

The City of Grand Island, Nebraska, Parks & Recreation Department, requests sealed bids for the following:

#### ABI Force z23slt (Laser Ready) with Tweels Infield Groomer

As part of the Bid Request the following items are attached:

Advertisement to Bidders
General Specifications
Bid Request Instructions
Minimum Bid Specifications with Bid Sheet

Sealed bids must be received by 2:00 PM (Local Time) on October 26, 2023 and be addressed to:

City Clerk
City of Grand Island
(Street Address) 100 East 1st Street, Grand Island, NE 68801
(Mailing Address) P.O. Box 1968, Grand Island, NE 68802-1968

Bid must include the following:

Warranty Information/Extended Warranty Information (attach copy to bid)

Descriptive Literature

<u>All information required in specifications must be included with bid.</u> Supplementary material that the bidder wishes to include will be appreciated, but is not required.

Please direct bid questions to Barry Burrows, Park Superintendent (308) 385-5426. <u>Please send one</u> (1) original and one (1) copy of bid form.

#### **Minimum Bid Specifications**

The unit described shall be new, 2023 Model, and manufacture's latest design and production, complete, including all standard equipment and any optional equipment as deemed necessary by the City of Grand Island. Use of brand names is for the purpose of describing the standard of quality, performance and characteristics described and is not intended to limit or restrict competition. The unit shall be complete with all parts and components not specifically mentioned in this specification but which are required to provide a complete unit. The unit must arrive serviced and ready for work. The City will consider any unit that meets required minimum specifications as stated herein. The City of Grand Island reserves the right to reject any or all bids and waive any technicalities, at its sole discretion.

#### REQUIRED MINIMUM SPECIFICATIONS FOR:

#### ABI Force z23slt (Laser Ready) with Tweels Infield Groomer

- Mini-Box Blade Solid Edge
- Stealth Blades (set of 7)
- Profile Blades
- Viberaflex 5800
- 46" Plug Aerator System w/100 lbs. 1/2" Roller
- 7' Pro Finisher
- 7' Pro Finisher Broom
- Landscape Finisher
- Laser Electronics and Pole Machine Side
- Dual Slope Transmitter for Laser System
- XD Tripod for Laser Transmitter
- 13' Fiberglass Grade Rod for Laser System
- Removable Broadcast Spreader
- Speedometer for Broadcast Spreader
- Must include on-site Laser Training
- Warranty
- User Manuals

#### **DEMONSTRATION:**

• The vendor or manufacturer of any machine, which is seriously considered for award shall at the request of the customer, demonstrate his/her machine at a mutually agreed time and location and in the presence of authorized customer representatives. Any applicable fee for providing a demonstration shall be clearly noted in the Bid Form. Failure of the demonstration to meet customer's requirements may be judged as non-conformance to this specification.

#### **DELIVERY:**

• Unit shall be delivered to the Grand Island Parks Division, 1707 W Oklahoma Ave, Grand Island, Nebraska, between the hours of 8:00 a.m. and 3:00 p.m., local time, Monday through Friday. City shall receive forty-eight (48) hours notice prior to delivery of unit. Contact Barry Burrows at (308) 385-5426 to make arrangements.

THE CITY OF GRAND ISLAND RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS.

#### BID FORM CITY OF GRAND ISLAND, NEBRASKA

(All bids must be submitted on this form)

TO THE CITY COUNCIL CITY OF GRAND ISLAND GRAND ISLAND, NE

The undersigned bidder, having examined all specifications and other bidding documents, and all addenda thereto, and being acquainted with and fully understanding all conditions relative to the furnishing of the specified equipment to the City of Grand Island, NE, hereby proposes to furnish and deliver such equipment FOB Grand Island, NE, at the following price:

ITEM DESCRIPTION			
			TENDED COST_*
Total Base Bid:			<u> </u>
ABI Force z23slt (Laser Ready) with Twe	eels Infield Groomer	\$	
* The City of Grand Island does not pa	ay sales tax; do not includ	e sales tax in your	pricing.
If awarded the bid, the undersigned bidder a days from date of order. Machine must be d			thin
Terms will be Net 30 unless otherwise stated	d by bidder.		
The equipment warranty is as follows:			
Bidder acknowledges that Addenda Number preparation.	r(s) were receiv	red and considered	l in Bid
Attached to the bid is all supplementary info	ormation requested in the	bidding document	S.
The City reserves the right to accept or reje enter into such contract as it shall deem to b		waive any informa	alities and to
Please send one (1) original and one (1) co	opy of bid form.		
Bidder Company Name		Date	
Company Address			·
Name of Person Completing Bid (please pri	int) / Signature		
Telephone No.	Email		
NOTE: any exceptions to specifications General Specs.	must be noted in the sp	pace provided on	page one of