

ADVERTISEMENT

REQUEST FOR STATEMENT OF QUALIFICATION FOR ENGINEERING CONSULTING SERVICES RELATED TO GRAND ISLAND EDDY STREET AND SYCAMORE STREET UNION PACIFIC RAILROAD UNDERPASSES CITY OF GRAND ISLAND, NEBRASKA

The City of Grand Island Public Works Office is requesting contract specific statements of qualification (RFQ) and performance data for professional engineering services. The City will select one (1) consultant based on committee evaluation to enter into an agreement for engineering services regarding the Union Pacific Railroad Underpasses at Eddy Street and Sycamore Street in Grand Island. The City desires practical applications which best accomplish the objectives of the requested services while incorporating innovative and cost effective methods.

Construction plans of the Eddy Street and Sycamore Street underpasses are available for viewing upon request.

SUBMISSION DATE: July 7, 2011

(Statements of qualification received after **4:00p.m.** on this date **WILL NOT** be considered.)

The work to be performed is described in the Draft Scope of Services. If interested, submit four (4) copies of the required information to the City Clerk, City Hall, 100 East First Street, Grand Island, NE 68801 or P.O. Box 1968, Grand Island, NE 68802-1968; Attention: Statement of Qualification, Grand Island Eddy Street and Sycamore Street Union Pacific Railroad Underpasses.

If the firm has any questions regarding this request or the Draft Scope of Service, please contact Mr. Scott Griepenstroh at (308) 385-5444, extension 260, or scottg@grand-island.com.

All work is to be coordinated by the direct supervision of experienced engineers registered in the State of Nebraska.

Statements of qualification and performance data will be evaluated on the following criteria.

- Technical approach
- Project team
- Past performance

The consultant shall comply with the City's insurance requirements, LB 403, Article X, Budget Year, and the Gratuities and Kickbacks policy.

TITLE VI

The City of Grand Island, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notified all bidden that it will affirmatively insure that in any contact entered into pursuant to this advertisement, minority

business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, sex, age and disability/handicap in consideration for an award.

SECTION 504/ADA NOTICE TO THE PUBLIC

The City of Grand Island does not discriminate on the basis of disability in admission of its programs, services, or activities, in access to them, in treatment of individuals with disabilities, or in any aspect of their operations. The City of Grand Island also does not discriminate on the basis of disability in its hiring or employment practices.

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. Questions, complaints, or requests for additional information or accommodation regarding the ADA and Section 504 may be forwarded to the designated ADA and Section 504 compliance coordinator.

Mary Lou Brown
308-385-5444, extension 140
100 East First Street, Grand Island, NE 68801
Monday through Friday; 8:00 a.m. to 5:00 p.m.

RaNae Edwards, City Clerk

CITY OF GRAND ISLAND
REQUEST FOR STATEMENTS OF QUALIFICATION

Request for Statements of Qualification
For Consulting Engineering Services
Grand Island Eddy Street and Sycamore Street Union Pacific Railroad Underpasses

The City of Grand Island Public Works Office is requesting contract specific statements of qualification (RFQ) and performance data for professional engineering services. The City will select one (1) consultant based on committee evaluation to enter into an agreement for engineering services regarding the Union Pacific Railroad Underpasses at Eddy Street and Sycamore Street in Grand Island. The City desires practical applications which best accomplish the objectives of the requested services while incorporating innovative and cost effective methods.

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The statement of qualification must contain the following information:

(Standard Form 330; Part I; Required, Part II; Not Required)

- 1) Resumes of key technical personnel who will actually be assigned to the project
- 2) A list of similar services completed by the firm and the firm's personnel to be assigned to this project. The list shall include the name of the client/ contact person and a telephone number for each reference project.
- 3) If the firm has more than one office, a list as to the amount of work to be completed in each office, i.e., the primary location/ office for each of the key technical personnel to be assigned to this project; the type of work to be completed in each office and the percentage of the total project work to be completed in each office.
- 4) A list of any sub-consultants that are to be used on this project, indicate the type of work to be completed by each sub-consultant and the percentage of the total project work to be completed by each sub-consultant.

- 5) A statement detailing the firm's approach in undertaking the requested services.
- 6) A statement detailing the firm's approach to anticipated special consulting aspects/issues. The detail of this information should be relative to the complexity of the requested engineering services.
- 7) The fee schedule shall include labor and expense rates for the range of labor categories anticipated for the requested services. The consultant selected may be retained as the City's consultant to provide bidding and construction services if necessary.

All work is to be coordinated by the direct supervision of experienced engineers registered in the State of Nebraska.

Statements of qualification and performance data will be evaluated on the following criteria.

- Technical approach
- Project team
- Past performance

The consultant shall comply with the City's insurance requirements, LB 403, Article X, Budget Year, and the Gratuities and Kickbacks policy.

Payment for the engineering services will be determined by hours worked plus miscellaneous expenses, up to a predetermined "not to exceed" amount. Time estimates for various portions of engineering services, man-hours by classification, and miscellaneous expenses shall be provided to the City at its request.

The City will not pay any costs incurred by the firm in preparing or submitting the contract-specific statement of qualifications. The City reserves the right to modify or cancel, in part or in its entirety, this public announcement. The City reserves the right to reject any or all contract-specific statement of qualifications, to waive defects or informalities, and to offer to contract with any firm in response to any contract-specific statements of qualification. This contract-specific statement of qualification does not constitute any form of offer to contract.

DRAFT SCOPE OF SERVICES

This draft scope of services is being provided so responding consultants may become aware of the potential scope of work involved. The selected consultant will work with the City to develop a detailed scope of work as part of the services to be provided. The selected consultant shall utilize existing plans and perform a preliminary site inspection to develop the detailed scope of work.

Retaining Walls and Sidewalk Tunnel

1. Evaluate and report adequacy of design.
2. Propose and perform inspection and testing method(s) to assess structural integrity.
3. If necessary, propose methods to correct structural deficiencies and develop cost estimates.

4. Evaluate condition of wall joints to determine adequacy to prevent loss of backfill material.
5. If necessary, propose wall joint rehabilitation methods and develop cost estimates.

Backfill Supporting Adjacent Pavement

1. Evaluate and report existence and extent of voids caused by loss of backfill material through retaining wall joints.
2. If necessary, propose corrective measures and develop cost estimates.

Drainage Systems

1. Evaluate and report adequacy of design.
2. Evaluate current inspection methods and maintenance routines and propose improvements if necessary.
3. If necessary, propose drainage system improvements and develop cost estimates.

Concrete Pavement (Street)

1. Propose criteria for determining the structural condition of the existing pavement and sub-base.
2. Conduct sampling and testing methods for determining the structural condition of the existing pavement and sub-base.
3. Propose rehabilitation/reconstruction schedule and develop cost estimates.

The selected consultant shall prepare a report summarizing findings that is accessible and understandable to the general public. The report shall include an appendix containing appropriate supporting technical data.

The City reserves the right to use the selected consultant for any construction services. These services shall include, but not be limited to the following activities:

1. Administration of construction contracts.
2. Continuous monitoring of construction progress.
3. Accurate and detailed records of the projects and submission of reports.
4. Coordination of any affected field changes and processing change orders.
5. Administration of the billing and payment procedures for the contract.
6. Materials testing coordination.
7. Construction surveying and staking.
8. Final project inspection, certification of project completion, and project closeout.
9. Prepare Record Documents.

MINIMUM INSURANCE REQUIREMENTS

1. WORKERS COMPENSATION AND EMPLOYER'S LIABILITY

This insurance shall protect the Bidder against all claims under applicable State workers compensation laws. This insurance shall provide coverage in every state in which work for this project might be conducted. The liability limits shall not be less than the following:

| | |
|----------------------|-------------------------|
| Workers Compensation | Statutory Limits |
| Employers Liability | \$100,000 each accident |
| | \$100,000 each employee |
| | \$500,000 policy limit |

2. BUSINESS AUTOMOBILE LIABILITY

This insurance shall be written in comprehensive form and shall protect the Bidder, Bidder's employees, or subcontractors from claims due to the ownership, maintenance, or use of a motor vehicle. The liability limits shall be not less than the following:

| | |
|---------------------------------|----------------------------------|
| Bodily Injury & Property Damage | \$ 500,000 Combined Single Limit |
|---------------------------------|----------------------------------|

3. COMPREHENSIVE GENERAL LIABILITY

The comprehensive general liability coverage shall contain no exclusion relative to explosion, collapse, or underground property. The liability limits shall be not less than the following:

| | |
|---------------------------------|----------------------------|
| Bodily Injury & Property Damage | \$ 500,000 each occurrence |
| | \$1,000,000 aggregate |

4. UMBRELLA LIABILITY INSURANCE

This insurance shall protect the Bidder against claims in excess of the limits provided under employer's liability, comprehensive automobile liability, and commercial general liability policies. The umbrella policy shall follow the form of the primary insurance, including the application of the primary limits. The liability limits shall not be less than the following:

| | |
|---------------------------------|-------------------------------|
| Bodily Injury & Property Damage | \$1,000,000 each occurrence |
| | \$1,000,000 general aggregate |

5. ADDITIONAL REQUIREMENTS

The City may require insurance covering a Bidder or subcontractor more or less than the standard requirements set forth herein depending upon the character and extent of the work to be performed by such Bidder or subcontractor.

Insurance as herein required shall be maintained in force until the City releases the Bidder of all obligations under the Contract.

The Bidder shall provide and carry any additional insurance as may be required by special provisions of these specifications.

6. CERTIFICATE OF INSURANCE

Satisfactory certificates of insurance shall be filed with the City prior to starting any work on this Agreement. **The certificates shall show the City as an additional insured on all coverage except Workers Compensation. The certificate shall state that thirty (30) days written notice shall be given to the City before any policy is cancelled (strike the "endeavor to" wording often shown on**

certificate forms). If the bidder cannot have the “endeavor to” language stricken, the bidder may elect to provide a new certificate of insurance every 30 days during the agreement. Bidder shall immediately notify the City if there is any reduction of coverage because of revised limits or claims paid which affect the aggregate of any policy.

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End of Notice of Public Announcement