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REQUEST FOR QUALIFICATIONS

To: Engineering Design Services

From: Todd McCoy, Parks & Recreation Director
City of Grand Island, Nebraska

Subject: Engineering Services for Ryder Park Legion Baseball Field Renovation

Date: June 24, 2024

The City of Grand Island is seeking engineering services for the renovation of the Grand Island Ryder Park Legion Baseball Field which include the addition of artificial turf playing surface, new concessions and restroom facilities, renovated dugouts and spectator seating, new lights, and score boards.

The Request for Qualifications are due July 30, 2024 by 4:00 p.m. (Local Time). Five (5) copies of the Request for Qualifications shall be submitted to:

Jill Granere, City Clerk
Office of the City Clerk
P.O. Box 1968
Grand Island, NE 68802

Any questions in responding to this RFQ please contact Todd McCoy, Parks & Recreation Director (308) 389-0290 or toddm@grand-island.com. I look forward to receiving your response to this request.

**ADVERTISEMENT
REQUEST FOR QUALIFICATIONS
FOR
ENGINEERING SERVICES
FOR
RYDER PARK LEGION BASEBALL FIELD RENOVATION
CITY OF GRAND ISLAND, NEBRASKA**

The City of Grand Island is seeking engineering services for the renovation of the Grand Island Ryder Park Legion baseball field which include the addition of artificial turf playing surface, new concessions and restroom facilities, renovated dugouts and spectator seating, new lights, and score boards.

Sealed Request for Qualifications will be received **at the office of the City Clerk, 100 East First Street, Grand Island, NE 68801 or P.O. Box 1968, Grand Island, NE 68802, until 4:00 p.m. (Local Time), July 30, 2024, for Ryder Park Legion Baseball Field Renovations.** Request for Qualifications received after the specified time will be returned unopened to sender.

The award winning offeror will be required to comply with the City's Insurance requirements.

The Purchaser reserves the right to reject any or all Qualifications, to waive technicalities, and to accept whichever proposal that may be in the best interest of the City, at its sole discretion.

No bidder may withdraw their Request for Qualification for a period of ninety days (90) after date of bid opening.

Jill Granere, City Clerk

**REQUEST FOR QUALIFICATIONS
RYDER PARK LEGION BASEBALL FIELD RENOVATION
GRAND ISLAND, NEBRASKA**

PROJECT DESCRIPTION

The City of Grand Island is seeking engineering services for the renovation of the Grand Island Ryder Park baseball field which include the addition of artificial turf playing surface, new concessions and restroom facilities, renovated dugouts and spectator seating, new lights, and score boards. A conceptual plan has previously been completed by Olsson attached.

Project Contact: Parks & Recreation Director Todd McCoy toddm@grand-island.com or 308-389-0290

SCOPE OF SERVICES

The Scope of Services for this project includes the following tasks:

- Meet with City and stake holder representatives to discuss project parameters, goals, schedule, etc.
- Provide overall grading and drainage design. Detailed grading and drainage construction drawings shall be prepared identifying cut/fill quantities and erosion control for SWPPP.
- Provide construction estimates with approximate quantities and value engineering alternatives.
- Provide review sets of construction documents and obtain approval of City and State review for City bid process.
- Provide required assistance to City Staff during bidding and construction.

Provide construction observation, construction staking and soil and material sampling and testing in accordance with the project technical specifications. Work includes providing personnel and equipment to:

- Take concrete samples and perform concrete testing.
- Take soil samples to perform classification, moisture content, gradation, and relative compaction tests.
- Take field density tests to verify appropriate compactive effort is producing the required compaction results.
- Provide construction oversight to observe compliance with City of Grand Island Specifications.
- Provide necessary construction staking services in order for contractor to build project per plans.
- Submit weekly construction testing reports to the City by Monday of the following week.

PROJECT SCHEDULE

Finished design shall be complete within one month of notice to proceed. Only those firms able to perform the necessary work activities within this schedule should respond to this RFQ.

Timeline

June 29, 2024	Advertise for proposals
July 30, 2024	Proposals due
Aug 13, 2024	City awards contract
Feb. 1, 2025	Completed Construction Bid Specifications

EVALUATION CRITERIA

Proposals will be evaluated with the following considerations, along with the weight percentages assigned to each element which will be used to rank and evaluate the proposals:

1. Firm experience on similar work. (25%)
2. Team experience on similar work. (25%)
3. Experience with City of Grand Island. (15%)
4. Understanding of the Project. (20%)
5. Approach to the work. (15%)

QUALIFICATION PROTOCOL

Todd McCoy, Parks & Recreation Director will be the City's contact person for additional information on this RFQ (308) 389-0290. Interested firms shall send five (5) copies of their proposals to Jill Granere, City Clerk, P.O. Box 1968, Grand Island, NE 68802-1968. Proposals must be received **no later than 4:00 p.m. (Local Time) on July 30, 2024**. Proposals must remain firm for ninety (90) days from the due date. The City reserves the right to reject any or all proposals and to select the proposal which is deemed to be in the best interest of the City, at their sole discretion.

CONTRACT NEGOTIATIONS

The evaluation committee will rank the qualifications. Todd McCoy, Parks & Recreation Director will negotiate a contract with the highest ranked proposer. If a satisfactory contract cannot be negotiated with the highest ranked proposer, then an attempt will be made to negotiate a contract with the next highest ranked proposer.

GRATUITIES AND KICKBACKS

City Code states that it is unethical for any person to offer, give or agree to give any City employee or former City employee, or for any City employee or former City employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or qualification therefore. It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of a consultant under a contract to the prime consultant or higher tier consultant or any person associated therewith, as an inducement for the award of an agreement or order.

INSURANCE

The award winning offeror will be required to comply with the City's Insurance requirements.

WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY

1. "Worker's Compensation and Employer's Liability." This insurance shall protect the Contractor against all claims under applicable State worker's compensation laws. This insurance shall provide coverage in every state in which work for this project might be conducted. The Contractor shall also be protected against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a worker's compensation law. This policy shall include an "all states" endorsement. The liability limits shall be not less than the following:

Worker's Compensation	Statutory Limits
Employer's Liability	\$100,000 each accident
	\$100,000 each employee
	\$500,000 policy limit

2. "Business Automobile Liability." This insurance shall be written in comprehensive form and shall protect the Contractor, Contractor's employees, or subcontractors from claims due to the ownership, maintenance, or use of a motor vehicle. The liability limits shall be not less than the following:

Bodily Injury & Property Damage \$500,000 Combined Single Limit

3. "Comprehensive General Liability." The comprehensive general liability coverage shall contain no exclusion relative to explosion, collapse, or underground property. The liability limits shall be not less than the following:

Bodily Injury & Property Damage \$ 500,000 each occurrence
\$1,000,000 aggregate

4. "Umbrella Liability Insurance." This insurance shall protect the Contractor against claims in excess of the limits provided under employer's liability, comprehensive automobile liability, and commercial general liability policies. The umbrella policy shall follow the form of the primary insurance, including the application of the primary limits. The liability limits shall not be less than the following:

Bodily Injury & Property Damage \$1,000,000 each occurrence
\$1,000,000 general aggregate

5. Additional Requirements. The City may require insurance covering a Contractor or Subcontractor more or less than the standard requirements set forth herein depending upon the character and extent of the work to be performed by such Contractor or Subcontractor. Insurance as herein required shall be maintained in force until the City releases the Contractor of all obligations under the contract. The Contractor shall provide and carry any additional insurance as may be required by special provisions of these specifications.

6. Certificate of Insurance. Satisfactory certificates of insurance shall be filed with the City prior to starting any work on this contract. The certificates shall show the City as an additional insured on all coverage except Workers Compensation. The certificate shall state that thirty (30) days written notice shall be given to the City before any policy is cancelled (strike the "endeavor to" wording often shown on certificate forms). If the Contractor cannot have the "endeavor to" language stricken, the Contractor may elect to provide a new certificate of insurance every thirty (30) days during the contract. The Contractor shall immediately notify the City if there is any reduction of coverage because of revised limits or claims paid which affect the aggregate of any policy.

FAIR EMPLOYMENT PRACTICES

Each proposer agrees that they will not discriminate against any employee or applicant for employment because of age, race, color, religious creed, ancestry, handicap, sex or political affiliation.

LB 403

Every public contractor and his, her or its subcontractors who are awarded a contract by the City for the physical performance of services within the State of Nebraska shall register with and use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

FISCAL YEARS

The City of Grand Island, Nebraska operates on a fiscal year beginning October 1st and ending on the following September 30th. It is understood and agreed that any portion of this agreement which will be performed in a future fiscal year is contingent upon the City Council adopting budget statements and appropriations sufficient to fund such performance.

QUALIFICATION TERMS AND CONDITIONS

The City will not pay any costs incurred by the firm in preparing or submitting the proposal. The City reserves the right to modify or cancel, in part or in its entirety, this RFQ. The City reserves the right to reject any or all qualifications, to waive defects or informalities, and to offer to contract with any firm in response to any RFQ. This RFQ does not constitute any form of offer to contract.

TITLE VI

The City of Grand Island, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notified all bidden that it will affirmatively insure that in any contact entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, sex, age and disability/handicap in consideration for an award.

SECTION 504/ADA NOTICE TO THE PUBLIC

The City of Grand Island does not discriminate on the basis of disability in admission of its programs, services, or activities, in access to them, in treatment of individuals with disabilities, or in any aspect of their operations. The City of Grand Island also does not discriminate on the basis of disability in its hiring or employment practices.

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. Questions, complaints, or requests for additional information or accommodation regarding the ADA and Section 504 may be forwarded to the designated ADA and Section 504 compliance coordinator.

Laura McAloon
308-385-5444, extension 140
100 East First Street, Grand Island, NE 68801
Monday through Friday; 8:00 a.m. to 5:00 p.m.

RYDER PARK
GRAND ISLAND, NEBRASKA



LEGEND:

1. STADIUM ENTRY GATE
2. GRANDSTAND
3. RELOCATED PORTABLE BLEACHER BASEBALL
4. BULLPEN / DUGOUT COMBO
5. OUTFIELD PORCH
6. BATTING TUNNELS
7. BLEACHER AND NET BACKSTOP SOFTBALL
8. NEW LED SPORTS LIGHTING
9. NEW SCOREBOARDS
10. BATTER'S EYE
11. CONCESSION / RESTROOM / UMPIRE
12. RELOCATED HOMEPLATE
13. PLAYGROUND ACCESS TO RESTROOM
14. PVC COATED CHAINLINK FENCING
15. EXISTING PLAYGROUND
16. DOUBLE GATE MAINTENANCE / EMERGENCY ACCESS