

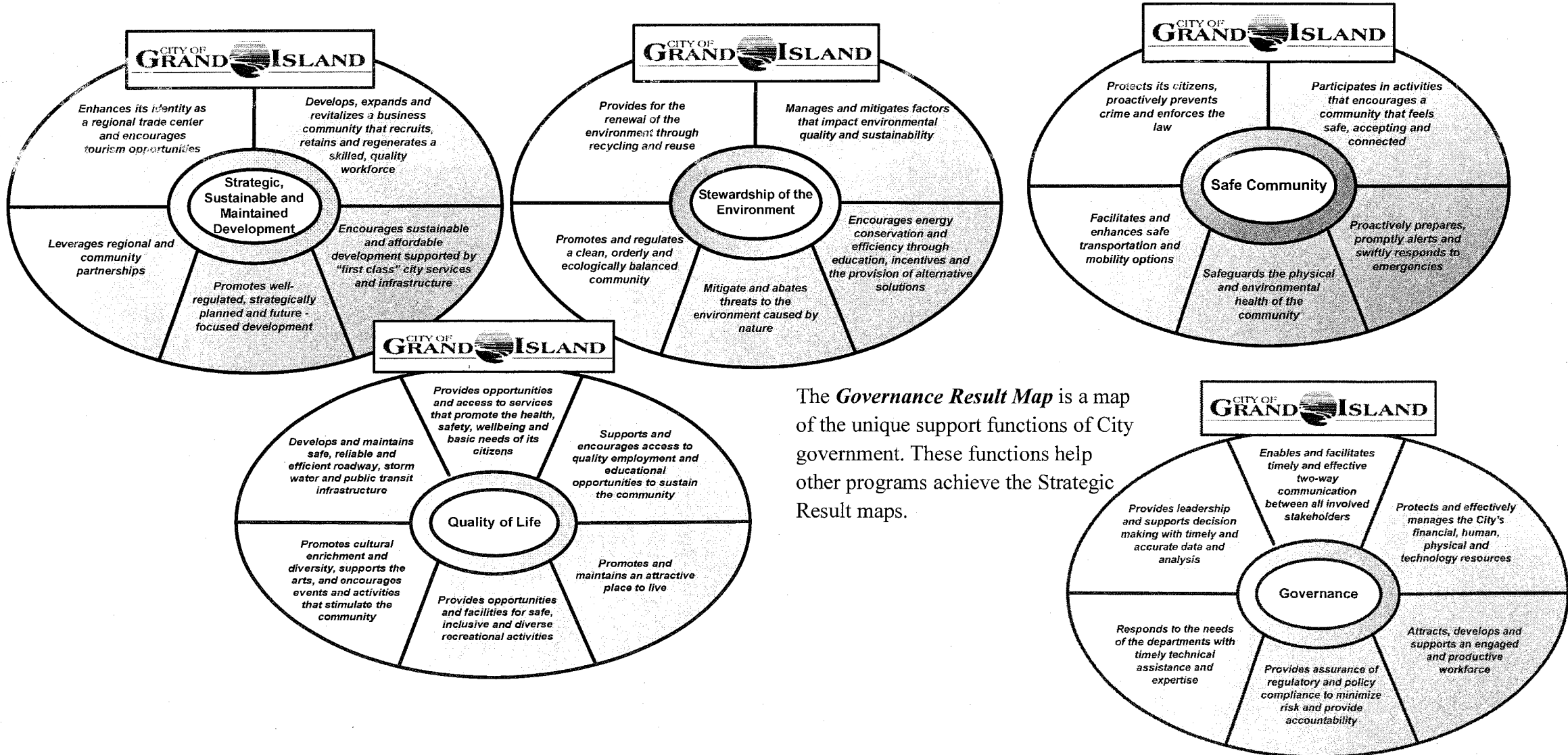
# City of Grand Island 2011-2012

## Annual Budget and Program of Municipal Services

Introductory Section

# BUDGET FOUNDATION: CITY COUNCIL'S STRATEGIC RESULT MAPS

The budget foundation begins with the Mayor and City Council's priorities for serving the community. This is accomplished through the Council's Strategic Result Maps (shown below). These core results were developed by the Mayor and City Council in 2009, and revalidated by the current Mayor and City Council in the spring. This "revalidating" exercise was necessary to ensure that the results remain an accurate reflection of the community's priorities.



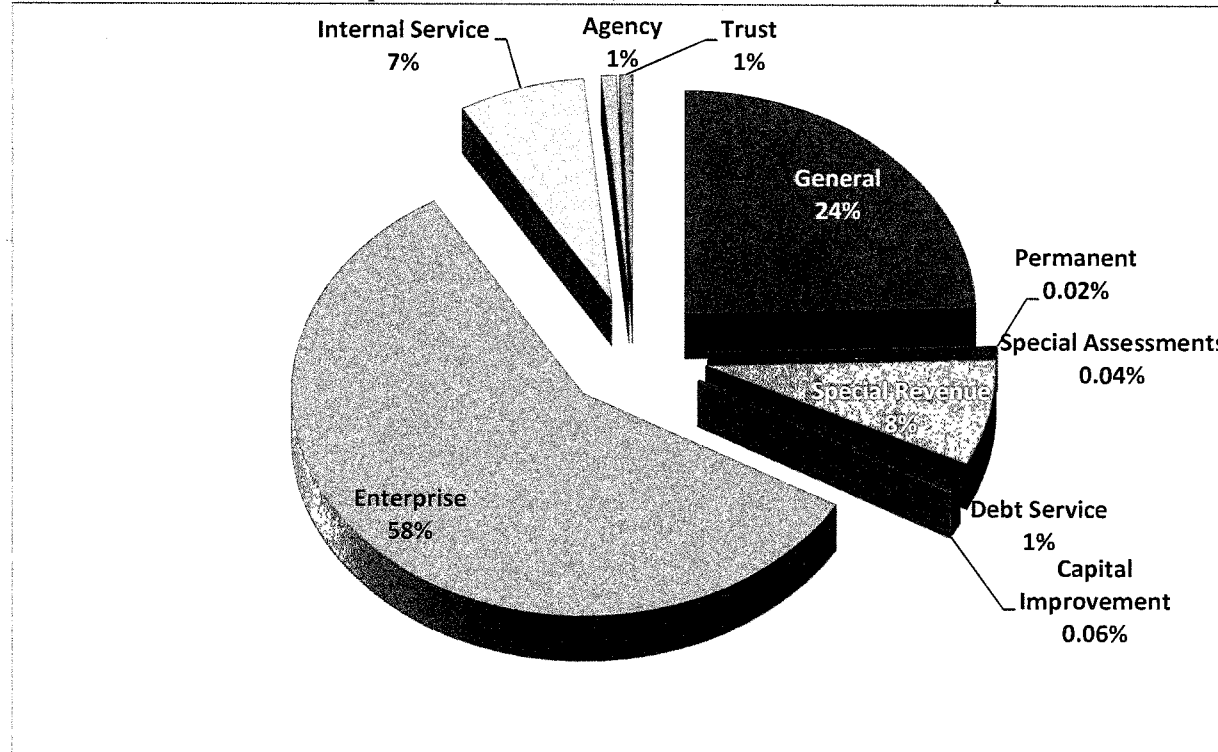
The *Governance Result Map* is a map of the unique support functions of City government. These functions help other programs achieve the Strategic Result maps.

## BUDGET FOUNDATION: *REVENUES*

Developing the City's budget begins with revenues, not with expenses. This starts the budget process with the question, "how much do we have to spend?" not the question, "how much do we need?" This allows revenues to be allocated to expenses in a sustainable manner.

### Revenues by Fund:

Total revenue of all funds equals \$136,900,045, before transfers in and bond proceeds. This increase from the 2011 Budget of approximately \$10 million is driven by the electric and water utilities, allowance for food and beverage occupation tax overage, and property tax revenues. The largest increase in revenue of approximately \$9 million is due to a revenue increase for uranium removal project.



The Enterprise Funds are the largest portion of revenue, which are primarily supported by user fees. This includes user fees such as your electric, water and sewer bill you pay each month, or paying to use Jack Rabbit Run Golf Course.

Special Revenue Funds are funds designated for specific uses.

General Fund revenues are shown on the next pages.

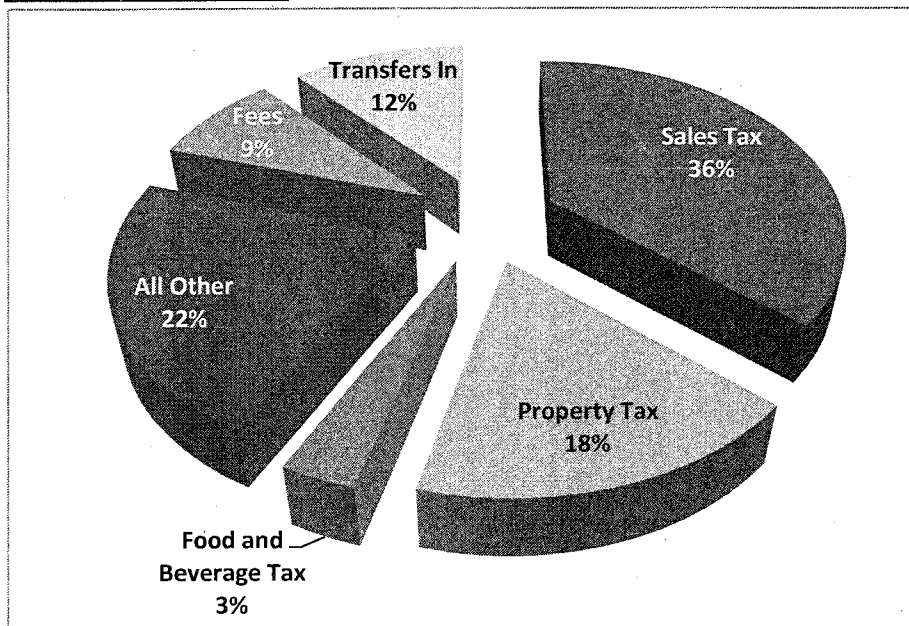
## BUDGET FOUNDATION: *GENERAL FUND REVENUES*

General Fund revenues are budgeted at \$37,936,663 (with transfers-in). This is an approximate \$850,000 increase in revenue from the 2011 Budget. General Fund revenues were impacted by several factors, including:

- Elimination of State Aid to Cities – a reduction of approximately \$350,000 - \$375,000/year
- No more one time transfers – a \$1.5 million transfer from Gas Tax Fund was used to offset the lack of growth, but that is not available in the 2012 Budget.
- Lack of growth in personal property valuations
- Slow economic growth

These issues are on top of the already declining revenues from the 2010 Budget.

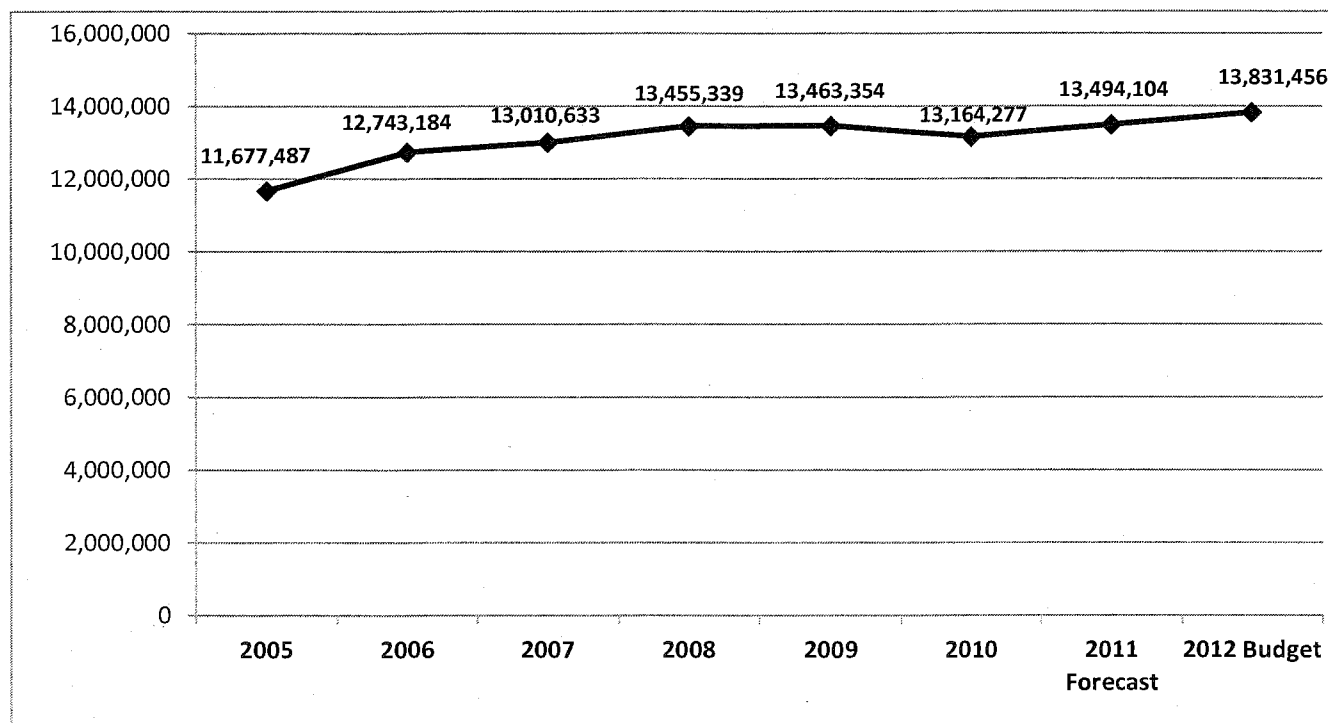
### Revenues by Source:



Transfers- in are from the Gas Tax Fund, administrative charges from Electric and Water Utility, Debt Service and Fire Pension.

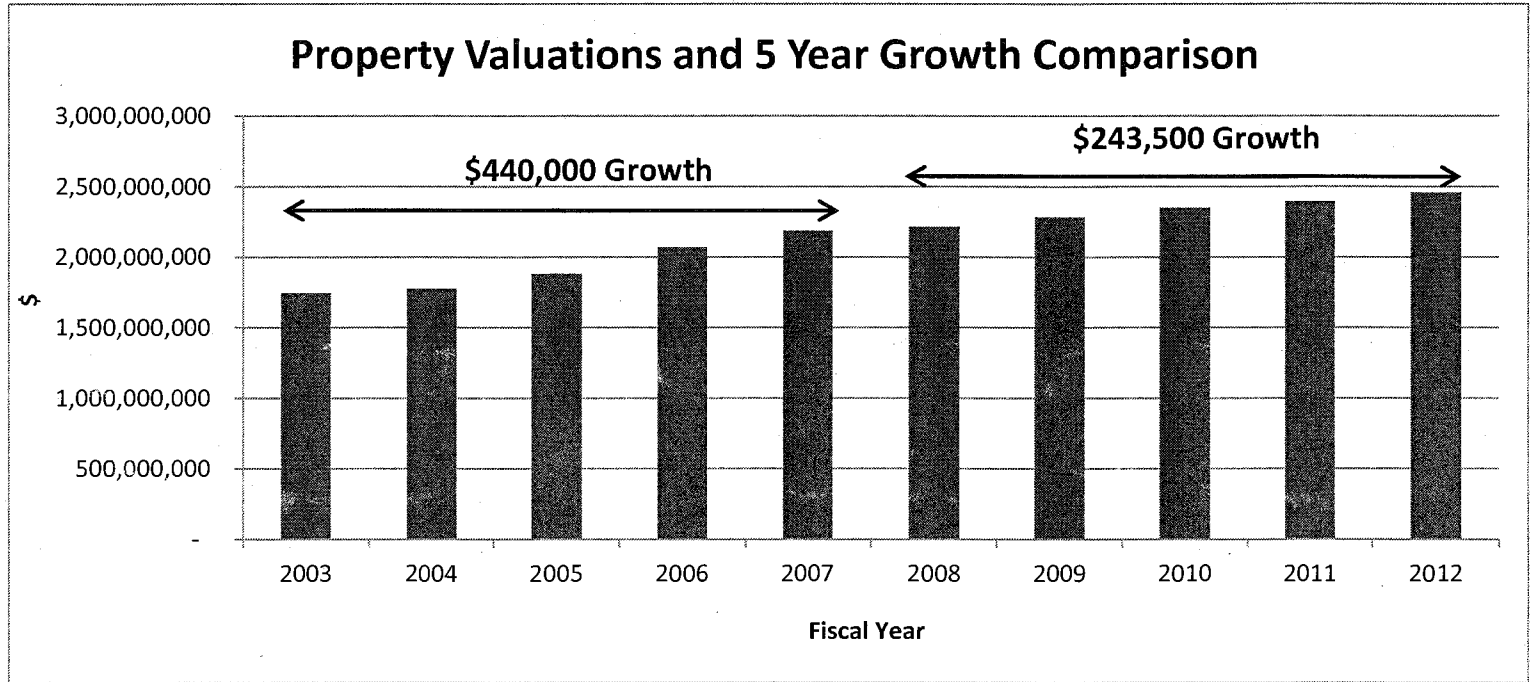
Other Revenue includes occupation taxes, such as the natural gas franchise fee, grants, etc.

**Sales Taxes:** The City's 1.5% sales tax is the largest source of income in the General Fund. This is problematic as sales taxes are susceptible to economic conditions. Sales tax revenues saw consistent growth from 2005 to 2008, and since 2009 sales tax has been stagnant and/or declined in growth. The 2012 Budget reflects a small amount of growth.

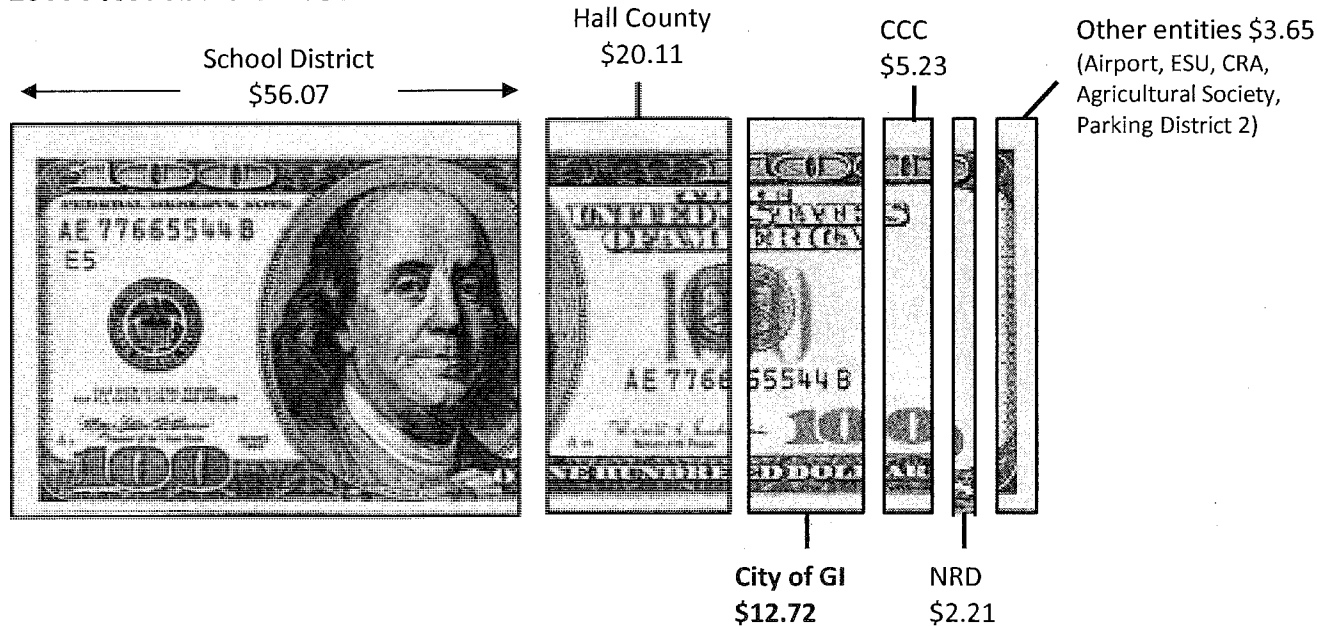


**Property Tax Revenues:** This chart shows that over 10 years there has been growth in property valuations, but growth has slowed significantly over the last 5 years. The declining growth is a result of the slow-down in the housing market. Despite growth associated with State Fair development, such as new hotels, personal property development has declined.

**Property Tax Rate:** During the budget process, the City Council approved a .0516 property tax increase. The total property tax rate in the 2012 Budget is .3241. This was approved in lieu of other proposed fees and occupation tax increases. The rate change is equivalent to a \$51.60 a year or \$4.30 a month increase on a \$100,000 home.



### 2011 PROPERTY TAX BILL



In 2011, for every \$100 you paid in property taxes only \$12.72 goes to the City of Grand Island. That \$12.72 supports important community programs like investigations in the Police Department, Children's Services at the Library, and engineering concerns of drainage. In total there are 250 (General Fund) programs supported by property taxes.

The City has actually dropped the property tax rate over the years. The rate decreased from .37154 in 2004, to the new 2012 rate of .3241.

Despite a modest increase, GI's property tax levy rate of .3241 will remain among the 10 lowest levies among first class cities, and Lincoln and Omaha. The increase in the property tax rate may make GI eligible to receive state aid funding through Municipal Equalization Funds in the 2013 fiscal year.

## BUDGET FOUNDATION: ALLOCATION OF REVENUES

The other aspect of program prioritization is scoring programs according to their ability to achieve the core results that the Council has defined through the Strategic Result Maps. During the scoring process, community-oriented programs were scored against the Result Maps, and governance programs were scored against the Governance Result Map. Additionally, all programs, community and governance, were scored relative to their basic program attributes, which are features of programs which could increase their significance. Program attributes are:

1. Mandated to Provide – is there a mandate for Federal, State, local or professional organization to provide the program?
2. Change in Demand for Service – increasing or decreasing demand?
3. Cost Recovery – does the program pay for itself and to what degree?
4. Reliance on City to Provide Service – are there other service providers besides the City?

A peer review provided the “quality control” portion of the process. Scoring and peer review places a value on each program resulting in an understanding of the importance of the program in achieving the Council’s results.

The table shows the General Fund by Quartiles according to the 2011 Budget, the percent and amount needed to reduce the 2011 Budget to reach the 2012 Budget. The final column is the 2012 Budget appropriations.

Quartile Ranking	2011 Budget	Increase (Reduce) %	Impact	2012 Target Budget	2012 Approved Budget
Quartile 1	\$10,669,134	-1.00%	(\$106,691)	\$10,562,449	\$10,655,011
Quartile 2	\$11,734,266	-2.50%	(\$294,459)	\$11,483,884	\$11,367,863
Quartile 3	\$6,060,392	-7.00%	(\$421,143)	\$5,595,188	\$6,066,944
Quartile 4	\$3,429,705	-10.00%	(\$342,877)	\$3,085,896	\$3,308,652
<b>TOTALS*</b>	<b>\$31,893,497</b>	<b>-3.65%</b>	<b>(\$1,165,170)</b>	<b>\$30,727,417</b>	<b>\$31,398,470</b>

**Quartile Ranking**  
 Quartile 1: Highest Ranked Programs  
 Quartile 4: Lowest Ranked Programs

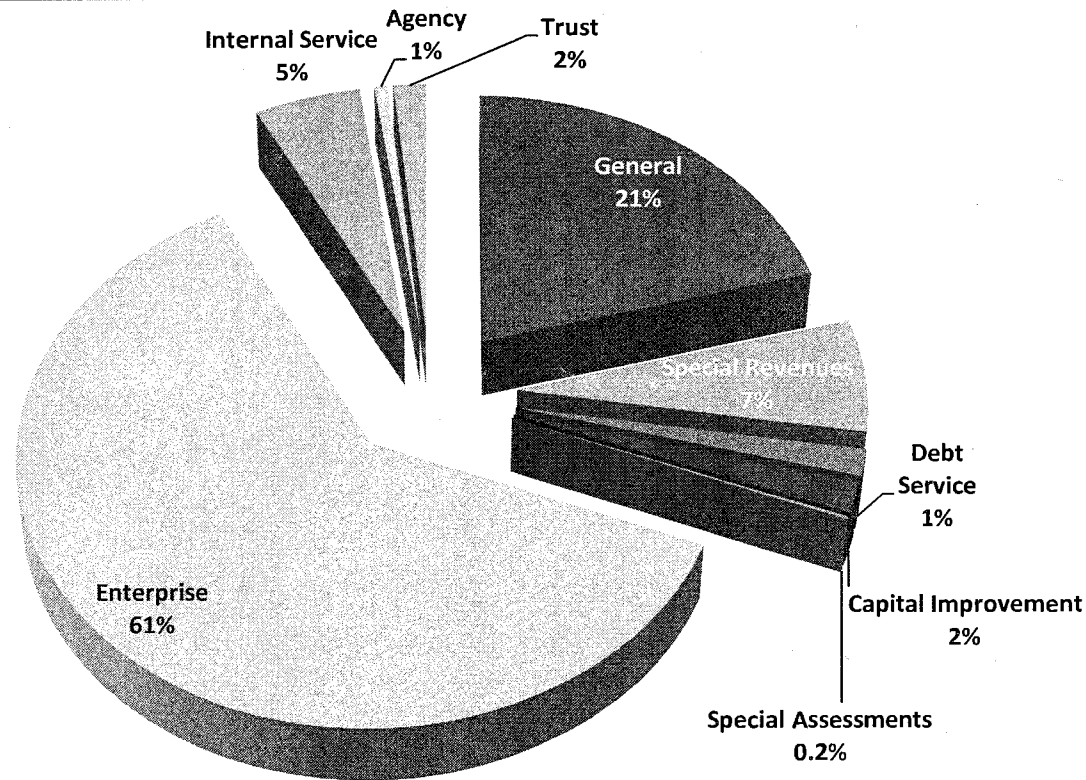
\*Variance between 2012 Target Budget to 2012 Budget is primarily due to incremental revenue recommended by departments (see next page for explanation), and funding of Police and Fire positions pending work with consultant.

Budgets for Mayor, Council, Non-Departmental, and Capital expenses are not included in total.

### TARGETS

Based on the revenues known, the expenses are matched in a “target budget.” Target budgets were assigned to each quartile, because each quartile is not equally important to achieve the Council’s results.

# ALLOCATION OF REVENUES: APPROPRIATIONS



Total appropriations, after transfers, is \$180,214,946. Similar to the distribution of revenues, the Enterprise Funds make up the largest amount of appropriations.

## REDUCING the BUDGET through TARGETS

Because existing General Fund revenues were not growing, programs had to meet targets that were lower than the 2011 Budget. Therefore, the 2012 Budget expenses were overall less than the 2011 Budget. Furthermore, targets in the 2011 Budget, were lower than the 2010 Budget.

In order to reach the target budget amount, expense increases had to be absorbed.



The 2012 budget program array shows that top priority programs (quartiles one and two) are the largest expenses, demonstrating spending priorities are aligned with the Council's priorities.

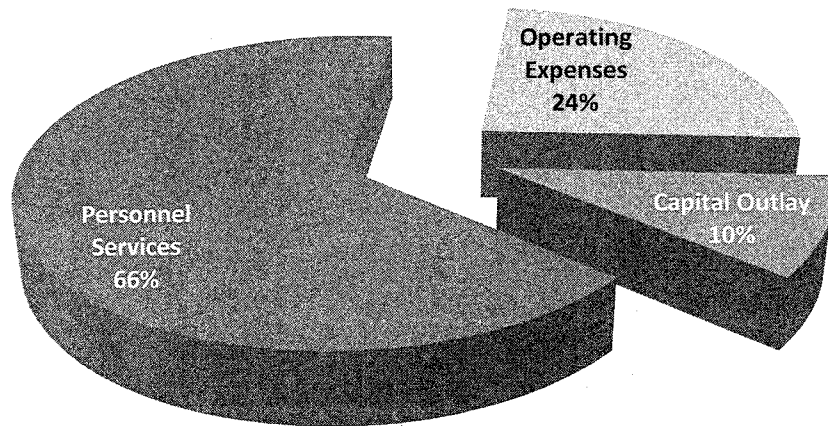
**Meeting the Target by Program Revenues:** Fees and charges for service are an important way to cover the cost of providing a program by charging the individual user receiving the benefit. Program revenues can help programs rely less on general revenues, like sales tax and property tax, and more on revenue streams that will recover the cost for the program from the beneficiary.

The City Council approved incremental program revenue increases or new fees in order to cover the cost to provide programs. Only citizens utilizing the program will bear the cost of the program. These revenues include:

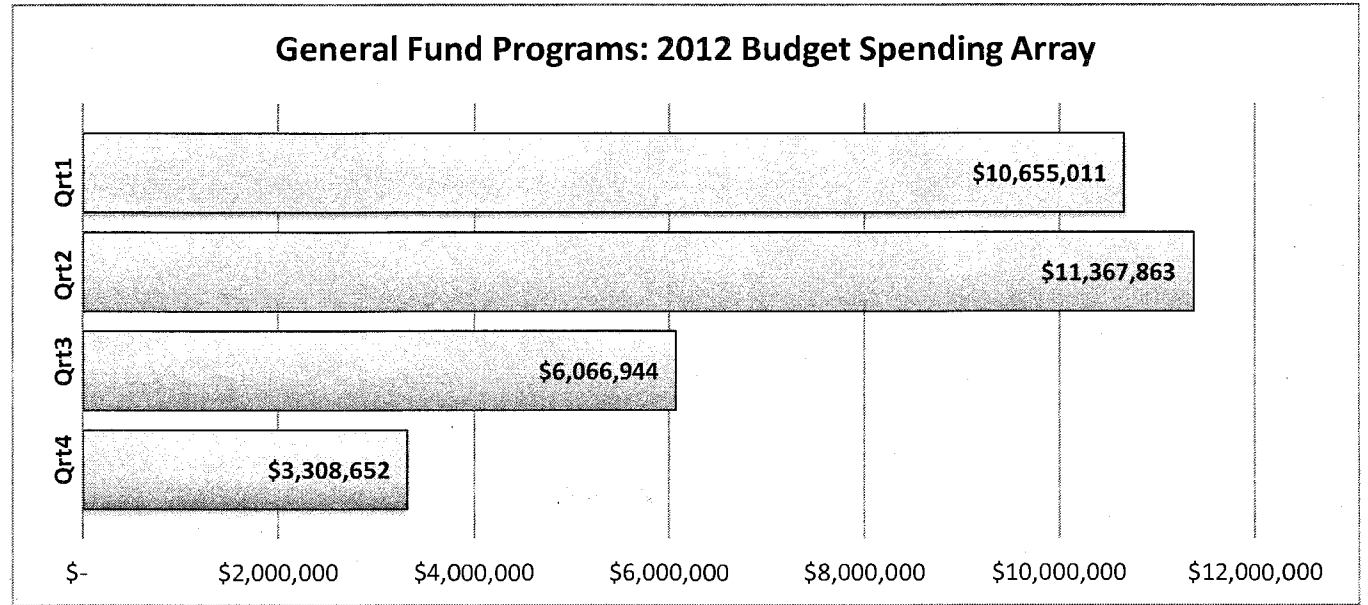
- Island Oasis Admission increase by \$1
- Planning Department fees
- Fire inspection charges

Without these program fees or charges for service to offset expenses, the public may not be able to enjoy programs and services at their current levels.

**General Fund Appropriations by Type:**



Personnel are the largest expense, at approximately \$23 million in the 2012 Budget.



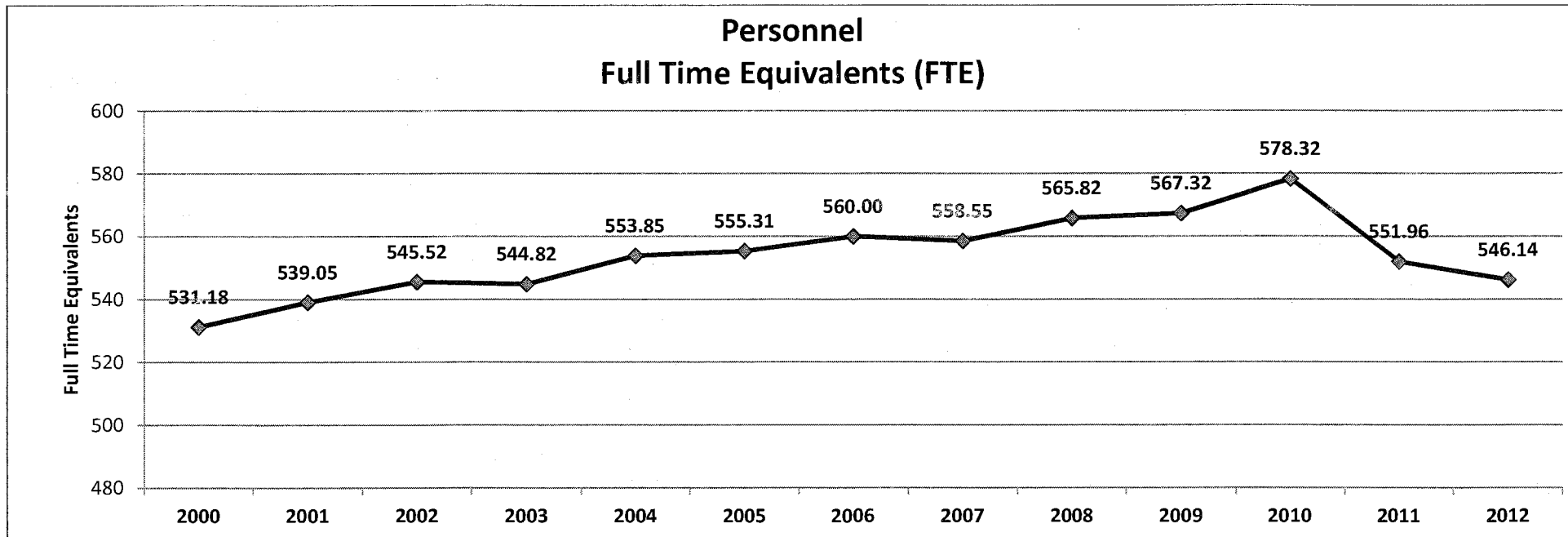
**Expense Management in 2010 and 2011 Fiscal Years**

- Management of vacant positions
- Healthcare premium holidays
- Reduced level of concrete and storm sewer repair
- No purchase of aerial truck and lift
- Use of cash balance in Gas Tax Fund
- Eliminated 25 FTE positions
- Eliminated GIPD summer program
- School crossing guards transferred to schools
- Reduced Library hours
- Drive-up window closed
- Reduction in parks maintenance
- Limited code enforcement



## SIGNIFICANT IMPACTS: PERSONNEL

Personnel related costs make up over 60% of the General Fund expense and in order to reduce program costs, personnel reductions were necessary. The chart below shows the number of authorized full-time equivalent (FTE) employees since 2000.



There is a reduction of 5.825 FTE from the 2011 Budget to the 2012 Budget.

This reduction in FTEs comes out of the General Fund and Internal Services Fund, impacting full-time, part-time and seasonal employees.

Reducing the number of employees impacts services. In many situations, the personnel reductions will result in less responsive service, whether it is a resident who waits on hold when calling the Service Desk of the Police Department or seeing taller grass at parks.

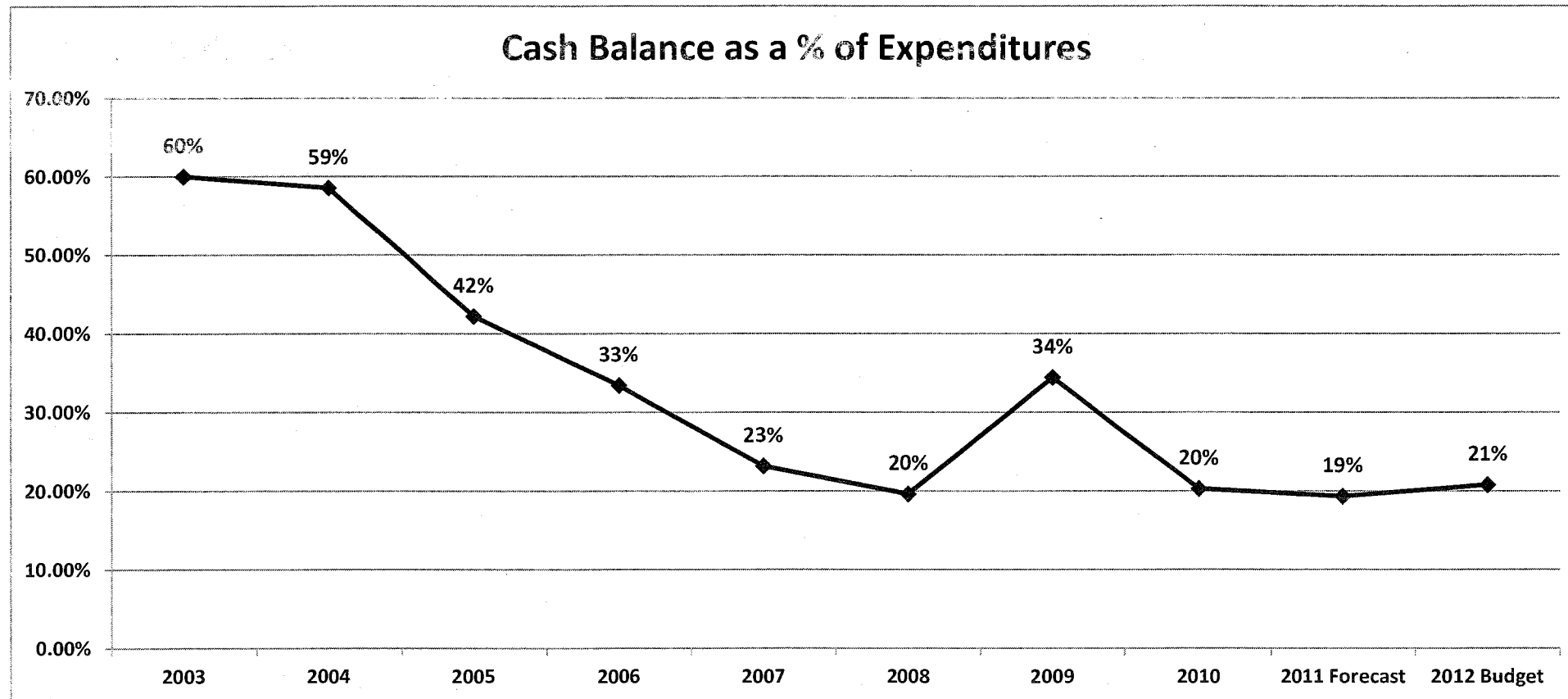
The adopted 2012 FTE level is similar to the 2002 FTE level. While Grand Island's population and size of the City has grown and increased the demand for services, like parks and roads, the 2012 FTE level is an decade low of 546.14.

<u>Employees Per Capita</u> (employees per 1,000 citizens)	<u>Population Growth:</u>
2012: 11.258 employees	2010 Census population: 48,510 people
2000: 12.370 employees	2000 Census population: 42,940 people

Although there are 15 more employees in 2012 than in 2000, employees per capital have declined 1.112 employees.

## GENERAL FUND CASH BALANCE

It is important that the Cash Balance of the General Fund maintain adequately funded reserves. Reserves are critical for sufficient cash flow and emergencies. Natural disasters, like Joplin, Missouri, is currently experiencing is a reminder of how critical it is to maintain reserves even in tough economic conditions. The General Fund's cash balance for the 2012 Budget is \$6,635,317, or 21% of expenditures (less capital expenses). In the past, the City was becoming reliant on reserves for operating expenditures, but over the past few years, the City has made an effort to maintain or grow the reserve balance.



## 2012 Budget Summary

	Beginning Balance	Revenue	Bond Proceeds	Transfers In	Transfers Out	Appropriation	Ending Balance
General Fund	5,999,114	33,534,563	-	4,402,100	1,671,304	35,629,156	6,635,317
Permanent Funds	587,132	25,200	-	-	-	-	612,332
Special Revenue Funds	3,444,397	10,578,066	-	860,000	4,347,000	7,946,204	2,589,259
Debt Service Fund	848,128	1,295,862	720,000	-	1,148,100	1,696,793	19,097
Capital Improvement Fund	17,035	80,000	-	3,174,600	-	3,244,541	27,094
Special Assessments Fund	280,067	54,940	-	-	300,000	-	35,007
<b>Total General Government</b>	<b>11,175,872</b>	<b>45,568,631</b>	<b>720,000</b>	<b>8,436,700</b>	<b>7,466,404</b>	<b>48,516,694</b>	<b>9,918,105</b>
Enterprise Fund	47,591,985	79,620,768	10,800,000	-	632,000	110,181,934	27,198,819
Internal Service Fund	6,113,848	9,587,999	-	-	-	9,412,172	6,289,675
<b>Total Proprietary</b>	<b>53,705,832</b>	<b>89,208,767</b>	<b>10,800,000</b>	<b>-</b>	<b>632,000</b>	<b>119,594,106</b>	<b>33,488,494</b>
Agency Fund	123,994	1,122,647	-	-	-	1,122,947	123,694
Trust Fund	5,723,072	1,000,000	-	275,615	613,911	2,268,884	4,115,892
<b>Total Fiduciary</b>	<b>5,847,066</b>	<b>2,122,647</b>	<b>-</b>	<b>275,615</b>	<b>613,911</b>	<b>3,391,831</b>	<b>4,239,586</b>
<b>Total All Funds</b>	<b>70,728,770</b>	<b>136,900,045</b>	<b>11,520,000</b>	<b>8,712,315</b>	<b>8,712,315</b>	<b>171,502,631</b>	<b>47,646,184</b>

## 2011 Forecast Summary

	Beginning Balance	Revenue	Bond Proceeds	Transfers In	Transfers Out	Appropriation	Ending Balance
General Fund	6,376,135	31,081,659	-	5,268,072	1,946,182	34,780,570	5,999,114
Permanent Funds	561,932	25,200	-	-	-	-	587,132
Special Revenue Funds	3,479,198	10,954,790	-	807,000	4,817,509	6,979,082	3,444,397
Debt Service Fund	213,539	7,166,501	-	439,100	-	6,971,012	848,128
Capital Improvement Fund	85,760	231,736	-	1,657,187	-	1,957,648	17,035
Special Assessments Fund	160,008	373,459	-	-	253,400	-	280,067
<b>Total General Government</b>	<b>10,876,571</b>	<b>49,833,345</b>	<b>-</b>	<b>8,171,359</b>	<b>7,017,091</b>	<b>50,688,312</b>	<b>11,175,872</b>
Enterprise Fund	53,512,770	72,512,761	-	-	711,073	77,722,473	47,591,985
Internal Service Fund	5,854,968	9,568,297	-	-	-	9,309,417	6,113,848
<b>Total Proprietary</b>	<b>59,367,738</b>	<b>82,081,058</b>	<b>-</b>	<b>-</b>	<b>711,073</b>	<b>87,031,891</b>	<b>53,705,833</b>
Agency Fund	139,367	1,124,552	-	-	15,000	1,124,925	123,994
Trust Fund	5,430,363	1,000,720	-	177,715	605,911	279,815	5,723,072
<b>Total Fiduciary</b>	<b>5,569,730</b>	<b>2,125,272</b>	<b>-</b>	<b>177,715</b>	<b>620,911</b>	<b>1,404,740</b>	<b>5,847,066</b>
<b>Total All Funds</b>	<b>75,814,040</b>	<b>134,039,675</b>	<b>-</b>	<b>8,349,074</b>	<b>8,349,075</b>	<b>139,124,943</b>	<b>70,728,771</b>

## ALL FUNDS APPROPRIATION

		2009	2010	2011	2011	2012
		ACTUAL	ACTUAL	BUDGET	FORECAST	BUDGET
<b>GENERAL FUND</b>	100	<b>33,087,394</b>	<b>38,293,366</b>	<b>35,788,155</b>	<b>34,780,570</b>	<b>35,629,156</b>
<b>SPECIAL REVEUNES</b>						
Enhanced 911 Communications	215	186,562	123,405	261,488	242,878	447,643
PSC Wireless	216	-	-	66,805	66,805	116,000
Community Youth Council	229	11,325	3,735	22,875	19,466	21,124
Revolving Loan	237	4,431	588	22,000	18,857	22,000
Economic Development	238	405,000	1,172,500	822,500	747,500	372,500
Housing Reuse Program	240	28,219	27	80,000	50,000	664,555
Community Development	250	101,136	64,768	59,899	34,805	140,442
Community Grants	251	346,066	775,703	5,079,331	5,432,394	5,459,483
Police Grants	260	125,772	320,552	246,091	155,502	236,996
Parking District #1	270	61,289	49,343	78,197	50,926	68,400
Parking District #2	271	17,653	18,436	40,389	30,736	34,800
Backflow Prevention Program	290	70,077	-	-	-	-
Local Assistance	295	19,001	12,604	110,224	129,214	362,261
		<b>1,376,532</b>	<b>2,541,660</b>	<b>6,889,799</b>	<b>6,979,082</b>	<b>7,946,204</b>
<b>DEBT SERVICE FUND</b>						
Debt Service Fund	310	4,569,042	1,557,472	1,651,512	6,971,012	1,696,793
		<b>4,569,042</b>	<b>1,557,472</b>	<b>1,651,512</b>	<b>6,971,012</b>	<b>1,696,793</b>
<b>CAPITAL PROJECTS</b>						
Capital Projects	400	4,193,115	2,933,440	2,729,081	1,957,648	3,244,541
Special Assessments	401	-	-	-	-	-
		<b>4,193,115</b>	<b>2,933,440</b>	<b>2,729,081</b>	<b>1,957,648</b>	<b>3,244,541</b>
<b>ENTERPRISE FUNDS</b>						
Sanitary Landfill	505	2,565,147	2,379,404	2,949,920	3,255,443	2,335,232
Golf Course	510	577,566	572,228	649,945	618,586	605,778
Electric Utility	520	45,565,802	52,576,188	61,018,581	55,605,363	73,544,127
Water Utility	525	5,650,770	3,674,219	5,473,350	5,322,122	14,559,300
Sewer Utility	530	9,146,865	10,360,615	15,976,939	12,920,960	19,137,497
		<b>63,506,151</b>	<b>69,562,655</b>	<b>86,068,735</b>	<b>77,722,473</b>	<b>110,181,934</b>
<b>INTERNAL SERVICE</b>						
Information Technology	605	882,945	907,140	1,043,278	912,078	1,005,421
Fleet Services	610	1,095,308	1,267,174	1,450,875	1,303,339	1,312,751
General Insurance	615	6,181,022	6,962,658	7,064,000	7,064,000	7,064,000
Equipment Reserve	620	19,691	15,995	30,000	30,000	30,000
		<b>8,178,966</b>	<b>9,152,966</b>	<b>9,588,153</b>	<b>9,309,417</b>	<b>9,412,172</b>
<b>AGENCY</b>						
Section 125 Cafeterial Plan	715	429,767	528,825	450,000	450,000	450,000
Other Agencies	725	349,304	355,632	481,500	481,500	481,500
BID Assessments	726	194,188	198,050	249,761	193,425	191,447
		<b>973,260</b>	<b>1,082,507</b>	<b>1,181,261</b>	<b>1,124,925</b>	<b>1,122,947</b>
<b>PENSION &amp; TRUST</b>						
Police & Fire Pension	800	190,854	175,994	175,615	175,615	163,884
Police Pension	805	90,616	584,387	100,000	2,100	100,000
Fire Pension	810	2,875,391	1,221,118	2,005,000	102,100	2,005,000
		<b>3,156,861</b>	<b>1,981,500</b>	<b>2,280,615</b>	<b>279,815</b>	<b>2,268,884</b>
<b>GRAND TOTAL</b>		<b>119,041,321</b>	<b>127,105,567</b>	<b>146,177,311</b>	<b>139,124,943</b>	<b>171,502,631</b>

# CASH BALANCE HISTORY

FISCAL YEAR	GENERAL FUND	PERMANENT FUNDS	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	SPECIAL ASSESSMENTS	ENTERPRISE FUNDS	INTERNAL SERVICE	TRUST & AGENCY	TOTAL ALL FUNDS
2012 BUDGET	6,635,317	612,332	2,589,259	19,097	27,094	35,007	27,198,819	6,289,675	4,239,586	47,646,185
2011 FORECAST	5,999,114	587,132	3,444,397	848,128	17,035	280,067	47,591,985	6,113,848	5,847,066	70,728,771
2010	6,376,135	561,932	3,479,198	213,539	85,760	160,008	53,512,770	5,854,968	5,569,730	75,814,040
2009	10,710,591	508,487	4,528,236	92,002	294,450	274,304	50,033,372	6,679,595	6,420,618	79,541,655
2008	6,001,104	485,703	3,793,880	163,091	134,352	729,720	44,328,633	5,024,885	7,712,176	68,373,545
2007	6,469,783	435,327	3,909,749	140,208	1,644,178	666,829	38,223,605	4,114,054	9,430,789	65,034,523
2006	9,505,396	392,642	2,472,263	195,523	6,645,521	452,545	30,380,090	3,703,681	9,072,166	62,819,825
2005	11,423,224	357,678	1,976,404	155,929	2,384	639,922	26,338,315	3,530,827	8,924,106	53,348,789
2004	14,427,927	338,038	1,904,668	22,059	5,036	311,007	27,546,743	4,087,410	8,439,861	57,082,748
2003	14,742,457	316,098	2,542,233	8,111	279,735	-	34,327,595	4,919,938	8,611,350	65,747,518
2002	13,086,181	319,443	1,731,036	8,111	3,193,973	-	34,126,727	5,203,146	7,528,936	65,197,554
2001	13,033,612	-	1,486,234	713,665	4,036,922	-	64,239,473	6,527,164	7,436,899	97,473,969
2000	14,469,302	-	1,486,234	1,959,688	1,365,818	-	26,944,773	5,220,471	7,199,498	58,645,784
1999	11,759,312	-	1,512,328	2,742,652	(286,972)	-	18,573,497	4,149,614	6,699,062	45,149,493
1998	9,182,671	-	1,506,273	2,667,584	753,062	-	16,622,927	3,457,306	7,523,542	41,713,365
1997	7,919,415	-	1,553,576	2,064,750	(286,123)	-	21,471,233	2,818,906	7,149,437	42,691,194
1996	5,646,446	-	1,367,011	1,448,089	(42,808)	-	29,748,442	2,264,164	5,772,977	46,204,321
1995	2,202,249	-	944,895	1,635,722	1,399,040	-	28,564,922	1,301,415	4,552,727	40,600,970
1994	2,278,916	-	597,309	1,534,647	290,040	-	37,910,045	856,399	4,074,124	47,541,480
1993	2,247,555	-	104,572	1,148,246	792,486	-	18,704,117	760,180	3,090,898	26,848,054
1992	2,004,011	-	121,803	1,536,490	1,969,988	-	15,982,232	735,266	3,738,522	26,088,312

# Tax Rate History

Fiscal Year	Valuation	Rate	Tax	Rate Change	Tax Change
General	2,459,250,522	0.228009	5,607,313		
Debt Service	2,459,250,522	0.052351	1,287,442		
Interlocals	2,459,250,522	0.043740	1,075,676		
<b>2011-2012 Total</b>	<b>2,459,250,522</b>	<b>0.324100</b>	<b>7,970,431</b>	<b>18.94%</b>	<b>22.10%</b>
General	2,395,497,486	0.174102	4,170,606		
Debt Service	2,395,497,486	0.067645	1,620,434		
Interlocals	2,395,497,486	0.030753	736,690		
<b>2010-2011 Total</b>	<b>2,395,497,486</b>	<b>0.272500</b>	<b>6,527,730</b>	<b>0.00%</b>	<b>1.89%</b>
General	2,351,143,887	0.183137	4,305,807		
Debt Service	2,351,143,887	0.065287	1,535,000		
Interlocals	2,351,143,887	0.024076	566,060		
<b>2009-2010 Total</b>	<b>2,351,143,887</b>	<b>0.272500</b>	<b>6,406,867</b>	<b>9.00%</b>	<b>12.17%</b>
General	2,284,748,540	0.176037	4,021,994		
Debt Service	2,284,748,540	0.063459	1,449,877		
Interlocals	2,284,748,540	0.010504	240,000		
<b>2008-2009 Total</b>	<b>2,284,748,540</b>	<b>0.250000</b>	<b>5,711,871</b>	<b>4.90%</b>	<b>8.20%</b>
General	2,215,765,896	0.155134	3,437,401		
Debt Service	2,215,765,896	0.072390	1,604,000		
Interlocals	2,215,765,896	0.010795	239,190		
<b>2007-2008 Total</b>	<b>2,215,765,896</b>	<b>0.238319</b>	<b>5,280,591</b>	<b>0.00%</b>	<b>1.30%</b>
General	2,187,011,870	0.149721	3,274,417		
Debt Service	2,187,011,870	0.077732	1,700,000		
Interlocals	2,187,011,870	0.010866	237,647		
<b>2006-2007 Total</b>	<b>2,187,011,870</b>	<b>0.238319</b>	<b>5,212,064</b>	<b>-4.67%</b>	<b>0.00%</b>
General	2,071,323,366	0.190738	3,976,551		
Debt Service	2,071,323,366	0.044128	920,000		
Interlocals	2,071,323,366	0.015134	315,513		
<b>2005-2006 Total</b>	<b>2,071,323,366</b>	<b>0.250000</b>	<b>5,212,064</b>	<b>0.00%</b>	<b>10.70%</b>
General	1,883,272,257	0.185135	3,486,592		
Debt Service	1,883,272,257	0.047384	892,388		
Interlocals	1,883,272,257	0.017481	329,214		

# Tax Rate History

Fiscal Year	Valuation	Rate	Tax	Rate Change	Tax Change
<b>2004-2005</b>	<b>1,883,272,257</b>	<b>0.250000</b>	<b>4,708,194</b>	<b>-32.71%</b>	<b>-28.66%</b>
<b>2003-2004</b>	<b>1,776,274,395</b>	<b>0.371540</b>	<b>6,599,570</b>	<b>0.00%</b>	<b>1.85%</b>
<b>2002-2003</b>	<b>1,746,977,924</b>	<b>0.371540</b>	<b>6,480,000</b>	<b>-0.30%</b>	<b>7.11%</b>
<b>2001-2002</b>	<b>1,627,889,323</b>	<b>0.371648</b>	<b>6,050,018</b>	<b>-0.40%</b>	<b>3.25%</b>
<b>2000-2001</b>	<b>1,574,307,749</b>	<b>0.371796</b>	<b>5,853,209</b>	<b>0.42%</b>	<b>6.00%</b>
<b>1999-2000</b>	<b>1,491,474,306</b>	<b>0.370231</b>	<b>5,521,895</b>	<b>-1.30%</b>	<b>2.79%</b>
<b>1998-1999</b>	<b>1,432,085,273</b>	<b>0.375107</b>	<b>5,371,853</b>	<b>-1.31%</b>	<b>6.36%</b>
<b>1997-1998</b>	<b>1,328,728,768</b>	<b>0.380100</b>	<b>5,050,487</b>	<b>-0.26%</b>	<b>3.29%</b>
Valuation excludes motor vehicle from tax base valuation (LB271) 1997 legislative session					
<b>1996-1997</b>	<b>1,399,421,981</b>	<b>0.381080</b>	<b>5,333,015</b>	<b>-9.40%</b>	<b>6.13%</b>
<b>1995-1996</b>	<b>1,350,855,644</b>	<b>0.420600</b>	<b>5,681,151</b>	<b>-2.91%</b>	<b>20.98%</b>
<b>1994-1995</b>	<b>1,084,055,614</b>	<b>0.433200</b>	<b>4,695,773</b>	<b>-10.22%</b>	<b>2.70%</b>
<b>1993-1994</b>	<b>947,713,703</b>	<b>0.482500</b>	<b>4,572,320</b>	<b>-10.27%</b>	<b>-8.43%</b>
<b>1992-1993</b>	<b>928,739,460</b>	<b>0.537700</b>	<b>4,993,275</b>	<b>-2.13%</b>	<b>5.00%</b>
<b>1991-1992</b>	<b>865,804,620</b>	<b>0.549300</b>	<b>4,755,500</b>	<b>2.86%</b>	<b>5.00%</b>
<b>1990-1991</b>	<b>848,049,994</b>	<b>0.534000</b>	<b>4,528,587</b>	<b>-24.50%</b>	<b>-22.19%</b>
<b>1989-1990</b>	<b>822,776,516</b>	<b>0.707400</b>	<b>5,820,321</b>	<b>35.90%</b>	<b>36.21%</b>

# Summary of Property Tax Levy

	FY2008	FY2009	FY2010	FY2011	FY2012
<b>Total Valuation</b>	2,215,765,896	2,284,748,540	2,351,143,887	2,395,497,486	2,459,250,522
City of Grand Island levy					
General Fund	0.155134	0.175521	0.183137	0.174102	0.228009
Debt Service	0.072390	0.063901	0.065287	0.067645	0.052351
Interlocal Agreements	0.010795	0.010578	0.024076	0.030753	0.043740
<b>Total City of Grand Island Levy</b>	<b>0.238319</b>	<b>0.250000</b>	<b>0.272500</b>	<b>0.272500</b>	<b>0.324100</b>
Community Redevelopment Authority Levy					
Requested Levy	0.022566	0.020790	0.018076	0.017742	0.017742
Lincoln Pool Levy					0.008258
	<b>0.022566</b>	<b>0.020790</b>	<b>0.018076</b>	<b>0.017742</b>	<b>0.026000</b>

**Note:** Under LB1140, Municipalities were restricted to a maximum levy of \$.45 plus .05 for interlocal agreements beginning in FY 1998-1999

**Note:** The maximum levy that the Community Redevelopment Authority (CRA) can assess is \$.15



## LID COMPUTATION FY2011-2012

Total 2010-11 Restricted Funds	19,725,567
PLUS:	
Unused 2010-2011 restricted Funds	5,146,980
SUBTOTAL	<u>24,872,547</u>
 <b>Total 2011-2012 Restricted Revenues</b>	 26,242,405
LESS Restricted Funds Budgeted For:	
Capital Improvements	(935,382)
Bonded Indebtedness	(1,287,442)
Interlocal Agreements	(1,075,681)
Total Lid Exceptions	<u>(3,298,505)</u>
 <b>TOTAL 2011-2012 RESTRICTED FUNDS</b>	 <b><u>22,943,900</u></b>
Base Limitation	2.50%
Allowable Growth	0.00%
Additional 1%	0.00%
Total Allowable % Increase	<u>2.50%</u>
Initial Restricted Funds Limit	24,872,547
Allowable Dollar Amount Increase to Restricted Funds	621,814
 <b>Total Restricted Funds Authority</b>	 <b><u>25,494,361</u></b>
 <b>FY2011-2012 Restricted Funds</b>	 <b>22,943,900</b>
 <b>Unused Restricted Funds Authority</b>	 <b><u>2,550,461</u></b>

<b>RESTRICTED REVENUE ACCOUNTS</b>		<b>2011- 2012 BUDGET</b>
<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	
10022301-74310	STATE AID TO CITIES	-
10033501-74307	INCENTIVE PAYMENT -Motor Vehicle Tax Prorate	8,000
10055001-74005	PROPERTY TAXES	6,682,989
10055001-74006	MOTOR VEHICLE TAX	847,018
10055001-74065	SALES TAX	13,831,456
20510001-74315	MIRF/Municipal Equalization	-
21030001-74317	HIGHWAY ALLOCATION	3,278,500
21030001-74406	MOTOR VEHICLE TAX	291,500
27110010-74005	PROPERTY TAXES (Parking Ramp)	8,000
31050101-74005	PROPERTY TAXES - DEBT SERVICE	1,287,442
31050101-74006	MOTOR VEHICLE TAX	7,500
	<b>TOTAL</b>	<b><u>26,242,405</u></b>

## Personnel Allocation by Department

	2009 FTE	2010 FTE	2011 FTE	2012 Change	2012 FTE	2012 Full Time
Administration	3.000	3.000	3.000	-	3.0000	3.0000
City Clerk	1.000	1.000	1.000	-	1.0000	1.0000
Finance	27.000	27.000	25.500	(0.5000)	25.0000	25.0000
Legal	3.000	3.000	3.000	-	3.0000	3.0000
City Hall Buildings	2.000	2.000	2.000	-	2.0000	2.0000
Human Resources	4.000	4.000	4.000	-	4.0000	4.0000
<b>GENERAL GOVERNMENT TOTALS</b>	<b>40.000</b>	<b>40.000</b>	<b>38.500</b>	<b>(0.5000)</b>	<b>38.0000</b>	<b>38.0000</b>
Building Inspection	9.000	10.000	10.000	0.1000	10.1000	10.0000
Fire Services	69.000	75.000	69.000	-	69.0000	69.0000
Police Services	95.936	99.936	91.384	(0.6250)	90.7588	87.0000
Emergency Management	15.500	17.000	16.000	(0.5000)	15.5000	16.0000
<b>PUBLIC SAFETY TOTALS</b>	<b>189.436</b>	<b>201.936</b>	<b>186.384</b>	<b>(1.0250)</b>	<b>185.3588</b>	<b>182.0000</b>
Engineering	10.250	10.250	9.250	0.5000	9.7500	9.0000
Streets and Transportation	28.000	28.000	25.000	(1.5000)	23.5000	24.0000
<b>PUBLIC WORKS TOTALS</b>	<b>38.250</b>	<b>38.250</b>	<b>34.250</b>	<b>(1.0000)</b>	<b>33.2500</b>	<b>33.0000</b>
Planning	2.620	2.620	2.620	(0.1000)	2.5200	3.0000
Library	27.348	27.348	24.556	(1.0000)	23.5556	17.0000
Parks & Cemetery & Greenhouse	31.570	31.570	27.850	(0.7000)	27.1500	19.0000
Recreation	23.473	23.473	26.553	-	26.5530	3.0000
Public Information	2.000	2.000	1.850	-	1.8500	2.0000
Heartland Shooting Range	4.500	4.500	4.000	-	4.0000	2.0000
<b>ENVIRONMENTAL / LEISURE TOTALS</b>	<b>91.511</b>	<b>91.511</b>	<b>87.429</b>	<b>(1.8000)</b>	<b>85.6286</b>	<b>46.0000</b>
<b>GENERAL FUND TOTALS</b>	<b>359.197</b>	<b>371.697</b>	<b>346.562</b>	<b>(4.3250)</b>	<b>342.2374</b>	<b>299.0000</b>
Community Youth Council	-	-	0.150	-	0.1500	-
Backflow Prevention Program	1.000	-	-	-	-	-
Parking Facility District #2	0.400	0.400	-	-	-	-
Parking District #1	0.225	0.225	-	-	-	-
Community Development	2.000	2.000	2.000	-	2.0000	2.0000
Enhanced 911 Communications	1.500	1.000	2.000	0.5000	2.5000	2.0000
<b>SPECIAL REVENUE TOTALS</b>	<b>5.1250</b>	<b>3.6250</b>	<b>4.1500</b>	<b>0.5000</b>	<b>4.6500</b>	<b>4.0000</b>
Sewer Utility	30.321	30.321	30.321	-	30.3210	28.0000
Water Utility	11.500	11.500	11.500	-	11.5000	11.0000
Electric Utility	129.380	129.380	129.380	-	129.3800	126.0000
Golf Course	5.500	5.500	5.500	-	5.5000	3.0000
Solid Waste	12.050	12.050	12.050	-	12.0500	10.0000
<b>ENTERPRISE TOTALS</b>	<b>188.751</b>	<b>188.751</b>	<b>188.751</b>	<b>-</b>	<b>188.7510</b>	<b>178.0000</b>
Fleet Services	6.750	6.750	6.000	(1.5000)	4.5000	4.0000
Information Technology	7.500	7.500	6.500	(0.5000)	6.0000	6.0000
<b>INTERNAL SERVICE TOTALS</b>	<b>14.250</b>	<b>14.250</b>	<b>12.500</b>	<b>(2.0000)</b>	<b>10.5000</b>	<b>10.0000</b>
<b>ALL FUND TOTALS</b>	<b>567.323</b>	<b>578.323</b>	<b>551.9634</b>	<b>(5.8250)</b>	<b>546.1384</b>	<b>491.0000</b>



## Tab General Fund

# City of Grand Island 2011-2012

## Annual Budget and Program of Municipal Services

General Fund

## GENERAL FUND

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>BUDGET</u>	<u>2011</u> <u>FORECAST</u>	<u>2012</u> <u>BUDGET</u>
Beginning Cash Balance	6,001,104	10,710,591	6,376,135	6,376,135	5,999,114
<b><u>Revenues</u></b>					
General Government	1,568,150	1,483,967	1,521,596	1,538,724	1,527,800
Public Safety	4,220,233	4,224,535	4,619,389	4,157,135	4,301,881
Public Works	386,967	233,662	249,033	216,153	189,240
Environment & Leisure	1,239,450	1,219,357	1,461,663	1,323,471	1,476,040
Other	28,161,078	23,547,548	23,955,961	23,846,176	26,039,602
Total Revenue	<u>35,575,878</u>	<u>30,709,069</u>	<u>31,807,642</u>	<u>31,081,659</u>	<u>33,534,563</u>
Transfers In	3,068,503	6,651,481	5,271,500	5,268,072	4,402,100
Subtotal	<u>38,644,381</u>	<u>37,360,550</u>	<u>37,079,142</u>	<u>36,349,731</u>	<u>37,936,663</u>
Total Resources Available	<u>44,645,485</u>	<u>48,071,142</u>	<u>43,455,276</u>	<u>42,725,866</u>	<u>43,935,777</u>
<b><u>Disbursements</u></b>					
General Government	3,490,203	3,514,790	3,913,454	3,751,012	3,871,383
Public Safety	15,988,725	16,796,597	17,306,739	15,934,138	17,945,715
Public Works	6,160,083	5,919,754	6,334,825	6,134,310	5,975,307
Environment & Leisure	5,539,097	5,424,831	5,611,907	5,346,943	5,319,430
Other	1,798,849	1,858,922	2,621,230	1,934,352	1,764,209
State Fair Bldg	110,436	4,778,473	-	1,679,815	753,112
Total Disbursements	<u>33,087,394</u>	<u>38,293,366</u>	<u>35,788,155</u>	<u>34,780,570</u>	<u>35,629,156</u>
Transfers Out	847,500	3,401,641	1,168,704	1,946,182	1,671,304
Total Requirements	<u>33,934,894</u>	<u>41,695,007</u>	<u>36,956,859</u>	<u>36,726,752</u>	<u>37,300,460</u>
Ending Cash Balance	<u>10,710,591</u>	<u>6,376,135</u>	<u>6,498,417</u>	<u>5,999,114</u>	<u>6,635,317</u>
Unrestricted Cash	3,431,250	4,866,797	6,439,097	5,607,860	6,475,226
Restricted Cash-Food & Drink	827,520	62,219	59,320	391,254	160,091
Restricted Cash-Athletic Complex	1,498,157	517,583	-	-	-
Restricted Cash-State Fair Bldg	4,953,664	929,536	-	-	-
	<u>10,710,591</u>	<u>6,376,135</u>	<u>6,498,417</u>	<u>5,999,114</u>	<u>6,635,317</u>

## GENERAL FUND TRANSFERS

		<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>BUDGET</u>	<u>2011</u> <u>FORECAST</u>	<u>2012</u> <u>BUDGET</u>
<b><u>Operating Transfers In</u></b>						
<b><u>To</u></b>	<b><u>From</u></b>					
General Fund - 100	Gas Tax - 210	2,200,000	3,600,000	4,100,000	4,100,000	2,774,000
General Fund - 100	Backflow - 290	-	(15,217)	-	-	-
General Fund - 100	Debt Service - 310	-	-	107,000	-	546,100
General Fund - 100	Capital Projects - 400	-	1,354,329	-	-	-
General Fund - 100	Capital Projects - 401	-	8,628	-	-	-
General Fund - 100	Electric Utility - 520	748,321	777,289	562,500	654,280	580,000
General Fund - 100	Water Utility - 525	66,329	59,899	60,000	56,792	52,000
General Fund - 100	Equipment Reserve - 620	-	180,000	-	-	-
General Fund - 100	Cafeteria Plan - 715	-	-	-	15,000	-
General Fund - 100	Police Reserve - 805	-	172,612	-	-	-
General Fund - 100	Fire Reserve - 810	53,853	513,942	442,000	442,000	450,000
<b>Total</b>		<b>3,068,503</b>	<b>6,651,481</b>	<b>5,271,500</b>	<b>5,268,072</b>	<b>4,402,100</b>
<b><u>Operating Transfers Out</u></b>						
<b><u>From</u></b>	<b><u>To</u></b>					
General Fund - 100	Economic Development - 238	750,000	750,000	750,000	750,000	750,000
General Fund - 100	Community Development - 250	97,500	62,000	57,000	57,000	110,000
General Fund - 100	Debt Service - 310	-	107,000	-	439,100	-
General Fund - 100	Capital Projects - 400	-	1,500,434	250,000	686,278	699,600
General Fund - 100	Golf Course - 510	-	329,000	-	-	-
General Fund - 100	Pension Trust - 800	-	69,877	11,704	11,704	11,704
General Fund - 100	Police Reserve - 805	-	583,331	100,000	2,100	100,000
<b>Total</b>		<b>847,500</b>	<b>3,401,641</b>	<b>1,168,704</b>	<b>1,946,182</b>	<b>1,671,304</b>



**CITY OF GRAND ISLAND  
GENERAL FUND  
2012 BUDGET  
ALLOCATION OF REVENUES**

<u>EXPENDITURES</u>	<u>Operating</u>	<u>Capital Outlay</u>	<u>Debt Service</u>	<u>Total</u>
General Government	3,871,383	-		3,871,383
Public Safety	16,531,270	1,414,445		17,945,715
Public Works	5,806,857	168,450		5,975,307
Environment & Leisure	5,284,430	35,000		5,319,430
Non-Departmental	442,044	2,075,277		2,517,321
Transfers	1,671,304		-	1,671,304
<b>TOTAL REQUIREMENTS</b>	<b>33,607,288</b>	<b>3,693,172</b>	<b>-</b>	<b>37,300,460</b>

**REVENUES**

General Government	1,527,800			1,527,800
Public Safety	4,301,881			4,301,881
Public Works	189,240			189,240
Environment & Leisure	1,476,040			1,476,040
Non-Departmental	4,678,139			4,678,139

**OTHER REVENUE SOURCES**

Gas Tax	2,774,000	-		2,774,000
Pension Fund Transfers	450,000			450,000
Electric In-Lieu of Tax Transfer	580,000			580,000
Water In-Lieu of Tax Transfer	52,000			52,000
Debt Service Fund Transfer	546,100			546,100
Sales Tax	13,831,456			13,831,456
Motor Vehicle Tax	847,018			847,018
Property Tax	6,682,989			6,682,989
<b>TOTAL RESOURCES</b>	<b>37,936,663</b>			<b>37,936,663</b>

Cash Reserves Earned (Used)	4,329,375	(3,693,172)		636,203
	<b>33,607,288</b>	<b>(3,693,172)</b>	<b>-</b>	<b>37,300,460</b>

<b>BEGINNING CASH</b>	<b>5,999,114</b>		Unrestricted Cash	6,208,965
Cash Reserves - Capital Outlay	(3,693,172)		Restricted Cash-Food & Drink	426,352
Cash Reserves - Operating	4,329,375			
<b>ENDING CASH</b>	<b>6,635,317</b>			<b>6,635,317</b>

# General Fund Revenue Detail

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
<b>ADMINISTRATION</b>					
CO-PAY HEALTH INSURANCE	4,367	2,576	2,980	2,980	2,172
OTHER REVENUE	107,500	86,000	86,000	86,000	86,000
	111,867	88,576	88,980	88,980	88,172
<b>CITY CLERK</b>					
CLERK FEES	15,035	14,030	18,000	15,000	15,000
CO-PAY HEALTH INSURANCE	343	419	479	479	479
	15,378	14,448	18,479	15,479	15,479
<b>FINANCE</b>					
FEDERAL GRANT	-	2,040	-	-	-
OTHER FEES & SERVICES	10,529	10,540	10,500	10,500	10,500
CO-PAY HEALTH INSURANCE	33,372	30,414	35,275	35,275	34,280
SALARY REIMBURSEMENT	1,288,691	1,239,006	1,265,000	1,300,000	1,352,300
OTHER REVENUE	315	115	50	50	50
	1,332,906	1,282,115	1,310,825	1,345,825	1,397,130
<b>LEGAL</b>					
STOP CLASS REVENUE	5,085	4,819	6,500	6,500	5,000
CO-PAY HEALTH INSURANCE	3,242	1,670	3,237	3,237	3,237
OTHER REVENUE	-	-	-	-	-
	8,326	6,488	9,737	9,737	8,237
<b>CITY HALL</b>					
CO-PAY HEALTH INSURANCE	2,046	2,556	2,921	2,921	2,500
OTHER REVENUE	42	-	-	-	-
ONE STOP BUILDING-OTHER RENTAL	90,320	83,372	83,372	68,500	9,000
	92,407	85,928	86,293	71,421	11,500
<b>HUMAN RESOURCES</b>					
CO-PAY HEALTH INSURANCE	7,265	6,371	7,282	7,282	7,282
OTHER REVENUE	-	40	-	-	-
	7,265	6,411	7,282	7,282	7,282
<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,568,150</b>	<b>1,483,967</b>	<b>1,521,596</b>	<b>1,538,724</b>	<b>1,527,800</b>

## General Fund Revenue Detail

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
<b>BUILDING INSPECTION</b>					
BUILDING PERMIT	584,863	413,053	460,000	402,356	412,415
BUILDING LICENSE	54,135	55,090	50,000	51,110	50,000
BACKFLOW REIMBURSEMENT	-	96,173	64,890	64,890	64,890
CO-PAY HEALTH INSURANCE	14,761	16,083	18,073	18,073	14,710
OTHER REVENUE	475	2,890	400	3,800	3,500
TRADE IN ALLOW - VEHICLES	-	-	-	-	-
SALE OF FIXED ASSETS	-	-	-	-	-
	654,235	583,289	593,363	540,229	545,515
<b>FIRE SERVICES</b>					
HALL COUNTY AMBULANCE CONTRACT	-	-	197,355	197,355	203,275
FEDERAL GRANTS-FIRE	-	90,820	415,000	-	315,000
GRANTS-PAYROLL REIMBURSEMENT	9,603	7,335	12,000	12,000	12,000
INSPECTION FEES	44,525	41,470	36,000	31,000	81,200
MASK INSPECTION	-	-	-	-	-
AMBULANCE SERVICE FEES	-	-	1,179,400	1,302,600	1,302,600
FIRE - OTHER FEES AND SERVICES	13,302	14,068	11,000	12,000	12,000
AMBULANCE - RECOVERY OF BAD DEBTS	-	-	35,000	35,000	35,000
FIRE - CO-PAY HEALTH INSURANCE	123,123	81,014	127,489	127,489	117,883
FIRE - OTHER REVENUE	6,296	2,619	6,900	14,990	6,945
FIRE - SALE OF FIXED ASSETS	70,588	-	-	-	3,000
HALL COUNTY AMBULANCE CONTRACT	186,026	191,607	-	-	-
GRANTS-PAYROLL REIMBURSEMENT	464	429	-	-	-
AMBULANCE SERVICE FEES	1,207,387	1,238,164	-	-	-
AMBULANCE - RECOVERY OF BAD DEBTS	33,418	30,128	-	-	-
AMBULANCE - CO-PAY HEALTH INSURANCE	38,154	26,553	-	-	-
AMBULANCE - OTHER REVENUE	614	591	-	-	-
AMBULANCE - SALE OF FIXED ASSETS	-	4,075	-	-	-
	1,733,499	1,728,871	2,020,144	1,732,434	2,088,903

## General Fund Revenue Detail

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
<b>POLICE SERVICES</b>					
WEED ASSESSMENTS	515	1,387	-	347	-
WEED ASSESSMENTS INTEREST	99	142	-	48	-
STATE AID TO CITIES	374,732	365,262	348,778	348,778	-
FEDERAL GRANTS	63,485	81,492	241,695	112,000	271,000
DOG & CAT LICENSES	34,544	31,461	30,000	29,416	30,000
OTHER INTERGOVERNMENTAL	254,891	270,760	239,000	228,300	228,300
ALCOHOL TESTING	25,793	28,216	30,000	29,000	29,000
STORAGE FEES	70,675	73,745	70,000	70,000	70,000
IMPOUND FEES	29,630	28,720	30,000	22,000	22,000
TOWING CHARGES	92,007	82,305	93,000	70,000	85,000
SALE OF RECORDS	3,025	3,078	3,000	3,000	3,000
WEED MOWING SERVICES	965	2,455	-	705	-
OTHER FEES & SERVICES	5,120	6,301	3,000	4,500	3,500
UNCLAIMED PROPERTY	2,068	29,509	2,500	27,000	15,000
CO-PAY HEALTH INSURANCE	135,261	125,934	137,257	135,813	126,869
OTHER REVENUE	4,958	6,932	4,000	7,477	5,000
TRADE IN ALLOW - VEHICLES	21,900	10,750	10,000	-	-
SALE OF FIXED ASSETS	20,549	40,563	-	31,658	10,000
LAW ENFORCEMENT-OTHER INTERGOVT	58,346	48,531	73,905	73,905	75,000
LAW ENFORCEMENT-CO-PAY HEALTH INS	1,230	1,362	1,635	1,635	1,215
SCHOOL CROSS GUARD REIMBURSE	28,143	30,824	-	-	-
	<u>1,227,936</u>	<u>1,269,729</u>	<u>1,317,770</u>	<u>1,195,582</u>	<u>974,884</u>
<b>EMERGENCY MANAGEMENT</b>					
LEPC REIMBURSEMENT	17,919	5,211	-	778	-
COUNTY SHARE OF COMM/CIVIL	400,284	433,398	412,794	412,794	414,000
FEDERAL GRANTS	67,225	81,294	155,000	155,000	155,000
EMERGENCY MGMT-CO-PAY HLTH INS	4,023	3,539	5,259	5,259	5,259
EMERGENCY MGMT-OTHR REVENUE	376	-	-	-	-
SALE OF FIXED ASSETS	-	-	-	-	-
ALARM FEES	80,594	82,916	81,900	81,900	89,000
AMBULANCE SERVICE FEES	16,870	17,385	16,000	16,000	16,000
COMMUNICATION CO-PAY HLTH INS	17,272	17,944	17,159	17,159	13,320
COMMUNICATION-OTHER REVENUE	-	960	-	-	-
	604,562	642,647	688,112	688,890	692,579
<b>TOTAL PUBLIC SAFETY</b>	<b><u>4,220,233</u></b>	<b><u>4,224,535</u></b>	<b><u>4,619,389</u></b>	<b><u>4,157,135</u></b>	<b><u>4,301,881</u></b>

## General Fund Revenue Detail

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
<b>ENGINEERING</b>					
ENGINEERING PERMIT	6,582	7,556	8,000	7,000	7,000
LICENSE AGREEMENT FEES	2,700	1,800	1,200	1,200	1,500
ENGINEERING SERVICES	93,313	-	50,000	20,000	20,000
MAPS & PRINT SALES	411	441	400	400	400
CO-PAY HEALTH INSURANCE	11,255	10,375	10,958	10,958	11,733
OTHER REVENUE	600	-	500	300	300
SALE OF FIXED ASSETS	-	460	500	-	5,000
	114,861	20,631	71,558	39,858	45,933
<b>STREET &amp; ALLEY</b>					
PAVING PERMIT	20,824	18,841	25,000	22,000	22,000
INCENTIVE PAYMENT	8,000	8,000	8,000	8,000	8,000
SERV & MAINT CONTRACT-STATE	36,198	45,451	45,451	45,451	45,451
OTHER INTERGOVERNMENTAL	86,234	94,548	-	15,671	-
CO-PAY HEALTH INSURANCE	36,768	32,952	35,024	35,024	31,856
OTHER REVENUE	59,949	11,240	5,000	5,000	5,000
TRADE IN ALLOW-MACH & EQUIP	23,633	-	59,000	45,150	15,000
TRADE IN ALLOW - VEHICLES	-	-	-	-	16,000
SALE OF FIXED ASSETS	500	2,000	-	-	-
	272,106	213,031	177,475	176,295	143,307
<b>TOTAL PUBLIC WORKS</b>	<b>386,967</b>	<b>233,662</b>	<b>249,033</b>	<b>216,153</b>	<b>189,240</b>
<b>PLANNING</b>					
COUNTY SHARE OF PLANNING	94,736	95,998	102,296	100,000	95,241
FEDERAL GRANTS	-	2,669	-	1,200	5,500
MAPS & PRINT SALES	821	1,224	1,200	1,200	1,200
LETTER OF MAP REVIEW	-	-	2,250	2,250	2,250
PLANNING-CO-PAY HEALTH INSURANCE	3,678	3,096	3,716	3,716	4,168
OTHER REVENUE	-	-	-	-	-
CRA-OTHER FEES & SERVICES	29,767	24,659	27,174	32,773	34,216
	129,002	127,646	136,636	141,139	142,575

## General Fund Revenue Detail

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
<b>LIBRARY</b>					
COUNTY SHARE OF LIBRARY	105,870	10,588	-	-	-
FEDERAL GRANTS	-	-	-	-	-
STATE GRANTS	9,177	11,302	9,200	9,478	9,200
COPY MAHINE USE FEES	10,834	11,078	12,000	11,000	11,000
FINES & PENALTIES	28,911	27,820	29,000	27,000	29,000
NONRESIDENT CARD FEE	-	15,069	40,000	20,000	20,000
CO-PAY HEALTH INSURANCE	24,641	21,651	24,671	24,671	22,164
OTHER REVENUE	1,250	6,646	6,400	9,200	6,400
SALE OF FIXED ASSETS	-	-	-	-	-
	180,683	104,153	121,271	101,349	97,764
<b>PARKS</b>					
PARK ADMINISTRATION - OTHER RENTAL	-	12	-	-	-
PARK ADMINISTRATION - CO-PAY HLTH INS	2,286	2,004	2,113	2,113	2,113
PARK OPERATIONS - CO-PAY HLTH INS	20,144	17,092	16,394	16,394	16,736
PARK OPERATIONS - OTHER REVENUE	17,767	15,721	20,000	20,000	40,000
PARK OPERATIONS - SALE OF FIXED ASSETS	-	-	-	-	-
GREENHOUSE - CO-PAY HEALTH INS	2,012	2,196	2,022	2,022	2,022
CEMETERY BURIAL SERVICES	46,225	55,300	57,000	57,000	60,000
HOUSE RENTAL	1,870	-	-	-	-
CEMETERY - CO-PAY HEALTH INSURANCE	8,452	8,192	8,213	8,213	6,953
SALE OF CEMETERY LOTS	28,000	42,730	31,500	31,500	43,000
CEMETERY - OTHER REVENUE	2,050	-	-	-	-
	128,805	143,246	137,242	137,242	170,824

## General Fund Revenue Detail

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
<b>RECREATION</b>					
RECREATION - CO-PAY HEALTH INS	2,012	1,769	3,244	3,244	1,769
BASKETBALL REVENUE	4,960	8,615	-	-	-
VOLLEYBALL REVENUE	21,304	22,136	-	-	-
PLAYGROUND REVENUE	5,208	4,158	12,090	9,000	9,000
FLAG FOOTBALL REVENUE	4,691	7,477	4,900	6,000	6,150
SOCCER REVENUE	5,139	3,808	5,400	2,500	4,000
SOFTBALL PROGRAM	10,920	7,212	11,000	7,300	8,000
STOLLEY PARK RAILWAY	10,976	10,149	12,510	11,270	12,120
FIELDHOUSE	-	-	193,041	89,243	146,994
SWIMMING LESSONS - WATER PARK	11,480	11,800	15,000	15,000	15,000
WATER EQUIP RENTAL-WATER PRK	16,638	18,899	16,700	16,700	17,655
LIFEGUARD REIMBURSE TRAINING	3,341	1,663	3,500	1,700	1,700
CONCESSIONS - WATER PARK	106,492	115,930	112,000	112,000	120,000
SEASON PASSES - WATER PARK	56,415	51,678	60,000	60,000	70,000
ADMISSIONS - WATER PARK	252,111	273,582	270,000	270,000	300,000
GROUP SALES - WATER PARK	35,775	35,761	39,000	39,000	39,000
AQUATIC UNIFORM SALES	3,611	2,962	4,000	4,000	4,000
WATER PARK - CO-PAY HEALTH INS	-	-	-	-	-
SOUVENIR SALES	9,434	7,334	9,700	9,700	8,000
OTHER REVEUE-WATER PARK	309	376	350	350	350
SWIMMING LESSONS - LINCOLN POOL	7,820	7,930	8,000	8,000	9,500
ADMISSIONS - LINCOLN POOL	7,641	12,395	7,900	7,900	13,000
OTHER REVENUE-LINCOLN POOL	9	79	30	30	30
	576,286	605,714	788,365	672,937	786,268
<b>PUBLIC INFORMATION</b>					
CABLE T.V. FRANCHISE FEES	20,000	20,000	20,000	20,000	20,000
CO-PAY HEALTH INSURANCE	3,644	3,200	4,077	4,077	3,237
OTHER REVENUE	-	-	200	180	200
	23,644	23,200	24,277	24,257	23,437



## General Fund Revenue Detail

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
<b>HEARTLAND PUBLIC SHOOTING PARK</b>					
MEMBERSHIP FEES	165	250	150	-	-
SPECIAL EVENTS REVENUE	69,739	87,357	90,000	85,000	87,125
SPORTING CLAY REVENUE	20,805	14,293	25,000	12,000	14,000
SPORTING CLAY REV-PUNCH CARDS	2,418	928	2,700	900	1,000
SPORTING CLAY REVENUE-YOUTH	1,859	1,125	2,100	1,600	1,600
SPORTING CLAY LEAGUE	3,799	512	4,000	700	600
TRAP REVENUE	8,035	5,407	9,000	7,500	7,700
TRAP REVENUE-PUNCH CARDS	1,243	1,743	4,500	3,700	3,700
TRAP REVENUE-YOUTH	10,078	13,381	14,000	13,500	14,000
TRAP LEAGUE	1,461	775	1,300	-	-
SKEET REVENUE	9,501	7,853	8,000	6,700	6,875
SKEET REVENUE-PUNCH CARDS	7,400	11,267	8,000	11,000	11,275
SHEET REVENUE-YOUTH	679	1,481	1,000	1,000	1,000
SKEET LEAGUE	486	737	650	500	750
5-STAND REVENUE	3,413	1,044	4,000	3,175	3,250
5-STAND REVENUE-YOUTH	293	194	350	350	350
SHOTGUN SHELL REVENUE	6,483	4,666	7,000	4,600	4,700
RIFLE-PISTOL LEAGUES	2,600	2,385	3,000	3,000	3,075
RIFLE-PISTOL REVENUE	16,306	17,943	20,000	22,000	22,550
MISC MERCHANDISE SALES	5,776	5,240	6,500	3,500	3,600
CART RENTAL FEE	2,318	1,961	2,800	2,800	2,500
CAMPING-RV FEES	2,469	1,763	2,800	1,500	1,000
OTHER RENTAL	12,368	13,394	18,000	14,000	13,500
DONATIONS & CONTRIBUTIONS	2,896	2,100	8,000	40,000	40,000
CONCESSIONS - SHOOT PARK	-	2,506	3,500	3,500	3,500
CO-PAY HEALTH INSURANCE	2,012	1,769	2,022	2,022	2,022
OTHER REVENUE	6,429	13,322	5,500	2,000	5,500
	201,031	215,398	253,872	246,547	255,172
<b>TOTAL ENVIRONMENT AND LEISURE</b>	<b>1,239,450</b>	<b>1,219,357</b>	<b>1,461,663</b>	<b>1,323,471</b>	<b>1,476,040</b>

## General Fund Revenue Detail

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
<b>NONDEPARTMENTAL</b>					
PROPERTY TAXES	4,247,799	4,895,764	4,907,296	4,972,555	6,682,989
MOTOR VEHICLE TX	822,617	820,855	822,300	826,359	847,018
NATURAL GAS FRANCHISE	833,832	712,481	705,200	633,611	649,451
WIRELESS FRANCHISE	501,345	489,065	498,500	510,925	528,807
TELEPHONE FRANCHISE	151,691	144,331	150,800	138,684	142,151
FOOD & BEV OCCUPATION TAX	827,520	1,194,148	1,179,600	1,244,647	1,288,210
CABLE T.V. FRANCHISE	440,616	467,807	490,000	516,000	528,900
BINGO OCCUPATION TAX	-	-	-	-	-
LIQUOR OCCUPATION TAX	55,260	59,205	60,400	59,079	60,556
OTHER FRANCHISE TAXES	1,575	1,125	1,600	1,305	1,338
GENERAL SALES TAX	12,559,028	12,192,381	12,588,900	12,481,252	12,793,283
MOTOR VEHICLE SALES TAX	904,326	971,896	970,000	1,012,852	1,038,173
LIQUOR LICENSE - SCHOOL	-	-	-	-	-
ADMIN CHARGE - PLANNING	1,200	1,200	1,350	1,350	1,350
ADMIN CHARGE - LANDFILL	30,172	30,641	38,500	33,906	34,754
ADMIN CHARGE - GOLF COURSE	19,150	12,667	12,500	12,500	12,500
ADMIN CHARGE FOR SERV - ELEC	849,828	899,101	859,000	899,000	921,492
ADMIN CHARGE FOR SERV-WATER	75,205	73,152	74,000	76,000	78,000
ADMIN CHARGE FOR SERV-SEWER	222,217	223,176	260,000	219,136	224,615
COPY MACHINE USE FEES	6	9	15	15	15
OTHER RENTAL	11,000	11,000	11,000	11,000	11,000
HEALTH INSURANCE CO-PAY	732	-	-	-	-
INTEREST & DIVIDEND REVENUE	322,281	174,125	250,000	121,000	120,000
LOAN PROCEEDS-PRINCIPAL	5,062,500	-	-	-	-
OTHER REVENUE	177,225	126,562	25,000	25,000	25,000
SALES TAX	43,953	46,860	50,000	50,000	50,000
	<b>28,161,078</b>	<b>23,547,548</b>	<b>23,955,961</b>	<b>23,846,176</b>	<b>26,039,602</b>
<b>Total General Fund Revenues</b>	<b>35,575,878</b>	<b>30,709,069</b>	<b>31,807,642</b>	<b>31,081,659</b>	<b>33,534,563</b>

# General Fund Appropriation Summary

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
<b>General Government</b>					
City Administrator's Office	294,733	289,973	313,182	253,552	310,600
Economic Development	86,000	173,712	350,000	350,000	350,000
Mayor's Office	7,592	15,503	24,580	17,106	21,852
Legislative	88,064	82,843	79,120	75,506	75,365
City Clerk	109,064	106,867	105,775	103,512	106,978
Finance	1,940,679	1,921,092	1,943,767	1,904,601	1,969,113
Legal	294,761	279,180	325,004	299,754	311,447
City Hall	258,149	251,197	336,449	321,013	301,655
Human Resources	411,160	394,424	435,577	425,968	424,373
	<u>3,490,203</u>	<u>3,514,790</u>	<u>3,913,454</u>	<u>3,751,012</u>	<u>3,871,383</u>
<b>Public Safety</b>					
Building Inspection	744,487	816,307	825,856	794,091	834,760
Fire Services	4,448,592	4,583,904	6,878,715	6,048,244	7,556,920
Emergency Medical Service	1,741,646	2,026,277	-	-	-
Police	8,030,679	8,259,902	8,497,726	8,030,994	8,465,418
Emergency Management	1,023,320	1,110,208	1,104,442	1,060,809	1,088,617
	<u>15,988,725</u>	<u>16,796,597</u>	<u>17,306,739</u>	<u>15,934,138</u>	<u>17,945,715</u>
<b>Public Works</b>					
Engineering	860,911	969,496	870,930	826,375	910,411
Streets & Transportation	5,299,172	4,950,258	5,463,895	5,307,935	5,064,896
	<u>6,160,083</u>	<u>5,919,754</u>	<u>6,334,825</u>	<u>6,134,310</u>	<u>5,975,307</u>
<b>Environment &amp; Leisure</b>					
Planning	217,238	227,369	233,722	230,689	233,518
Library	1,856,578	1,859,412	1,865,468	1,784,168	1,721,671
Parks	1,583,287	1,509,100	1,447,787	1,326,428	1,409,513
Cemetery	493,017	482,908	454,101	405,663	445,622
Recreation	216,066	185,506	403,110	375,257	369,869
Aquatics	564,003	621,095	629,432	623,062	578,373
Public Information	226,771	218,510	203,157	197,212	180,088
Heartland Shooting Park	382,137	320,929	375,130	404,464	380,776
	<u>5,539,097</u>	<u>5,424,831</u>	<u>5,611,907</u>	<u>5,346,943</u>	<u>5,319,430</u>
<b>Non-Department</b>					
Non-Department	1,909,285	6,637,395	2,621,230	3,614,167	2,517,321
<b>Total General Fund Appropriation</b>	<u><u>33,087,394</u></u>	<u><u>38,293,366</u></u>	<u><u>35,788,155</u></u>	<u><u>34,780,570</u></u>	<u><u>35,629,156</u></u>

# General Fund Appropriation Detail

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
<b>General Government</b>					
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City Administrator's Office					
Personnel Services	272,302	260,868	277,150	220,980	280,506
Operating Expenses	22,431	29,105	36,032	32,572	30,094
Capital Outlay	-	-	-	-	-
Total City Administrator's Office	294,733	289,973	313,182	253,552	310,600
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Economic Development					
Personnel Services	-	-	-	-	-
Operating Expenses	86,000	173,712	350,000	350,000	350,000
Capital Outlay	-	-	-	-	-
Total Economic Development	86,000	173,712	350,000	350,000	350,000
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Mayor's Office					
Personnel Services	20	7,017	14,015	10,516	14,007
Operating Expenses	7,572	8,485	10,565	6,590	7,845
Capital Outlay	-	-	-	-	-
Total Mayor's Office	7,592	15,503	24,580	17,106	21,852
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Council					
Personnel Services	64,620	64,620	64,620	64,620	64,647
Operating Expenses	23,444	18,223	14,500	10,886	10,718
Capital Outlay	-	-	-	-	-
Total Legislative	88,064	82,843	79,120	75,506	75,365
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City Clerk					
Personnel Services	77,234	80,583	81,569	81,142	83,005
Operating Expenses	31,830	26,283	24,206	22,370	23,973
Capital Outlay	-	-	-	-	-
Total City Clerk	109,064	106,867	105,775	103,512	106,978
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Finance					
Personnel Services	1,681,877	1,644,642	1,655,732	1,616,566	1,686,538
Operating Expenses	258,802	276,450	288,035	288,035	282,575
Capital Outlay	-	-	-	-	-
Total Finance	1,940,679	1,921,092	1,943,767	1,904,601	1,969,113
<hr/>					

# General Fund Appropriation Detail

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
Legal					
Personnel Services	268,865	253,586	279,224	252,224	269,273
Operating Expenses	25,896	25,594	45,780	47,530	42,174
Capital Outlay	-	-	-	-	-
<b>Total Legal</b>	<b>294,761</b>	<b>279,180</b>	<b>325,004</b>	<b>299,754</b>	<b>311,447</b>
City Hall					
Personnel Services	107,683	103,738	110,799	107,363	114,005
Operating Expenses	150,466	147,459	225,650	213,650	187,650
Capital Outlay	-	-	-	-	-
<b>Total City Hall</b>	<b>258,149</b>	<b>251,197</b>	<b>336,449</b>	<b>321,013</b>	<b>301,655</b>
Human Resources					
Personnel Services	326,448	335,986	340,924	336,465	340,264
Operating Expenses	84,712	58,438	94,653	89,503	84,109
Capital Outlay	-	-	-	-	-
<b>Total Personnel</b>	<b>411,160</b>	<b>394,424</b>	<b>435,577</b>	<b>425,968</b>	<b>424,373</b>
<b>GENERAL GOVERNMENT</b>					
Personnel Services	2,799,050	2,751,039	2,824,033	2,689,876	2,852,245
Operating Expenses	691,153	763,750	1,089,421	1,061,136	1,019,138
Capital Outlay	-	-	-	-	-
<b>TOTAL GENERAL GOVERNMENT</b>	<b>3,490,203</b>	<b>3,514,790</b>	<b>3,913,454</b>	<b>3,751,012</b>	<b>3,871,383</b>
<b>Public Safety</b>					
Building Inspector					
Personnel Services	657,468	765,246	770,767	745,952	757,811
Operating Expenses	73,439	51,061	55,089	48,139	57,949
Capital Outlay	13,580	-	-	-	19,000
<b>Total Building Inspector</b>	<b>744,487</b>	<b>816,307</b>	<b>825,856</b>	<b>794,091</b>	<b>834,760</b>
Fire Services					
Personnel Services	4,072,223	4,076,079	5,688,971	5,354,491	5,713,999
Operating Expenses	376,369	454,708	614,744	640,697	618,921
Capital Outlay	-	53,117	575,000	53,055	1,224,000
<b>Total Fire Services</b>	<b>4,448,592</b>	<b>4,583,904</b>	<b>6,878,715</b>	<b>6,048,244</b>	<b>7,556,920</b>

## General Fund Appropriation Detail

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
<b>Emergency Medical Service</b>					
Personnel Services	1,491,078	1,460,314	-	-	-
Operating Expenses	234,585	256,391	-	-	-
Capital Outlay	15,983	309,572	-	-	-
<b>Total Emergency Medical Service</b>	<b>1,741,646</b>	<b>2,026,277</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Police</b>					
Personnel Services	6,488,655	6,733,997	6,831,119	6,424,343	6,844,289
Operating Expenses	1,357,275	1,371,732	1,481,162	1,484,411	1,464,684
Capital Outlay	184,749	154,174	185,445	122,240	156,445
<b>Total Police</b>	<b>8,030,679</b>	<b>8,259,902</b>	<b>8,497,726</b>	<b>8,030,994</b>	<b>8,465,418</b>
<b>Emergency Management</b>					
Personnel Services	877,798	1,049,646	1,016,732	983,523	981,632
Operating Expenses	131,501	60,562	72,710	62,286	91,985
Capital Outlay	14,022	-	15,000	15,000	15,000
<b>Total Emergency Management</b>	<b>1,023,320</b>	<b>1,110,208</b>	<b>1,104,442</b>	<b>1,060,809</b>	<b>1,088,617</b>
<b>PUBLIC SAFETY</b>					
Personnel Services	13,587,223	14,085,280	14,307,589	13,508,309	14,297,731
Operating Expenses	2,173,170	2,194,454	2,223,705	2,235,533	2,233,539
Capital Outlay	228,333	516,863	775,445	190,295	1,414,445
<b>TOTAL PUBLIC SAFETY</b>	<b>15,988,725</b>	<b>16,796,597</b>	<b>17,306,739</b>	<b>15,934,138</b>	<b>17,945,715</b>
<b>Public Works</b>					
<b>Engineering</b>					
Personnel Services	763,005	888,460	790,455	745,749	821,736
Operating Expenses	75,265	81,036	80,475	80,626	88,675
Capital Outlay	22,641	-	-	-	-
<b>Total Engineering</b>	<b>860,911</b>	<b>969,496</b>	<b>870,930</b>	<b>826,375</b>	<b>910,411</b>
<b>Streets &amp; Transportaion</b>					
Personnel Services	1,819,153	1,895,533	1,755,355	1,690,044	1,718,578
Operating Expenses	3,252,513	2,971,905	3,361,240	3,300,991	3,177,868
Capital Outlay	227,506	82,820	347,300	316,900	168,450
<b>Total Streets &amp; Transportaion</b>	<b>5,299,172</b>	<b>4,950,258</b>	<b>5,463,895</b>	<b>5,307,935</b>	<b>5,064,896</b>

## General Fund Appropriation Detail

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
PUBLIC WORKS					
Personnel Services	2,582,158	2,783,993	2,545,810	2,435,793	2,540,314
Operating Expenses	3,327,778	3,052,941	3,441,715	3,381,617	3,266,543
Capital Outlay	250,147	82,820	347,300	316,900	168,450
<b>TOTAL PUBLIC WORKS</b>	<b>6,160,083</b>	<b>5,919,754</b>	<b>6,334,825</b>	<b>6,134,310</b>	<b>5,975,307</b>

### Environment & Leisure

Planning					
Personnel Services	201,160	211,180	214,456	211,423	214,247
Operating Expenses	16,078	16,189	19,266	19,266	19,271
Capital Outlay	-	-	-	-	-
Total Planning	217,238	227,369	233,722	230,689	233,518

Library					
Personnel Services	1,283,291	1,274,881	1,252,638	1,172,422	1,150,679
Operating Expenses	573,288	584,532	577,830	585,238	535,992
Capital Outlay	-	-	35,000	26,508	35,000
Total Library	1,856,578	1,859,412	1,865,468	1,784,168	1,721,671

Parks					
Personnel Services	1,104,066	1,123,929	1,034,762	957,103	1,057,238
Operating Expenses	389,971	356,454	413,025	369,325	352,275
Capital Outlay	89,250	28,717	-	-	-
Total Parks	1,583,287	1,509,100	1,447,787	1,326,428	1,409,513

Cemetery					
Personnel Services	402,271	409,643	382,171	343,663	389,172
Operating Expenses	74,946	73,265	71,930	62,000	56,450
Capital Outlay	15,800	-	-	-	-
Total Cemetery	493,017	482,908	454,101	405,663	445,622

Recreation					
Personnel Services	147,885	152,942	281,409	275,548	272,689
Operating Expenses	68,181	32,564	121,701	99,709	97,180
Capital Outlay	-	-	-	-	-
Total Recreation	216,066	185,506	403,110	375,257	369,869



## General Fund Appropriation Detail

	2009 Actual	2010 Actual	2011 Budget	2011 Forecast	2012 Budget
Aquatics					
Personnel Services	326,917	338,384	372,454	375,454	350,445
Operating Expenses	237,087	282,711	256,978	247,608	227,928
Capital Outlay	-	-	-	-	-
<b>Total Aquatics</b>	<b>564,003</b>	<b>621,095</b>	<b>629,432</b>	<b>623,062</b>	<b>578,373</b>
Public Information					
Personnel Services	122,296	130,916	126,847	123,402	132,539
Operating Expenses	67,925	48,444	64,310	64,310	47,549
Capital Outlay	36,550	39,150	12,000	9,500	-
<b>Total Public Information</b>	<b>226,771</b>	<b>218,510</b>	<b>203,157</b>	<b>197,212</b>	<b>180,088</b>
Heartland Shooting Range					
Personnel Services	158,161	165,894	176,930	166,114	183,726
Operating Expenses	198,976	155,035	198,200	238,350	197,050
Capital Outlay	25,000	-	-	-	-
<b>Total Heartland Shooting Range</b>	<b>382,137</b>	<b>320,929</b>	<b>375,130</b>	<b>404,464</b>	<b>380,776</b>
<b>ENVIRONMENT &amp; LEISURE</b>					
Personnel Services	3,746,045	3,807,770	3,841,667	3,625,129	3,750,735
Operating Expenses	1,626,452	1,549,194	1,723,240	1,685,806	1,533,695
Capital Outlay	166,600	67,867	47,000	36,008	35,000
<b>TOTAL ENVIRONMENT &amp; LEISURE</b>	<b>5,539,097</b>	<b>5,424,831</b>	<b>5,611,907</b>	<b>5,346,943</b>	<b>5,319,430</b>
<b>Non-Department</b>					
Non-Department					
Personnel Services	-	-	53,126	53,126	53,126
Operating Expenses	561,950	446,195	398,104	383,372	388,918
Capital Outlay	1,347,335	6,191,200	2,170,000	3,177,669	2,075,277
<b>TOTAL NON-DEPARTMENT</b>	<b>1,909,285</b>	<b>6,637,395</b>	<b>2,621,230</b>	<b>3,614,167</b>	<b>2,517,321</b>
<b>Total General Fund Appropriation</b>					
Personnel Services	22,714,476	23,428,082	23,572,225	22,312,233	23,494,151
Operating Expenses	8,380,503	8,006,534	8,876,185	8,747,465	8,441,833
Capital Outlay	1,992,415	6,858,750	3,339,745	3,720,872	3,693,172
<b>TOTAL GENERAL FUND</b>	<b>33,087,394</b>	<b>38,293,366</b>	<b>35,788,155</b>	<b>34,780,570</b>	<b>35,629,156</b>

**GENERAL FUND-CAPITAL**

		<u>Account Number</u>	<u>2011 Budget</u>	<u>2011 Forecast</u>	<u>2012</u>
<b>CITY HALL</b>					
	Inspection Vehicle	10022001 85625			19,000
<b>CITY HALL TOTAL</b>			-	-	19,000
<b>FIRE/AMBULANCE SERVICES</b>					
LAND IMP	Concrete at Stations 3	10022101 85608	-	-	70,000
BLDG IMP	Energy efficiency upgrades	10022101 85612	100,000		-
	Replace boiler Station 2	10022101 85612	18,000	18,000	-
M & E	Back up power generator for Station 2	10022101 85615			80,000
	Ambulance Cot replacement	10022101 85615	12,000	12,215	13,000
			130,000	30,215	93,000
VEH	Staff vehicle-hybrid sedan	10022101 85625	26,000	22,841	26,000
VEH	Rechasis Ambulance 5	10022101 85625	-	-	135,000
VEH	Rescue pumper	10022101 85625	69,000	-	550,000
VEH	Pumper Truck-90% grant funded/10% match	10022101 85625	350,000	-	350,000
			445,000	22,841	1,061,000
<b>FIRE/AMBULANCE SERVICES TOTAL</b>			<b>575,000</b>	<b>53,056</b>	<b>1,224,000</b>

**GENERAL FUND-CAPITAL**

				<u>2011</u>	<u>2011</u>	<u>2012</u>
				<u>Budget</u>	<u>Forecast</u>	
				<u>Account Number</u>		
<b>POLICE SERVICES</b>						
OFF EQ	Capital Lease-Copy Machines	10022301	85706	5,445	5,445	5,445
VEH	Unmarked Police Cars (2) 0-2-1-1-2	10022301	85625	18,000	17,700	-
VEH	CSO Vehicle	10022301	85625			17,000
VEH	Marked Police Cars (6) 7-6-3-6-6	10022301	85625	138,000	80,204	134,000
VEH	Evidence Vehicle	10022301	85625	24,000	18,891	-
<b>POLICE TOTAL</b>				<b>185,445</b>	<b>122,240</b>	<b>156,445</b>
 <b>EMERGENCY MANAGEMENT</b>						
M&E	Outdoor Warning Sirens	10022601	85615	15,000	15,000	15,000
<b>EMERGENCY MANAGEMENT TOTAL</b>				<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

## GENERAL FUND-CAPITAL

				<u>2011</u>	<u>2011</u>	<u>2012</u>
				<u>Budget</u>	<u>Forecast</u>	
				<u>Account Number</u>		
<b>STREET AND ALLEY</b>						
LAND	Right-of-way Acquisition	10033501	85605	5,000	5,000	5,000
M & E	Street Sweeper	10033501	85615	-		-
M & E	Rubber Asphalt Applicator	10033501	85615			32,750
M & E	Skid Steer Loader (buy back program)	10033501	85615	27,000	27,000	29,100
M & E	Front End Loader	10033501	85615	175,300	144,900	-
				<u>202,300</u>	<u>171,900</u>	<u>61,850</u>
VEH	Bucket truck for traffic signal maintenance	10033501	85625	130,000	130,000	
VEH	Dump Truck (10 cy)	10033501	85625			91,600
VEH	1 Ton Flatbed	10033501	85625			-
	2 Ton Flatbed	10033501	85625			-
	Sewer Flusher	10033501	85625			-
				<u>130,000</u>	<u>130,000</u>	<u>91,600</u>
STORM	Storm Cell Improvements	10033501	85650	10,000	10,000	10,000
<b>STREET AND ALLEY TOTAL</b>				<u><b>347,300</b></u>	<u><b>316,900</b></u>	<u><b>168,450</b></u>

**GENERAL FUND-CAPITAL**

				<u>2011</u>	<u>2011</u>	<u>2012</u>
				<u>Budget</u>	<u>Forecast</u>	
		<u>Account Number</u>				
<b>LIBRARY</b>						
OFF EQ	Auto System Enhance-3M Self-check Machine	10044301	85620	35,000	26,508	
	Fiber connection between Library & City Hall					35,000
<b>LIBRARY TOTAL</b>				<b><u>35,000</u></b>	<b><u>26,508</u></b>	<b><u>35,000</u></b>
<b>PUBLIC INFORMATION</b>						
M & E	Cameras	10044601	85615	12,000	9,500	-
<b>PUBLIC INFORMATION TOTAL</b>				<b><u>12,000</u></b>	<b><u>9,500</u></b>	<b><u>-</u></b>

**GENERAL FUND-CAPITAL**

		<u>Account Number</u>	<u>2011 Budget</u>	<u>2011 Forecast</u>	<u>2012</u>
<b>NONDEPARTMENTAL</b>					
OFF EQ	Capital Lease-Copy Machine	10055001 85706	15,000	-	-
BLDG	Heartland Event Center-Lease Payments	10055001 85706	570,000	571,511	571,215
BLDG	Library-Lease Payments	10055001 85706	830,000	869,653	750,562
BLDG	State Fair Bldg	10055001 85610	-	-	-
BLDG	State Fair Bldg Lease Payments	10055001 85707	755,000	809,802	753,500
<b>NONDEPARTMENTAL TOTAL</b>			<b><u>2,170,000</u></b>	<b><u>2,250,966</u></b>	<b><u>2,075,277</u></b>
<b>GENERAL FUND TOTAL</b>			<b><u>3,339,745</u></b>	<b><u>2,794,170</u></b>	<b><u>3,693,172</u></b>

<b>Fund General</b>	<b>Department Summary</b>	<b>City Administrator's Office</b>
<b>Fund Type General Government</b>	<b>Supervisor City Administrator</b>	<b>11101</b>

### Description

The City Administrator provides for the day-to-day administration of all functions of City government. The City Administrator serves as the Chief Administrative Officer of the City and is charged with the responsibility of implementing the key results and priorities established by the Mayor and City Council. This is achieved through the supervision, coordination, and administration of the programs and services of City Departments; formulation, presentation, and administration of the budget; the development and preparation of analysis, reports and recommendations for consideration by the Mayor and City Council; and keeping the Mayor and City Council informed of operational and administrative needs and activities. The City Administrator also provides long-range planning, maintains public relations, and provides guidance and leadership to the City staff.

### Budget Narrative

The City Administration Office oversees the implementation of the Mayor and City Council's key results and goals in priority areas across the City, as part of the larger effort to achieving fiscal health and wellness.

<b>Title</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>Net Change</b>	<b>2012</b>
Assistant to the Administrator	1	1	1	0	1
City Administrator	1	1	1	0	1
Receptionist	1	1	1	0	1
<b>Totals:</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>3</b>

<b>Fund General</b>	<b>Department Summary</b>	<b>Economic Development</b>
<b>Fund Type General Government</b>	<b>Supervisor City Administrator</b>	<b>11102</b>

### **Description**

This division reflects the direct costs associated with the City's economic development and promotion efforts. Economic Development promotions in Grand Island are primarily administered by the Grand Island Area Economic Development Corporation. The goal is to strengthen the Grand Island economy through job retention and creation, increased tax base, additional trade, and other economic activity.

### **Budget Narrative**

The City provides funding to this effort through the Local Option Economic Development Program passed by the citizens in May 2003. This program requires the City to set aside \$750,000 per year for 10 years to support its operations and provide incentives for business recruitment and retention. At the request of the city's auditor, accounting for this has been moved to special revenue fund 238. This move will allow for greater scrutiny and more appropriate accounting of economic development funds.



<b>Fund General</b>	<b>Department Summary</b>	<b>Mayor's Office</b>
<b>Fund Type General Government</b>	<b>Supervisor Mayor</b>	<b>11203</b>

### Description

Grand Island operates under a Mayor/Council form of government. The Mayor is elected at large and serves a four-year term. The Mayor presides over official meetings and serves as the executive officer of the City. The Mayor and City Council establish goals and objectives of the community, attained through the adoption of policy. The Mayor appoints a City Administrator who is responsible for carrying out established policies and provides for the effective administration of City operations. The Mayor is responsible for appointments to citizen boards and commissions, and serves as the City representative in official proceedings.

### Budget Narrative

This budget provides for the operation of the Mayor's office and salary. Personnel costs are the largest expense in the Mayor's budget, which will not increase from the previous year. Other expenses provide for communication materials and daily operational costs. Because the Mayor is expected to perform official duties and obligations on behalf of the City, there is funding included for dues and travel costs. There is a reduction in portions of the Mayor's 2012 budget from the previous year's budget.

<b>Personnel</b>					
Title	2009	2010	2011	Net Change	2012
Mayor	1	1	1	0	1
<b>Totals:</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>

<b>Fund General</b>	<b>Department Summary</b>	<b>Legislative</b>
<b>Fund Type General Government</b>	<b>Supervisor City Administrator</b>	<b>11204</b>

### Description

Grand Island is governed by an eleven member body comprised of the Mayor and ten City Council members, two from each of the five wards. The City Council is responsible for the legislative and policy-making functions of the City. The City Council, along with the Mayor, establish goals and key results of the community, attained through the adoption of policy. The City Council holds regular meetings on the second and fourth Tuesday of each month at 7:00 PM in the Council Chambers of City Hall.

### Budget Narrative

Along with all City departments and programs, the City Council's 2012 budget reflects reductions. The areas impacted include travel and training as well as computer related expenses.

<b>Personnel</b>					
<b>Title</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>Net Change</b>	<b>2012</b>
Council Members	10	10	10	0	10
<b>Totals:</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>0</b>	<b>10</b>

<b>Fund General</b>	<b>Department Summary</b>	<b>Administrative Services</b>
<b>Fund Type General Government</b>	<b>Supervisor City Administrator</b>	<b>10001</b>

### Description

Administrative Services consists of all of the governance functions or support services for the City general fund departments. Within program prioritization, functions are divided between governance and community, with the customer being the identifying element. If the end customer is internal, the function is considered to be governance and if the end customer is the citizens of Grand Island, the function is considered to be community.

Grouping these governance functions together enhances the management of the delivery of the services to other City departments. It may also enable efficiencies that would have been harder to implement without common management.

The divisions within Administrative Services are as follows: City Clerk, Finance, Legal, Human Resources, and Public Information.

### Budget Narrative

Budget detail for each of the divisions may be found on each of the following pages.

### Personnel

Title	2009	2010	2011	Net Change	2012
Accountant	1	1	1	0	1
Accounting Clerk	7	7	7	0	7
Accounts Payable Clerk	0	1	1	0	1
Attorney	1	1	1	0	1
Audio Visual Technician	1	1	1	0	1
Cashier	2	2	1	0	1
City Attorney	1	1	1	0	1
City Clerk	1	1	1	0	1
Finance Director	1	1	1	0	1
Finance Secretary	1	1	1	0	1

Human Resources Benefit & Risk Mgmt Coordinator	0	0	0	1	1
Human Resources Director	1	1	1	0	1
Human Resources Recruiter	0	0	0	1	1
Human Resources Specialist	3	3	3	-2	1
Legal Secretary	1	1	1	0	1
Meter Reader	6	6	5.5	-0.5	5
Meter Reader Supervisor	1	1	1	0	1
Payroll Specialist	1	1	1	0	1
Public Information Officer	1	1	0.85	0	0.85
Purchasing Technician	1	0	0	0	0
Senior Accountant	1	1	1	0	1
Senior Accounting Clerk	3	3	3	0	3
Senior Meter Reader	1	1	1	0	1
Utility Services Manager	1	1	1	0	1
<b>Totals:</b>	<b>37</b>	<b>37</b>	<b>35.35</b>	<b>-0.5</b>	<b>34.85</b>

**Program Type:**  
(All Programs, Governance,  
Community-oriented)

**Prioritization Perspective:**  
(City-wide, Fund, Funds)

**Choose Department:**  
(All Departments, Specific)

**Funding Source:**  
(Est. Budget, Gen Gov Revenue,  
Program Revenues)



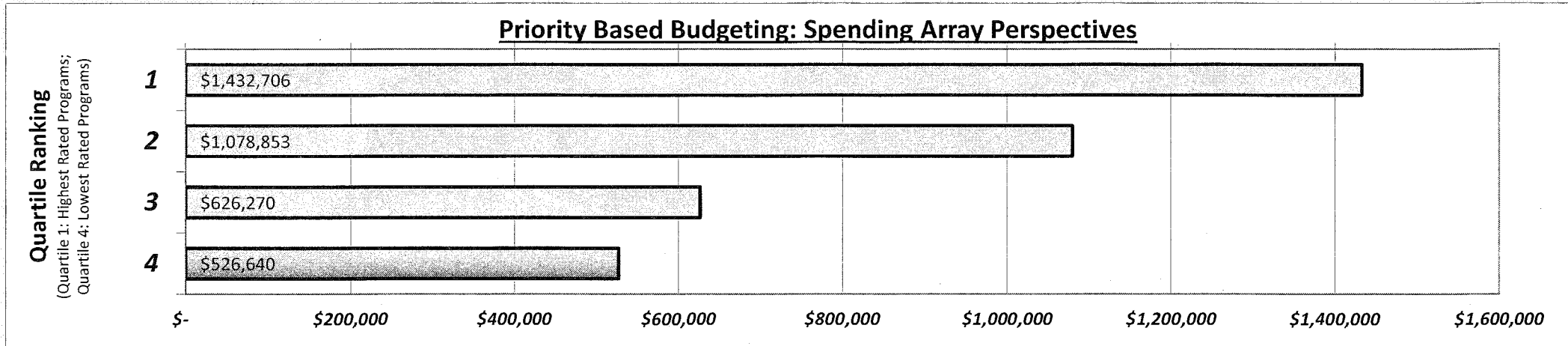
Every City Program

General Fund

Combined Administrative  
Services

Total Estimated Budget

October 6, 2011



Quartile Ranking	2010 Budget	2011 Budget	Increase (Reduce) %	Impact	2012 Target Budget
Qrt 1	\$0	\$1,432,706	-1.00%	(\$14,327)	\$1,418,379
Qrt 2	\$0	\$1,078,853	-2.50%	(\$26,971)	\$1,051,882
Qrt 3	\$0	\$626,270	-7.00%	(\$43,839)	\$582,431
Qrt 4	\$0	\$526,640	-10.00%	(\$52,664)	\$473,976
<b>TOTALS</b>	<b>\$0</b>	<b>\$3,664,469</b>	<b>-3.76%</b>	<b>(\$137,801)</b>	<b>\$3,526,668</b>

**Administrative Services Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast		2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Mayor</b>	<b>Governance</b>									
Revenue		-	-	-		-		0.00%	0.00%	No material impact
Personnel Services		7,017.00	14,015.00	10,516.00	61%	14,007.00	64%		33.20%	
Operating Expense		8,485.00	10,565.00	6,590.00	39%	7,845.00	36%		19.04%	
Total Expense		15,502.00	24,580.00	17,106.00		21,852.00		-11.10%	27.74%	
Full Time Equivalent Employees		1.00	1.00	1.00		1.00				
<b>City Council</b>	<b>Governance</b>									
Revenue		-	-	-		-		0.00%	0.00%	No material impact
Personnel Services		64,620.00	64,620.00	64,620.00	86%	64,647.00	86%		0.04%	
Operating Expense		18,223.00	14,500.00	10,886.00	14%	10,718.00	14%		-1.54%	
Total Expense		82,843.00	79,120.00	75,506.00		75,365.00		-4.75%	-0.19%	
Full Time Equivalent Employees		10.00	10.00	10.00		10.00				
<b>Issuance &amp; Renewal of Permits</b>	<b>Community</b>									
Revenue		1,766.00	2,264.00	1,014.00		1,014.00		-55.21%	0.00%	No material impact
Personnel Services	2	2,417.00	2,447.00	2,434.00	99%	2,490.00	98%		2.30%	
Operating Expense		50.00	64.00	37.00	1%	61.00	2%		64.86%	
Total Expense		2,467.00	2,511.00	2,471.00		2,551.00		1.59%	3.24%	
Full Time Equivalent Employees		0.03	0.03	0.03		0.03				
<b>Web Site &amp; Social Media Management</b>	<b>Governance</b>									
Revenue		358.00	497.00	497.00		366.00		-26.36%	-26.36%	Majority of dollars associated with this program will be used towards maintaining the equipment and contract services that are currently in place with the overall use of City web site, live video streaming, and citizen request management system. Minimal dollars are included to cover new or improved web site enhancement tools.
Personnel Services	2	14,658.00	15,476.00	15,056.00	48%	15,878.00	48%		5.46%	
Operating Expense		18,569.00	16,426.00	16,426.00	52%	17,019.00	52%		3.61%	
Total Expense		33,227.00	31,902.00	31,482.00		32,897.00		3.12%	4.49%	
Full Time Equivalent Employees		0.22	0.23	0.23		0.22				
<b>Council Relations</b>	<b>Governance</b>									
Revenue		334.00	371.00	358.00		163.00		-56.06%	-54.47%	No material impact
Personnel Services	2	33,769.00	34,498.00	26,539.00	93%	34,979.00	95%		31.80%	
Operating Expense		1,548.00	2,042.00	2,039.00	7%	1,746.00	5%		-14.37%	
Total Expense		35,317.00	36,540.00	28,578.00		36,725.00		0.51%	28.51%	
Full Time Equivalent Employees		0.39	0.37	0.36		0.37				
<b>Daily Operations</b>	<b>Governance</b>									
Revenue		668.00	740.00	642.00		726.00		-1.89%	13.08%	Reflects proposed new Administrative Services structure.
Personnel Services	2	67,589.00	68,857.00	47,597.00	97%	68,671.00	98%		44.28%	
Operating Expense		1,786.00	2,042.00	1,579.00	3%	1,746.00	2%		10.58%	
Total Expense		69,375.00	70,899.00	49,176.00		70,417.00		-0.68%	43.19%	
Full Time Equivalent Employees		0.78	0.75	0.65		0.73				

**Administrative Services Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast		2012 Proposed Budget		2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Budget &amp; Financial Oversight</b>	<b>Governance</b>										
Revenue		453.00	512.00	459.00		383.00			-25.20%	-16.56%	Reflects proposed new Administrative Services structure.
Personnel Services	2	45,901.00	47,582.00	34,064.00	85%	47,546.00	86%			39.58%	
Operating Expense		14,326.00	4,579.00	6,078.00	15%	7,786.00	14%			28.10%	
Total Expense		60,227.00	52,161.00	40,142.00		55,332.00			6.08%	37.84%	
Full Time Equivalent Employees		0.53	0.52	0.46		0.51					
<b>General City Reception/Admin Support</b>	<b>Governance</b>										
Revenue		166.00	187.00	234.00		96.00			-48.66%	-58.97%	No material impact
Personnel Services	2	16,846.00	17,353.00	17,380.00	95%	18,456.00	96%			6.19%	
Operating Expense		676.00	977.00	827.00	5%	811.00	4%			-1.93%	
Total Expense		17,522.00	18,330.00	18,207.00		19,267.00			5.11%	5.82%	
Full Time Equivalent Employees		0.19	0.19	0.24		0.20					
<b>Liquor Licenses</b>	<b>Community</b>										
Revenue		4,934.00	6,322.00	5,072.00		5,072.00			-19.77%	0.00%	No material impact
Personnel Services	3	12,087.00	12,235.00	12,171.00	85%	12,451.00	82%			2.30%	
Operating Expense		1,474.00	2,322.00	2,210.00	15%	2,700.00	18%			22.17%	
Total Expense		13,561.00	14,557.00	14,381.00		15,151.00			4.08%	5.35%	
Full Time Equivalent Employees		0.15	0.15	0.15		0.15					
<b>Problem Resolution Team</b>	<b>Community</b>										
Revenue		24.00	33.00	39.00		16.00			-51.52%	-58.97%	No material impact
Personnel Services	3	2,439.00	3,031.00	2,877.00	70%	3,084.00	67%			7.19%	
Operating Expense		846.00	1,781.00	1,208.00	30%	1,509.00	33%			24.92%	
Total Expense		3,285.00	4,812.00	4,085.00		4,593.00			-4.55%	12.44%	
Full Time Equivalent Employees		0.03	0.03	0.04		0.03					
<b>Council Packet</b>	<b>Community</b>										
Revenue		293.00	335.00	335.00		335.00			0.00%	0.00%	There is no material impact to this program because the cost of legal notices is dependent on the number of meetings and publications. The Clerk is looking into any potential changes to publications in order to reduce the cost of publishing ordinances.
Personnel Services	3	56,407.00	57,098.00	56,799.00	82%	58,104.00	82%			2.30%	
Operating Expense		16,958.00	12,453.00	12,480.00	18%	12,362.00	18%			-0.95%	
Total Expense		73,365.00	69,551.00	69,279.00		70,466.00			1.32%	1.71%	
Full Time Equivalent Employees		0.70	0.70	0.70		0.70					
<b>Administrative Items</b>	<b>Governance</b>										
Revenue		7,447.00	9,548.00	9,048.00		9,048.00			-5.24%	0.00%	No material impact
Personnel Services	3	8,058.00	8,157.00	8,114.00	59%	8,301.00	61%			2.30%	
Operating Expense		3,868.00	5,675.00	5,610.00	41%	5,310.00	39%			-5.35%	
Total Expense		11,926.00	13,832.00	13,724.00		13,611.00			-1.60%	-0.82%	
Full Time Equivalent Employees		0.10	0.10	0.10		0.10					

**Administrative Services Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast		2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Media Relations &amp; Press Releases</b>	<b>Governance</b>									
Revenue	3	448.00	622.00	622.00		550.00		-11.58%	-11.58%	No material impact
Personnel Services		18,322.00	19,345.00	18,819.00	89%	23,850.00	88%		26.73%	
Operating Expense		1,589.00	2,391.00	2,391.00	11%	3,154.00	12%		31.91%	
Total Expense		19,911.00	21,736.00	21,210.00		27,004.00		24.24%	27.32%	
Full Time Equivalent Employees		0.28	0.28	0.28		0.33				
<b>Economic Development</b>	<b>Governance</b>									
Revenue	3	125.00	139.00	120.00		57.00		-58.99%	-52.50%	No material impact
Personnel Services		12,673.00	12,911.00	8,924.00	85%	12,876.00	88%		44.29%	
Operating Expense		1,399.00	2,042.00	1,579.00	15%	1,746.00	12%		10.58%	
Total Expense		14,072.00	14,953.00	10,503.00		14,622.00		-2.21%	39.22%	
Full Time Equivalent Employees		0.15	0.14	0.12		0.14				
<b>Research &amp; Program Development</b>	<b>Governance</b>									
Revenue	3	193.00	261.00	310.00		297.00		13.79%	-4.19%	Reflects proposed new Administrative Services structure.
Personnel Services		19,512.00	24,250.00	23,015.00	70%	24,676.00	85%		7.22%	
Operating Expense		846.00	10,281.00	9,708.00	30%	4,309.00	15%		-55.61%	
Total Expense		20,358.00	34,531.00	32,723.00		28,985.00		-16.06%	-11.42%	
Full Time Equivalent Employees		0.22	0.26	0.31		0.26				
<b>Phone Management</b>	<b>Governance</b>									
Revenue	3	120.00	163.00	194.00		80.00		-50.92%	-58.76%	No material impact
Personnel Services		12,195.00	15,156.00	14,385.00	92%	15,422.00	91%		7.21%	
Operating Expense		846.00	1,781.00	1,208.00	8%	1,509.00	9%		24.92%	
Total Expense		13,041.00	16,937.00	15,593.00		16,931.00		-0.04%	8.58%	
Full Time Equivalent Employees		0.14	0.16	0.20		0.16				
<b>Translations</b>	<b>Governance</b>									
Revenue	3	135.00	151.00	189.00		77.00		-49.01%	-59.26%	No material impact
Personnel Services		13,635.00	14,015.00	14,035.00	95%	14,842.00	95%		5.75%	
Operating Expense		676.00	977.00	727.00	5%	811.00	5%		11.55%	
Total Expense		14,311.00	14,992.00	14,762.00		15,653.00		4.41%	6.04%	
Full Time Equivalent Employees		0.16	0.15	0.19		0.16				



Administrative Services Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast		2012 Proposed Budget		2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Representing City on Boards &amp; Community Groups</b>	<b>Governance</b>										
Revenue	3	120.00	141.00	138.00		62.00			-56.03%	-55.07%	No material impact
Personnel Services		12,107.00	13,154.00	10,265.00	85%	13,211.00	88%			28.70%	
Operating Expense		1,426.00	2,079.00	1,863.00	15%	1,786.00	12%			-4.13%	
Total Expense		13,533.00	15,233.00	12,128.00		14,997.00			-1.55%	23.66%	
Full Time Equivalent Employees		0.14	0.14	0.14		0.14					
<b>Elections</b>	<b>Community</b>										
Revenue	4	3.00	3.00	3.00		3.00			0.00%	0.00%	The cost of elections is dependent on the space used on a ballot, and the City is later billed for that space. The next election is in the spring.
Personnel Services		404.00	408.00	406.00	18%	415.00	11%			2.22%	
Operating Expense		3,792.00	3,660.00	1,855.00	82%	3,511.00	89%			89.27%	
Total Expense		4,196.00	4,068.00	2,261.00		3,926.00			-3.49%	73.64%	
Full Time Equivalent Employees		0.01	0.01	0.01		0.01					
<b>Community Youth Council</b>	<b>Community</b>										
Revenue	4	263.00	-	-		-			0.00%	0.00%	The CYC budget pays .15 FTE of salary and benefits for the PIO towards time used to coordinate the CYC. The CYC will need to continue to seek grants and sponsors to cover the majority of program and coordinator costs as remaining grant dollars in the fund will not be sufficient to cover the continuation of this program long-term.
Personnel Services		10,773.00	0.00	0.00		0.00				0.00%	
Operating Expense		0.00	0.00	0.00		0.00				0.00%	
Total Expense		10,773.00	0.00	0.00		0.00			0.00%	0.00%	
Full Time Equivalent Employees		0.16	-	-		-					
<b>Odor Committee</b>	<b>Community</b>										
Revenue	4	36.00	49.00	58.00		24.00			-51.02%	-58.62%	No material impact
Personnel Services		3,658.00	4,547.00	4,315.00	78%	4,627.00	75%			7.23%	
Operating Expense		846.00	1,781.00	1,208.00	22%	1,509.00	25%			24.92%	
Total Expense		4,504.00	6,328.00	5,523.00		6,136.00			-3.03%	11.10%	
Full Time Equivalent Employees		0.04	0.05	0.06		0.05					
<b>Citizen Request Management System</b>	<b>Community</b>										
Revenue	4	36.00	49.00	58.00		24.00			-51.02%	-58.62%	No material impact
Personnel Services		3,658.00	4,547.00	4,315.00	78%	4,627.00	75%			7.23%	
Operating Expense		846.00	1,781.00	1,208.00	22%	1,509.00	25%			24.92%	
Total Expense		4,504.00	6,328.00	5,523.00		6,136.00			-3.03%	11.10%	
Full Time Equivalent Employees		0.04	0.05	0.06		0.05					
<b>State Fair Payment</b>	<b>Community</b>										
Revenue	4	86,000.00	86,000.00	86,000.00		86,000.00			0.00%	0.00%	No change to program.
Personnel Services		0.00	0.00	0.00	0%	0.00	0%			0.00%	
Operating Expense		173,712.00	350,000.00	350,000.00	100%	350,000.00	100%			0.00%	
Total Expense		173,712.00	350,000.00	350,000.00		350,000.00			0.00%	0.00%	
Full Time Equivalent Employees		-	-	-		-					

**Administrative Services Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast		2012 Proposed Budget		2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Appointments to Boards &amp; Committees</b>											
Revenue	Governance	6.00	7.00	7.00		7.00			0.00%	0.00%	No material impact
	4										
Personnel Services		1,209.00	1,224.00	1,217.00	87%	1,245.00	98%		2.30%		
Operating Expense		140.00	32.00	178.00	13%	29.00	2%		-83.71%		
Total Expense		1,349.00	1,256.00	1,395.00		1,274.00		1.43%	-8.67%		
Full Time Equivalent Employees		0.02	0.02	0.02		0.02					
<b>GITV City &amp; Other Government Segments</b>											
Revenue	Governance	10,931.00	11,392.00	11,382.00		10,903.00			-4.29%	-4.21%	Majority of dollars related to this program will be used towards maintaining the GITV station including equipment maintenance and repair and contract services that are currently in place. No significant enhancement or equipment purchases included.
	4										
Personnel Services		38,085.00	40,210.00	39,118.00	76%	27,388.00	78%		-29.99%		
Operating Expense		8,442.00	12,559.00	12,559.00	24%	7,848.00	22%		-37.51%		
Total Expense		46,527.00	52,769.00	51,677.00		35,236.00		-33.23%	-31.81%		
Full Time Equivalent Employees		0.58	0.59	0.59		0.38					
<b>GITV Education Segments</b>											
Revenue	Governance	5,493.00	5,734.00	5,729.00		5,671.00			-1.10%	-1.01%	Majority of dollars related to this program will be used towards maintaining the GITV station including equipment maintenance and repair and contract services that are currently in place. No significant enhancement or equipment purchases included.
	4										
Personnel Services		20,164.00	21,289.00	20,711.00	62%	26,732.00	77%		29.07%		
Operating Expense		8,542.00	12,692.00	12,692.00	38%	7,823.00	23%		-38.36%		
Total Expense		28,706.00	33,981.00	33,403.00		34,555.00		1.69%	3.45%		
Full Time Equivalent Employees		0.31	0.31	0.31		0.37					
<b>GITV Community Awareness/Outreach</b>											
Revenue	Governance	5,348.00	5,534.00	5,529.00		5,671.00			2.48%	2.57%	Majority of dollars related to this program will be used towards maintaining the GITV station including equipment maintenance and repair and contract services that are currently in place. No significant enhancement or equipment purchases included.
	4										
Personnel Services		14,257.00	15,052.00	14,643.00	53%	26,732.00	77%		82.56%		
Operating Expense		8,773.00	12,910.00	12,910.00	47%	7,822.00	23%		-39.41%		
Total Expense		23,030.00	27,962.00	27,553.00		34,554.00		23.57%	25.41%		
Full Time Equivalent Employees		0.22	0.22	0.22		0.37					
<b>Administrator's Report &amp; Newsletters</b>											
Revenue	Governance	269.00	373.00	373.00		184.00			-50.67%	-50.67%	No material impact
	4										
Personnel Services		10,993.00	11,607.00	11,292.00	68%	7,973.00	76%		-29.39%		
Operating Expense		1,414.00	5,341.00	5,341.00	32%	2,504.00	24%		-53.12%		
Total Expense		12,407.00	16,948.00	16,633.00		10,477.00		-38.18%	-37.01%		
Full Time Equivalent Employees		0.17	0.17	0.17		0.11					

Administrative Services Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Event Planning/Promotional Material</b>									
Revenue	Governance 4	90.00	124.00	124.00	92.00		-25.81%	-25.81%	No material impact
Personnel Services		3,664.00	3,869.00	3,764.00	3,986.00	65%	74%	5.90%	
Operating Expense		1,113.00	1,991.00	1,991.00	1,379.00	35%	26%	-30.74%	
Total Expense		4,777.00	5,860.00	5,755.00	5,365.00			-8.45%	
Full Time Equivalent Employees		0.06	0.06	0.06	0.06			-6.78%	
<b>Legislation</b>									
Revenue	Governance 4	125.00	139.00	120.00	141.00		1.44%	17.50%	Reflects proposed new Administrative Services structure.
Personnel Services		12,673.00	12,911.00	8,924.00	12,876.00	78%	84%	44.29%	
Operating Expense		2,365.00	2,912.00	2,513.00	2,506.00	22%	16%	-0.28%	
Total Expense		15,038.00	15,823.00	11,437.00	15,382.00			-2.79%	
Full Time Equivalent Employees		0.15	0.14	0.12	0.14			34.49%	
<b>Event Assistance</b>									
Revenue	Governance 4	42.00	47.00	59.00	24.00		-48.94%	-59.32%	No material impact
Personnel Services		4,212.00	4,338.00	4,345.00	4,614.00	84%	85%	6.19%	
Operating Expense		676.00	977.00	827.00	811.00	16%	15%	-1.93%	
Total Expense		4,888.00	5,315.00	5,172.00	5,425.00			2.07%	
Full Time Equivalent Employees		0.05	0.05	0.06	0.05			4.89%	
<b>Utility General Ledger</b>									
Revenue	Governance 1	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	Reduction in computer charges-no material impact
Personnel Services		26,106.00	26,843.00	28,023.00	27,123.00	41%	42%	-3.21%	
Operating Expense		39,317.00	38,877.00	38,877.00	37,967.00	59%	58%	-2.34%	
Total Expense		65,423.00	65,720.00	66,900.00	65,090.00			-0.96%	
Full Time Equivalent Employees		0.47	0.41	0.44	0.40			-2.71%	
<b>Utility Financial Reporting and Preparation</b>									
Revenue	Governance 1	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	Reduction in personnel services due to elimination of Finance Director position
Personnel Services		20,491.00	20,567.00	9,341.00	21,231.00	98%	96%	127.29%	
Operating Expense		376.00	380.00	380.00	380.00	2%	4%	0.00%	
Total Expense		20,867.00	20,947.00	9,721.00	21,611.00			3.17%	
Full Time Equivalent Employees		0.16	0.32	0.15	0.31			122.31%	

Administrative Services Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Utility Financial Analysis</b>	<b>Governance</b>								
Revenue	1	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	No material impact
Personnel Services		0.00	0.00	0.00	0.00	0%	0.00%	0.00%	
Operating Expense		376.00	380.00	380.00	380.00	100%	0.00%	0.00%	
Total Expense		376.00	380.00	380.00	380.00		0.00%	0.00%	
Full Time Equivalent Employees		-	-	-	-				
<b>Utility Budget Preparation and Monitoring</b>	<b>Governance</b>								
Revenue	1	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	No material impact
Personnel Services		11,590.00	11,941.00	12,442.00	12,042.00	80%	-3.21%	-3.21%	
Operating Expense		2,012.00	3,065.00	3,065.00	3,065.00	20%	0.00%	0.00%	
Total Expense		13,602.00	15,006.00	15,507.00	15,107.00		0.67%	-2.58%	
Full Time Equivalent Employees		0.21	0.18	0.20	0.18				
<b>Utility Annual Audit</b>	<b>Governance</b>								
Revenue	1	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	Reduction in personnel services due to elimination of Finance Director position
Personnel Services		14,597.00	14,758.00	9,341.00	15,136.00	98%	62.04%	62.04%	
Operating Expense		296.00	210.00	210.00	210.00	2%	0.00%	0.00%	
Total Expense		14,893.00	14,968.00	9,551.00	15,346.00		2.53%	60.67%	
Full Time Equivalent Employees		0.16	0.23	0.15	0.22				
<b>Billing</b>	<b>Governance</b>								
Revenue	1	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	Reduction in computer charges-no material impact
Personnel Services		81,881.00	83,647.00	87,895.00	85,071.00	70%	-3.21%	-3.21%	
Operating Expense		38,638.00	37,828.00	37,828.00	36,918.00	30%	-2.41%	-2.41%	
Total Expense		120,519.00	121,475.00	125,723.00	121,989.00		0.42%	-2.97%	
Full Time Equivalent Employees		1.47	1.29	1.39	1.26				
<b>Collections</b>	<b>Governance</b>								
Revenue	1	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	No material impact
Personnel Services		143,602.00	147,527.00	154,148.00	149,196.00	100%	-3.21%	-3.21%	
Operating Expense		376.00	430.00	430.00	430.00	0%	0.00%	0.00%	
Total Expense		143,978.00	147,957.00	154,578.00	149,626.00		1.13%	-3.20%	
Full Time Equivalent Employees		2.57	2.27	2.43	2.21				
<b>Meter Reading</b>	<b>Governance</b>								
Revenue	1	47,479.00	48,551.00	49,855.00	51,734.00		6.56%	3.77%	Slight impact with reduction of .5 FTE part-time meter reader
Personnel Services		464,320.00	458,655.00	476,114.00	460,819.00	100%	-3.21%	-3.21%	
Operating Expense		316.00	350.00	350.00	350.00	0%	0.00%	0.00%	
Total Expense		464,636.00	459,005.00	476,464.00	461,169.00		0.47%	-3.21%	
Full Time Equivalent Employees		7.95	7.06	7.51	6.83				

**Administrative Services Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions	
<b>City General Ledger</b>	<b>Governance</b>									
Revenue	1	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	Reduction in computer charges-no material impact	
Personnel Services		26,789.00	27,087.00	28,756.00	27,832.00	41%	42%	42%		-3.21%
Operating Expense		39,579.00	39,362.00	39,362.00	38,452.00	59%	58%	58%		-2.31%
Total Expense		66,368.00	66,449.00	68,118.00	66,284.00					-2.69%
Full Time Equivalent Employees		0.48	0.42	0.45	0.41					-0.25%
<b>City Financial Reporting and Preparation</b>	<b>Governance</b>									
Revenue	1	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	No material impact	
Personnel Services		22,501.00	22,689.00	24,154.00	23,378.00	98%	98%	98%		-3.21%
Operating Expense		376.00	430.00	430.00	430.00	2%	2%	2%		0.00%
Total Expense		22,877.00	23,119.00	24,584.00	23,808.00					-3.16%
Full Time Equivalent Employees		0.40	0.35	0.38	0.35					
<b>City Budget Preparation and Monitoring</b>	<b>Governance</b>									
Revenue	1	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	Reduction in personnel services due to elimination of Finance Director position	
Personnel Services		80,346.00	79,950.00	35,627.00	83,243.00	96%	92%	96%		133.65%
Operating Expense		2,209.00	3,210.00	3,210.00	3,210.00	4%	8%	4%		0.00%
Total Expense		82,555.00	83,160.00	38,837.00	86,453.00					122.60%
Full Time Equivalent Employees		0.60	1.23	0.56	1.23					3.96%
<b>City Annual Audit</b>	<b>Governance</b>									
Revenue	1	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	Reduction in personnel services due to elimination of Finance Director position	
Personnel Services		32,197.00	32,219.00	28,234.00	33,422.00	49%	45%	49%		18.38%
Operating Expense		26,751.00	34,210.00	34,210.00	34,210.00	51%	55%	51%		0.00%
Total Expense		58,948.00	66,429.00	62,444.00	67,632.00					8.31%
Full Time Equivalent Employees		0.47	0.50	0.45	0.50					1.81%
<b>Special Projects - Financial/Rating Agency Surveys</b>	<b>Governance</b>									
Revenue	1	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	No material impact	
Personnel Services		8,702.00	8,948.00	9,341.00	9,041.00	95%	96%	95%		-3.21%
Operating Expense		376.00	430.00	430.00	430.00	5%	4%	5%		0.00%
Total Expense		9,078.00	9,378.00	9,771.00	9,471.00					-3.07%
Full Time Equivalent Employees		0.16	0.14	0.15	0.13					0.99%

Administrative Services Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Payroll Processing</b>	<b>Governance</b>								
Revenue	1	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	No material impact
Personnel Services		105,911.00	110,457.00	113,689.00	110,037.00	97%		-3.21%	
Operating Expense		2,551.00	3,360.00	3,360.00	3,360.00	3%		0.00%	
Total Expense		108,462.00	113,817.00	117,049.00	113,397.00		-0.37%	-3.12%	
Full Time Equivalent Employees		1.90	1.70	1.79	1.63				
<b>Customer Service - In Person/On Phone</b>	<b>Governance</b>								
Revenue	2	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	No material impact
Personnel Services		171,174.00	173,342.00	183,745.00	177,842.00	100%		-3.21%	
Operating Expense		540.00	630.00	630.00	630.00	0%		0.00%	
Total Expense		171,714.00	173,972.00	184,375.00	178,472.00		2.59%	-3.20%	
Full Time Equivalent Employees		3.07	2.67	2.90	2.64				
<b>City Financial Analysis and Monitoring</b>	<b>Governance</b>								
Revenue	2	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	Reduction in personnel services due to elimination of Finance Director position
Personnel Services		44,000.00	43,911.00	34,576.00	45,656.00	99%		32.05%	
Operating Expense		376.00	380.00	380.00	380.00	1%		0.00%	
Total Expense		44,376.00	44,291.00	34,956.00	46,036.00		3.94%	31.70%	
Full Time Equivalent Employees		0.58	0.68	0.55	0.68				
<b>Bank Account Reconciliation</b>	<b>Governance</b>								
Revenue	2	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	No material impact
Personnel Services		9,446.00	9,488.00	10,140.00	9,814.00	98%		-3.21%	
Operating Expense		296.00	210.00	210.00	210.00	2%		0.00%	
Total Expense		9,742.00	9,698.00	10,350.00	10,024.00		3.36%	-3.15%	
Full Time Equivalent Employees		0.17	0.15	0.16	0.15				
<b>Accounts Payable Processing</b>	<b>Governance</b>								
Revenue	2	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	Reduction in computer charges-no material impact
Personnel Services		65,840.00	65,686.00	70,675.00	68,404.00	64%		-3.21%	
Operating Expense		37,903.00	36,847.00	36,847.00	35,937.00	36%		-2.47%	
Total Expense		103,743.00	102,533.00	107,522.00	104,341.00		1.76%	-2.96%	
Full Time Equivalent Employees		1.18	1.01	1.11	1.01				
<b>Purchasing Cards Administration</b>	<b>Governance</b>								
Revenue	2	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	No material impact
Personnel Services		7,439.00	7,456.00	7,985.00	7,729.00	95%		-3.21%	
Operating Expense		396.00	430.00	430.00	430.00	5%		0.00%	
Total Expense		7,835.00	7,886.00	8,415.00	8,159.00		3.46%	-3.04%	
Full Time Equivalent Employees		0.13	0.11	0.13	0.11				

Administrative Services Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Ambulance Billing and Receipting</b>	<b>Governance</b>								
Revenue	2	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	Reduction in computer charges-no material impact
Personnel Services		85,673.00	87,593.00	91,965.00	89,011.00	70%		-3.21%	
Operating Expense		38,349.00	38,828.00	38,828.00	37,918.00	30%		-2.34%	
Total Expense		124,022.00	126,421.00	130,793.00	126,929.00		0.40%	-2.95%	
Full Time Equivalent Employees		1.54	1.35	1.45	1.32				
<b>Grant and Cost Accounting</b>	<b>Governance</b>								
Revenue	2	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	No material impact
Personnel Services		7,439.00	7,456.00	7,985.00	7,729.00	97%		-3.21%	
Operating Expense		296.00	210.00	210.00	210.00	3%		0.00%	
Total Expense		7,735.00	7,666.00	8,195.00	7,939.00		3.56%	-3.12%	
Full Time Equivalent Employees		0.13	0.11	0.13	0.11				
<b>Forecasting - Short and Long Term</b>	<b>Governance</b>								
Revenue	2	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	Reduction in personnel services due to elimination of Finance Director position
Personnel Services		24,820.00	24,484.00	1,333.00	25,671.00	56%		1825.81%	
Operating Expense		680.00	1,060.00	1,060.00	1,060.00	44%		0.00%	
Total Expense		25,500.00	25,544.00	2,393.00	26,731.00		4.65%	1017.05%	
Full Time Equivalent Employees		0.02	0.38	0.02	0.38				
<b>Utility Cashier Services</b>	<b>Governance</b>								
Revenue	3	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	No material impact
Personnel Services		79,365.00	79,990.00	85,194.00	82,457.00	96%		-3.21%	
Operating Expense		1,192.00	3,930.00	3,930.00	3,930.00	4%		0.00%	
Total Expense		80,557.00	83,920.00	89,124.00	86,387.00		2.94%	-3.07%	
Full Time Equivalent Employees		1.42	1.23	1.34	1.22				
<b>Special Projects - Cost of Service</b>	<b>Governance</b>								
Revenue	3	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	No material impact
Personnel Services		8,702.00	8,948.00	9,341.00	9,041.00	95%		-3.21%	
Operating Expense		376.00	450.00	450.00	450.00	5%		0.00%	
Total Expense		9,078.00	9,398.00	9,791.00	9,491.00		0.99%	-3.06%	
Full Time Equivalent Employees		0.16	0.14	0.15	0.13				
<b>Work Orders</b>	<b>Governance</b>								
Revenue	3	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	No material impact
Personnel Services		53,272.00	53,754.00	57,184.00	55,347.00	99%		-3.21%	
Operating Expense		376.00	430.00	430.00	430.00	1%		0.00%	
Total Expense		53,648.00	54,184.00	57,614.00	55,777.00		2.94%	-3.19%	
Full Time Equivalent Employees		0.96	0.83	0.90	0.82				

Administrative Services Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Cash Receipting and Depositing</b>	<b>Governance</b>								
Revenue	3	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	Reduction in computer charges-no material impact
Personnel Services		17,020.00	17,062.00	18,270.00	17,683.00	32%		-3.21%	
Operating Expense		38,235.00	38,278.00	38,278.00	37,368.00	68%		-2.38%	
Total Expense		55,255.00	55,340.00	56,548.00	55,051.00			-0.52%	
Full Time Equivalent Employees		0.31	0.26	0.29	0.26			-2.65%	
<b>Investing/Cash Management</b>	<b>Governance</b>								
Revenue	3	47,486.00	48,549.00	49,845.00	51,746.00		6.59%	3.81%	Reduction in personnel services due to elimination of Finance Director position
Personnel Services		31,417.00	31,275.00	21,070.00	32,583.00	89%		54.64%	
Operating Expense		3,887.00	3,830.00	3,830.00	3,830.00	15%		0.00%	
Total Expense		35,304.00	35,105.00	24,900.00	36,413.00			3.73%	
Full Time Equivalent Employees		0.35	0.48	0.33	0.48			46.24%	
<b>Criminal Prosecution</b>	<b>Community</b>								
Revenue	2	5,108.00	7,062.00	7,062.00	5,562.00		-21.24%	-21.24%	No Impact
Personnel Services		44,009.00	48,459.00	43,773.00	46,732.00	70%		6.76%	
Operating Expense		8,478.00	10,793.00	18,666.00	19,057.00	30%		2.09%	
Total Expense		52,487.00	59,252.00	62,439.00	65,789.00			11.03%	
Full Time Equivalent Employees		0.52	0.52	0.52	0.52			5.37%	
<b>City Wide Procurement/Purchasing</b>	<b>Governance</b>								
Revenue	2	560.00	1,086.00	1,086.00	1,086.00		0.00%	0.00%	No impact
Personnel Services		85,063.00	93,663.00	84,606.00	90,325.00	95%		6.76%	
Operating Expense		3,395.00	7,331.00	4,081.00	3,944.00	5%		-3.36%	
Total Expense		88,458.00	100,994.00	88,687.00	94,269.00			-6.66%	
Full Time Equivalent Employees		1.01	1.01	1.01	1.01			6.29%	
<b>Juvenile Prosecution</b>	<b>Community</b>								
Revenue	3	178.00	344.00	344.00	344.00		0.00%	0.00%	Reliance on County Attorney prosecution may increase for some juvenile offenses occurring in the school system.
Personnel Services		26,960.00	29,686.00	26,815.00	28,628.00	78%		6.76%	
Operating Expense		6,167.00	9,443.00	7,566.00	7,646.00	22%		1.06%	
Total Expense		33,127.00	39,129.00	34,381.00	36,274.00			-7.30%	
Full Time Equivalent Employees		0.32	0.32	0.32	0.32			5.51%	



**Administrative Services Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions	
<b>Civil Prosecution</b>	<b>Community</b>									
Revenue	3	265.00	514.00	514.00	514.00		0.00%	0.00%	Prosecution and enforcement of non-health, safety and welfare ordinances will need to be scaled back due to budget cuts to this program as well as budget restrictions through other departments and programs impacting city code enforcement.	
Personnel Services		40,252.00	44,321.00	40,036.00	42,742.00	87%	92%	89%		6.76%
Operating Expense		3,806.00	6,745.00	3,650.00	5,496.00	13%	8%	11%		50.58%
Total Expense		44,058.00	51,066.00	43,686.00	48,238.00					10.42%
Full Time Equivalent Employees		0.48	0.48	0.48	0.48					
<b>Legal Advisement to Council, Admin, Depts</b>	<b>Community</b>									
Revenue	3	377.00	731.00	731.00	731.00		0.00%	0.00%	Continuing education and resources will not be as readily available.	
Personnel Services		57,302.00	63,095.00	56,994.00	60,846.00	85%	81%	91%		6.76%
Operating Expense		3,748.00	11,467.00	13,567.00	6,031.00	15%	19%	9%		-55.55%
Total Expense		61,050.00	74,562.00	70,561.00	66,877.00					-5.22%
Full Time Equivalent Employees		0.68	0.68	0.68	0.68					
<b>Salary Surveys</b>	<b>Governance</b>									
Revenue	1	244.00	272.00	272.00	280.00		2.94%	2.94%	The decrease is due to the expectation of fewer surveys in this budget year.	
Personnel Services		12,874.00	12,717.00	12,551.00	12,994.00	29%	29%	42%		3.53%
Operating Expense		8,535.00	30,062.00	30,048.00	18,067.00	71%	71%	58%		-39.87%
Total Expense		21,409.00	42,779.00	42,599.00	31,061.00					-27.09%
Full Time Equivalent Employees		0.15	0.15	0.15	0.15					
<b>Civil Service Policy Compliance and Administration</b>	<b>Governance</b>									
Revenue	1	186.00	201.00	201.00	213.00		5.97%	5.97%		
Personnel Services		9,797.00	9,413.00	9,290.00	9,968.00	87%	87%	94%		7.30%
Operating Expense		487.00	612.00	1,348.00	617.00	13%	13%	6%		-54.23%
Total Expense		10,284.00	10,025.00	10,638.00	10,585.00					5.59%
Full Time Equivalent Employees		0.12	0.11	0.11	0.12					-0.50%
<b>Labor Relations</b>	<b>Governance</b>									
Revenue	1	415.00	507.00	507.00	474.00		-6.51%	-6.51%		
Personnel Services		21,889.00	23,743.00	23,432.00	22,102.00	97%	97%	97%		-5.68%
Operating Expense		720.00	662.00	648.00	667.00	3%	3%	3%		2.93%
Total Expense		22,609.00	24,405.00	24,080.00	22,769.00					-6.70%
Full Time Equivalent Employees		0.26	0.28	0.28	0.26					-5.44%

Administrative Services Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast		2012 Proposed Budget		2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Labor Negotiations and Contract Administration</b>											
Revenue	Governance	1,010.00	1,133.00	1,133.00		1,154.00			1.85%	1.85%	The increase is due to the amount budgeted to bring in a consultant to assist in negotiations.
Personnel Services	1	53,257.00	53,037.00	52,343.00	93%	54,128.00	76%			3.41%	
Operating Expense		500.00	4,062.00	4,048.00	7%	17,262.00	24%			326.43%	
Total Expense		53,757.00	57,099.00	56,391.00		71,390.00			25.03%	26.60%	
Full Time Equivalent Employees		0.63	0.62	0.62		0.64					
<b>Hiring, Drug and Physical Testing, Psychological Testing</b>											
Revenue	Governance	406.00	436.00	436.00		464.00			6.42%	6.42%	
Personnel Services	1	21,429.00	20,417.00	20,150.00	63%	21,804.00	65%			8.21%	
Operating Expense		20,831.00	11,848.00	11,738.00	37%	11,553.00	35%			-1.58%	
Total Expense		42,260.00	32,265.00	31,888.00		33,357.00			3.38%	4.61%	
Full Time Equivalent Employees		0.26	0.24	0.24		0.26					
<b>Administration of Benefit Plans, Pension Committee</b>											
Revenue	Governance	758.00	814.00	814.00		821.00			0.86%	0.86%	
Personnel Services	1	37,874.00	38,121.00	37,622.00	93%	38,514.00	93%			2.37%	
Operating Expense		2,937.00	2,833.00	2,723.00	7%	2,838.00	7%			4.22%	
Total Expense		40,811.00	40,954.00	40,345.00		41,352.00			0.97%	2.50%	
Full Time Equivalent Employees		0.45	0.45	0.45		0.45					
<b>Worker's Compensation Claims Assessment, Reporting and Light Duty</b>											
Revenue	Governance	312.00	353.00	353.00		356.00			0.85%	0.85%	
Personnel Services	1	16,439.00	16,507.00	16,291.00	95%	16,727.00	96%			2.68%	
Operating Expense		435.00	862.00	848.00	5%	782.00	4%			-7.78%	
Total Expense		16,874.00	17,369.00	17,139.00		17,509.00			0.81%	2.16%	
Full Time Equivalent Employees		0.20	0.19	0.19		0.20					
<b>Policy Review and Development</b>											
Revenue	Governance	324.00	365.00	365.00		371.00			1.64%	1.64%	
Personnel Services	2	17,110.00	17,074.00	16,851.00	90%	17,382.00	89%			3.15%	
Operating Expense		435.00	2,542.00	1,928.00	10%	2,247.00	11%			16.55%	
Total Expense		17,545.00	19,616.00	18,779.00		19,629.00			0.07%	4.53%	
Full Time Equivalent Employees		0.20	0.20	0.20		0.20					

Administrative Services Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast		2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Disciplinary and Personnel Actions</b>										
Revenue	Governance	357.00	400.00	400.00		408.00		2.00%	2.00%	
	2									
Personnel Services		18,832.00	18,745.00	18,500.00	93%	19,161.00	96%		3.57%	
Operating Expense		445.00	762.00	1,498.00	7%	742.00	4%		-50.47%	
Total Expense		19,277.00	19,507.00	19,998.00		19,903.00		2.03%	-0.48%	
Full Time Equivalent Employees		0.22	0.22	0.22		0.23				
<b>Employment Testing and Assessment Services, Bilingual Testing</b>										
Revenue	Governance	522.00	612.00	612.00		597.00		-2.45%	-2.45%	
	2									
Personnel Services		27,550.00	28,666.00	28,291.00	88%	27,929.00	91%		-1.28%	
Operating Expense		1,422.00	4,129.00	4,001.00	12%	2,710.00	9%		-32.27%	
Total Expense		28,972.00	32,795.00	32,292.00		30,639.00		-6.57%	-5.12%	
Full Time Equivalent Employees		0.33	0.34	0.34		0.33				
<b>Job Description Maintenance</b>										
Revenue	Governance	167.00	226.00	226.00		191.00		-15.49%	-15.49%	
	2									
Personnel Services		8,809.00	10,602.00	10,463.00	92%	8,864.00	91%		-15.28%	The decrease is due to a job reclassification.
Operating Expense		935.00	867.00	853.00	8%	872.00	9%		2.23%	
Total Expense		9,744.00	11,469.00	11,316.00		9,736.00		-15.11%	-13.96%	
Full Time Equivalent Employees		0.10	0.12	0.12		0.10				
<b>Employee Performance Systems Development, Training and Administration</b>										
Revenue	Governance	254.00	287.00	287.00		290.00		1.05%	1.05%	
	2									
Personnel Services		13,388.00	13,423.00	13,247.00	65%	13,545.00	72%		2.25%	The decrease is due to the anticipation of changing vendors for the employee evaluation system.
Operating Expense		6,972.00	6,862.00	7,098.00	35%	5,217.00	28%		-26.50%	
Total Expense		20,360.00	20,285.00	20,345.00		18,762.00		-7.51%	-7.78%	
Full Time Equivalent Employees		0.16	0.16	0.16		0.16				
<b>Employee Records Maintenance, Compliance and Reporting</b>										
Revenue	Governance	839.00	979.00	979.00		959.00		-2.04%	-2.04%	
	2									
Personnel Services		44,239.00	45,816.00	45,217.00	94%	44,146.00	92%		-2.37%	
Operating Expense		2,465.00	2,902.00	2,988.00	6%	4,007.00	8%		34.10%	
Total Expense		46,704.00	48,718.00	48,205.00		48,153.00		-1.16%	-0.11%	
Full Time Equivalent Employees		0.53	0.54	0.54		0.52				

Administrative Services Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast		2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Coordination of Citywide Safety Committee</b>										
Revenue	Governance	166.00	187.00	187.00		189.00		1.07%	1.07%	
	2									
Personnel Services		8,730.00	8,773.00	8,658.00	79%	8,883.00	78%		2.60%	
Operating Expense		471.00	3,012.00	2,298.00	21%	2,562.00	22%		11.49%	
Total Expense		9,201.00	11,785.00	10,956.00		11,445.00		-2.89%	4.46%	
Full Time Equivalent Employees		0.10	0.10	0.10		0.10				
<b>Advertising</b>										
Revenue	Governance	63.00	66.00	66.00		70.00		6.06%	6.06%	
	3									
Personnel Services		3,298.00	3,141.00	3,100.00	15%	3,356.00	20%		8.26%	
Operating Expense		9,708.00	22,062.00	17,048.00	85%	13,567.00	80%		-20.42%	
Total Expense		13,006.00	25,203.00	20,148.00		16,923.00		-32.85%	-16.01%	The decrease is due largely to the savings experienced because of the advertising contract negotiated last year and the increased use of technology.
Full Time Equivalent Employees		0.04	0.04	0.04		0.04				
<b>City Liability Claims Administration</b>										
Revenue	Governance	151.00	170.00	170.00		172.00		1.18%	1.18%	
	3									
Personnel Services		7,957.00	7,977.00	7,873.00	99%	8,096.00	99%		2.83%	
Operating Expense		180.00	62.00	48.00	1%	62.00	1%		29.17%	
Total Expense		8,137.00	8,039.00	7,921.00		8,158.00		1.48%	2.99%	
Full Time Equivalent Employees		0.09	0.09	0.09		0.10				
<b>Employee Wellness Program Administration</b>										
Revenue	Governance	237.00	272.00	272.00		271.00		-0.37%	-0.37%	
	3									
Personnel Services		12,511.00	12,754.00	12,587.00	97%	12,665.00	97%		0.62%	
Operating Expense		960.00	512.00	348.00	3%	337.00	3%		-3.16%	
Total Expense		13,471.00	13,266.00	12,935.00		13,002.00		-1.99%	0.52%	
Full Time Equivalent Employees		0.15	0.15	0.15		0.15				

Administrative Services Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Total Expense Administrative Services by Program</b>									
Mayor		15,502.00	24,580.00	1%	17,106.00	0%			
City Council		82,843.00	79,120.00	2%	75,506.00	2%			
Issuance & Renewal of Permits	2	2,467.00	2,511.00	0%	2,471.00	0%		1.59%	3.24%
Web Site & Social Media Management	2	33,227.00	31,902.00	1%	31,482.00	1%		3.12%	4.49%
Council Relations	2	35,317.00	36,540.00	1%	28,578.00	1%		0.51%	28.51%
Daily Operations	2	69,375.00	70,899.00	2%	49,176.00	1%		-0.68%	43.19%
Budget & Financial Oversight	2	60,227.00	52,161.00	1%	40,142.00	1%		6.08%	37.84%
General City Reception/Admin Support	2	17,522.00	18,330.00	0%	18,207.00	1%		5.11%	5.82%
Liquor Licenses	3	13,561.00	14,557.00	0%	14,381.00	0%		4.08%	5.35%
Problem Resolution Team	3	3,285.00	4,812.00	0%	4,085.00	0%		-4.55%	12.44%
Council Packet	3	73,365.00	69,551.00	2%	69,279.00	2%		1.32%	1.71%
Administrative Items	3	11,926.00	13,832.00	0%	13,724.00	0%		-1.60%	-0.82%
Media Relations & Press Releases	3	19,911.00	21,736.00	1%	21,210.00	1%		24.24%	27.32%
Economic Development	3	14,072.00	14,953.00	0%	10,503.00	0%		-2.21%	39.22%
Research & Program Development	3	20,358.00	34,531.00	1%	32,723.00	1%		-16.06%	-11.42%
Phone Management	3	13,041.00	16,937.00	0%	15,593.00	0%		-0.04%	8.58%
Translations	3	14,311.00	14,992.00	0%	14,762.00	0%		4.41%	6.04%
Representing City on Boards & Community Groups	3	13,533.00	15,233.00	0%	12,128.00	0%		-1.55%	23.66%
Elections	4	4,196.00	4,068.00	0%	2,261.00	0%		-3.49%	73.64%
Community Youth Council	4	10,773.00	0.00	0.00	0.00	0%		0.00%	0.00%
Odor Committee	4	4,504.00	6,328.00	0%	5,523.00	0%		-3.03%	11.10%
Citizen Request Management System	4	4,504.00	6,328.00	0%	5,523.00	0%		-3.03%	11.10%
State Fair Payment	4	173,712.00	350,000.00	9%	350,000.00	10%		0.00%	0.00%
Appointments to Boards & Committees	4	1,349.00	1,256.00	0%	1,395.00	0%		1.43%	-8.67%
GITV City & Other Government Segments	4	46,527.00	52,769.00	1%	51,677.00	1%		-33.23%	-31.81%
GITV Education Segments	4	28,706.00	33,981.00	1%	33,403.00	1%		1.69%	3.45%
GITV Community Awareness/Outreach	4	23,030.00	27,962.00	1%	27,553.00	1%		23.57%	25.41%
Administrator's Report & Newsletters	4	12,407.00	16,948.00	0%	16,633.00	0%		-38.18%	-37.01%
Event Planning/Promotional Material	4	4,777.00	5,860.00	0%	5,755.00	0%		-8.45%	-6.78%
Legislation	4	15,038.00	15,823.00	0%	11,437.00	0%		-2.79%	34.49%
Event Assistance	4	4,888.00	5,315.00	0%	5,172.00	0%		2.07%	4.89%
Utility General Ledger	1	65,423.00	65,720.00	2%	66,900.00	2%		-0.96%	-2.71%
Utility Financial Reporting and Preparation	1	20,867.00	20,947.00	1%	9,721.00	0%		3.17%	122.31%
Utility Financial Analysis	1	376.00	380.00	0%	380.00	0%		0.00%	0.00%
Utility Budget Preparation and Monitoring	1	13,602.00	15,006.00	0%	15,507.00	0%		0.67%	-2.58%

Administrative Services Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions	
Utility Annual Audit	1	14,893.00	14,968.00	0%	9,551.00	0%	15,346.00	0%	2.53%	60.67%
Billing	1	120,519.00	121,475.00	3%	125,723.00	3%	121,989.00	3%	0.42%	-2.97%
Collections	1	143,978.00	147,957.00	4%	154,578.00	4%	149,626.00	4%	1.13%	-3.20%
Meter Reading	1	464,636.00	459,005.00	12%	476,464.00	13%	461,169.00	12%	0.47%	-3.21%
City General Ledger	1	66,368.00	66,449.00	2%	68,118.00	2%	66,284.00	2%	-0.25%	-2.69%
City Financial Reporting and Preparation	1	22,877.00	23,119.00	1%	24,584.00	1%	23,808.00	1%	2.98%	-3.16%
City Budget Preparation and Monitoring	1	82,555.00	83,160.00	2%	38,837.00	1%	86,453.00	2%	3.96%	122.60%
City Annual Audit	1	58,948.00	66,429.00	2%	62,444.00	2%	67,632.00	2%	1.81%	8.31%
Special Projects - Financial/Rating Agency Surveys	1	9,078.00	9,378.00	0%	9,771.00	0%	9,471.00	0%	0.99%	-3.07%
Payroll Processing	1	108,462.00	113,817.00	3%	117,049.00	3%	113,397.00	3%	-0.37%	-3.12%
Customer Service - In Person/On Phone	2	171,714.00	173,972.00	5%	184,375.00	5%	178,472.00	5%	2.59%	-3.20%
City Financial Analysis and Monitoring	2	44,376.00	44,291.00	1%	34,956.00	1%	46,036.00	1%	3.94%	31.70%
Bank Account Reconciliation	2	9,742.00	9,698.00	0%	10,350.00	0%	10,024.00	0%	3.36%	-3.15%
Accounts Payable Processing	2	103,743.00	102,533.00	3%	107,522.00	3%	104,341.00	3%	1.76%	-2.96%
Purchasing Cards Administration	2	7,835.00	7,886.00	0%	8,415.00	0%	8,159.00	0%	3.46%	-3.04%
Ambulance Billing and Receipting	2	124,022.00	126,421.00	3%	130,793.00	4%	126,929.00	3%	0.40%	-2.95%
Grant and Cost Accounting	2	7,735.00	7,666.00	0%	8,195.00	0%	7,939.00	0%	3.56%	-3.12%
Forecasting - Short and Long Term	2	25,500.00	25,544.00	1%	2,393.00	0%	26,731.00	1%	4.65%	1017.05%
Utility Cashier Services	3	80,557.00	83,920.00	2%	89,124.00	2%	86,387.00	2%	2.94%	-3.07%
Special Projects - Cost of Service	3	9,078.00	9,398.00	0%	9,791.00	0%	9,491.00	0%	0.99%	-3.06%
Work Orders	3	53,648.00	54,184.00	1%	57,614.00	2%	55,777.00	1%	2.94%	-3.19%
Cash Receipting and Depositing	3	55,255.00	55,340.00	1%	56,548.00	2%	55,051.00	1%	-0.52%	-2.65%
Investing/Cash Management	3	35,304.00	35,105.00	1%	24,900.00	1%	36,413.00	1%	3.73%	46.24%
Criminal Prosecution	2	52,487.00	59,252.00	2%	62,439.00	2%	65,789.00	2%	11.03%	5.37%
City Wide Procurement/Purchasing	2	88,458.00	100,994.00	3%	88,687.00	2%	94,269.00	3%	-6.66%	6.29%
Juvenile Prosecution	3	33,127.00	39,129.00	1%	34,381.00	1%	36,274.00	1%	-7.30%	5.51%
Civil Prosecution	3	44,058.00	51,066.00	1%	43,686.00	1%	48,238.00	1%	-5.54%	10.42%
Legal Advisement to Council, Admin, Depts	3	61,050.00	74,562.00	2%	70,561.00	2%	66,877.00	2%	-10.31%	-5.22%
Salary Surveys	1	21,409.00	42,779.00	1%	42,599.00	1%	31,061.00	1%	-27.39%	-27.09%

Administrative Services Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
Civil Service Policy Compliance and Administration	1	10,284.00	10,025.00	10,638.00	10,585.00		5.59%	-0.50%	
Labor Relations	1	22,609.00	24,405.00	24,080.00	22,769.00		-6.70%	-5.44%	
Labor Negotiations and Contract Administration	1	53,757.00	57,099.00	56,391.00	71,390.00		25.03%	26.60%	
Hiring, Drug and Physical Testing, Psychological Testing	1	42,260.00	32,265.00	31,888.00	33,357.00		3.38%	4.61%	
Administration of Benefit Plans, Pension Committee	1	40,811.00	40,954.00	40,345.00	41,352.00		0.97%	2.50%	
Worker's Compensation Claims Assessment, Reporting and Light Duty	1	16,874.00	17,369.00	17,139.00	17,509.00		0.81%	2.16%	
Policy Review and Development	2	17,545.00	19,616.00	18,779.00	19,629.00		0.07%	4.53%	
Disciplinary and Personnel Actions	2	19,277.00	19,507.00	19,998.00	19,903.00		2.03%	-0.48%	
Employment Testing and Assessment Services, Bilingual Testing	2	28,972.00	32,795.00	32,292.00	30,639.00		-6.57%	-5.12%	
Job Description Maintenance	2	9,744.00	11,469.00	11,316.00	9,736.00		-15.11%	-13.96%	
Employee Performance Systems Development, Training and Administration	2	20,360.00	20,285.00	20,345.00	18,762.00		-7.51%	-7.78%	
Employee Records Maintenance, Compliance and Reporting	2	46,704.00	48,718.00	48,205.00	48,153.00		-1.16%	-0.11%	
Coordination of Citywide Safety Committee	2	9,201.00	11,785.00	10,956.00	11,445.00		-2.89%	4.46%	
Advertising	3	13,006.00	25,203.00	20,148.00	16,923.00		-32.85%	-16.01%	
City Liability Claims Administration	3	8,137.00	8,039.00	7,921.00	8,158.00		1.48%	2.99%	
Employee Wellness Program Administration	3	13,471.00	13,266.00	12,935.00	13,002.00		-1.99%	0.52%	
<b>TOTALS</b>		<b>3,442,946.00</b>	<b>3,768,165.00</b>	<b>3,617,720.00</b>	<b>3,749,818.00</b>	<b>3,623,884.00</b>	<b>-0.49%</b>	<b>3.65%</b>	
<b>Total Administrative Services</b>									
Revenue		1,421,240.00	1,459,579.00	1,491,555.00	1,539,733.00		5.49%	3.23%	
Personnel Services		2,778,211.00	2,840,085.00	2,705,918.00	2,870,781.00		77%	6.09%	
Operating Expense		664,735.00	928,080.00	911,802.00	879,037.00		23%	-3.59%	
Total Expense		3,442,946.00	3,768,165.00	3,617,720.00	3,749,818.00	3,623,884.00	-0.49%	3.65%	
Full Time Equivalent Employees		51.00	49.35	49.35	48.82				

<b>Fund General</b>	<b>Department Summary</b>	<b>City Hall</b>
<b>Fund Type General Government</b>	<b>Supervisor Building Department Director</b>	<b>11701</b>

### Description

This fund provides for the maintenance and operation of Grand Island's City Hall facility. Along with providing a positive working environment for government offices, the facility also provides meeting space for additional governmental and civic organizations. The fund provides the resources to maintain and improve the current building and grounds in an acceptable manner and to protect the City's investment into the future.

### Budget Narrative

The proposed budget allows for the continued maintenance, operation, and improvements of the City Hall Facility. Included are funds to continue a sectional multi-year replacement of the City Hall parking lot.

### Personnel

<b>Title</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>Net Change</b>	<b>2012</b>
Maintenance Worker I	1	1	1	0	1
Maintenance Worker II	1	1	1	0	1
<b>Totals:</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>2</b>



<b>Fund General</b>	<b>Department Summary</b>	<b>Building Inspection</b>
<b>Fund Type Public Safety</b>	<b>Supervisor Building Department Director</b>	<b>22001</b>

### Description

The Department is responsible for uniformly administering, enforcing and regulating building, zoning and construction laws and regulations adopted by City, State and Federal governments within the City of Grand Island and the two mile extra territorial area. The codes enforced by the Department include building, electrical, plumbing, mechanical, minimum housing, zoning ordinance, flood plain, state accessibility, subdivision regulations, sign regulations, sewer taps and caps, utility connections and mobile home parks ordinance. The Department is also charged with maintaining all departmental records such as records of inspections and permits, certificates of occupancy and ordinance violation correspondence.

### Budget Narrative

The proposed budget provides funds for enforcement of City codes within the jurisdictional area of approximately 101 square miles. This year's budget includes funds for condemnation of substandard properties through a reduction in personal cost.

The Department revenue in building permit fees is projected to collected approximately 75% of the funds expended.

<b>Title</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>Net Change</b>	<b>2012</b>
Building Department Director	1	1	1	0	1
Building Inspector	2	2	2	0	2
Building Secretary	2	2	2	0.1	2.1
Electrical Inspector	2	2	2	0	2
Plans Examiner	1	1	1	0	1
Plumbing Inspector	1	2	2	0	2
<b>Totals:</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>0.1</b>	<b>10.1</b>

**Program Type:**  
(All Programs, Governance,  
Community-oriented)

**Prioritization Perspective:**  
(City-wide, Fund, Funds)

**Choose Department:**  
(All Departments, Specific)

**Funding Source:**  
(Est. Budget, Gen Gov Revenue,  
Program Revenues)



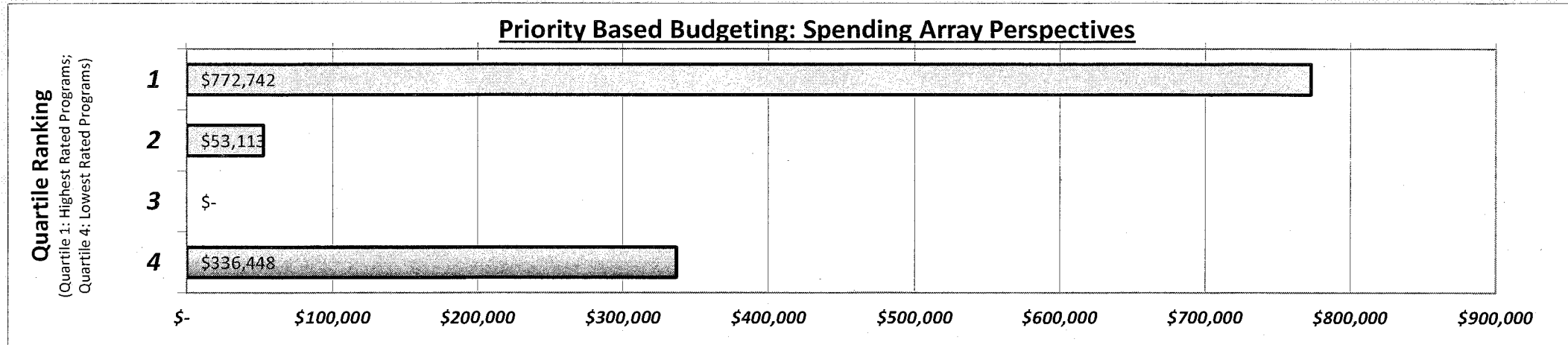
Every City Program

General Fund

BUILDING

Total Estimated Budget

October 5, 2011



Quartile Ranking	2010 Budget	2011 Budget	Increase (Reduce) %	Impact	2012 Target Budget
Qrt 1	\$0	\$772,742	-1.00%	(\$7,727)	\$765,015
Qrt 2	\$0	\$53,113	-2.50%	(\$1,328)	\$51,785
Qrt 3	\$0	\$0	-7.00%	\$0	\$0
Qrt 4	\$0	\$336,448	-10.00%	(\$33,645)	\$302,803
<b>TOTALS</b>	<b>\$0</b>	<b>\$1,162,303</b>	<b>-3.67%</b>	<b>(\$42,700)</b>	<b>\$1,119,603</b>

**Building Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Building Inspections</b>	<b>Community</b>								
Revenue	1	3,196.00	3,591.00	3,591.00	2,923.00		-18.60%	-18.60%	No material impact
Personnel Services		151,702.00	153,148.00	148,213.00	148,659.00	98%		0.30%	
Operating Expense		3,073.00	2,500.00	2,500.00	2,500.00	2%		0.00%	
Total Expense		154,775.00	155,648.00	150,713.00	151,159.00			0.30%	
Full Time Equivalent Employees		1.98	1.99	1.99	1.98			-2.88%	
<b>Building Permits</b>	<b>Community</b>								
Revenue	1	166,781.00	186,151.00	263,107.00	263,840.00		41.73%	0.28%	Delay in replacing Building Department Secretary position for six months provides reduction in personnel services.
Personnel Services		73,983.00	74,685.00	72,282.00	55,014.00	86%		-23.89%	
Operating Expense		4,105.00	11,900.00	9,950.00	10,700.00	14%	12%	16%	
Total Expense		78,088.00	86,585.00	82,232.00	65,714.00			-24.10%	
Full Time Equivalent Employees		0.97	0.97	0.97	0.73			-20.09%	
<b>Commercial Plan Reviews</b>	<b>Community</b>								
Revenue	1	2,045.00	2,298.00	2,298.00	1,871.00		-18.58%	-18.58%	No material impact
Personnel Services		97,097.00	98,020.00	94,864.00	101,661.00	95%		7.16%	
Operating Expense		2,528.00	5,500.00	5,000.00	4,500.00	5%		-10.00%	
Total Expense		99,625.00	103,520.00	99,864.00	106,161.00			6.31%	
Full Time Equivalent Employees		1.27	1.27	1.27	1.35			2.55%	
<b>Electrical Inspections</b>	<b>Community</b>								
Revenue	1	2,450.00	2,753.00	2,753.00	2,240.00		-18.63%	-18.63%	No material impact
Personnel Services		116,290.00	117,396.00	113,616.00	121,456.00	98%		6.90%	
Operating Expense		3,043.00	2,500.00	2,500.00	2,500.00	2%		0.00%	
Total Expense		119,333.00	119,896.00	116,116.00	123,956.00			6.75%	
Full Time Equivalent Employees		1.52	1.52	1.52	1.62			3.39%	
<b>Electrical Permits</b>	<b>Community</b>								
Revenue	1	104,652.00	112,037.00	69,571.00	73,295.00		-34.58%	5.35%	No material impact
Personnel Services		0.00	0.00	0.00	0.00	0%		-	
Operating Expense		4,105.00	1,000.00	1,000.00	1,000.00	100%		0.00%	
Total Expense		4,105.00	1,000.00	1,000.00	1,000.00			0.00%	
Full Time Equivalent Employees		0.00	0.00	0.00	0.00			0.00%	
<b>Mechanical Inspections</b>	<b>Community</b>								
Revenue	1	0.00	0.00	0.00	0.00		-	-	No material impact
Personnel Services		0.00	0.00	0.00	0.00	0%		-	
Operating Expense		3,016.00	2,500.00	2,500.00	2,500.00	100%		0.00%	
Total Expense		3,016.00	2,500.00	2,500.00	2,500.00			0.00%	
Full Time Equivalent Employees		0.00	0.00	0.00	0.00			0.00%	

**Building Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Mechanical Permits</b>	<b>Community</b>								
Revenue	1	98,884.00	106,794.00	61,281.00	63,185.00		-40.83%	3.11%	No material impact
Personnel Services		0.00	0.00	0.00	0.00	0%	-		
Operating Expense		4,105.00	1,000.00	1,000.00	1,000.00	100%	0.00%		
Total Expense		4,105.00	1,000.00	1,000.00	1,000.00		0.00%	0.00%	
Full Time Equivalent Employees		0.00	0.00	0.00	0.00				
<b>Minimum Housing Inspections</b>	<b>Community</b>								
Revenue	1	209.00	234.00	234.00	191.00		-18.38%	-18.38%	No material impact
Personnel Services		9,908.00	10,001.00	9,680.00	8,673.00	87%	-10.40%		
Operating Expense		0.00	1,500.00	1,000.00	1,500.00	13%	50.00%		
Total Expense		9,908.00	11,501.00	10,680.00	10,173.00		-11.55%	-4.75%	
Full Time Equivalent Employees		0.13	0.13	0.13	0.12				
<b>Plumbing Inspections</b>	<b>Community</b>								
Revenue	1	50,795.00	3,030.00	3,030.00	2,467.00		-18.58%	-18.58%	No material impact
Personnel Services		129,764.00	129,243.00	125,082.00	131,121.00	98%	4.83%		
Operating Expense		3,016.00	2,500.00	2,500.00	2,500.00	2%	0.00%		
Total Expense		132,780.00	131,743.00	127,582.00	133,621.00		1.43%	4.73%	
Full Time Equivalent Employees		1.70	1.68	1.68	1.75				
<b>Plumbing Permits</b>	<b>Community</b>								
Revenue	1	141,485.00	166,628.00	120,983.00	123,569.00		-25.84%	2.14%	No material impact
Personnel Services		0.00	0.00	0.00	0.00	0%	-		
Operating Expense		4,107.00	1,000.00	1,000.00	1,000.00	100%	0.00%		
Total Expense		4,107.00	1,000.00	1,000.00	1,000.00		0.00%	0.00%	
Full Time Equivalent Employees		0.00	0.00	0.00	0.00				
<b>Property Maintenance</b>	<b>Community</b>								
Revenue	1	596.00	670.00	670.00	545.00		-18.66%	-18.66%	Reduction in personnel services in building permits provides for some demolition funds.
Personnel Services		28,297.00	28,565.00	27,646.00	27,350.00	73%	-1.07%		
Operating Expense		17,435.00	10,600.00	9,600.00	16,000.00	27%	66.67%		
Total Expense		45,732.00	39,165.00	37,246.00	43,350.00		10.69%	16.39%	
Full Time Equivalent Employees		0.37	0.37	0.37	0.36				
<b>Public Nuisances Inspections</b>	<b>Community</b>								
Revenue	1	516.00	580.00	580.00	472.00		-18.62%	-18.62%	No material impact
Personnel Services		24,519.00	24,751.00	23,955.00	24,903.00	94%	3.96%		
Operating Expense		0.00	1,500.00	1,000.00	1,500.00	6%	50.00%		
Total Expense		24,519.00	26,251.00	24,955.00	26,403.00		0.58%	5.80%	
Full Time Equivalent Employees		0.32	0.32	0.32	0.33				

**Building Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Residential Plan Reviews</b>	<b>Community</b>								
Revenue	1	1,113.00	1,251.00	1,251.00	1,018.00		-18.63%	-18.63%	No material impact
Personnel Services		52,847.00	53,350.00	51,632.00	55,757.00	93%		7.99%	
Operating Expense		2,528.00	4,500.00	4,000.00	4,500.00	7%		12.50%	
Total Expense		55,375.00	57,850.00	55,632.00	60,257.00		4.16%	8.31%	
Full Time Equivalent Employees		0.69	0.69	0.69	0.74				
<b>Meter Releases</b>	<b>Community</b>								
Revenue	1	722.00	0.00	1,900.00	1,750.00		-	-7.89%	No material impact
Personnel Services		0.00	0.00	0.00	0.00	0%		-	
Operating Expense		0.00	500.00	250.00	500.00	100%		100.00%	
Total Expense		0.00	500.00	250.00	500.00		0.00%	100.00%	
Full Time Equivalent Employees		0.00	0.00	0.00	0.00				
<b>Sewer Taps</b>	<b>Community</b>								
Revenue	1	722.00	0.00	0.00	0.00		-	-	No material impact
Personnel Services		0.00	0.00	0.00	0.00	0%		-	
Operating Expense		0.00	500.00	250.00	500.00	100%		100.00%	
Total Expense		0.00	500.00	250.00	500.00		0.00%	100.00%	
Full Time Equivalent Employees		0.00	0.00	0.00	0.00				
<b>Water Meters &amp; Services</b>	<b>Community</b>								
Revenue	1	722.00	0.00	1,900.00	1,750.00		-	-7.89%	No material impact
Personnel Services		0.00	0.00	0.00	0.00	0%		-	
Operating Expense		0.00	500.00	500.00	500.00	100%		0.00%	
Total Expense		0.00	500.00	500.00	500.00		0.00%	0.00%	
Full Time Equivalent Employees		0.00	0.00	0.00	0.00				
<b>Flood Plain</b>	<b>Community</b>								
Revenue	1	0.00	0.00	0.00	0.00		-	-	No material impact
Personnel Services		0.00	0.00	0.00	0.00	0%		-	
Operating Expense		0.00	500.00	500.00	500.00	100%		0.00%	
Total Expense		0.00	500.00	500.00	500.00		0.00%	0.00%	
Full Time Equivalent Employees		0.00	0.00	0.00	0.00				
<b>Land Use</b>	<b>Community</b>								
Revenue	1	668.00	750.00	750.00	611.00		-18.53%	-18.53%	No material impact
Personnel Services		31,693.00	31,994.00	30,965.00	32,538.00	97%		5.08%	
Operating Expense		0.00	1,089.00	1,089.00	749.00	3%		-31.22%	
Total Expense		31,693.00	33,083.00	32,054.00	33,287.00		0.62%	3.85%	
Full Time Equivalent Employees		0.41	0.42	0.42	0.43				

**Building Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions		
<b>Manufactured Home Parks</b>	<b>Community</b>										
Revenue	2	2,702.00	2,505.00	2,403.00	2,213.00		-11.66%	-7.91%	No material impact		
Personnel Services		10,917.00	11,020.00	10,666.00	11,470.00	85%	91%	85%		7.54%	
Operating Expense		0.00	2,000.00	1,000.00	2,000.00	15%	9%	15%		100.00%	
Total Expense		10,917.00	13,020.00	11,666.00	13,470.00					3.46%	15.46%
Full Time Equivalent Employees		0.14	0.14	0.14	0.15						
<b>Signs-permits, inspections &amp; regulations</b>	<b>Community</b>										
Revenue	2	4,644.00	3,654.00	3,489.00	3,220.00		-11.88%	-7.71%	No material impact		
Personnel Services		19,842.00	20,030.00	19,386.00	20,532.00	93%	95%	93%		5.91%	
Operating Expense		0.00	1,500.00	1,000.00	1,500.00	7%	5%	7%		50.00%	
Total Expense		19,842.00	21,530.00	20,386.00	22,032.00					2.33%	8.07%
Full Time Equivalent Employees		0.26	0.26	0.26	0.27						
<b>Conditional Use</b>	<b>Community</b>										
Revenue	2	387.00	435.00	435.00	354.00		-18.62%	-18.62%	No material impact		
Personnel Services		18,389.00	18,563.00	17,966.00	18,677.00	100%	100%	100%		3.96%	
Operating Expense		0.00	0.00	0.00	0.00	0%	0%	0%		-	
Total Expense		18,389.00	18,563.00	17,966.00	18,677.00					0.61%	3.96%
Full Time Equivalent Employees		0.24	0.24	0.24	0.25						
<b>Building &amp; Grounds</b>	<b>Community</b>										
Revenue	4	2,492.00	2,847.00	2,847.00	2,437.00		-14.40%	-14.40%	Reduced operating expense reflects some deferred maintenance.		
Personnel Services		101,126.00	108,009.00	104,659.00	108,505.00	33%	34%	38%		3.67%	
Operating Expense		143,386.00	218,150.00	206,150.00	177,650.00	67%	66%	62%		-13.82%	
Total Expense		244,512.00	326,159.00	310,809.00	286,155.00					-12.27%	-7.93%
Full Time Equivalent Employees		1.95	1.95	1.95	1.90						
<b>One Stop Building</b>	<b>Community</b>										
Revenue	4	83,436.00	83,446.00	68,574.00	9,063.00		-89.14%	-86.78%	Budget reflects vacant building and minimum utility demand.		
Personnel Services		2,612.00	2,789.00	2,703.00	5,500.00	27%	26%	35%		103.48%	
Operating Expense		4,066.00	7,500.00	7,500.00	10,000.00	73%	74%	65%		33.33%	
Total Expense		6,678.00	10,289.00	10,203.00	15,500.00					50.65%	51.92%
Full Time Equivalent Employees		0.05	0.05	0.05	0.10						

**Building Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Total Expense Building by Program</b>									
Building Inspections	1	154,775.00	155,648.00	13%	150,713.00	14%	-2.88%	0.30%	
Building Permits	1	78,088.00	86,585.00	7%	82,232.00	7%	-24.10%	-20.09%	
Commercial Plan Reviews	1	99,625.00	103,520.00	9%	99,864.00	9%	2.55%	6.31%	
Electrical Inspections	1	119,333.00	119,896.00	10%	116,116.00	10%	3.39%	6.75%	
Electrical Permits	1	4,105.00	1,000.00	0%	1,000.00	0%	0.00%	0.00%	
Mechanical Inspections	1	3,016.00	2,500.00	0%	2,500.00	0%	0.00%	0.00%	
Mechanical Permits	1	4,105.00	1,000.00	0%	1,000.00	0%	0.00%	0.00%	
Minimum Housing Inspections	1	9,908.00	11,501.00	1%	10,680.00	1%	-11.55%	-4.75%	
Plumbing Inspections	1	132,780.00	131,743.00	11%	127,582.00	11%	1.43%	4.73%	
Plumbing Permits	1	4,107.00	1,000.00	0%	1,000.00	0%	0.00%	0.00%	
Property Maintenance	1	45,732.00	39,165.00	3%	37,246.00	3%	10.69%	16.39%	
Public Nuisances Inspections	1	24,519.00	26,251.00	2%	24,955.00	2%	0.58%	5.80%	
Residential Plan Reviews	1	55,375.00	57,850.00	5%	55,632.00	5%	4.16%	8.31%	
Meter Releases	1	0.00	500.00	0%	250.00	0%	0.00%	100.00%	
Sewer Taps	1	0.00	500.00	0%	250.00	0%	0.00%	100.00%	
Water Meters & Services	1	0.00	500.00	0%	500.00	0%	0.00%	0.00%	
Flood Plain	1	0.00	500.00	0%	500.00	0%	0.00%	0.00%	
Land Use	1	31,693.00	33,083.00	3%	32,054.00	3%	0.62%	3.85%	
Manufactured Home Parks	2	10,917.00	13,020.00	1%	11,666.00	1%	3.46%	15.46%	
Signs-permits, inspections & regulations	2	19,842.00	21,530.00	2%	20,386.00	2%	2.33%	8.07%	
Conditional Use	2	18,389.00	18,563.00	2%	17,966.00	2%	0.61%	3.96%	
Building & Grounds	4	244,512.00	326,159.00	28%	310,809.00	28%	-12.27%	-7.93%	
One Stop Building	4	6,678.00	10,289.00	1%	10,203.00	1%	50.65%	51.92%	
<b>TOTALS</b>		<b>1,067,499.00</b>	<b>1,162,303.00</b>	<b>100%</b>	<b>1,115,104.00</b>	<b>100%</b>	<b>-3.86%</b>	<b>0.21%</b>	
<b>Total Building</b>									
Revenue		669,217.00	679,654.00		611,647.00		557,014.00	-18.04%	-8.93%
Personnel Services		868,986.00	881,564.00	76%	853,315.00	77%	871,816.00	78%	
Operating Expense		198,513.00	280,739.00	24%	261,789.00	23%	245,599.00	22%	
Total Expense		1,067,499.00	1,162,303.00		1,115,104.00		1,117,415.00	-3.86%	0.21%
Full Time Equivalent Employees		12.00	12.00		12.00		12.10		

<b>Fund General</b>	<b>Department Summary</b>	<b>Fire-Emergency Medical Services</b>
<b>Fund Type Public Safety</b>	<b>Supervisor Fire Chief</b>	<b>22101</b>

## Description

The Grand Island Fire Department (GIFD) is a full-spectrum life safety agency protecting the more than 48,000 people who live, work and play in our city.

The GIFD emergency responders protect life, property and the environment through their direct involvement in fire prevention, firefighting, emergency medical care, technical rescue, hazardous materials mitigation, disaster response, public education and community service.

We deliver this variety of emergency services through our most valuable resource, our emergency responders. These responders are committed to professionalism. They display this professionalism by being highly trained and by being physically capable of meeting the rigorous physical demands that emergencies deliver.

We realize that the best response to a disaster is to prevent it before it happens. The GIFD is very aggressive in preventing fires and other emergencies. Our prevention efforts include construction plan reviews, new and existing building inspections, a smoke detector program, and a public education program that targets segments of our community that are most at risk (children and the elderly).

## Budget Narrative

2011-2012 Fire/EMS Budget Highlights – Operations – this budget provides for all daily operational costs including response equipment, station maintenance, utilities, our medical director contract, training, and other things necessary to support our daily operations. Efficiencies in operations will be seen through lower utility costs due to improvements in heating and air systems, more insulation, and better sealing doors and windows in three stations. These improvements were made possible through a federal energy use improvement grant. We will continue to provide smoke detectors to vulnerable city residents through grant funding from FEMA and the United Way. Capital – A federal grant will be applied for that will facilitate the retirement of a 25 year old pumper truck. This is a 90/10 shared cost grant with \$315,000 being paid by federal funds and \$35,000 being local funds. The purchase of a new combined rescue/pumper truck (\$550,000) will allow a 22 year old pumper and 16 year old rescue to move from front line service to back up status. Personnel – a reduction of three captain’s positions is necessary. These captains will revert back to their last held positions as firefighter/paramedic (2) and firefighter emt/b (1). Increased revenues will be seen through fire safety inspection fees and an increase in emergency medical treatment and transportation fees.



## Personnel

Title	2009	2010	2011	Net Change	2012
Administrative Assistant	1	1	1	0	1
EMS Division Chief	1	0	0	0	0
Fire Captain	15	15	15	-3	12
Fire Chief	1	1	1	0	1
Fire Division Chiefs	0	4	4	0	4
Fire Operations Division Chief	1	0	0	0	0
Fire Prevention Division Chief	1	0	0	0	0
Fire Training Division Chief	1	0	0	0	0
Firefighter / EMT	21	24	21	1	22
Firefighter / Paramedic	27	30	27	2	29
<b>Totals:</b>	<b>69</b>	<b>75</b>	<b>69</b>	<b>0</b>	<b>69</b>

**Program Type:**  
(All Programs, Governance,  
Community-oriented)

**Prioritization Perspective:**  
(City-wide, Fund, Funds)

**Choose Department:**  
(All Departments, Specific)

**Funding Source:**  
(Est. Budget, Gen Gov Revenue,  
Program Revenues)



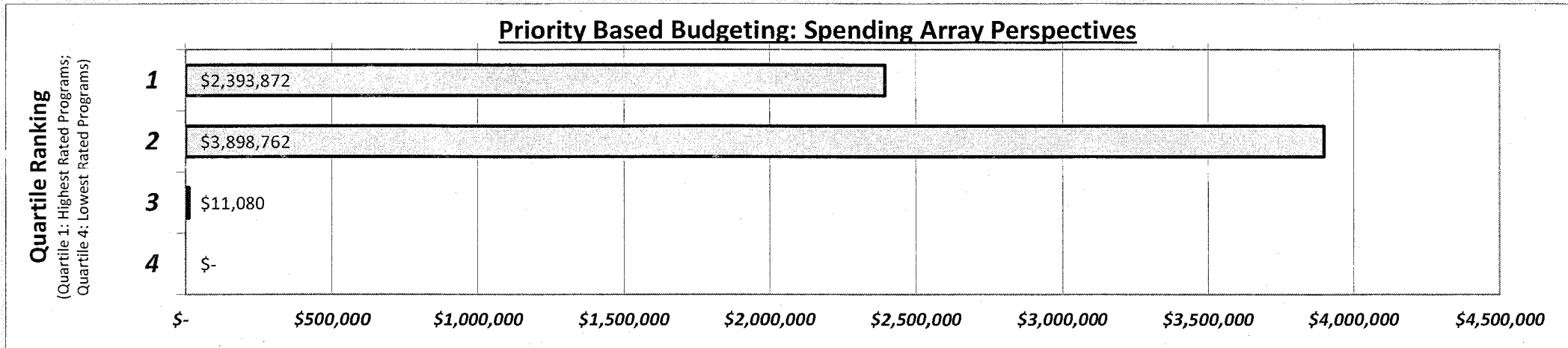
Every City Program

General Fund

FIRE

Total Estimated Budget

October 5, 2011



Quartile Ranking	2010 Budget	2011 Budget	Increase (Reduce) %	Impact	2012 Target Budget
Qrt 1	\$0	\$2,393,872	-1.00%	(\$23,939)	\$2,369,933
Qrt 2	\$0	\$3,898,762	-2.50%	(\$97,469)	\$3,801,293
Qrt 3	\$0	\$11,080	-7.00%	(\$776)	\$10,304
Qrt 4	\$0	\$0	-10.00%	\$0	\$0
<b>TOTALS</b>	<b>\$0</b>	<b>\$6,303,714</b>	<b>-1.94%</b>	<b>(\$122,183)</b>	<b>\$6,181,531</b>

**Fire Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast		2012 Proposed Budget		2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Emergency Response to Fire/other Non-Medical</b>	<b>Community</b>										
Revenue	1	41,791.00	49,531.00	49,531.00		45,791.00			-7.55%	-7.55%	Three captain's positions are being eliminated. The employees in these positions will return to their old positions of firefighter/paramedic (2) and firefighter/EMT-B (1). This arrangement will provide additional staff to man a 3rd ambulance on more occasions than in the past.
Personnel Services		2,150,966.00	2,210,248.00	2,080,295.00	99%	2,221,594.00	99%			6.79%	
Operating Expense		24,815.00	23,631.00	24,131.00	1%	24,170.00	1%			0.16%	
Total Expense		2,175,781.00	2,233,879.00	2,104,426.00		2,245,764.00			0.53%	6.72%	
Full Time Equivalent Employees		29.14	26.81	26.81		26.83					
<b>Fire/Technical Rescue Training and Certification</b>	<b>Community</b>										
Revenue	1	8,721.00	13,134.00	13,134.00		13,054.00			-0.61%	-0.61%	No significant impacts to this program.
Personnel Services		49,261.00	50,619.00	47,643.00	65%	49,506.00	66%			3.91%	
Operating Expense		49,843.00	25,098.00	25,098.00	35%	25,098.00	34%			0.00%	
Total Expense		99,104.00	75,717.00	72,741.00		74,604.00			-1.47%	2.56%	
Full Time Equivalent Employees		0.67	0.61	0.61		0.60					
<b>Fire Inspection/Code Enforcement</b>	<b>Community</b>										
Revenue	1	52,827.00	48,335.00	42,335.00		90,039.00			86.28%	112.68%	We will begin to assess a fee for our yearly fire safety inspections. This change will result in increased administrative duties, but will also generate a yearly revenue of approximately \$50,000.
Personnel Services		79,694.00	81,890.00	77,075.00	97%	76,977.00	97%			-0.13%	
Operating Expense		2,576.00	2,386.00	2,686.00	3%	2,700.00	3%			0.52%	
Total Expense		82,270.00	84,276.00	79,761.00		79,677.00			-5.46%	-0.11%	
Full Time Equivalent Employees		1.08	0.99	0.99		0.93					
<b>Emergency Response to Medical Emergencies</b>	<b>Community</b>										
Revenue	2	1,501,586.00	1,486,315.00	1,586,915.00		1,586,676.00			6.75%	-0.02%	Three captain's positions are being eliminated. The employees in these positions will return to their old positions of firefighter/paramedic (2) and firefighter/EMT-B (1). This arrangement will provide additional staff to man a 3rd ambulance on more occasions than in the past.
Personnel Services		3,151,038.00	3,237,881.00	3,047,509.00	94%	3,257,942.00	94%			6.91%	
Operating Expense		163,239.00	182,702.00	202,529.00	6%	198,580.00	6%			-1.95%	
Total Expense		3,314,277.00	3,420,583.00	3,250,038.00		3,456,522.00			1.05%	6.35%	
Full Time Equivalent Employees		42.69	39.27	39.27		39.34					
<b>EMS Training and Licensure</b>	<b>Community</b>										
Revenue	2	21,633.00	1,232.00	23,832.00		23,805.00			1832.22%	-0.11%	No significant impacts to this program.
Personnel Services		53,506.00	54,981.00	51,748.00	70%	56,716.00	72%			9.60%	
Operating Expense		17,791.00	22,598.00	22,598.00	30%	22,598.00	28%			0.00%	
Total Expense		71,297.00	77,579.00	74,346.00		79,314.00			2.24%	6.68%	
Full Time Equivalent Employees		0.72	0.67	0.67		0.68					

**Fire Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Apparatus Maintenance and Replacement</b>									
Revenue	Community	137.00	315,163.00	163.00	318,154.00		0.95%	195086.50%	No significant changes to this program. No new fire apparatus or ambulances were purchased in 2010-2011 budget year. The existing fleet of emergency response units will require the same or slightly more maintenance than in 2010-2011 budget year.
Personnel Services	2	7,068.00	7,263.00	6,836.00	7,245.00	5%	6%	5.98%	
Operating Expense		105,031.00	118,200.00	123,200.00	123,165.00	95%	94%	-0.03%	
Total Expense		112,099.00	125,463.00	130,036.00	130,410.00			3.94%	
Full Time Equivalent Employees		0.10	0.09	0.09	0.09			0.29%	
<b>Emergency Response Tools and Equipment Maintenance and Replacement</b>									
Revenue	Community	4,188.00	134.00	134.00	128.00		-4.48%	-4.48%	No major purchases are planned for this budget cycle. This program supplies all fire and ems response tools and equipment.
Personnel Services	2	5,837.00	5,998.00	5,645.00	5,997.00	5%	5%	6.24%	
Operating Expense		137,486.00	103,100.00	110,109.00	104,027.00	95%	95%	-5.52%	
Total Expense		143,323.00	109,098.00	115,754.00	110,024.00			0.85%	
Full Time Equivalent Employees		0.08	0.07	0.07	0.07			-4.95%	
<b>Fire Station Maintenance and Construction</b>									
Revenue	Community	145.00	100,171.00	10,261.00	5,204.00		-94.80%	-49.28%	Major updates to three fire stations were conducted during the 2010-2011 budget. This budget will be used for some smaller scale station repairs including bathroom renovations at fire station 2.
Personnel Services	2	7,448.00	7,653.00	7,203.00	7,475.00	5%	6%	3.78%	
Operating Expense		106,515.00	132,000.00	125,217.00	114,458.00	95%	94%	-8.59%	
Total Expense		113,963.00	139,653.00	132,420.00	121,933.00			-12.69%	
Full Time Equivalent Employees		0.10	0.09	0.09	0.09			-7.92%	
<b>State Fire Marshal Delegated Authority</b>									
Revenue	Community	6,901.00	5,982.00	5,982.00	5,920.00		-1.04%	-1.04%	No significant impacts to this program.
Personnel Services	2	25,265.00	25,961.00	24,435.00	24,424.00	98%	98%	-0.05%	
Operating Expense		375.00	425.00	425.00	425.00	2%	2%	0.00%	
Total Expense		25,640.00	26,386.00	24,860.00	24,849.00			-5.83%	
Full Time Equivalent Employees		0.34	0.31	0.31	0.29			-0.04%	
<b>Fire Public Education</b>									
Revenue	Community	90,942.00	145.00	145.00	130.00		-10.34%	-10.34%	We will continue working with our community smoke detector program and school based education. The Heartland United Way has provided \$12,000 to purchase smoke detectors. We will begin to charge for fire extinguisher classes. Revenue to be determined in 2013.
Personnel Services	3	6,302.00	6,476.00	6,095.00	6,123.00	56%	62%	0.46%	
Operating Expense		103,428.00	4,604.00	4,704.00	3,700.00	44%	38%	-21.34%	
Total Expense		109,730.00	11,080.00	10,799.00	9,823.00			-9.04%	
Full Time Equivalent Employees		0.09	0.08	0.079	0.074				

Fire Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget		2011 Forecast		2012 Proposed Budget		2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Total Expense Fire by Program</b>												
Emergency Response to Fire/other Non-Medical	1	2,175,781.00	2,233,879.00	35%	2,104,426.00	35%	2,245,764.00	35%		0.53%	6.72%	
Fire/Technical Rescue Training and Certification	1	99,104.00	75,717.00	1%	72,741.00	1%	74,604.00	1%		-1.47%	2.56%	
Fire Inspection/Code Enforcement	1	82,270.00	84,276.00	1%	79,761.00	1%	79,677.00	1%		-5.46%	-0.11%	
Emergency Response to Medical Emergencies	2	3,314,277.00	3,420,583.00	54%	3,250,038.00	54%	3,456,522.00	55%		1.05%	6.35%	
EMS Training and Licensure	2	71,297.00	77,579.00	1%	74,346.00	1%	79,314.00	1%		2.24%	6.68%	
Apparatus Maintenance and Replacement	2	112,099.00	125,463.00	2%	130,036.00	2%	130,410.00	2%		3.94%	0.29%	
Emergency Response Tools and Equipment Maintenance and Replacement	2	143,323.00	109,098.00	2%	115,754.00	2%	110,024.00	2%		0.85%	-4.95%	
Fire Station Maintenance and Construction	2	113,963.00	139,653.00	2%	132,420.00	2%	121,933.00	2%		-12.69%	-7.92%	
State Fire Marshal Delegated Authority	2	25,640.00	26,386.00	0%	24,860.00	0%	24,849.00	0%		-5.83%	-0.04%	
Fire Public Education	3	109,730.00	11,080.00	0%	10,799.00	0%	9,823.00	0%		-11.34%	-9.04%	
<b>TOTALS</b>		<b>6,247,484.00</b>	<b>6,303,714.00</b>	<b>100%</b>	<b>5,995,181.00</b>	<b>100%</b>	<b>6,332,920.00</b>	<b>100%</b>	<b>6,181,531.00</b>	<b>0.46%</b>	<b>5.63%</b>	
<b>Total Fire</b>												
Revenue		1,728,871.00	2,020,142.00	0.00	1,732,432.00	0.00	2,088,901.00	0.00		3.40%	20.58%	
Personnel Services		5,536,385.00	5,688,970.00	0.00	5,354,484.00	5.95	5,713,999.00	6.05			6.71%	
Operating Expense		711,099.00	614,744.00	0.00	640,697.00	4.05	618,921.00	3.95			-3.40%	
Total Expense		6,247,484.00	6,303,714.00		5,995,181.00		6,332,920.00		6,181,531.00	0.46%	5.63%	
Full Time Equivalent Employees		75.00	69.00		69.00		69.00					

<b>Fund General</b>	<b>Department Summary</b>	<b>Police</b>
<b>Fund Type Public Safety</b>	<b>Supervisor Chief of Police</b>	<b>22301</b>

### Description

The Police Department provides public safety services to all citizens and people in Grand Island. Examples of services include responding to calls for service, emergency responses to major crimes and serious incidents; accident investigation; traffic safety enforcement; investigation and apprehension of criminals and violators. The Department participates in community based programs such as School Resource Officers; G.R.E.A.T. classes and various business and community presentations. The Department participates in a regional drug and safe streets task force with Federal, State and other local agencies which targets drug dealers and violent criminals. The Department also includes a Victim Assistance Unit and Code Compliance Unit. We also have a Housing Authority Officer, who works closely with the Hall County Housing Authority to provide police services to over 1000 residents. The City contracts with the Humane Society to provide animal control services.

### Budget Narrative

The 2011/2012 budget will allow the Department to maintain police services at the current level. Reductions in the 2011/2012 budget include the following programs and services: Reduction in Code Enforcement due to a loss of 40% or 40 Community Service Officer hours to include one less Part Time CSO position. Reduction in Records Management and Service Desk support due to a reduction of one part time Police Records Clerk. Adjustments in other programs and services will be made during the fiscal year to adjust to reduced resource levels.

### Personnel

<b>Title</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>Net Change</b>	<b>2012</b>
Community Service Officers-Police Department	3.136	3.136	2.5088	0	2.5088
Custodian	2.25	1.25	1.25	0	1.25
Evidence Technician	1	1	1	0	1
Maintenance Worker II	0	1	1	0	1
Office Manager-Police Department	1	1	1	0	1
Police Captain	3	3	3	0	3
Police Chief	1	1	1	0	1
Police Officer	58	62	60	0	60

Police Records Clerk	8	8	6.625	-0.625	6
Police Sergeant	13	13	13	0	13
School Crossing Guards	4.55	4.55	0	0	0
Victim Assistance Office	1	1	1	0	1
<b>Totals:</b>	<b>95.936</b>	<b>99.936</b>	<b>91.3838</b>	<b>-0.625</b>	<b>90.7588</b>

**Program Type:**  
(All Programs, Governance,  
Community-oriented)

**Prioritization Perspective:**  
(City-wide, Fund, Funds)

**Choose Department:**  
(All Departments, Specific)

**Funding Source:**  
(Est. Budget, Gen Gov Revenue,  
Program Revenues)



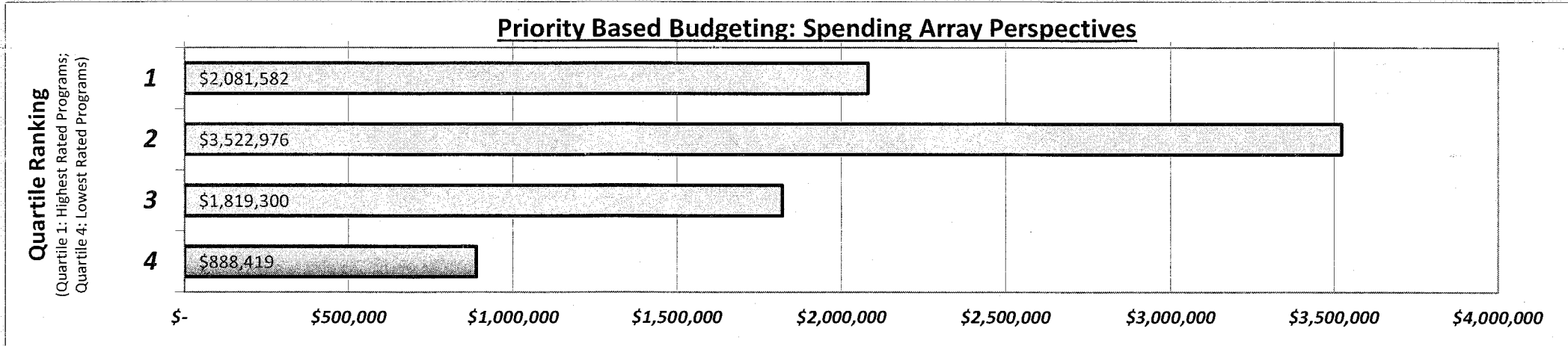
Every City Program

General Fund

POLICE

Total Estimated Budget

October 5, 2011



Quartile Ranking	2010 Budget	2011 Budget	Increase (Reduce) %	Impact	2012 Target Budget
Qrt 1	\$0	\$2,081,582	-1.00%	(\$20,816)	\$2,060,766
Qrt 2	\$0	\$3,522,976	-2.50%	(\$88,074)	\$3,434,902
Qrt 3	\$0	\$1,819,300	-7.00%	(\$127,351)	\$1,691,949
Qrt 4	\$0	\$888,419	-10.00%	(\$88,842)	\$799,577
<b>TOTALS</b>	<b>\$0</b>	<b>\$8,312,277</b>	<b>-3.91%</b>	<b>(\$325,083)</b>	<b>\$7,987,194</b>



Police Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast		2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Order Maintenance (Patrol)</b>	<b>Community</b>									
Revenue	1	NA	133,618.00	129,826.00		31,841.00		-76.17%	-75.47%	There will be no significant impact on the current level of services in Order Maintenance.
Personnel Services		NA	1,058,835.00	992,183.00	87%	1,043,345.00	88%		5.16%	
Operating Expense		NA	141,995.00	145,782.00	13%	140,733.00	12%		-3.46%	
Total Expense		0.00	1,200,830.00	1,137,965.00		1,184,078.00		-1.40%	4.05%	
Full Time Equivalent Employees			14.56	14.56		13.81				
<b>Traffic Safety and Enforcement (Patrol)</b>	<b>Community</b>									
Revenue	1	NA	196,034.00	176,633.00		111,221.00		-43.26%	-37.03%	There will be no significant impact on the current level of services in Traffic Safety and Enforcement.
Personnel Services		NA	658,710.00	620,444.00	74%	684,015.00	76%		10.25%	
Operating Expense		NA	222,043.00	216,154.00	26%	215,595.00	24%		-0.26%	
Total Expense		0.00	880,753.00	836,598.00		899,610.00		2.14%	7.53%	
Full Time Equivalent Employees			8.71	8.71		9.07				
<b>Investigations</b>	<b>Community</b>									
Revenue	2	139,463.00	27,894.00	38,127.00		30,332.00		8.74%	-20.44%	There will be no significant impact on the current level of services in Investigations
Personnel Services		666,557.00	725,422.00	681,874.00	86%	699,041.00	87%		2.52%	
Operating Expense		126,501.00	108,457.00	107,815.00	14%	104,854.00	13%		-2.75%	
Total Expense		793,058.00	833,879.00	789,689.00		803,895.00		-3.60%	1.80%	
Full Time Equivalent Employees		9.89	9.74	9.74		9.31				
<b>School Resource Officer</b>	<b>Community</b>									
Revenue	2	236,147.00	194,611.00	186,097.00		232,331.00		19.38%	24.84%	There will be no significant impact on the current level of services in School Resource Officer
Personnel Services		307,178.00	285,014.00	268,452.00	81%	273,805.00	81%		1.99%	
Operating Expense		53,068.00	62,843.00	63,990.00	19%	62,407.00	19%		-2.47%	
Total Expense		360,246.00	347,857.00	332,442.00		336,212.00		-3.35%	1.13%	
Full Time Equivalent Employees		4.56	3.77	3.77		3.59				
<b>Crime Reporting and Investigations (Patrol)</b>	<b>Community</b>									
Revenue	2	621,735.00	135,099.00	131,282.00		33,915.00		-74.90%	-74.17%	There will be no significant impact on the current level of services in Crime Reporting and Investigations.
Personnel Services		1,584,229.00	1,127,552.00	1,062,083.00	88%	1,153,143.00	88%		8.57%	
Operating Expense		241,194.00	145,106.00	148,845.00	12%	152,507.00	12%		2.46%	
Total Expense		1,825,423.00	1,272,658.00	1,210,928.00		1,305,650.00		2.59%	7.82%	
Full Time Equivalent Employees		23.51	14.90	14.91		15.25				

\* 2010 Actuals are for the Program titled ProActive Patrol

**Police Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Crime Suppression and Detection (Patrol)</b>									
Revenue	Community	NA	58,612.00	58,342.00	18,813.00		-67.90%	-67.75%	There will be no significant impact on the current level of services in Crime Suppression and Detection.
Personnel Services	2	NA	477,753.00	449,999.00	486,372.00	88%	89%	8.08%	
Operating Expense		NA	60,349.00	61,321.00	59,698.00	12%	11%	-2.65%	
Total Expense		0.00	538,102.00	511,320.00	546,070.00			1.48%	
Full Time Equivalent Employees			6.32	6.32	6.43			6.80%	
<b>Drug Enforcement Investigation (Spec Inv)</b>									
Revenue	Community	104,338.00	23,834.00	17,830.00	31,411.00		31.79%	76.17%	There will be no significant impact on the current level of services in Drug Enforcement Investigations.
Personnel Services	2	478,704.00	265,074.00	249,671.00	243,868.00	86%	86%	-2.32%	
Operating Expense		50,613.00	41,752.00	40,399.00	39,758.00	14%	14%	-1.59%	
Total Expense		529,317.00	306,826.00	290,070.00	283,626.00			-7.56%	
Full Time Equivalent Employees		7.10	3.50	3.50	3.20			-2.22%	
<b>Gang and Violent Crime Investigations (Spec Inv)</b>									
Revenue	Community	NA	4,445.00	4,398.00	2,438.00		-45.15%	-44.57%	There will be no significant impact on the current level of services in Gang and Violent Crime Investigations.
Personnel Services	2	NA	218,375.00	205,688.00	129,060.00	97%	98%	-37.25%	
Operating Expense		NA	5,280.00	5,292.00	2,340.00	3%	2%	-55.78%	
Total Expense		0.00	223,655.00	210,980.00	131,400.00			-41.25%	
Full Time Equivalent Employees			2.89	2.89	1.69			-37.72%	
<b>Traffic Accident Investigation (Patrol)</b>									
Revenue	Community	NA	54,610.00	54,248.00	14,925.00		-72.67%	-72.49%	There will be no significant impact on the current level of services in Traffic Accident Investigations.
Personnel Services	3	NA	332,012.00	312,741.00	346,712.00	83%	85%	10.86%	
Operating Expense		NA	63,203.00	64,851.00	62,692.00	17%	15%	-3.33%	
Total Expense		0.00	395,215.00	377,592.00	409,404.00			3.59%	
Full Time Equivalent Employees			4.39	4.39	4.60			8.42%	
<b>Public Service (Patrol)</b>									
Revenue	Community	591,596.00	52,899.00	51,116.00	12,376.00		-76.60%	-75.79%	There will be no significant impact on the current level of services in Public Service.
Personnel Services	3	1,985,272.00	417,209.00	392,971.00	426,207.00	87%	88%	8.46%	
Operating Expense		255,275.00	56,113.00	57,505.00	55,728.00	13%	12%	-3.09%	
Total Expense		2,240,547.00	473,322.00	450,476.00	481,935.00			1.82%	
Full Time Equivalent Employees		29.46	5.51	5.51	5.64			6.98%	

Police Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast		2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Child Abuse Investigations (Spec Inv)</b>	<b>Community</b>									
Revenue	3	NA	3,441.00	3,404.00		4,593.00		33.48%	34.93%	There will be no significant impact on the current level of services in Child Abuse Investigations.
Personnel Services		NA	169,029.00	159,209.00	92%	243,093.00	95%		52.69%	
Operating Expense		NA	13,530.00	13,409.00	8%	13,115.00	5%		-2.19%	
Total Expense		0.00	182,559.00	172,618.00		256,208.00		40.34%	48.42%	
Full Time Equivalent Employees			2.23	2.23		3.19				
<b>Liquor License Investigation (Spec Inv)</b>	<b>Community</b>									
Revenue	3	NA	316.00	312.00		282.00		-10.76%	-9.62%	There will be no significant impact on the current level of services in Liquor License Investigations.
Personnel Services		NA	15,506.00	14,622.00	78%	14,951.00	79%		2.25%	
Operating Expense		NA	3,916.00	4,025.00	22%	3,860.00	21%		-4.10%	
Total Expense		0.00	19,422.00	18,647.00		18,811.00		-3.15%	0.88%	
Full Time Equivalent Employees			0.20	0.21		0.20				
<b>Code Enforcement</b>	<b>Community</b>									
Revenue	3	137,860.00	107,702.00	115,655.00		109,629.00		1.79%	-5.21%	There will be a significant reduction in the number of code enforcement cases initiated by CSOs. Citizen satisfaction with code enforcement will be diminished further from the findings in the 2011 Community Survey.
Personnel Services		151,130.00	140,052.00	131,164.00	70%	170,796.00	75%		30.22%	
Operating Expense		114,358.00	60,538.00	57,063.00	30%	57,621.00	25%		0.98%	
Total Expense		265,488.00	200,590.00	188,227.00		228,417.00		13.87%	21.35%	
Full Time Equivalent Employees		2.24	1.93	1.93		2.32				
<b>Essential Training</b>	<b>Community</b>									
Revenue	3	48,989.00	2,517.00	2,490.00		2,289.00		-9.06%	-8.07%	There will be no significant impact on the current level of services in Essential Training.
Personnel Services		261,959.00	123,645.00	116,458.00	99%	121,143.00	100%		4.02%	
Operating Expense		2,190.00	690.00	885.00	1%	533.00	0%		-39.77%	
Total Expense		264,149.00	124,335.00	117,343.00		121,676.00		-2.14%	3.69%	
Full Time Equivalent Employees		3.89	1.63	1.63		1.59				
<b>Evidence and Property</b>	<b>Community</b>									
Revenue	3	41,526.00	9,444.00	15,800.00		12,637.00		33.81%	-20.02%	There will be no significant impact on the current level of services in Evidence and Property.
Personnel Services		137,716.00	69,539.00	64,741.00	63%	68,913.00	65%		6.44%	
Operating Expense		34,064.00	38,159.00	38,083.00	37%	37,326.00	35%		-1.99%	
Total Expense		171,780.00	107,698.00	102,824.00		106,239.00		-1.35%	3.32%	
Full Time Equivalent Employees		2.04	1.00	1.00		0.98				
<b>Records Management</b>	<b>Community</b>									
Revenue	3	57,604.00	8,063.00	8,018.00		7,801.00		-3.25%	-2.71%	There will be less resources in Records Management that could lead to longer report completion times during high activity periods.
Personnel Services		295,048.00	214,943.00	201,995.00	85%	215,868.00	87%		6.87%	
Operating Expense		46,245.00	33,709.00	35,036.00	15%	33,396.00	13%		-4.68%	
Total Expense		341,293.00	248,652.00	237,031.00		249,264.00		0.25%	5.16%	
Full Time Equivalent Employees		4.38	2.89	2.89		2.88				

**Police Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Special Events Planning and Security</b>	<b>Community</b>								
Revenue	3	38,504.00	1,336.00	1,322.00	1,236.00		-7.49%	-6.51%	There will be no significant impact on the current level of services in Special Events Planning and Security.
Personnel Services		50,249.00	65,629.00	61,811.00	65,778.00	97%		6.42%	
Operating Expense		3,312.00	1,880.00	1,880.00	1,880.00	3%		0.00%	
Total Expense		53,561.00	67,509.00	63,691.00	67,658.00			0.22%	
Full Time Equivalent Employees		0.75	0.87	0.87	0.86			6.23%	
<b>Animal Control</b>	<b>Community</b>								
Revenue	4	31,580.00	30,013.00	29,429.00	30,012.00		0.00%	1.98%	There will be no significant impact on the current level of services in Animal Control.
Personnel Services		636.00	642.00	603.00	622.00	0%		3.15%	
Operating Expense		306,259.00	342,000.00	342,000.00	349,500.00	100%		2.19%	
Total Expense		306,895.00	342,642.00	342,603.00	350,122.00			2.18%	
Full Time Equivalent Employees		0.01	0.01	0.01	0.01			2.19%	
<b>Community Relations Programs</b>	<b>Community</b>								
Revenue	4	11,667.00	4,290.00	4,284.00	4,278.00		-0.28%	-0.14%	There will be no significant impact on the current level of services in Community Relations Programs.
Personnel Services		49,413.00	29,610.00	27,297.00	29,652.00	77%		8.63%	
Operating Expense		8,260.00	7,950.00	8,044.00	7,965.00	23%		-0.98%	
Total Expense		57,673.00	37,560.00	35,341.00	37,617.00			0.15%	
Full Time Equivalent Employees		0.73	0.46	0.46	0.45			6.44%	
<b>Evidence Processing</b>	<b>Community</b>								
Revenue	4	20,349.00	1,790.00	1,771.00	1,602.00		-10.50%	-9.54%	There will be no significant impact on the current level of services in Evidence Processing.
Personnel Services		108,814.00	87,952.00	82,841.00	84,788.00	90%		2.35%	
Operating Expense		9,159.00	9,920.00	9,100.00	8,880.00	10%		-2.42%	
Total Expense		117,973.00	97,872.00	91,941.00	93,668.00			-4.30%	
Full Time Equivalent Employees		1.61	1.16	1.16	1.11			1.88%	
<b>Grant Enforcement</b>	<b>Community</b>								
Revenue	4	6,992.00	77,998.00	36,489.00	104,264.00		33.68%	185.74%	There will be no significant impact on the current level of services in Grant Enforcement.
Personnel Services		37,386.00	32,209.00	30,334.00	32,081.00	70%		5.76%	
Operating Expense		15,386.00	14,015.00	13,175.00	13,525.00	30%		2.66%	
Total Expense		52,772.00	46,224.00	43,509.00	45,606.00			-1.34%	
Full Time Equivalent Employees		0.55	0.43	0.43	0.42			4.82%	
<b>Housing Authority Officer</b>	<b>Community</b>								
Revenue	4	61,926.00	50,626.00	48,415.00	1,453.00		-97.13%	-97.00%	There will be no significant impact on the current level of services in the Housing Authority Officer.
Personnel Services		81,385.00	80,127.00	75,467.00	76,917.00	92%		1.92%	
Operating Expense		10,843.00	6,355.00	6,522.00	0.00	8%		-100.00%	
Total Expense		92,228.00	86,482.00	81,989.00	76,917.00			-11.06%	
Full Time Equivalent Employees		1.21	1.06	1.06	1.01			-6.19%	

**Police Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast		2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions	
<b>Officer Recruiting and Selection</b>	<b>Community</b>										
Revenue	4	1,439.00	136.00	135.00		122.00		-10.29%	-9.63%	There will be no significant impact on the current level of services in Officer Recruiting and Selection.	
Personnel Services		7,696.00	6,707.00	6,313.00	68%	6,462.00	71%		2.36%		
Operating Expense		1,323.00	2,852.00	2,952.00	32%	2,620.00	29%		-11.25%		
Total Expense		9,019.00	9,559.00	9,265.00		9,082.00			-4.99%		
Full Time Equivalent Employees		0.11	0.09	0.09		0.08			-1.98%		
<b>Service Desk</b>	<b>Community</b>										
Revenue	4	55,029.00	33,085.00	29,296.00		27,841.00		-15.85%	-4.97%	There will be a reduction of staffing at the Service Desk that could result in longer waits for citizens to receive in person service or answering the telephone.	
Personnel Services		119,560.00	112,935.00	105,917.00	86%	114,811.00	87%		8.40%		
Operating Expense		18,801.00	17,643.00	17,614.00	14%	17,452.00	13%		-0.92%		
Total Expense		138,361.00	130,578.00	123,531.00		132,263.00			1.29%		
Full Time Equivalent Employees		1.77	1.54	1.54		1.56			7.07%		
<b>Tactical Response Team</b>	<b>Community</b>										
Revenue	4	13,890.00	1,179.00	1,167.00		1,049.00		-11.03%	-10.11%	There will be no significant impact on the current level of services in the Tactical Response Team.	
Personnel Services		74,271.00	58,015.00	54,527.00	77%	55,835.00	80%		2.40%		
Operating Expense		19,558.00	14,248.00	15,833.00	23%	14,058.00	20%		-11.21%		
Total Expense		93,829.00	72,263.00	70,360.00		69,893.00			-3.28%		
Full Time Equivalent Employees		1.10	0.78	0.78		0.74			-0.66%		
<b>Victim Witness Unit</b>	<b>Community</b>										
Revenue	4	55,703.00	104,179.00	49,695.00		146,192.00		40.33%	194.18%	There will be no significant impact on the current level of services in the Victim Witness Unit.	
Personnel Services		53,001.00	58,622.00	54,934.00	89%	57,012.00	90%		3.78%		
Operating Expense		6,359.00	6,617.00	6,836.00	11%	6,644.00	10%		-2.81%		
Total Expense		59,360.00	65,239.00	61,770.00		63,656.00			-2.43%		
Full Time Equivalent Employees		0.79	0.81	0.81		0.78			3.05%		
<b>Special Enforcement Initiatives - Special Operations, Selective Enforcement Programs</b>	<b>Community</b>		This program not applicable in 2011 and 2012								Program has been deleted.
Revenue		2,480.00									
Personnel Services		13,263.00									
Operating Expense		3,053.00									
Total Expense		16,316.00									
Full Time Equivalent Employees		0.20									

Police Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>School Crossing Guards</b>	<b>Community</b>			This program not applicable in 2011 and 2012					Program has been deleted
Revenue		589.00							
Personnel Services		3,150.00							
Operating Expense		730.00							
Total Expense		3,880.00							
Full Time Equivalent Employees		0.05							
<b>Supplemental Patrol Services - Bicycle Patrol, Motorcycle Patrol, Police Service Dog Team</b>	<b>Community</b>			This program not applicable in 2011 and 2012					Program has been deleted.
Revenue		90,563.00							
Personnel Services		262,175.00							
Operating Expense		44,276.00							
Total Expense		306,451.00							
Full Time Equivalent Employees		3.89							
<b>Downtown Parking</b>	<b>Community</b>			This program not applicable in 2011 and 2012					Program has been deleted.
Revenue		973.00							
Personnel Services		5,203.00							
Operating Expense		909.00							
Total Expense		6,112.00							
Full Time Equivalent Employees		0.08							

**Police Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions		
<b>Total Expense Police by Program</b>											
Order Maintenance (Patrol)	1	0.00	1,200,830.00	14.45%	1,137,965.00	14.39%	1,184,078.00	14.25%	-1.40%	4.05%	
Traffic Safety and Enforcement Investigations	1	0.00	880,753.00	10.60%	836,598.00	10.58%	899,610.00	10.83%	2.14%	7.53%	
School Resource Officer	2	793,058.00	833,879.00	10.03%	789,689.00	9.99%	803,895.00	9.68%	-3.60%	1.80%	
Crime Reporting and Investigations	2	360,246.00	347,857.00	4.18%	332,442.00	4.20%	336,212.00	4.05%	-3.35%	1.13%	
Crime Suppression and Detection	2	1,825,423.00	1,272,658.00	15.31%	1,210,928.00	15.31%	1,305,650.00	15.71%	2.59%	7.82%	
Drug Enforcement Investigation (Spec)	2	0.00	538,102.00	6.47%	511,320.00	6.47%	546,070.00	6.57%	1.48%	6.80%	
Gang and Violent Crime Investigations	2	529,317.00	306,826.00	3.69%	290,070.00	3.67%	283,626.00	3.41%	-7.56%	-2.22%	
Traffic Accident Investigation (Patrol)	2	0.00	223,655.00	2.69%	210,980.00	2.67%	131,400.00	1.58%	-41.25%	-37.72%	
Public Service (Patrol)	3	0.00	395,215.00	4.75%	377,592.00	4.77%	409,404.00	4.93%	3.59%	8.42%	
Child Abuse Investigations (Spec Inv)	3	2,240,547.00	473,322.00	5.69%	450,476.00	5.70%	481,935.00	5.80%	1.82%	6.98%	
Liquor License Investigation (Spec)	3	0.00	182,559.00	2.20%	172,618.00	2.18%	256,208.00	3.08%	40.34%	48.42%	
Code Enforcement	3	0.00	19,422.00	0.23%	18,647.00	0.24%	18,811.00	0.23%	-3.15%	0.88%	
Essential Training	3	265,488.00	200,590.00	2.41%	188,227.00	2.38%	228,417.00	2.75%	13.87%	21.35%	
Evidence and Property	3	264,149.00	124,335.00	1.50%	117,343.00	1.48%	121,676.00	1.46%	-2.14%	3.69%	
Records Management	3	171,780.00	107,698.00	1.30%	102,824.00	1.30%	106,239.00	1.28%	-1.35%	3.32%	
Special Events Planning and Security	3	341,293.00	248,652.00	2.99%	237,031.00	3.00%	249,264.00	3.00%	0.25%	5.16%	
Animal Control	3	53,561.00	67,509.00	0.81%	63,691.00	0.81%	67,658.00	0.81%	0.22%	6.23%	
Community Relations Programs	4	306,895.00	342,642.00	4.12%	342,603.00	4.33%	350,122.00	4.21%	2.18%	2.19%	
Evidence Processing	4	57,673.00	37,560.00	0.45%	35,341.00	0.45%	37,617.00	0.45%	0.15%	6.44%	
Grant Enforcement	4	117,973.00	97,872.00	1.18%	91,941.00	1.16%	93,668.00	1.13%	-4.30%	1.88%	
Housing Authority Officer	4	52,772.00	46,224.00	0.56%	43,509.00	0.55%	45,606.00	0.55%	-1.34%	4.82%	
Officer Recruiting and Selection	4	92,228.00	86,482.00	1.04%	81,989.00	1.04%	76,917.00	0.93%	-11.06%	-6.19%	
Service Desk	4	9,019.00	9,559.00	0.11%	9,265.00	0.12%	9,082.00	0.11%	-4.99%	-1.98%	
Tactical Response Team	4	138,361.00	130,578.00	1.57%	123,531.00	1.56%	132,263.00	1.59%	1.29%	7.07%	
Victim Witness Unit	4	93,829.00	72,263.00	0.87%	70,360.00	0.89%	69,893.00	0.84%	-3.28%	-0.66%	
Special Enforcement Initiatives - Special Operations, Selective Enforcement Programs		59,360.00	65,239.00	0.78%	61,770.00	0.78%	63,656.00	0.77%	-2.43%	3.05%	
School Crossing Guards											
Supplemental Patrol Services - Bicycle Patrol, Motorcycle Patrol, Police Service Dog Team											
Downtown Parking		16,316.00	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	
TOTALS		3,880.00	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	
Revenue		8,105,731.00	8,312,281.00	100.00%	7,908,750.00	100.00%	8,308,977.00	100.00%	7,996,945.00	-0.04%	5.06%
Personnel Services											
Operating Expense											
Total Expense											
Full Time Equivalent Employees											

<b>Fund General</b>	<b>Department Summary</b>	<b>Emergency Management</b>
<b>Fund Type Public Safety</b>	<b>Supervisor Emergency Management Director</b>	<b>226</b>

### Description

The Grand Island-Hall County Emergency Management Department provides five programs: 911 Communications, Emergency Management, Local Emergency Planning Committee (LEPC), Citizen Corps and our Alarm System management.

The 2011-2012 Budget provides for the continuation of each of these five programs, with budgetary reductions in staffing and operation expenses. The 2011-2012 Budget also includes the movement of 0.5 FTE out of the General Fund and into the 215 Special Revenue Fund (E911 Fund).

### Budget Narrative

This budget provides for the maintenance of existing programs, with the movement of 0.5 FTE to the E911 Fund.

<b>Title</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>Net Change</b>	<b>2012</b>
Communication specialist/EMD	0	11	10	0	10
Emergency Management Clerk	0	0	0	0	0
Emergency Management Coordinator	1	1	1	0	1
Emergency Management Deputy Director	0.5	1	1	0	1
Emergency Management Director	1	1	1	0	1
Senior Public Safety Dispatcher	3	3	3	-0.5	2.5
Telecommunicator/EMD	10	0	0	0	0
<b>Totals:</b>	<b>15.5</b>	<b>17</b>	<b>16</b>	<b>-0.5</b>	<b>15.5</b>



**Program Type:**  
(All Programs, Governance,  
Community-oriented)

**Prioritization Perspective:**  
(City-wide, Fund, Funds)

**Choose Department:**  
(All Departments, Specific)

**Funding Source:**  
(Est. Budget, Gen Gov Revenue,  
Program Revenues)



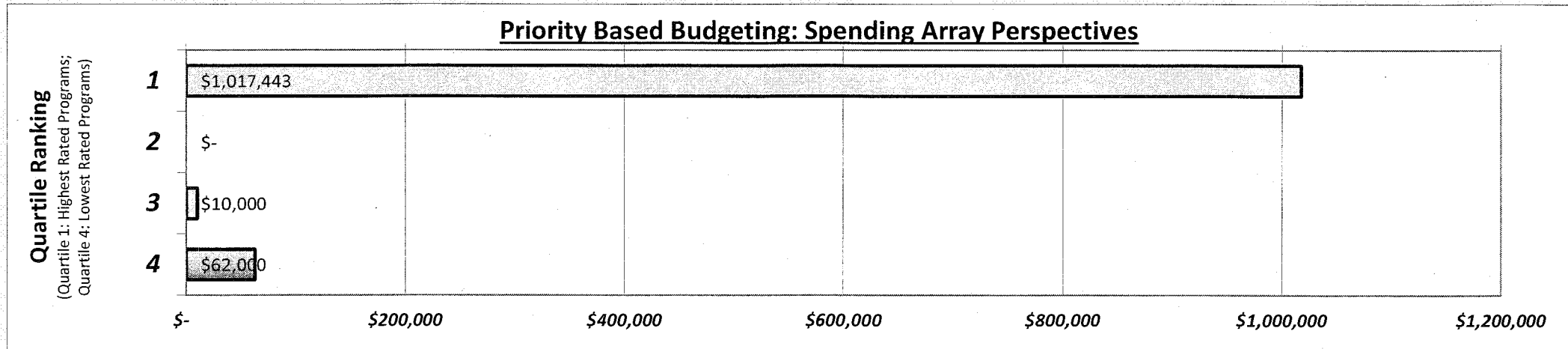
Every City Program

General Fund

EMERGENCY MANAGEMENT

Total Estimated Budget

October 5, 2011



Quartile Ranking	2010 Budget	2011 Budget	Increase (Reduce) %	Impact	2012 Target Budget
Qrt 1	\$0	\$1,017,443	-1.00%	(\$10,174)	\$1,007,269
Qrt 2	\$0	\$0	-2.50%	\$0	\$0
Qrt 3	\$0	\$10,000	-7.00%	(\$700)	\$9,300
Qrt 4	\$0	\$62,000	-10.00%	(\$6,200)	\$55,800
<b>TOTALS</b>	<b>\$0</b>	<b>\$1,089,443</b>	<b>-1.57%</b>	<b>(\$17,074)</b>	<b>\$1,072,369</b>

**Emergency Management Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast		2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Emergency Communications/911</b>	<b>Community</b>									
Revenue	1	398,315.00	374,641.00	374,641.00		372,320.00		-0.62%	-0.62%	0.5 FTE moved to Spec. Rev. 215 E911 Landline. Operational expenses for most phone bills moved to 215 as well. These moves will require spending slightly more in personnel and operation expenses than the estimated annual income for the 215 Fund.
Personnel Services		786,117.00	712,720.00	688,418.00	98%	671,693.00	99%		-2.43%	
Operating Expense		19,899.00	17,300.00	15,416.00	2%	7,700.00	1%		-50.05%	
Total Expense		806,016.00	730,020.00	703,834.00		679,393.00		-6.94%	-3.47%	
Full Time Equivalent Employees		13.39	12.01	12.01		11.55				
<b>Emergency Management</b>	<b>Community</b>									
Revenue	1	151,160.00	215,259.00	215,259.00		216,259.00		0.46%	0.46%	Maintains operations and funds the continuation of emergency telephone warning system (CodeRED).
Personnel Services		198,454.00	245,013.00	238,117.00	86%	254,695.00	79%		6.96%	
Operating Expense		28,980.00	36,850.00	37,310.00	14%	65,725.00	21%		76.16%	
Total Expense		227,434.00	281,863.00	275,427.00		320,420.00		13.68%	16.34%	
Full Time Equivalent Employees		2.50	3.00	3.00		3.00				
<b>Local Emergency Planning Committee</b>	<b>Community</b>									
Revenue	1	5,211.00	10,000.00	5,778.00		5,000.00		-50.00%	-13.46%	No Impact
Personnel Services		0.00	0.00	0.00	0%	0.00	0%		-	
Operating Expense		8,010.00	5,560.00	1,560.00	100%	5,560.00	100%		256.41%	
Total Expense		8,010.00	5,560.00	1,560.00		5,560.00		0.00%	256.41%	
Full Time Equivalent Employees		0.00	0.00	0.00						
<b>Citizen Corps</b>	<b>Community</b>									
Revenue	3	3,673.00	5,000.00	10,000.00		10,000.00		100.00%	0.00%	No Impact
Personnel Services		0.00	0.00	0.00	0%	0.00	0%		-	
Operating Expense		3,673.00	10,000.00	5,000.00	100%	10,000.00	100%		100.00%	
Total Expense		3,673.00	10,000.00	5,000.00		10,000.00		0.00%	100.00%	
Full Time Equivalent Employees		0.00	0.00	0.00						
<b>Alarm Monitoring</b>	<b>Community</b>									
Revenue	4	84,288.00	83,212.00	83,212.00		89,000.00		6.96%	6.96%	No Impact
Personnel Services		65,076.00	59,000.00	56,988.00	95%	55,247.00	95%		-3.06%	
Operating Expense			3,000.00	3,000.00	5%	3,000.00	5%		0.00%	
Total Expense		65,076.00	62,000.00	59,988.00		58,247.00		-6.05%	-2.90%	
Full Time Equivalent Employees		1.11	0.99	0.99		0.95				

**Emergency Management Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget		2011 Forecast		2012 Proposed Budget		2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Total Expense Emergency Mgmt by Program</b>												
Emergency Communications/911	1	806,016.00	730,020.00	67%	703,834.00	67%	679,393.00	63%		-6.94%	-3.47%	
Emergency Management	1	227,434.00	281,863.00	26%	275,427.00	26%	320,420.00	30%		13.68%	16.34%	
Local Emergency Planning Committee	1	8,010.00	5,560.00	1%	1,560.00	0%	5,560.00	1%		0.00%	256.41%	
Citizen Corps	3	3,673.00	10,000.00	1%	5,000.00	0%	10,000.00	1%		0.00%	100.00%	
Alarm Monitoring	4	65,076.00	62,000.00	6%	59,988.00	6%	58,247.00	5%		-6.05%	-2.90%	
<b>TOTALS</b>		<b>1,110,209.00</b>	<b>1,089,443.00</b>	<b>100%</b>	<b>1,045,809.00</b>	<b>100%</b>	<b>1,073,620.00</b>	<b>100%</b>	<b>1,072,369.00</b>	<b>-1.45%</b>	<b>2.66%</b>	
<b>Total Emergency Management</b>												
Revenue		642,647.00	688,112.00		688,890.00		692,579.00			0.65%	0.54%	
Personnel Services		1,049,647.00	1,016,733.00	93%	983,523.00	94%	981,635.00	91%			-0.19%	
Operating Expense		60,562.00	72,710.00	7%	62,286.00	6%	91,985.00	9%			47.68%	
Total Expense		1,110,209.00	1,089,443.00		1,045,809.00		1,073,620.00		1,072,369.00	-1.45%	2.66%	
Full Time Equivalent Employees		17.00	16.00		16.00		15.50					

<b>Fund General</b>	<b>Department Summary</b>	<b>Engineering</b>
<b>Fund Type Public Works</b>	<b>Supervisor Public Works Director</b>	<b>33001</b>

### Description

The Administration & Engineering Division of the Public Works Department provides general Public Works management, administrative and engineering services for Fleet Services, Solid Waste, Streets and Wastewater Divisions as well as the Downtown Parking Districts. The Division provides design engineering services for sidewalks, streets, sanitary sewer, storm water drainage and trails; construction project management; Geographic Information System (GIS) management; Right-Of-Way management; storm water management; subdivision review; surveying; and traffic engineering. Responsible Charge duties for federal aid transportation projects have quickly become a significant effort within the division.

### Budget Narrative

The Division will provide a combination of planning, coordination, district creation, design, right of way acquisition, construction management and project inspection services for projects including: continuation of the Northwest Grand Island flood control project; construction of phase 1 of the railroad quiet zones; design of Platte River trail bridges on Locust Street north of Interstate 80, Hike/Bike Trail from State Street to Capital Avenue, Wildwood Subdivision Sanitary Sewer District, Blaine Street bridges rehab, Walk to Walnut Safe Routes to School Project, Hwy 30 drainage project, extension of Faidley Ave. to North Road, design work on Misc. resurfacing project, design work on Capital Ave. reconstruction project and continued assistance on extension of sanitary sewer to the businesses at Hwy 281 and I-80.

### Personnel

Title	2009	2010	2011	Net Change	2012
Administrative Assistant-Public Works	1	1	1	0	1
Assistant Public Works Director	0	0	0	0	0
Civil Engineer Manager	1	1	0	0	0
Engineering Technician	3	3	3	0	3
Engineering Technician Supervisor	1	1	0	0	0
GIS Specialist	0	0.5	0.5	-0.5	0
GIS Technician	0.5	0	0	0	0
Manager Engineering Services	1	1	1	0	1

Project Manager	0	0	1	0	1
Public Works Director	1	1	1	0	1
Public Works Engineer	0	0	0	1	1
Public Works Secretary	0	0	0	0	0
Seasonal Worker	0.75	0.75	0.75	0	0.75
Stormwater Technician	1	1	1	0	1
<b>Totals:</b>	<b>10.25</b>	<b>10.25</b>	<b>9.25</b>	<b>0.5</b>	<b>9.75</b>

<b>Fund General</b>	<b>Department Summary</b>	<b>Streets &amp; Transportation</b>
<b>Fund Type Public Works</b>	<b>Supervisor Public Works Director</b>	<b>33501</b>

### Description

The Street Division provides for the maintenance of safe and efficient driving conditions for the traveling public by keeping over 850 lane miles of street in a good state of repair utilizing a preventative maintenance approach consisting of patching, crack sealing and asphalt resurfacing. This division also maintains, services and operates 120 traffic signal locations. The division maintains and upgrades traffic markings, traffic and street identification signs; cleans and maintains over 5,000 storm sewer catch basins and inlets; and utilizes street sweepers to pick up leaves and debris traveling an average of 12,500 miles and picking up over 7,000 cubic yards of material per year. Mowing of right-of-ways, drainage ditches, and detention cells are also performed by this division, as well as snow plowing, hauling snow and ice control.

### Budget Narrative

Over the past thirty years the street and drainage systems have grown by more than forty percent. Current levels of street patching, crack sealing, sweeping, grading, traffic marking, right-of-way mowing, drainage maintenance, snow removal, traffic signal maintenance and traffic sign maintenance may be reduced as a result of the budget reductions.

<b>Title</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>Net Change</b>	<b>2012</b>
Accounting Technician-Streets	1	1	1	-0.5	0.5
Equipment Operator - Streets	7	7	6	0	6
Maintenance Worker - Streets	7	6	6	0	6
Seasonal Worker	1	1	0	0	0
Senior Equipment Operator	6	6	5	-1	4
Senior Maintenance Worker - Streets	2	2	2	0	2
Street Foreman	2	2	2	0	2
Street Superintendent	1	1	1	0	1
Traffic Signal Technician	1	2	2	0	2
<b>Totals:</b>	<b>28</b>	<b>28</b>	<b>25</b>	<b>-1.5</b>	<b>23.5</b>

**Program Type:**  
(All Programs, Governance,  
Community-oriented)

**Prioritization Perspective:**  
(City-wide, Fund, Funds)

**Choose Department:**  
(All Departments, Specific)

**Funding Source:**  
(Est. Budget, Gen Gov Revenue,  
Program Revenues)



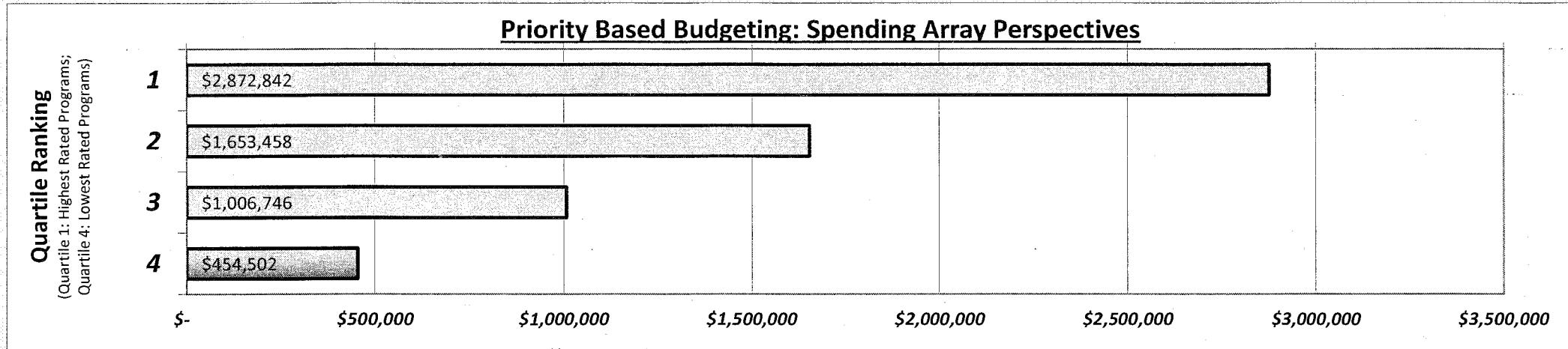
Every City Program

General Fund

PUBLIC WORKS

Total Estimated Budget

October 5, 2011



Quartile Ranking	2010 Budget	2011 Budget	Increase (Reduce) %	Impact	2012 Target Budget
Qrt 1	\$0	\$2,872,842	-1.00%	(\$28,728)	\$2,844,114
Qrt 2	\$0	\$1,653,458	-2.50%	(\$41,336)	\$1,612,122
Qrt 3	\$0	\$1,006,746	-7.00%	(\$70,472)	\$936,274
Qrt 4	\$0	\$454,502	-10.00%	(\$45,450)	\$409,052
<b>TOTALS</b>	<b>\$0</b>	<b>\$5,987,548</b>	<b>-3.11%</b>	<b>(\$185,987)</b>	<b>\$5,801,561</b>

**Public Works Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Traffic Engineering</b>	<b>Community</b>								
Revenue	1	656.00	1,318.00	1,359.00	2,058.00		56.15%	51.43%	No Impact
Personnel Services		56,134.00	86,196.00	84,448.00	67,237.00	88%	87%	-20.38%	
Operating Expense		5,491.00	11,725.00	11,341.00	10,216.00	12%	13%	-9.92%	
Total Expense		61,625.00	97,921.00	95,789.00	77,453.00			-20.90%	
Full Time Equivalent Employees		0.65	1.01	1.05	0.80			-19.14%	
<b>Pavement Repair - Asphalt Contract, Milling and Hauling</b>	<b>Community</b>								
Revenue	1	1,770.00	1,677.00	4,551.00	3,532.00		110.61%	-22.39%	Federal Aid projects are being planned to contribute more money towards asphalt maintenance/improvements
Personnel Services		90,761.00	84,047.00	80,922.00	81,320.00	10%	10%	0.49%	
Operating Expense		5,538.00	731,256.00	733,193.00	695,475.00	90%	90%	-5.14%	
Total Expense		96,299.00	815,303.00	814,115.00	776,795.00			-4.72%	
Full Time Equivalent Employees		1.34	1.20	1.20	1.11			-4.58%	
<b>Pavement Repair - Concrete</b>	<b>Community</b>								
Revenue	1	13,471.00	17,267.00	13,580.00	14,523.00		-15.89%	6.94%	Amount of repairs will be reduced
Personnel Services		275,308.00	254,947.00	245,463.00	278,288.00	46%	48%	13.37%	
Operating Expense		43,834.00	300,502.00	301,591.00	300,465.00	54%	55%	-0.37%	
Total Expense		319,142.00	555,449.00	547,054.00	578,753.00			4.20%	
Full Time Equivalent Employees		4.07	3.63	3.63	3.81			5.79%	
<b>Pavement Repair - Concrete Contract</b>	<b>Community</b>								
Revenue	1	423.00	246.00	3,120.00	2,311.00		839.43%	-25.93%	No Impact
Personnel Services		13,293.00	12,308.00	11,852.00	15,119.00	1%	2%	27.56%	
Operating Expense		851,645.00	886,123.00	886,421.00	831,009.00	99%	98%	-6.25%	
Total Expense		864,938.00	898,431.00	898,273.00	846,128.00			-5.82%	
Full Time Equivalent Employees		0.20	0.18	0.18	0.21			-5.81%	
<b>Engineering Administration</b>	<b>Community</b>								
Revenue	1	552.00	475.00	475.00	329.00		-30.74%	-30.74%	No Impact
Personnel Services		47,250.00	33,240.00	30,434.00	25,383.00	94%	91%	-16.60%	
Operating Expense		2,143.00	1,954.00	1,936.00	2,394.00	6%	9%	23.66%	
Total Expense		49,393.00	35,194.00	32,370.00	27,777.00			-21.07%	
Full Time Equivalent Employees		0.55	0.39	0.38	0.30			-14.19%	



**Public Works Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Manage City Standard Specifications</b>	<b>Community</b>								
Revenue	1	448.00	475.00	512.00	643.00		35.37%	25.59%	Additional Engineer will assist in better management of specs
Personnel Services		38,365.00	33,240.00	95% 30,434.00	94% 48,260.00	95%	58.57%		
Operating Expense		2,249.00	1,923.00	5% 1,942.00	6% 2,394.00	5%	23.27%		
Total Expense		40,614.00	35,163.00	32,376.00	50,654.00		44.05%	56.46%	
Full Time Equivalent Employees		0.44	0.39	0.38	0.57				
<b>Asset Management</b>	<b>Community</b>								
Revenue	1	2,709.00	1,975.00	2,518.00	7,464.00		277.92%	196.43%	Additional Engineer will allow better management of City projects
Personnel Services		38,365.00	33,240.00	94% 30,434.00	94% 31,610.00	93%	3.86%		
Operating Expense		2,394.00	1,954.00	6% 1,942.00	6% 2,394.00	7%	23.27%		
Total Expense		40,759.00	35,194.00	32,376.00	34,004.00		-3.38%	5.03%	
Full Time Equivalent Employees		0.44	0.39	0.38	0.38				
<b>Drainage (concerns, PE and CE)</b>	<b>Community</b>								
Revenue	1	547.00	475.00	555.00	733.00		54.32%	32.07%	Additional Engineer will allow better assessment of drainage issues
Personnel Services		38,365.00	33,240.00	94% 30,434.00	94% 51,458.00	96%	69.08%		
Operating Expense		4,587.00	1,954.00	6% 1,942.00	6% 2,394.00	4%	23.27%		
Total Expense		42,952.00	35,194.00	32,376.00	53,852.00		53.01%	66.33%	
Full Time Equivalent Employees		0.44	0.39	0.38	0.61				
<b>Sanitary Sewer (PE and CE)</b>	<b>Community</b>								
Revenue	1	505.00	49,186.00	20,475.00	20,527.00		-58.27%	0.25%	Additional Engineer will allow Sanitary Sewer projects to move forward with more continuity
Personnel Services		38,365.00	33,240.00	94% 30,434.00	94% 42,922.00	95%	41.03%		
Operating Expense		3,145.00	1,954.00	6% 1,942.00	6% 2,394.00	5%	23.27%		
Total Expense		41,510.00	35,194.00	32,376.00	45,316.00		28.76%	39.97%	
Full Time Equivalent Employees		0.44	0.39	0.38	0.51				
<b>Pavement Repair - Asphalt</b>	<b>Community</b>								
Revenue	1	1,533.00	5,113.00	4,300.00	5,466.00		6.90%	27.12%	Amount of repairs will be reduced
Personnel Services		77,154.00	71,476.00	45% 68,790.00	44% 134,640.00	61%	95.73%		
Operating Expense		23,395.00	86,417.00	55% 89,256.00	56% 85,465.00	39%	-4.25%		
Total Expense		100,549.00	157,893.00	158,046.00	220,105.00		39.40%	39.27%	
Full Time Equivalent Employees		1.14	1.02	1.02	1.84				
<b>Pavement Repair - Asphalt Contract</b>	<b>Community</b>								
Revenue	1	96,081.00	1,426.00	17,097.00	1,044.00		-26.79%	-93.89%	Federal Aid projects are being planned to contribute more money towards asphalt repair
Personnel Services		77,154.00	71,476.00	45% 68,790.00	44% 1,662.00	2%	-97.58%		
Operating Expense		650,550.00	86,417.00	55% 89,251.00	56% 85,525.00	98%	-4.17%		
Total Expense		727,704.00	157,893.00	158,041.00	87,187.00		-44.78%	-44.83%	
Full Time Equivalent Employees		1.14	1.02	1.02	0.02				

**Public Works Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Storm Water Quality</b>	<b>Community</b>								
Revenue	2	1,585.00	2,032.00	1,832.00	1,452.00		-28.54%	-20.74%	Storm Water Technician has taken on other duties and projects within the division
Personnel Services		65,019.00	87,175.00	85,318.00	66,620.00	95%	94%	-21.92%	
Operating Expense		2,399.00	4,500.00	4,117.00	4,518.00	5%	6%	9.74%	
Total Expense		67,418.00	91,675.00	89,435.00	71,138.00			-22.40%	
Full Time Equivalent Employees		0.75	1.02	1.06	0.79			-20.46%	
<b>Pavement Repair - ADA Ramps</b>	<b>Community</b>								
Revenue	2	249.00	3,747.00	2,934.00	247.00		-93.41%	-91.58%	No Impact
Personnel Services		3,253.00	3,011.00	2,901.00	12,856.00	2%	10%	343.16%	
Operating Expense		115,302.00	130,453.00	130,227.00	110,299.00	98%	90%	-15.30%	
Total Expense		118,555.00	133,464.00	133,128.00	123,155.00			-7.72%	
Full Time Equivalent Employees		0.05	0.04	0.04	0.18			-7.49%	
<b>Storm Sewer - Ditches Contracted</b>	<b>Community</b>								
Revenue	2	277.00	90.00	90.00	186.00		106.67%	106.67%	Additional Engineer will help to identify areas needing attention.
Personnel Services		4,880.00	4,517.00	4,351.00	7,449.00	8%	16%	71.20%	
Operating Expense		89,399.00	55,551.00	55,339.00	40,413.00	92%	84%	-26.97%	
Total Expense		94,279.00	60,068.00	59,690.00	47,862.00			-20.32%	
Full Time Equivalent Employees		0.07	0.06	0.06	0.10			-19.82%	
<b>Storm Sewer - Repair Contracted</b>	<b>Community</b>								
Revenue	2	306.00	121.00	121.00	129.00		6.61%	6.61%	No Impact
Personnel Services		6,562.00	6,075.00	5,851.00	7,127.00	9%	14%	21.81%	
Operating Expense		57,930.00	60,681.00	60,453.00	45,532.00	91%	86%	-24.68%	
Total Expense		64,492.00	66,756.00	66,304.00	52,659.00			-21.12%	
Full Time Equivalent Employees		0.10	0.09	0.09	0.10			-20.58%	
<b>Temporary Traffic Control - Internal</b>	<b>Community</b>								
Revenue	2	448.00	475.00	475.00	512.00		7.79%	7.79%	No Impact
Personnel Services		38,365.00	33,240.00	30,434.00	37,823.00	94%	94%	24.28%	
Operating Expense		5,631.00	1,954.00	1,992.00	2,394.00	6%	6%	20.18%	
Total Expense		43,996.00	35,194.00	32,426.00	40,217.00			14.27%	
Full Time Equivalent Employees		0.44	0.39	0.38	0.45			24.03%	
<b>Temporary Traffic Control - External</b>	<b>Community</b>								
Revenue	2	448.00	475.00	475.00	512.00		7.79%	7.79%	No Impact
Personnel Services		38,365.00	33,240.00	30,434.00	37,823.00	94%	94%	24.28%	
Operating Expense		3,301.00	1,954.00	1,992.00	2,394.00	6%	6%	20.18%	
Total Expense		41,666.00	35,194.00	32,426.00	40,217.00			14.27%	
Full Time Equivalent Employees		0.44	0.39	0.38	0.45			24.03%	

**Public Works Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Preliminary Engineering and NEPA for Federal Aid Funded Projects</b>									
Revenue	Community	505.00	475.00	512.00	571.00		20.21%	11.52%	Additional Engineer will help to keep projects moving forward
Personnel Services	2	38,365.00	33,240.00	30,434.00	43,428.00	84%	83%	42.70%	
Operating Expense		3,116.00	6,287.00	6,309.00	6,494.00	16%	17%	2.93%	
Total Expense		41,481.00	39,527.00	36,743.00	49,922.00			26.30%	
Full Time Equivalent Employees		0.44	0.39	0.38	0.52			35.87%	
<b>PS&amp;E for Federal Aid Funded Projects</b>									
Revenue	Community	505.00	475.00	512.00	571.00		20.21%	11.52%	Additional Engineer will help to keep projects moving forward
Personnel Services	2	38,365.00	33,240.00	30,434.00	43,428.00	84%	83%	42.70%	
Operating Expense		3,116.00	6,287.00	6,309.00	6,496.00	16%	17%	2.96%	
Total Expense		41,481.00	39,527.00	36,743.00	49,924.00			26.30%	
Full Time Equivalent Employees		0.44	0.39	0.38	0.52			35.87%	
<b>Construction Engineering for Federal Aid Funded Projects</b>									
Revenue	Community	598.00	475.00	612.00	649.00		36.63%	6.05%	Additional Engineer will help to keep projects moving forward
Personnel Services	2	38,365.00	33,240.00	30,434.00	41,912.00	85%	83%	37.71%	
Operating Expense		3,116.00	6,087.00	6,310.00	6,493.00	15%	17%	2.90%	
Total Expense		41,481.00	39,327.00	36,744.00	48,405.00			23.08%	
Full Time Equivalent Employees		0.44	0.39	0.38	0.50			31.74%	
<b>Pavement Repair - Pavement Marking</b>									
Revenue	Community	248.00	59.00	59.00	15.00		-74.58%	-74.58%	No Impact
Personnel Services	2	3,219.00	2,979.00	2,870.00	831.00	39%	40%	-71.05%	
Operating Expense		486.00	4,575.00	4,354.00	3,947.00	61%	60%	-9.35%	
Total Expense		3,705.00	7,554.00	7,224.00	4,778.00			-36.75%	
Full Time Equivalent Employees		0.05	0.04	0.04	0.01			-33.86%	
<b>Pavement Repair - Crack and Joint Sealing</b>									
Revenue	Community	9,824.00	9,767.00	9,767.00	23,828.00		143.96%	143.96%	Reduction of 1 FTE will reduce amount of work completed
Personnel Services	2	123,070.00	113,967.00	109,729.00	72,080.00	60%	59%	-34.31%	
Operating Expense		876.00	77,407.00	77,624.00	77,079.00	40%	41%	-0.70%	
Total Expense		123,946.00	191,374.00	187,353.00	149,159.00			-22.06%	
Full Time Equivalent Employees		1.82	1.62	1.62	0.99			-20.39%	

**Public Works Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Pavement Repair - Pothole Patching</b>	<b>Community</b>								
Revenue	2	8,968.00	8,793.00	8,793.00	9,371.00		6.57%	6.57%	Amount of work completed will be reduced
Personnel Services		16,255.00	15,051.00	14,493.00	47,669.00	41%	69%	228.91%	
Operating Expense		8,320.00	21,574.00	21,280.00	21,359.00	59%	31%	0.37%	
Total Expense		24,575.00	36,625.00	35,773.00	69,028.00		88.47%	92.96%	
Full Time Equivalent Employees		0.24	0.21	0.21	0.65				
<b>Pavement Repair - Guardrail Repair</b>	<b>Community</b>								
Revenue	2	765.00	4,754.00	2,084.00	2,000.00		-57.93%	-4.03%	No Impact
Personnel Services		3,219.00	2,979.00	2,870.00	0.00	39%	0%	-100.00%	
Operating Expense		273.00	4,575.00	4,354.00	3,947.00	61%	100%	-9.35%	
Total Expense		3,492.00	7,554.00	7,224.00	3,947.00		-47.75%	-45.36%	
Full Time Equivalent Employees		0.05	0.04	0.04	-				
<b>Traffic Control - Signals (New Const)</b>	<b>Community</b>								
Revenue	2	1,378.00	4,948.00	4,135.00	1,072.00		-78.33%	-74.07%	No Impact
Personnel Services		68,235.00	63,188.00	60,838.00	53,113.00	67%	63%	-12.70%	
Operating Expense		15,896.00	30,811.00	30,785.00	30,979.00	33%	37%	0.63%	
Total Expense		84,131.00	93,999.00	91,623.00	84,092.00		-10.54%	-8.22%	
Full Time Equivalent Employees		1.01	0.90	0.90	0.73				
<b>Traffic Control - Signals (Repair)</b>	<b>Community</b>								
Revenue	2	1,378.00	6,948.00	4,135.00	598.00		-91.39%	-85.54%	No Impact
Personnel Services		68,236.00	63,188.00	60,839.00	29,099.00	67%	48%	-52.17%	
Operating Expense		11,661.00	30,812.00	30,785.00	30,979.00	33%	52%	0.63%	
Total Expense		79,897.00	94,000.00	91,624.00	60,078.00		-36.09%	-34.43%	
Full Time Equivalent Employees		1.01	0.90	0.90	0.40				
<b>Traffic Control - Signals (Maintenance)</b>	<b>Community</b>								
Revenue	2	1,378.00	4,948.00	6,635.00	1,857.00		-62.47%	-72.01%	No Impact
Personnel Services		68,236.00	63,188.00	60,839.00	102,503.00	67%	77%	68.48%	
Operating Expense		27,551.00	30,814.00	30,785.00	30,979.00	33%	23%	0.63%	
Total Expense		95,787.00	94,002.00	91,624.00	133,482.00		42.00%	45.68%	
Full Time Equivalent Employees		1.01	0.90	0.90	1.40				
<b>Traffic Control - Signs (New)</b>	<b>Community</b>								
Revenue	2	1,378.00	6,948.00	4,135.00	1,233.00		-82.25%	-70.18%	No Impact
Personnel Services		68,236.00	63,188.00	60,839.00	65,982.00	67%	68%	8.45%	
Operating Expense		27,554.00	30,815.00	30,785.00	30,979.00	33%	32%	0.63%	
Total Expense		95,790.00	94,003.00	91,624.00	96,961.00		3.15%	5.82%	
Full Time Equivalent Employees		1.01	0.90	0.90	0.90				

**Public Works Budget Analysis  
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Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions	
<b>Traffic Control - Pavement Marking (New)</b>										
Revenue	Community	4,149.00	1,261.00	1,261.00	1,235.00		-2.06%	-2.06%	No Impact	
	2									
Personnel Services		68,236.00	63,188.00	67%	60,839.00	66%	67,337.00	68%		10.68%
Operating Expense		16,886.00	30,817.00	33%	30,785.00	34%	30,979.00	32%		0.63%
Total Expense		85,122.00	94,005.00		91,624.00		98,316.00			4.59%
Full Time Equivalent Employees		1.01	0.90	0.90	0.92				7.30%	
<b>Traffic Control - Signs (Maintenance)</b>										
Revenue	Community	1,378.00	4,948.00	6,635.00	4,723.00		-4.55%	-28.82%	No Impact	
	2									
Personnel Services		68,236.00	63,188.00	67%	60,839.00	66%	92,150.00	75%		51.47%
Operating Expense		16,928.00	30,816.00	33%	30,785.00	34%	30,979.00	25%		0.63%
Total Expense		85,164.00	94,004.00		91,624.00		123,129.00			30.98%
Full Time Equivalent Employees		1.01	0.90	0.900	1.262				34.39%	
<b>Storm Sewer - Cleaning</b>										
Revenue	Community	1,149.00	4,704.00	3,891.00	853.00		-81.87%	-78.08%	With the reorganization of the Sewer Infrastructure Division this program will improve	
	2									
Personnel Services		55,033.00	50,961.00	85%	49,067.00	84%	46,877.00	84%		-4.46%
Operating Expense		14,377.00	9,187.00	15%	9,113.00	16%	9,253.00	16%		1.54%
Total Expense		69,410.00	60,148.00		58,180.00		56,130.00			-6.68%
Full Time Equivalent Employees		0.81	0.73	0.73	0.64				-3.52%	
<b>Storm Sewer - Repair</b>										
Revenue	Community	1,649.00	4,704.00	3,891.00	59.00		-98.75%	-98.48%	No Impact	
	2									
Personnel Services		55,033.00	50,961.00	85%	49,067.00	84%	3,771.00	29%		-92.31%
Operating Expense		11,058.00	9,184.00	15%	9,113.00	16%	9,253.00	71%		1.54%
Total Expense		66,091.00	60,145.00		58,180.00		13,024.00			-78.35%
Full Time Equivalent Employees		0.81	0.73	0.73	0.05				-77.61%	
<b>Storm Sewer - Clean Ditches/Cells</b>										
Revenue	Community	3,004.00	6,676.00	5,863.00	2,302.00		-65.52%	-60.74%	With the reorganization of the Sewer Infrastructure Division this program will show marginal improvements - loss in number of personnel will reduce the ability to do this program, but will become more efficient in the long run	
	2									
Personnel Services		161,744.00	149,781.00	87%	144,210.00	87%	66,898.00	75%		-53.61%
Operating Expense		6,301.00	21,525.00	13%	21,744.00	13%	21,989.00	25%		1.13%
Total Expense		168,045.00	171,306.00		165,954.00		88,887.00			-48.11%
Full Time Equivalent Employees		2.39	2.13	2.13	0.92				-46.44%	

**Public Works Budget Analysis  
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Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Right of Way Management</b>	<b>Community</b>								
Revenue	3	3,941.00	9,683.00	4,674.00	3,610.00		-62.72%	-22.76%	No Impact
Personnel Services		65,019.00	116,071.00	114,924.00	47,874.00	89%	-58.34%		
Operating Expense		3,083.00	14,000.00	14,256.00	12,135.00	11%	-14.88%		
Total Expense		68,102.00	130,071.00	129,180.00	60,009.00	20%	-53.86%		
Full Time Equivalent Employees		0.75	1.36	1.43	0.57		-53.55%		
<b>Other - Street Lights Utilities</b>	<b>Community</b>								
Revenue	3	277.00	3,777.00	2,964.00	33.00		-99.13%	-98.89%	No Impact
Personnel Services		4,880.00	4,517.00	4,351.00	873.00	1%	-79.94%		
Operating Expense		16,711.00	340,561.00	340,339.00	340,413.00	99%	0.02%		
Total Expense		21,591.00	345,078.00	344,690.00	341,286.00	100%	-1.10%		
Full Time Equivalent Employees		0.07	0.06	0.06	0.01		-0.99%		
<b>Paving District Associated Work (PE and CE)</b>	<b>Community</b>								
Revenue	3	505.00	475.00	475.00	512.00		7.79%	7.79%	Additional Engineer will assist in any District request received
Personnel Services		38,365.00	33,240.00	30,434.00	41,912.00	94%	37.71%		
Operating Expense		3,047.00	1,954.00	1,942.00	2,394.00	6%	23.27%		
Total Expense		41,412.00	35,194.00	32,376.00	44,306.00	5%	25.89%		
Full Time Equivalent Employees		0.44	0.39	0.38	0.50		36.85%		
<b>Sidewalks - ADA Ramps (PE and CE)</b>	<b>Community</b>								
Revenue	3	505.00	475.00	512.00	549.00		15.58%	7.23%	No Impact
Personnel Services		38,365.00	33,240.00	30,434.00	41,912.00	94%	37.71%		
Operating Expense		3,158.00	1,954.00	1,942.00	2,394.00	6%	23.27%		
Total Expense		41,523.00	35,194.00	32,376.00	44,306.00	5%	25.89%		
Full Time Equivalent Employees		0.44	0.39	0.38	0.50		36.85%		
<b>Engineering - Miscellaneous</b>	<b>Community</b>								
Revenue	3	1,648.00	1,375.00	1,275.00	1,154.00		-16.07%	-9.49%	No Impact
Personnel Services		38,365.00	33,240.00	30,434.00	20,332.00	94%	-33.19%		
Operating Expense		2,618.00	1,954.00	2,437.00	2,395.00	6%	-1.72%		
Total Expense		40,983.00	35,194.00	32,871.00	22,727.00	7%	-35.42%		
Full Time Equivalent Employees		0.44	0.39	0.38	0.24		-30.86%		
<b>GIS Mapping</b>	<b>Community</b>								
Revenue	3	386.00	-	2,143.00	428.00		0.00%	-80.03%	Eliminating IT GIS Specialist and distributing GIS work to other public work employees which will increase efficiencies
Personnel Services		29,480.00	44,409.00	43,670.00	31,276.00	96%	0.00%		
Operating Expense		19,936.00	1,995.00	2,067.00	12,460.00	4%	502.81%		
Total Expense		49,416.00	46,404.00	45,737.00	43,736.00	5%	-5.75%		
Full Time Equivalent Employees		0.34	0.52	0.54	0.37		-4.38%		

**Public Works Budget Analysis  
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Program	Quartile	2010 Actuals	2011 Adopted Budget		2011 Forecast		2012 Proposed Budget		2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Addressing</b>	<b>Community</b>											
Revenue	3	283.00	-		43.00		184.00			0.00%	327.91%	No Impact
Personnel Services		20,596.00	0.00	0%	0.00	0%	9,560.00	82%		0.00%		
Operating Expense		1,522.00	1,995.00	100%	2,067.00	100%	2,136.00	18%		3.34%		
Total Expense		22,118.00	1,995.00		2,067.00		11,696.00			486.27%	465.84%	
Full Time Equivalent Employees		0.24	-		-		0.11					
<b>Subdivision Review</b>	<b>Community</b>											
Revenue	3	443.00	-		42.00		321.00			0.00%	664.29%	No Impact
Personnel Services		29,480.00	0.00	0%	0.00	0%	24,080.00	98%		0.00%		
Operating Expense		1,630.00	245.00	100%	317.00	100%	575.00	2%		81.39%		
Total Expense		31,110.00	245.00		317.00		24,655.00			9963.27%	7677.60%	
Full Time Equivalent Employees		0.34	-		-		0.29					
<b>Traffic Control - Pavement Marking (Maintenance)</b>	<b>Community</b>											
Revenue	3	1,670.00	1,261.00		1,261.00		1,423.00			12.85%	12.85%	No Impact
Personnel Services		68,236.00	63,188.00	67%	60,839.00	66%	78,640.00	72%		29.26%		
Operating Expense		16,218.00	30,818.00	33%	30,785.00	34%	30,979.00	28%		0.63%		
Total Expense		84,454.00	94,006.00		91,624.00		109,619.00			16.61%	19.64%	
Full Time Equivalent Employees		1.01	0.90		0.90		1.08					
<b>Other - Traffic Control for special events</b>	<b>Community</b>											
Revenue	3	327.00	144.00		144.00		275.00			90.97%	90.97%	\$50 fee will help to offset a small portion of the expenses until a more suitable fee can be determined
Personnel Services		7,790.00	7,212.00	85%	6,944.00	86%	14,376.00	92%		107.03%		
Operating Expense		10,671.00	1,309.00	15%	1,119.00	14%	1,206.00	8%		7.77%		
Total Expense		18,461.00	8,521.00		8,063.00		15,582.00			82.87%	93.25%	
Full Time Equivalent Employees		0.12	0.10		0.10		0.20					
<b>Snow Removal &amp; Ice Control</b>	<b>Community</b>											
Revenue	3	8,011.00	11,326.00		17,021.00		19,168.00			69.24%	12.61%	No Impact
Personnel Services		62,011.00	57,425.00	38%	55,288.00	47%	173,253.00	67%		213.36%		
Operating Expense		196,925.00	93,998.00	62%	61,454.00	53%	84,177.00	33%		36.98%		
Total Expense		258,936.00	151,423.00		116,742.00		257,430.00			70.01%	120.51%	
Full Time Equivalent Employees		0.92	0.82		0.82		2.37					
<b>Snow Removal Contracted</b>	<b>Community</b>											
Revenue	3	7,763.00	7,639.00		1,146.00		-			-100.00%	-100.00%	Eliminated personnel costs-other Departments will be called to assist if necessary - \$15k remaining in operating expense budget
Personnel Services		62,012.00	57,425.00	38%	55,288.00	47%	0.00	0%		-100.00%		
Operating Expense		16,001.00	93,998.00	62%	61,454.00	53%	69,177.00	100%		12.57%		
Total Expense		78,013.00	151,423.00		116,742.00		69,177.00			-54.32%	-40.74%	
Full Time Equivalent Employees		0.92	0.82		0.82		-					

**Public Works Budget Analysis  
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Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions	
<b>Residential Clean Up Cards</b>	<b>Community</b>									
Revenue	4	344.00	339.00	339.00	-		-100.00%	-100.00%	Eliminated program-tree limbs/branches will be accepted for free & the minimum load charge will be reduced to \$5 (up to 260 lbs.)	
Personnel Services		29,480.00	24,487.00	90%	21,750.00	89%	0.00	#DIV/0!		-100.00%
Operating Expense		1,592.00	2,600.00	10%	2,600.00	11%	0.00	#DIV/0!		-100.00%
Total Expense		31,072.00	27,087.00		24,350.00					-100.00%
Full Time Equivalent Employees		0.34	0.29	0.27	-					-100.00%
<b>Other - Locates for One-Call</b>	<b>Community</b>									
Revenue	4	452.00	277.00	277.00	208.00		-24.91%	-24.91%	No Impact	
Personnel Services		14,974.00	13,865.00	75%	13,351.00	75%	11,188.00	71%		-16.20%
Operating Expense		329,321.00	4,582.00	25%	4,384.00	25%	4,473.00	29%		2.03%
Total Expense		344,295.00	18,447.00		17,735.00					-15.10%
Full Time Equivalent Employees		0.22	0.20	0.20	0.15					-11.69%
<b>Maintenance - Grade Alleys</b>	<b>Community</b>									
Revenue	4	703.00	543.00	543.00	361.00		-33.52%	-33.52%	No Impact	
Personnel Services		29,400.00	27,224.00	67%	26,213.00	67%	18,486.00	58%		-29.48%
Operating Expense		18,495.00	13,322.00	33%	13,159.00	33%	13,266.00	42%		0.81%
Total Expense		47,895.00	40,546.00		39,372.00					-21.69%
Full Time Equivalent Employees		0.43	0.39	0.39	0.25					-19.35%
<b>Maintenance - Grade Gravel Streets</b>	<b>Community</b>									
Revenue	4	690.00	530.00	530.00	1,437.00		171.13%	171.13%	No Impact	
Personnel Services		28,678.00	26,555.00	48%	25,569.00	48%	22,983.00	47%		-10.11%
Operating Expense		301,663.00	28,334.00	52%	28,102.00	52%	26,216.00	53%		-6.71%
Total Expense		330,341.00	54,889.00		53,671.00					-10.37%
Full Time Equivalent Employees		0.42	0.38	0.38	0.31					-8.33%
<b>Maintenance - Sweeping and Hauling</b>	<b>Community</b>									
Revenue	4	1,555.00	5,135.00	1,448.00	3,890.00		-24.25%	168.65%	No Impact	
Personnel Services		78,386.00	72,587.00	57%	69,888.00	57%	104,528.00	66%		49.57%
Operating Expense		8,403.00	54,559.00	43%	53,734.00	43%	55,031.00	34%		2.41%
Total Expense		86,789.00	127,146.00		123,622.00					25.49%
Full Time Equivalent Employees		1.16	1.03	1.03	1.43					29.07%
<b>Sanitary Sewer Permits and Records</b>	<b>Community</b>									
Revenue	4	2,623.00	900.00	43.00	2,765.00		207.22%	6330.23%	Increase in permit fee to \$70 will help to recover costs involved	
Personnel Services		47,257.00	0.00	0.00	37,532.00	99%				0.00%
Operating Expense		1,795.00	345.00	100%	353.00	100%	255.00	1%		-27.76%
Total Expense		49,052.00	345.00		37,887.00					10852.75%
Full Time Equivalent Employees		0.55	-	-	0.45					10604.53%



**Public Works Budget Analysis  
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<b>Groundwater Level Monitoring</b>	<b>Community</b>											
Revenue	4	448.00	-		-		305.00			0.00%	0.00%	Engineering Technician is now certified to monitor groundwater wells. This will save the Engineering Division \$2k
Personnel Services		38,365.00	0.00	0%	0.00	0%	23,797.00	89%		0.00%		
Operating Expense		1,971.00	4,901.00	100%	4,570.00	100%	2,957.00	11%		-35.30%		
Total Expense		40,336.00	4,901.00		4,570.00		26,754.00			445.89%	485.43%	
Full Time Equivalent Employees		0.44	-		-		0.28					
<b>Other - Drive and Sidewalk Inspection</b>	<b>Community</b>											
Revenue	4	322.00	138.00		138.00		88.00			-36.23%	-36.23%	No Impact
Personnel Services		7,403.00	6,854.00	88%	6,601.00	91%	3,957.00	84%		-40.05%		
Operating Expense		7,845.00	892.00	12%	675.00	9%	752.00	16%		11.41%		
Total Expense		15,248.00	7,746.00		7,276.00		4,709.00			-39.21%	-35.28%	
Full Time Equivalent Employees		0.11	0.10		0.10		0.05					
<b>Other - Curb Milling</b>	<b>Community</b>											
Revenue	4	19,089.00	25,059.00		22,059.00		22,124.00			-11.71%	0.29%	No Impact
Personnel Services		3,219.00	2,979.00	39%	2,868.00	40%	6,225.00	61%		117.05%		
Operating Expense		276.00	4,589.00	61%	4,354.00	60%	3,947.00	39%		-9.35%		
Total Expense		3,495.00	7,568.00		7,222.00		10,172.00			34.41%	40.85%	
Full Time Equivalent Employees		0.05	0.04		0.04		0.08					
<b>ROW Maintenance - Mowing</b>	<b>Community</b>											
Revenue	4	11,381.00	12,951.00		12,138.00		9,308.00			-28.13%	-23.32%	No Impact
Personnel Services		68,807.00	63,717.00	86%	61,348.00	85%	69,243.00	87%		12.87%		
Operating Expense		23,542.00	10,674.00	14%	10,587.00	15%	10,746.00	13%		1.50%		
Total Expense		92,349.00	74,391.00		71,935.00		79,989.00			7.53%	11.20%	
Full Time Equivalent Employees		1.02	0.91		0.91		0.95					
<b>ROW Maintenance - Herbicide</b>	<b>Community</b>											
Revenue	4	9,381.00	9,264.00		9,264.00		8,234.00			-11.12%	-11.12%	No Impact
Personnel Services		68,807.00	63,717.00	86%	61,348.00	85%	14,777.00	58%		-75.91%		
Operating Expense		28,249.00	10,674.00	14%	10,585.00	15%	10,746.00	42%		1.52%		
Total Expense		97,056.00	74,391.00		71,933.00		25,523.00			-65.69%	-64.52%	
Full Time Equivalent Employees		1.02	0.91		0.91		0.20					
<b>Other - Block Parties</b>	<b>Community</b>											
Revenue	4	327.00	144.00		144.00		150.00			4.17%	4.17%	Implementing a \$50/closure fee - this will help offset a small amount of the cost involved
Personnel Services		7,790.00	7,212.00	85%	6,944.00	86%	9,010.00	88%		29.75%		
Operating Expense		736.00	1,309.00	15%	1,119.00	14%	1,206.00	12%		7.77%		
Total Expense		8,526.00	8,521.00		8,063.00		10,216.00			19.89%	26.70%	
Full Time Equivalent Employees		0.12	0.10		0.10		0.12					

Public Works Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
Other - Holiday Activities	Community								
Revenue	4	327.00	144.00	144.00	102.00		-29.17%	-29.17%	No Impact
Personnel Services		7,790.00	7,212.00	6,944.00	7,271.00	86%	4.71%		
Operating Expense		1,104.00	1,309.00	1,120.00	1,206.00	14%	7.68%		
Total Expense		8,894.00	8,521.00	8,064.00	8,477.00		-0.52%	5.12%	
Full Time Equivalent Employees		0.12	0.10	0.103	0.098				

**Public Works Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget		2011 Forecast		2012 Proposed Budget		2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Total Expense Public Works by Program</b>												
Traffic Engineering	1	61,625.00	97,921.00	1.64%	95,789.00	1.65%	77,453.00	0.00		-20.90%	-19.14%	
Pavement Repair - Asphalt Contract, Milling and Hauling	1	96,299.00	815,303.00	13.62%	814,115.00	13.99%	776,795.00	0.00		-4.72%	-4.58%	
Pavement Repair - Concrete	1	319,142.00	555,449.00	9.28%	547,054.00	9.40%	578,753.00	0.00		4.20%	5.79%	
Pavement Repair - Concrete Contract	1	864,938.00	898,431.00	15.01%	898,273.00	15.44%	846,128.00	0.00		-5.82%	-5.81%	
Engineering Administration	1	49,393.00	35,194.00	0.59%	32,370.00	0.56%	27,777.00	0.00		-21.07%	-14.19%	
Manage City Standard Specifications	1	40,614.00	35,163.00	0.59%	32,376.00	0.56%	50,654.00	0.00		44.05%	56.46%	
Asset Management	1	40,759.00	35,194.00	0.59%	32,376.00	0.56%	34,004.00	0.00		-3.38%	5.03%	
Drainage (concerns, PE and CE)	1	42,952.00	35,194.00	0.59%	32,376.00	0.56%	53,852.00	0.00		53.01%	66.33%	
Sanitary Sewer (PE and CE)	1	41,510.00	35,194.00	0.59%	32,376.00	0.56%	45,316.00	0.00		28.76%	39.97%	
Pavement Repair - Asphalt	1	100,549.00	157,893.00	2.64%	158,046.00	2.72%	220,105.00	0.00		39.40%	39.27%	
Pavement Repair - Asphalt Contract	1	727,704.00	157,893.00	2.64%	158,041.00	2.72%	87,187.00	0.00		-44.78%	-44.83%	
Storm Water Quality	2	67,418.00	91,675.00	1.53%	89,435.00	1.54%	71,138.00	0.00		-22.40%	-20.46%	
Pavement Repair - ADA Ramps	2	118,555.00	133,464.00	2.23%	133,128.00	2.29%	123,155.00	0.00		-7.72%	-7.49%	
Storm Sewer - Ditches Contracted	2	94,279.00	60,068.00	1.00%	59,690.00	1.03%	47,862.00	0.00		-20.32%	-19.82%	
Storm Sewer - Repair Contracted	2	64,492.00	66,756.00	1.11%	66,304.00	1.14%	52,659.00	0.00		-21.12%	-20.58%	
Temporary Traffic Control - Internal	2	43,996.00	35,194.00	0.59%	32,426.00	0.56%	40,217.00	0.00		14.27%	24.03%	
Temporary Traffic Control - External	2	41,666.00	35,194.00	0.59%	32,426.00	0.56%	40,217.00	0.00		14.27%	24.03%	
Preliminary Engineering and NEPA for Federal Aid Funded Projects	2	41,481.00	39,527.00	0.66%	36,743.00	0.63%	49,922.00	0.00		26.30%	35.87%	
PS&E for Federal Aid Funded Projects	2	41,481.00	39,527.00	0.66%	36,743.00	0.63%	49,924.00	0.00		26.30%	35.87%	
Construction Engineering for Federal Aid Funded Projects	2	41,481.00	39,327.00	0.66%	36,744.00	0.63%	48,405.00	0.00		23.08%	31.74%	
Pavement Repair - Pavement Marking	2	3,705.00	7,554.00	0.13%	7,224.00	0.12%	4,778.00	0.00		-36.75%	-33.86%	
Pavement Repair - Crack and Joint Sealing	2	123,946.00	191,374.00	3.20%	187,353.00	3.22%	149,159.00	0.00		-22.06%	-20.39%	
Pavement Repair - Pothole Patching	2	24,575.00	36,625.00	0.61%	35,773.00	0.61%	69,028.00	0.00		88.47%	92.96%	
Pavement Repair - Guardrail Repair	2	3,492.00	7,554.00	0.13%	7,224.00	0.12%	3,947.00	0.00		-47.75%	-45.36%	
Traffic Control - Signals (New Const)	2	84,131.00	93,999.00	1.57%	91,623.00	1.57%	84,092.00	0.00		-10.54%	-8.22%	
Traffic Control - Signals (Repair)	2	79,897.00	94,000.00	1.57%	91,624.00	1.57%	60,078.00	0.00		-36.09%	-34.43%	
Traffic Control - Signals (Maintenance)	2	95,787.00	94,002.00	1.57%	91,624.00	1.57%	133,482.00	0.00		42.00%	45.68%	
Traffic Control - Signs (New)	2	95,790.00	94,003.00	1.57%	91,624.00	1.57%	96,961.00	0.00		3.15%	5.82%	
Traffic Control - Pavement Marking	2	85,122.00	94,005.00	1.57%	91,624.00	1.57%	98,316.00	0.00		4.59%	7.30%	
Traffic Control - Signs (Maintenance)	2	85,164.00	94,004.00	1.57%	91,624.00	1.57%	123,129.00	0.00		30.98%	34.39%	
Storm Sewer - Cleaning	2	69,410.00	60,148.00	1.00%	58,180.00	1.00%	56,130.00	0.00		-6.68%	-3.52%	
Storm Sewer - Repair	2	66,091.00	60,145.00	1.00%	58,180.00	1.00%	13,024.00	0.00		-78.35%	-77.61%	
Storm Sewer - Clean Ditches/Cells	2	168,045.00	171,306.00	2.86%	165,954.00	2.85%	88,887.00	0.00		-48.11%	-46.44%	
Right of Way Management	3	68,102.00	130,071.00	2.17%	129,180.00	2.22%	60,009.00	0.00		-53.86%	-53.55%	
Other - Street Lights Utilities	3	21,591.00	345,078.00	5.76%	344,690.00	5.93%	341,286.00	0.00		-1.10%	-0.99%	
Paving District Associated Work (PE and CE)	3	41,412.00	35,194.00	0.59%	32,376.00	0.56%	44,306.00	0.00		25.89%	36.85%	
Sidewalks - ADA Ramps (PE and CE)	3	41,523.00	35,194.00	0.59%	32,376.00	0.56%	44,306.00	0.00		25.89%	36.85%	
Engineering - Miscellaneous	3	40,983.00	35,194.00	0.59%	32,871.00	0.57%	22,727.00	0.00		-35.42%	-30.86%	
GIS Mapping	3	49,416.00	46,404.00	0.78%	45,737.00	0.79%	43,736.00	0.00		-5.75%	-4.38%	
Addressing	3	22,118.00	1,995.00	0.03%	2,067.00	0.04%	11,696.00	0.00		486.27%	465.84%	

**Public Works Budget Analysis  
2012 Fiscal Year**

Program	Subdivision	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
Subdivision Review		3	31,110.00	245.00	317.00	24,655.00	0.00	9963.27%	7677.60%	
Traffic Control - Pavement Marking (Maintenance)		3	84,454.00	94,006.00	91,624.00	109,619.00	0.00	16.61%	19.64%	
Other - Traffic Control for special events		3	18,461.00	8,521.00	8,063.00	15,582.00	0.00	82.87%	93.25%	
Snow Removal & Ice Control		3	258,936.00	151,423.00	116,742.00	257,430.00	0.00	70.01%	120.51%	
Snow Removal Contracted		3	78,013.00	151,423.00	116,742.00	69,177.00	0.00	-54.32%	-40.74%	
Residential Clean Up Cards		4	31,072.00	27,087.00	24,350.00	0.00	0.00	-100.00%	-100.00%	
Other - Locates for One-Call		4	344,295.00	18,447.00	17,735.00	15,661.00	0.00	-15.10%	-11.69%	
Maintenance - Grade Alleys		4	47,895.00	40,546.00	39,372.00	31,752.00	0.00	-21.69%	-19.35%	
Maintenance - Grade Gravel Streets		4	330,341.00	54,889.00	53,671.00	49,199.00	0.00	-10.37%	-8.33%	
Maintenance - Sweeping and Hauling		4	86,789.00	127,146.00	123,622.00	159,559.00	0.00	25.49%	29.07%	
Sanitary Sewer Permits and Records		4	49,052.00	345.00	353.00	37,787.00	0.00	10852.75%	10604.53%	
Groundwater Level Monitoring		4	40,336.00	4,901.00	4,570.00	26,754.00	0.00	445.89%	485.43%	
Other - Drive and Sidewalk Inspection		4	15,248.00	7,746.00	7,276.00	4,709.00	0.00	-39.21%	-35.28%	
Other - Curb Milling		4	3,495.00	7,568.00	7,222.00	10,172.00	0.00	34.41%	40.85%	
ROW Maintenance - Mowing		4	92,349.00	74,391.00	71,935.00	79,989.00	0.00	7.53%	11.20%	
ROW Maintenance - Herbicide		4	97,056.00	74,391.00	71,933.00	25,523.00	0.00	-65.69%	-64.52%	
Other - Block Parties		4	8,526.00	8,521.00	8,063.00	10,216.00	0.00	19.89%	26.70%	
Other - Holiday Activities		4	8,526.00	8,521.00	8,063.00	10,216.00	0.00	19.89%	26.70%	
<b>TOTALS</b>			<b>5,836,588.00</b>	<b>5,987,527.00</b>	<b>5,817,412.00</b>	<b>5,808,600.00</b>	<b>0.00</b>	<b>-2.99%</b>	<b>-0.15%</b>	
<b>Total Public Works</b>										
Revenue			233,663.00	249,035.00	216,156.00	189,234.00		-24.01%	-12.45%	
Personnel Services			2,783,996.00	2,545,811.00	2,435,795.00	2,537,760.00	44%	4.19%		
Operating Expense			3,052,960.00	3,441,716.00	3,381,618.00	3,269,101.00	56%	-3.33%		
Total Expense			5,836,956.00	5,987,527.00	5,817,413.00	5,806,861.00		-3.02%	-0.18%	
Full Time Equivalent Employees			38.250	34.25	34.25	33.25				

<b>Fund General</b>	<b>Department Summary</b>	<b>Planning</b>
<b>Fund Type Community Environment/Leisure</b>	<b>Supervisor Planning Director</b>	<b>44001</b>

### **Description**

The core programs within the Planning Department provide land use planning-related services for the City and the County. This is done through participation in the Regional Planning Commission. The Regional Planning Commission functions as a unified Planning Department for Grand Island, Hall County and four small cities. The Planning Department is involved with 6 key programs as defined within the program prioritization process followed by the City of Grand Island; Subdivision Review and Regulation; Review of Proposed Developments; Technical Advice and Interpretation of Plans and Regulations; Flood Plain Management; Land Use Planning and Zoning; and, Mapping and GIS. The Department reviews and processes all development proposals and provides direct support to the public, the City Council, the Planning Commission, City staff, Hall County Board of Supervisors and staff and the small city governing bodies.

The Planning Department also includes the Community Development Division and provides staffing for the Community Redevelopment Authority (CRA). The Community Development and CRA budgets are separate from the Planning Department Budget and are not shared with Hall County.

The Community Redevelopment Authority (CRA) manages a portion of property tax funds. These funds are used for a variety of projects including: façade improvement grants, infrastructure, acquisition and demolition of substandard properties, redevelopment plans and other studies in blighted and substandard areas. The CRA has a 5 member Board that meets the 2nd Wednesday of each month. The CRA pays a portion of salary and benefits of the Planning Director and Planning Secretary.

### **Budget Narrative**

As indicated by an Intergovernmental Agreement, the entire budget of the Regional Planning Commission is included in the City Budget. Hall County is billed on a monthly basis for one-half the actual monthly operating expenditures which is then reimbursed to the City; thus, the County and City equally share the funding for the Commission pursuant to the agreement. The budget provides for a continuation of the existing service level for this Department. All fees generated by rezoning applications and the filing of preliminary or final plats for subdivisions are submitted directly to the governing funding body in whose jurisdiction the request or subdivision is located. Since the activities of the Commission are primarily administrative in nature, the majority of its Annual Budget is directly related to staff salaries and related benefits. The Commission, by its agreement, does provide to the City a fee for administrative services for central accounting, bookkeeping, and office rental. \$50.00 per month is provided from Hall County through the monthly billing for all services mentioned.

## Personnel

<b>Title</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>Net Change</b>	<b>2012</b>
Planning Director	1	1	1	0	1
Planning Secretary	1	1	1	-0.1	0.9
Planning Technician	0.62	0.62	0.62	0	0.62
<b>Totals:</b>	<b>2.62</b>	<b>2.62</b>	<b>2.62</b>	<b>-0.1</b>	<b>2.52</b>

**Program Type:**  
(All Programs, Governance,  
Community-oriented)

**Prioritization Perspective:**  
(City-wide, Fund, Funds)

**Choose Department:**  
(All Departments, Specific)

**Funding Source:**  
(Est. Budget, Gen Gov Revenue,  
Program Revenues)



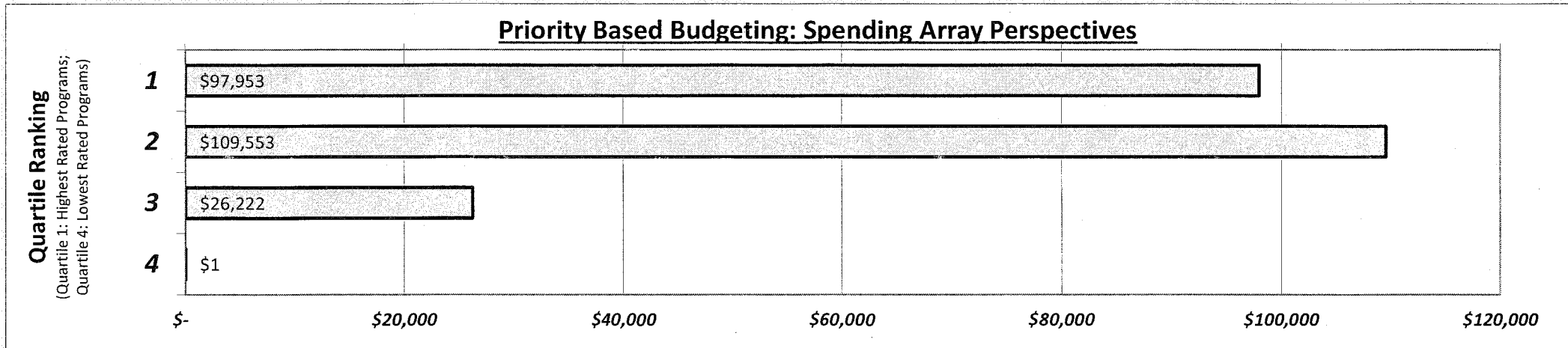
Every City Program

General Fund

PLANNING

Total Estimated Budget

October 5, 2011



Quartile Ranking	2010 Budget	2011 Budget	Increase (Reduce) %	Impact	2012 Target Budget
Qrt 1	\$0	\$97,953	-1.00%	(\$980)	\$96,973
Qrt 2	\$0	\$109,553	-2.50%	(\$2,739)	\$106,814
Qrt 3	\$0	\$26,222	-7.00%	(\$1,836)	\$24,386
Qrt 4	\$0	\$1	-10.00%	(\$0)	\$1
<b>TOTALS</b>	<b>\$0</b>	<b>\$233,729</b>	<b>-2.38%</b>	<b>(\$5,554)</b>	<b>\$228,175</b>

Planning Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions	
<b>Flood Plain Management</b>										
Revenue	Community	16,394.00	10,702.00	17,140.00	9,570.00		-10.58%	-44.17%	The Planning Department is adding revenue by bringing funds in for services provided in association with Federal grant administration and by working with the Building Department in sharing a secretary for a portion of the year. If the Planning Department had not been able to further divide employee duties and gain revenue, expense reductions would have resulted in elimination of an employee. Elimination of any of the 3 employees in the Planning Department would have significantly reduced the ability of the Planning Department to handle these program issues in the timely manner expected by Citizens and developers.	
Personnel Services	1	23,232.00	23,116.00	22,711.00	22,237.00	89%		-2.09%		
Operating Expense		2,414.00	2,819.00	2,819.00	2,785.00	11%		-1.21%		
Total Expense		25,646.00	25,935.00	25,530.00	25,022.00			-3.52%		
Full Time Equivalent Employees		0.30	0.28	0.28	0.26			-1.99%		
<b>Land Use Planning and Zoning</b>										
Revenue	Community	16,372.00	15,790.00	17,113.00	12,541.00		-20.58%	-26.72%		
Personnel Services	1	21,938.00	21,828.00	21,446.00	21,312.00	86%		-0.62%		
Operating Expense		3,001.00	3,630.00	3,630.00	3,597.00	14%		-0.91%		
Total Expense		24,939.00	25,458.00	25,076.00	24,909.00			-2.16%		
Full Time Equivalent Employees		0.28	0.27	0.27	0.25			-0.67%		
<b>Mapping and GIS</b>										
Revenue	Community	17,956.00	28,903.00	21,296.00	28,476.00		-1.48%	33.72%		
Personnel Services	1	43,182.00	42,966.00	42,214.00	43,291.00	92%		2.55%		
Operating Expense		2,805.00	3,593.00	3,593.00	3,761.00	8%		4.68%		
Total Expense		45,987.00	46,559.00	45,807.00	47,052.00			1.06%		
Full Time Equivalent Employees		0.55	0.53	0.53	0.51			2.72%		
<b>Review of Proposed Developments</b>										
Revenue	Community	16,372.00	10,676.00	17,312.00	11,541.00		8.10%	-33.34%		
Personnel Services	2	21,938.00	21,828.00	21,446.00	21,312.00	89%		-0.62%		
Operating Expense		2,245.00	2,555.00	2,555.00	2,522.00	11%		-1.29%		
Total Expense		24,183.00	24,383.00	24,001.00	23,834.00			-2.25%		
Full Time Equivalent Employees		0.28	0.27	0.27	0.25			-0.70%		
<b>Subdivision Review and Regulation</b>										
Revenue	Community	16,331.00	10,628.00	17,065.00	10,486.00		-1.34%	-38.55%		
Personnel Services	2	19,555.00	19,457.00	19,116.00	18,929.00	85%		-0.98%		
Operating Expense		2,812.00	3,330.00	3,330.00	3,297.00	15%		-0.99%		
Total Expense		22,367.00	22,787.00	22,446.00	22,226.00			-2.46%		
Full Time Equivalent Employees		0.25	0.24	0.24	0.22			-0.98%		



Planning Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Technical Advice On and Interpretation of Plans and Regulations</b>									
	<b>Community</b>								
Revenue	2	19,563.00	32,763.00	18,440.00	35,745.00		9.10%	93.84%	<p>The Planning Department is adding revenue by bringing funds in for services provided in association with Federal grant administration and by working with the Building Department in sharing a secretary for a portion of the year. If the Planning Department had not been able to further divide employee duties and gain revenue, expense reductions would have resulted in elimination of an employee. Elimination of any of the 3 employees in the Planning Department would have significantly reduced the ability of the Planning Department to handle these program issues in the timely manner expected by Citizens and developers.</p>
Personnel Services		52,752.00	52,488.00	51,569.00	52,952.00	94%	94%	2.68%	
Operating Expense		2,911.00	3,341.00	3,341.00	3,307.00	6%	6%	-1.02%	
Total Expense		55,663.00	55,829.00	54,910.00	56,259.00		0.77%	2.46%	
Full Time Equivalent Employees		0.67	0.64	0.64	0.62				
<b>Property Acquisition Demolition and Redevelopment</b>									
	<b>Community</b>								<p>This is a Community Redevelopment Authority program. 20% of the Director and Secretary's personnel expenses are covered by the CRA. Without the participation of the CRA and the related programs this revenue source would not exist and would not lower the overall cost to the City and County of the Planning Department.</p>
Revenue	2	4,932.00	5,435.00	6,554.00	6,843.00		25.91%	4.41%	
Personnel Services		5,716.00	6,554.00	6,584.00	6,843.00	100%	100%	3.93%	
Operating Expense		0.00	0.00	0.00	0.00	0%	0%	-	
Total Expense		5,716.00	6,554.00	6,584.00	6,843.00		4.41%	3.93%	
Full Time Equivalent Employees		0.06	0.08	0.08	0.08				
<b>Facade Improvement Program</b>									
	<b>Community</b>								<p>This is a Community Redevelopment Authority program. 20% of the Director and Secretary's personnel expenses are covered by the CRA. Without the participation of the CRA and the related programs this revenue source would not exist and would not lower the overall cost to the City and County of the Planning Department.</p>
Revenue	3	4,932.00	5,435.00	6,554.00	6,843.00		25.91%	4.41%	
Personnel Services		5,716.00	6,554.00	6,584.00	6,843.00	100%	100%	3.93%	
Operating Expense		0.00	0.00	0.00	0.00	0%	0%	-	
Total Expense		5,716.00	6,554.00	6,584.00	6,843.00		4.41%	3.93%	
Full Time Equivalent Employees		0.06	0.08	0.08	0.08				

Planning Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Other Redevelopment Grants</b>	<b>Community</b>								<p>This is a Community Redevelopment Authority program. 20% of the Director and Secretary's personnel expenses are covered by the CRA. Without the participation of the CRA and the related programs this revenue source would not exist and would not lower the overall cost to the City and County of the Planning Department.</p>
Revenue	3	4,932.00	5,435.00	6,554.00	6,843.00		25.91%	4.41%	
Personnel Services		5,716.00	6,555.00	6,584.00	6,843.00	100%	100%	3.93%	
Operating Expense		0.00	0.00	0.00	0.00	0%	0%	-	
Total Expense		5,716.00	6,555.00	6,584.00	6,843.00		4.39%	3.93%	
Full Time Equivalent Employees		0.06	0.08	0.08	0.08				
<b>Redevelopment Plans and Amendments</b>	<b>Community</b>								
Revenue	3	4,932.00	5,435.00	6,555.00	6,843.00		25.91%	4.39%	
Personnel Services		5,716.00	6,555.00	6,584.00	6,843.00	100%	100%	3.93%	
Operating Expense		0.00	0.00	0.00	0.00	0%	0%	-	
Total Expense		5,716.00	6,555.00	6,584.00	6,843.00		4.39%	3.93%	
Full Time Equivalent Employees		0.06	0.08	0.08	0.08				
<b>Tax Increment Financing (Development and Support)</b>	<b>Community</b>								
Revenue	3	4,932.00	5,434.00	6,556.00	6,844.00		25.95%	4.39%	
Personnel Services		5,717.00	6,555.00	6,585.00	6,844.00	100%	100%	3.93%	
Operating Expense		0.00	0.00	0.00	0.00	0%	0%	-	
Total Expense		5,717.00	6,555.00	6,585.00	6,844.00		4.41%	3.93%	
Full Time Equivalent Employees		0.06	0.08	0.08	0.08				

Planning Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget		2011 Forecast		2012 Proposed Budget		2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Total Expense Planning by Program</b>												
Flood Plain Management	1	25,646.00	25,935.00	11%	25,530.00	11%	25,022.00	11%		-3.52%	-1.99%	
Land Use Planning and Zoning	1	24,939.00	25,458.00	11%	25,076.00	11%	24,909.00	11%		-2.16%	-0.67%	
Mapping and GIS	1	45,987.00	46,559.00	20%	45,807.00	20%	47,052.00	20%		1.06%	2.72%	
Review of Proposed Developments	2	24,183.00	24,383.00	10%	24,001.00	10%	23,834.00	10%		-2.25%	-0.70%	
Subdivision Review and Regulation	2	22,367.00	22,787.00	10%	22,446.00	10%	22,226.00	10%		-2.46%	-0.98%	
Technical Advice On and Interpretation of Plans and	2	55,863.00	55,829.00	24%	54,910.00	24%	56,259.00	24%		0.77%	2.46%	
Property Acquisition Demolition and Redevelopment	2	5,716.00	6,554.00	3%	6,584.00	3%	6,843.00	3%		4.41%	3.93%	
Facade Improvement Program	3	5,716.00	6,554.00	3%	6,584.00	3%	6,843.00	3%		4.41%	3.93%	
Other Redevelopment Grants	3	5,716.00	6,555.00	3%	6,584.00	3%	6,843.00	3%		4.39%	3.93%	
Redevelopment Plans and Amendments	3	5,716.00	6,555.00	3%	6,584.00	3%	6,843.00	3%		4.39%	3.93%	
Tax Increment Financing (Development and Support)	3	5,717.00	6,555.00	3%	6,585.00	3%	6,844.00	3%		4.41%	3.93%	
<b>TOTALS</b>		<b>227,366.00</b>	<b>233,724.00</b>	<b>100%</b>	<b>230,691.00</b>	<b>100%</b>	<b>233,518.00</b>	<b>100%</b>	<b>228,175.00</b>			
<b>Total Planning</b>												
Revenue		127,648.00	136,636.00		141,139.00		142,575.00			4.35%	1.02%	
Personnel Services		211,178.00	214,456.00	92%	211,423.00	92%	214,249.00	92%			1.34%	
Operating Expense		16,188.00	19,268.00	8%	19,268.00	8%	19,269.00	8%			0.01%	
Total Expense		227,366.00	233,724.00		230,691.00		233,518.00		228,175.00	-0.09%	1.23%	
Full Time Equivalent Employees		2.62	2.62		2.62		2.52					

<b>Fund General</b>	<b>Department Summary</b>	<b>Library</b>
<b>Fund Type Community Environment/Leisure</b>	<b>Supervisor Library Director</b>	<b>44301</b>

### Description

The Grand Island Public Library is this diverse community's center for a lifetime of learning and literacy. Annual services include: circulation of 375,000 materials in a variety of formats, serving 275,000 visitors, answering 25,000 reference questions and aiding citizens in their research and daily informational needs, providing access to 120,000 uses of the Internet and other electronic information services through a computer lab and various computer centers (including wireless access), providing children's story hours, summer reading programs for 2,000 children and teens, various early childhood literacy and parent education efforts including Family Place and bi-lingual storytimes, offering 24/7 services through an Internet Branch at [www.gilibrary.org](http://www.gilibrary.org), participating in the interlibrary loan program, offering community meeting rooms, operating the Abbott Sisters Research Center and much more. The Public Library is located at 211 North Washington Street in central Grand Island. The building was constructed in 1972. Construction was completed for a fully expanded and renovated facility in 2007 that doubled the square footage and expanded services to the community.

### Budget Narrative

Necessary budget reductions will require examination of further reductions in the library's weekly schedule for the coming year, with final decisions yet to be made in keeping with patron use patterns as well as staffing patterns.

This budget takes advantage of the Federal Universal Service Fund's significantly discounted charges for Internet access and other telecommunications services including an increase in Internet bandwidth at less cost than last year. Enhancement of the library's automation systems continues with the statewide Pioneer Consortium open source online catalog underway to reduce the costs of our automation systems. In addition, our library is benefiting from the Nebraska Library Commission's federal stimulus (BTOP) grant for public access computer replacements.

### Personnel

Title	2009	2010	2011	Net Change	2012
Custodian	1	1	1	0	1
Librarian I & II	4	4	3	0	3
Library Assistant Director	1	1	1	-1	0
Library Assistant I & II	14.3595	14.3595	14.2787	0	14.2787
Library Clerk	1	1	0	0	0

Library Director	1	1	1	0	1
Library Page	2.6135	2.6135	2.2769	0	2.2769
Library Secretary	1	1	1	0	1
Maintenance Worker 1	1	1	1	0	1
Seasonal Worker	0.375	0.375	0	0	0
<b>Totals:</b>	<b>27.348</b>	<b>27.348</b>	<b>24.5556</b>	<b>-1</b>	<b>23.5556</b>

**Program Type:**  
(All Programs, Governance,  
Community-oriented)

**Prioritization Perspective:**  
(City-wide, Fund, Funds)

**Choose Department:**  
(All Departments, Specific)

**Funding Source:**  
(Est. Budget, Gen Gov Revenue,  
Program Revenues)



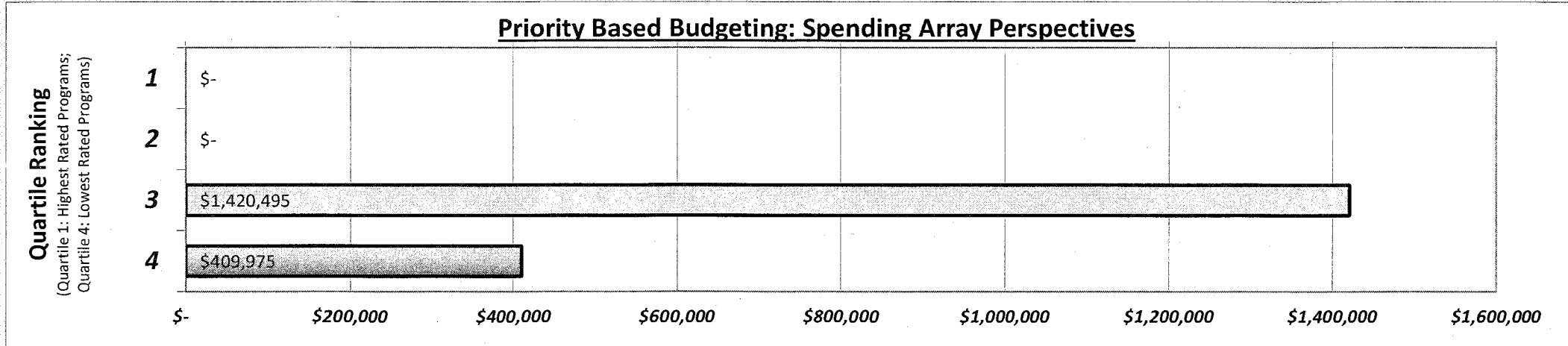
Every City Program

General Fund

LIBRARY

Total Estimated Budget

October 5, 2011



Quartile Ranking	2010 Budget	2011 Budget	Increase (Reduce) %	Impact	2012 Target Budget
Qrt 1	\$0	\$0	-1.00%	\$0	\$0
Qrt 2	\$0	\$0	-2.50%	\$0	\$0
Qrt 3	\$0	\$1,420,495	-7.00%	(\$99,435)	\$1,321,060
Qrt 4	\$0	\$409,975	-10.00%	(\$40,998)	\$368,978
<b>TOTALS</b>	<b>\$0</b>	<b>\$1,830,470</b>	<b>-7.67%</b>	<b>(\$140,432)</b>	<b>\$1,690,038</b>

**Library Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions	
<b>Library Materials Acquisition and Processing</b>	<b>Community</b>									
Revenue	3	15,215.00	15,987.00	16,065.00	16,109.00		0.76%	0.27%	Budget cuts from FY '10 have been maintained in the current and in the coming fiscal year. A correction in previous FTE program allocation results in a 10% increase from last year in this program to meet service needs. Participation in statewide consortial arrangements have allowed for operating expense reductions.	
Personnel Services		202,416.00	202,416.00	189,455.00	213,303.00	40%	38%	42%		12.59%
Operating Expense		290,000.00	304,956.00	305,854.00	297,082.00	60%	62%	58%		-2.87%
Total Expense		492,416.00	507,372.00	495,309.00	510,385.00					3.04%
Full Time Equivalent Employees		4.34	3.97	3.97	4.37		0.59%			
<b>Library Materials Use</b>	<b>Community</b>									
Revenue	3	35,431.00	38,243.00	36,444.00	36,732.00		-3.95%	0.79%	FTE program allocation was reduced by 6% from last year in this program which will be reflected in yet-to-be determined reduction in service hours. Participation in statewide consortial arrangements have allowed for operating expense reductions.	
Personnel Services		657,212.00	657,212.00	615,125.00	593,531.00	83%	81%	83%		-3.51%
Operating Expense		143,025.00	138,190.00	140,997.00	119,181.00	17%	19%	17%		-15.47%
Total Expense		800,237.00	795,402.00	756,122.00	712,712.00					-5.74%
Full Time Equivalent Employees		14.10	12.88	12.88	12.15		-10.40%			
<b>Public Access to Online Resources</b>	<b>Community</b>									
Revenue	3	13,770.00	12,067.00	11,367.00	11,076.00		-8.21%	-2.56%	FTE program allocation was reduced by 15% from last year in this program which will be reflected in yet-to-be determined reduction in service hours. Participation in statewide consortial arrangements have allowed for operating expense reductions.	
Personnel Services		69,383.00	69,383.00	64,939.00	56,359.00	59%	57%	56%		-13.21%
Operating Expense		52,812.00	48,338.00	49,238.00	45,116.00	41%	43%	44%		-8.37%
Total Expense		122,195.00	117,721.00	114,177.00	101,475.00					-11.12%
Full Time Equivalent Employees		1.49	1.36	1.36	1.15		-13.80%			
<b>Audit Programs/Services</b>	<b>Community</b>									
Revenue	4	913.00	1,011.00	1,011.00	535.00		-47.08%	-47.08%	FTE program allocation was reduced by 43% from last year in this program which will be reflected in yet-to-be determined reduction in program offerings.	
Personnel Services		53,755.00	51,336.00	48,048.00	27,758.00	80%	78%	72%		-42.23%
Operating Expense		13,448.00	13,116.00	13,910.00	10,998.00	20%	22%	28%		-20.93%
Total Expense		67,203.00	64,452.00	61,958.00	38,756.00					-37.45%
Full Time Equivalent Employees		1.15	1.01	1.01	0.57		-39.87%			
<b>Children's Programs/Services</b>	<b>Community</b>									
Revenue	4	1,085.00	1,201.00	1,201.00	1,020.00		-15.07%	-15.07%	Children's and Teen Programs/Services are now under supervision of one Youth Services librarian. FTE program allocation was reduced by 10% from last year in this program but increased by 10% in teen services and so total program offerings should be about the same next year.	
Personnel Services		63,883.00	60,981.00	57,075.00	52,948.00	81%	79%	81%		-7.23%
Operating Expense		15,140.00	14,678.00	15,497.00	12,386.00	19%	21%	19%		-20.07%
Total Expense		79,023.00	75,659.00	72,572.00	65,334.00					-9.97%
Full Time Equivalent Employees		1.37	1.20	1.20	1.08		-13.65%			
<b>Community Outreach Programs/Services</b>	<b>Community</b>									
Revenue	4	509.00	540.00	540.00	489.00		-9.44%	-9.44%	FTE program allocation was reduced by 3% from last year in this program which will be reflected in yet-to-be determined reduction in outreach offerings.	
Personnel Services		29,952.00	27,405.00	25,650.00	25,392.00	80%	78%	80%		-1.01%
Operating Expense		14,113.00	6,972.00	7,037.00	6,159.00	20%	22%	20%		-12.48%
Total Expense		44,065.00	34,377.00	32,687.00	31,551.00					-3.48%
Full Time Equivalent Employees		0.64	0.54	0.54	0.52		-8.22%			

**Library Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Nonresident Services</b>									
Revenue	Community	26,316.00	40,623.00	20,622.00	20,454.00		-49.65%	-0.81%	FTE program allocation was reduced by 22% from last year (46% from two years ago) in this program due to reduced use of this service
Personnel Services	4	38,822.00	31,597.00	29,574.00	23,550.00	62%	-20.37%		
Operating Expense		18,721.00	15,642.00	15,575.00	14,452.00	38%	-7.21%		
Total Expense		57,543.00	47,239.00	45,149.00	38,002.00		-19.55%	-15.83%	
Full Time Equivalent Employees		0.83	0.62	0.62	0.48				
<b>Reference (Information and Referral)</b>									
Revenue	Community	10,152.00	10,756.00	13,256.00	10,481.00		-2.56%	-20.93%	FTE levels have been restored to FY '10 levels due to major gaps in service to the public in the past year. 2012 levels should be adequate with yet-to-be-determined reduction in service hours. Participation in statewide consortial arrangements have allowed for operating expense reductions.
Personnel Services	4	114,564.00	109,459.00	102,449.00	112,698.00	84%	10.00%		
Operating Expense		25,494.00	24,494.00	24,915.00	20,989.00	16%	-15.76%		
Total Expense		140,058.00	133,953.00	127,364.00	133,687.00		-0.20%	4.96%	
Full Time Equivalent Employees		2.46	2.15	2.15	2.31				
<b>Teen Programs/Services</b>									
Revenue	Community	762.00	844.00	844.00	869.00		2.96%	2.96%	Teen and Children's Programs/Services are now under supervision of one Youth Services librarian. FTE program allocation was increased by 10% from last year in this program but decreased by 10% in teen services and so total program offerings should be about the same next year.
Personnel Services	4	44,894.00	42,852.00	40,107.00	45,139.00	82%	12.55%		
Operating Expense		11,778.00	11,445.00	12,215.00	9,628.00	18%	-21.18%		
Total Expense		56,672.00	54,297.00	52,322.00	54,767.00		0.87%	4.67%	
Full Time Equivalent Employees		0.96	0.84	0.84	0.92				



Library Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget		2011 Forecast		2012 Proposed Budget		2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Total Expense Library by Program</b>												
Library Materials Acquisition and Processing	3	492,416.00	507,372.00	28%	495,309.00	28%	510,385.00	30%		0.59%	3.04%	
Library Materials Use	3	800,237.00	795,402.00	43%	756,122.00	43%	712,712.00	42%		-10.40%	-5.74%	
Public Access to Online Resources	3	122,195.00	117,721.00	6%	114,177.00	6%	101,475.00	6%		-13.80%	-11.12%	
Audit Programs/Services	4	67,203.00	64,452.00	4%	61,958.00	4%	38,756.00	2%		-39.87%	-37.45%	
Children's Programs/Services	4	79,023.00	75,659.00	4%	72,572.00	4%	65,334.00	4%		-13.65%	-9.97%	
Community Outreach Programs/Services	4	44,065.00	34,377.00	2%	32,687.00	2%	31,551.00	2%		-8.22%	-3.48%	
Nonresident Services	4	57,543.00	47,239.00	3%	45,149.00	3%	38,002.00	2%		-19.55%	-15.83%	
Reference (Information and Referral)	4	140,058.00	133,953.00	7%	127,364.00	7%	133,687.00	8%		-0.20%	4.96%	
Teen Programs/Services	4	56,672.00	54,297.00	3%	52,322.00	3%	54,767.00	3%		0.87%	4.67%	
<b>TOTALS</b>		<b>1,859,412.00</b>	<b>1,830,472.00</b>	<b>100%</b>	<b>1,757,660.00</b>	<b>100%</b>	<b>1,686,669.00</b>	<b>1.00</b>	<b>1,690,038.00</b>	<b>-7.86%</b>	<b>-4.04%</b>	
<b>Total Library</b>												
Revenue		104,153.00	121,272.00		101,350.00		97,765.00			-19.38%	-3.54%	
Personnel Services		1,274,881.00	1,252,641.00	68%	1,172,422.00	67%	1,150,678.00	68%			-1.85%	
Operating Expense		584,531.00	577,831.00	32%	585,238.00	33%	535,991.00	32%			-8.41%	
Total Expense		1,859,412.00	1,830,472.00		1,757,660.00		1,686,669.00		1,690,038.00	-7.86%	-4.04%	
Full Time Equivalent Employees		27.35	24.56		24.56		23.56					

<b>Fund General</b>	<b>Department Summary</b>	<b>Parks</b>
<b>Fund Type Community Environment/Leisure</b>	<b>Supervisor Parks and Recreation Director</b>	<b>444</b>

### Description

This division of the Parks and Recreation Department is responsible for the planning, development and maintenance of parks and municipal facilities and providing advice on actions needed to enhance the quality of park facilities in the City. The Parks Division is responsible for over 325 acres of park land and open space areas as well as community facilities. These areas include, but are not limited to the following: athletic fields, playgrounds, hike/bike trails, lakes and public facilities. This division has a supportive role in the maintenance of the aquatic facilities and recreational program facilities. The Greenhouse section is responsible for the establishment and maintenance of flowers throughout the park system.

### Budget Narrative

This years budget cuts will impact the Parks Maintenance Division in several areas. There is a decrease of .66 FTEs to the current staffing level. In addition over \$60,000.00 was cut from various operating funds. While demand for Park services continue to grow, our ability to keep up with those expectations has been diminished. There are no capital items requested in this years budget.

### Personnel

Title	2009	2010	2011	Net Change	2012
Grounds Management Crew Chief	1	1	1	0	1
Horticulturist	1	1	1	0	1
Maintenance Worker - Parks	10.16	10.16	8.58	0	8.58
Parks & Recreation Director	1	1	1	0	1
Parks & Recreation Secretary	1	1	1	0	1
Parks Maintenance Superintendent	1	1	1	0	1
Seasonal Workers	8.25	8.25	6.84	-0.7	6.14
Senior Maintenance Worker - Parks	0	0	0	0	0
<b>Totals:</b>	<b>23.41</b>	<b>23.41</b>	<b>20.42</b>	<b>-0.7</b>	<b>19.72</b>

<b>Fund General</b>	<b>Department Summary</b>	<b>Cemetery</b>
<b>Fund Type</b>	<b>Supervisor</b>	
<b>Community Environment/Leisure</b>	<b>Parks and Recreation Director</b>	<b>44405</b>

### Description

This program provides for the operation of the Grand Island Cemetery. The facility consists of 90 acres located along Stolley Park Road in the southwest portion of the city. The cemetery's goal is to provide a dignified final resting place for the deceased including: well maintained and landscaped grounds, well maintained facilities, service to families and friends in need and assistance to the public in genealogical research.

### Budget Narrative

This budget reflects continued decreases in operational funding. No capital items are provided for in this year's budget.

### Personnel

Title	2009	2010	2011	Net Change	2012
Cemetery Superintendent	1	1	1	0	1
Grounds Management Crew Chief	1	1	1	0	1
Maintenance Worker - Cemetery	4	4	3	0	3
Seasonal Worker	2.16	2.16	2.43	0	2.43
<b>Totals:</b>	<b>8.16</b>	<b>8.16</b>	<b>7.43</b>	<b>0</b>	<b>7.43</b>

<b>Fund General</b>	<b>Department Summary</b>	<b>Recreation</b>
<b>Fund Type Community Environment/Leisure</b>	<b>Supervisor Parks and Recreation Director</b>	<b>445</b>

### Description

The Recreation Division of the Parks and Recreation Department is responsible for providing a wide range of leisure activities for adult and youth. These activities include organized leagues, recreation activities and special events. Recreational activities include, but are not limited to the following: volleyball, basketball, flag football, children's theater, band concerts and various playground and craft programs.

### Budget Narrative

This budget reflects the initiation of new fees and various fee increases to the youth using our athletic fields. These new fees are projected to increase income by approximately \$20,000.00. No programs will be eliminated and no additional programs will be initiated this year.

### Personnel

Title	2009	2010	2011	Net Change	2012
Maintenance Worker	0	0	0.58	0	0.58
Recreation Coordinator	0	0	1	0	1
Recreation Superintendent	1	1	1	0	1
Seasonal Worker	3.633	3.633	5.133	0	5.133
<b>Totals:</b>	<b>4.633</b>	<b>4.633</b>	<b>7.713</b>	<b>0</b>	<b>7.713</b>

<b>Fund General</b>	<b>Department Summary</b>	<b>Aquatics</b>
<b>Fund Type Community Environment/Leisure</b>	<b>Supervisor Parks and Recreation Director</b>	<b>44525</b>

### Description

The Aquatics Division of the Parks and Recreation Department provides recreational services in the form of aquatic programming through the operation of two swimming facilities, including one conventional pool (Lincoln) and one water park (Island Oasis). The division offers open swimming, swim lessons, equipment rental, food and beverage sales and special programming. The division offers season passes or a daily fee. The pools are seasonal operations. Both facilities are open from Memorial Day weekend until school begins in mid-August. Island Oasis offers innovative features including water slides, wave pool, lazy river, crossing activities, bubblers and fountains, sand play areas, grassy areas and sand volleyball. Specialized training for all lifeguards is required. The water park operates without property tax subsidy and generates revenues in excess of direct operating expenses.

### Budget Narrative

This budget reflects a decrease in seasonal staffing of 1.5 FTEs allowing for an approximately \$24,000.00 savings. This budget also reflects a substantial decrease in operational spending. Daily admission fees were increased by \$1.00 across the board. An increase of revenue by \$43,000.00 is anticipated from this fee increase.

<b>Personnel</b>					
<b>Title</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>Net Change</b>	<b>2012</b>
Maintenance Workers	0.84	0.84	0.84	0	0.84
Seasonal Worker	18	18	18	0	18
<b>Totals:</b>	<b>18.84</b>	<b>18.84</b>	<b>18.84</b>	<b>0</b>	<b>18.84</b>

<b>Fund General</b>	<b>Department Summary</b>	<b>Heartland Public Shooting Park</b>
<b>Fund Type Community Environment/Leisure</b>	<b>Supervisor Parks and Recreation Director</b>	<b>44801</b>

### Description

The Heartland Public Shooting Park is located on 412 acres in the south-east corner of the former Cornhusker Army Ammunition Plant. The development offers shooting activities for shotgun, rifle and pistol enthusiasts. The facility also offers a seven acre lake for fishing and retriever competitions. Phase one of the campground development has been completed which has made available ten campground pads with water and electricity available for each pad.

### Budget Narrative

This budget reflects an increase of various fees to generate an additional \$10,000.00 in revenue and the decrease of approximately \$10,000.00 in operational expenses. No funds are budgeted for capital items.

### Personnel

<b>Title</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>Net Change</b>	<b>2012</b>
Customer Service Representative-PT	0	0	0.75	0	0.75
Maintenance Worker I	0	0	0	0	0
Seasonal Workers	2.5	2.5	1.25	0	1.25
Shooting Range Operator	1	1	1	0	1
Shooting Range Superintendent	1	1	1	0	1
<b>Totals:</b>	<b>4.5</b>	<b>4.5</b>	<b>4</b>	<b>0</b>	<b>4</b>

**Program Type:**  
(All Programs, Governance,  
Community-oriented)

**Prioritization Perspective:**  
(City-wide, Fund, Funds)

**Choose Department:**  
(All Departments, Specific)

**Funding Source:**  
(Est. Budget, Gen Gov Revenue,  
Program Revenues)



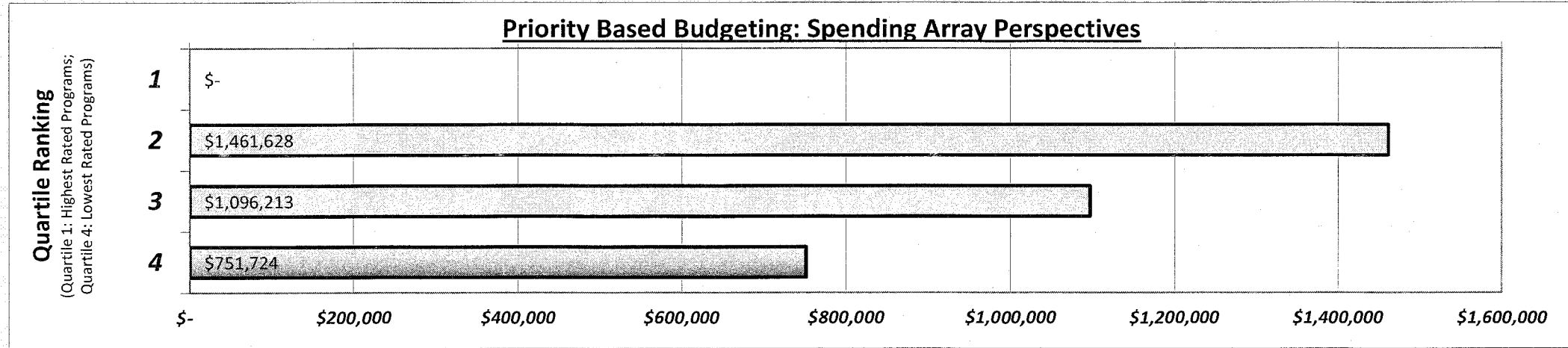
Every City Program

General Fund

PARKS & RECREATION

Total Estimated Budget

October 5, 2011



Quartile Ranking	2010 Budget	2011 Budget	Increase (Reduce) %	Impact	2012 Target Budget
Qrt 1	\$0	\$0	-1.00%	\$0	\$0
Qrt 2	\$0	\$1,461,628	-2.50%	(\$36,541)	\$1,425,087
Qrt 3	\$0	\$1,096,213	-7.00%	(\$76,735)	\$1,019,478
Qrt 4	\$0	\$751,724	-10.00%	(\$75,172)	\$676,552
<b>TOTALS</b>	<b>\$0</b>	<b>\$3,309,565</b>	<b>-5.69%</b>	<b>(\$188,448)</b>	<b>\$3,121,117</b>

**Parks & Recreation Budget Analysis  
2012 Fiscal Year**

Program	Quarter	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Park Management</b>	<b>Community</b>								
Revenue		1,398.00	3,584.00	3,951.00	4,025.00		12.30%	1.87%	Personnel costs reallocated to better represent actual program costs.
Personnel Services	2	70,817.00	185,269.00	169,374.00	119,544.00		91%	-29.42%	
Operating Expense		29,495.00	11,625.00	7,075.00	11,625.00		9%	64.31%	
Total Expense		100,312.00	196,894.00	176,449.00	131,169.00			-25.66%	
Full Time Equivalent Employees		1.59	3.97	3.97	2.40				
							-33.38%		
<b>Sports Field Management/Maintenance</b>	<b>Community</b>								
Revenue		21,597.00	12,815.00	32,615.00	54,873.00		328.19%	68.24%	\$10.00 youth player participation fee is estimated to generate \$20,000.00 in new revenue. Added operating costs to allow for increased acreage with the operation of the Veterans Athletic Complex.
Personnel Services	2	137,642.00	135,058.00	123,459.00	140,609.00		68%	13.89%	
Operating Expense		57,136.00	59,300.00	54,200.00	66,300.00		32%	22.32%	
Total Expense		194,778.00	194,358.00	177,659.00	206,909.00			16.46%	
Full Time Equivalent Employees		3.09	2.92	2.92	2.85				
							6.46%		
<b>Shooting Park Marketing</b>	<b>Community</b>								
Revenue		2,457.00	98.00	98.00	98.00		0.00%	0.00%	Use free advertising options, GITV and Public Service Announcements.
Personnel Services	2	10,000.00	8,533.00	8,012.00	8,952.00		59%	11.73%	
Operating Expense		6,681.00	10,050.00	6,250.00	6,250.00		41%	0.00%	
Total Expense		16,681.00	18,583.00	14,262.00	15,202.00			6.59%	
Full Time Equivalent Employees		0.27	0.19	0.19	0.19				
							-18.19%		
<b>Shooting Park - Rifle/Shooting Activities</b>	<b>Community</b>								
Revenue		210,507.00	231,949.00	244,074.00	253,199.00		9.16%	3.74%	Anticipate increased usage requiring increased inputs, targets etc.
Personnel Services	2	93,000.00	91,785.00	86,175.00	96,129.00		39%	11.55%	
Operating Expense		93,412.00	139,700.00	164,900.00	152,600.00		61%	-7.46%	
Total Expense		186,412.00	231,485.00	251,075.00	248,729.00			-0.93%	
Full Time Equivalent Employees		2.52	2.08	2.08	2.09				
							7.45%		
<b>Shooting Park Training</b>	<b>Community</b>								
Revenue		53.00	277.00	127.00	127.00		-54.15%	0.00%	Continuation budget
Personnel Services	2	5,000.00	11,096.00	10,418.00	11,643.00		100%	11.76%	
Operating Expense		1,434.00	0.00	0.00	0.00		0%	-	
Total Expense		6,434.00	11,096.00	10,418.00	11,643.00			11.76%	
Full Time Equivalent Employees		0.14	0.25	0.25	0.25				
							4.93%		



**Parks & Recreation Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Community Field house</b>	<b>Community</b>								
Revenue	2	31,031.00	193,284.00	89,486.00	147,274.00		-23.80%	64.58%	Program reflects more accurate numbers as some history of operation has been developed.
Personnel Services		25,283.00	122,764.00	58% 142,360.00	70% 119,930.00	65%		-15.76%	
Operating Expense		11,368.00	87,932.00	42% 60,235.00	30% 65,800.00	35%		9.24%	
Total Expense		36,651.00	210,696.00	202,595.00	185,730.00		-11.85%	-8.32%	
Full Time Equivalent Employees		0.24	3.90	3.90	3.52				
<b>Island Oasis Water Park</b>	<b>Community</b>								
Revenue	2	508,559.00	516,100.00	514,300.00	561,079.00		8.72%	9.10%	Revenue reflects a \$1.00 increase for all daily admissions and a modest increase in season passes. Decrease in salaries represents annual expenditures in the recent past. Operating costs reflect no room for unexpected expenses.
Personnel Services		326,652.00	370,633.00	62% 359,753.00	61% 345,987.00	62%		-3.83%	
Operating Expense		268,810.00	227,883.00	38% 229,513.00	39% 213,750.00	38%		-6.87%	
Total Expense		595,462.00	598,516.00	589,266.00	559,737.00		-6.48%	-5.01%	
Full Time Equivalent Employees		17.30	17.58	17.58	17.63				
<b>Administration</b>	<b>Community</b>								
Revenue	3	2,016.00	2,113.00	2,113.00	2,113.00		0.00%	0.00%	Eliminate travel and training and incremental decreases in all other discretionary line items.
Personnel Services		178,438.00	174,811.00	93% 170,915.00	95% 176,833.00	95%		3.46%	
Operating Expense		10,181.00	12,450.00	7% 8,950.00	5% 9,250.00	5%		3.35%	
Total Expense		188,619.00	187,261.00	179,865.00	186,083.00		-0.63%	3.46%	
Full Time Equivalent Employees		2.00	2.00	2.00	2.00				
<b>Hike/Bike Trail Maintenance</b>	<b>Community</b>								
Revenue	3	659.00	629.00	629.00	642.00		2.07%	2.07%	Continuation budget
Personnel Services		33,375.00	30,179.00	88% 27,587.00	87% 30,769.00	86%		11.53%	
Operating Expense		8,500.00	4,000.00	12% 4,000.00	13% 5,000.00	14%		25.00%	
Total Expense		41,875.00	34,179.00	31,587.00	35,769.00		4.65%	13.24%	
Full Time Equivalent Employees		0.75	0.65	0.65	0.62				
<b>Pool/Maintenance</b>	<b>Community</b>								
Revenue	3	1,589.00	1,417.00	1,417.00	1,447.00		2.12%	2.12%	Continuation budget
Personnel Services		80,507.00	68,008.00	56% 62,168.00	55% 72,836.00	57%		17.16%	
Operating Expense		32,794.00	53,300.00	44% 51,200.00	45% 55,000.00	43%		7.42%	
Total Expense		113,301.00	121,308.00	113,368.00	127,836.00		5.38%	12.76%	
Full Time Equivalent Employees		1.80	1.47	1.47	1.48				

**Parks & Recreation Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions	
<b>Park Maintenance Community Parks</b>										
Revenue	Community	12,039.00	12,787.00	2,787.00	2,845.00		-77.75%	2.08%	Program shows transfer of salaries from Park Management program to more accurately reflect actual costs of program. Operating expenses such as watering, fertilization, weed eating and mowing have been reduced.	
	3									
Personnel Services		211,654.00	133,743.00	51%	122,257.00	54%	200,077.00	70%		63.65%
Operating Expense		95,130.00	129,000.00	49%	104,000.00	46%	85,500.00	30%		-17.79%
Total Expense		306,784.00	262,743.00		226,257.00		285,577.00			8.69%
Full Time Equivalent Employees		4.74	2.89	2.89	4.05					26.22%
<b>Park Maintenance Neighborhood Parks</b>										
Revenue	Community	2,977.00	1,686.00	1,686.00	1,721.00		2.08%	2.08%	Inputs are being reduced.	
	3									
Personnel Services		150,817.00	80,919.00	48%	73,970.00	46%	84,760.00	53%		14.59%
Operating Expense		58,082.00	89,200.00	52%	87,500.00	54%	74,400.00	47%		-14.97%
Total Expense		208,899.00	170,119.00		161,470.00		159,160.00			-6.44%
Full Time Equivalent Employees		3.38	1.75	1.75	1.72					-1.43%
<b>Water Park Maintenance</b>										
Revenue	Community	174.00	16,575.00	175.00	178.00		-98.93%	1.71%	Salaries are more reflective of actual cost.	
	3									
Personnel Services		8,830.00	8,386.00	100%	7,666.00	100%	9,418.00	100%		22.85%
Operating Expense		0.00	0.00	0%	0.00	0%	0.00	0%		-
Total Expense		8,830.00	8,386.00		7,666.00		9,418.00			12.31%
Full Time Equivalent Employees		0.20	0.18	0.18	0.19					22.85%
<b>Shooting Park Grounds Maintenance</b>										
Revenue	Community	329.00	552.00	552.00	552.00		0.00%	0.00%	Decrease in inputs, am anticipating more volunteer assistance.	
	3									
Personnel Services		30,894.00	48,269.00	60%	45,314.00	58%	48,895.00	66%		7.90%
Operating Expense		30,627.00	32,650.00	40%	32,400.00	42%	25,700.00	34%		-20.68%
Total Expense		61,521.00	80,919.00		77,714.00		74,595.00			-7.82%
Full Time Equivalent Employees		0.84	1.09	1.09	1.06					-4.01%
<b>Shooting Park RV Park</b>										
Revenue	Community	1,784.00	2,831.00	1,531.00	1,031.00		-63.58%	-32.66%	Continuation budget	
	3									
Personnel Services		2,000.00	2,732.00	57%	2,566.00	55%	2,867.00	58%		11.73%
Operating Expense		1,321.00	2,100.00	43%	2,100.00	45%	2,100.00	42%		0.00%
Total Expense		3,321.00	4,832.00		4,666.00		4,967.00			2.79%
Full Time Equivalent Employees		0.05	0.06	0.06	0.06					6.45%

**Parks & Recreation Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2011 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Shooting Park Equipment Repair</b>	<b>Community</b>								
Revenue		267.00	18,166.00	166.00	166.00		-99.09%	0.00%	Anticipate no significant breakdowns or lightning strikes etc.
	3								
Personnel Services		25,000.00	14,516.00	13,629.00	15,240.00			11.82%	
Operating Expense		21,560.00	13,700.00	32,700.00	10,400.00			-68.20%	
Total Expense		46,560.00	28,216.00	46,329.00	25,640.00		-9.13%	-44.66%	
Full Time Equivalent Employees		0.68	0.33	0.33	0.33				
<b>Adult Recreation Sports</b>	<b>Community</b>								
Revenue		374.00	5,386.00	6,486.00	6,524.00		21.13%	0.59%	Program reflects part of Recreation Coordinator salary.
	3								
Personnel Services		20,000.00	20,255.00	18,104.00	18,966.00			4.76%	
Operating Expense		0.00	4,433.00	4,216.00	5,775.00			36.98%	
Total Expense		20,000.00	24,688.00	22,320.00	24,741.00		0.21%	10.85%	
Full Time Equivalent Employees		1.03	0.34	0.34	0.75				
<b>Lincoln Pool</b>	<b>Community</b>								
Revenue		12,473.00	8,149.00	8,149.00	13,030.00		59.90%	59.90%	Not allowing for major repairs.
	3								
Personnel Services		31,732.00	20,843.00	18,816.00	19,820.00			5.34%	
Operating Expense		13,901.00	26,136.00	21,136.00	18,728.00			-11.39%	
Total Expense		45,633.00	46,979.00	39,952.00	38,548.00		-17.95%	-3.51%	
Full Time Equivalent Employees		1.86	0.76	0.76	0.76				
<b>Stolley Park Train and Concession Operations</b>	<b>Community</b>								
Revenue		10,149.00	12,632.00	11,392.00	12,120.00		-4.05%	6.39%	Operating budget does not allow for major repairs.
	3								
Personnel Services		14,441.00	21,166.00	20,039.00	21,439.00			6.99%	
Operating Expense		5,865.00	10,335.00	14,667.00	7,305.00			-50.19%	
Total Expense		20,306.00	31,501.00	34,706.00	28,744.00		-8.75%	-17.18%	
Full Time Equivalent Employees		0.75	0.81	0.81	0.81				
<b>Summer Adult/Family Programs</b>	<b>Community</b>								
Revenue		187.00	276.00	276.00	187.00		-32.25%	-32.25%	Continuation budget
	3								
Personnel Services		10,000.00	9,927.00	7,371.00	9,461.00			28.35%	
Operating Expense		4,113.00	7,985.00	9,892.00	8,700.00			-12.05%	
Total Expense		14,113.00	17,912.00	17,263.00	18,161.00		1.39%	5.20%	
Full Time Equivalent Employees		0.16	0.13	0.13	0.13				
<b>Summer Youth Programs</b>	<b>Community</b>								
Revenue		12,189.00	13,066.00	9,976.00	9,554.00		-26.88%	-4.23%	Decrease in program related purchases.
	3								
Personnel Services		63,217.00	66,195.00	57,153.00	61,132.00			6.96%	
Operating Expense		11,219.00	10,975.00	10,658.00	9,600.00			-9.93%	
Total Expense		74,436.00	77,170.00	67,811.00	70,732.00		-8.34%	4.31%	
Full Time Equivalent Employees		2.14	2.00	2.00	1.95				

**Parks & Recreation Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions		
<b>Cemetery - Forestry</b>	<b>Community</b>										
Revenue	4	860.00	10,862.00	862.00	12,230.00		12.59%	1318.79%	Eliminate the purchase of new trees. Will rely on donations and grants.		
Personnel Services		43,000.00	39,213.00	36,074.00	39,833.00	78%	77%	83%		10.42%	
Operating Expense		8,211.00	11,100.00	10,600.00	8,300.00	22%	23%	17%		-21.70%	
Total Expense		51,211.00	50,313.00	46,674.00	48,133.00					-4.33%	3.13%
Full Time Equivalent Employees		0.86	0.76	0.78	0.76						
<b>Cemetery - Grounds Maintenance</b>	<b>Community</b>										
Revenue	4	4,232.00	14,243.00	22,743.00	22,092.00		55.11%	-2.86%	Decrease in inputs, watering, mowing, fertilizing etc.		
Personnel Services		211,643.00	202,183.00	177,554.00	206,045.00	79%	80%	83%		16.05%	
Operating Expense		57,187.00	52,950.00	44,120.00	40,820.00	21%	20%	17%		-7.48%	
Total Expense		268,830.00	255,133.00	221,674.00	246,865.00					-3.24%	11.36%
Full Time Equivalent Employees		4.22	3.93	3.84	3.93						
<b>Cemetery - Interments</b>	<b>Community</b>										
Revenue	4	58,200.00	59,907.00	59,907.00	62,461.00		4.26%	4.26%	Continuation budget		
Personnel Services		145,000.00	131,573.00	121,591.00	133,986.00	98%	98%	98%		10.19%	
Operating Expense		4,214.00	3,150.00	2,650.00	3,150.00	2%	2%	2%		18.87%	
Total Expense		149,214.00	134,723.00	124,241.00	137,136.00					1.79%	10.38%
Full Time Equivalent Employees		2.89	2.56	2.63	2.56						
<b>Cemetery - Lot Sales</b>	<b>Community</b>										
Revenue	4	42,930.00	11,701.00	13,201.00	13,170.00		12.55%	-0.23%	Continuation budget		
Personnel Services		10,000.00	9,203.00	8,444.00	9,309.00	66%	65%	69%		10.24%	
Operating Expense		3,653.00	4,730.00	4,630.00	4,180.00	34%	35%	31%		-9.72%	
Total Expense		13,653.00	13,933.00	13,074.00	13,489.00					-3.19%	3.17%
Full Time Equivalent Employees		0.20	0.18	0.18	0.18						
<b>Detention Cell Maintenance</b>	<b>Community</b>										
Revenue	4	1,430.00	1,373.00	1,373.00	1,402.00		2.11%	2.11%	Cut back on inputs, irrigation fertilization etc.		
Personnel Services		72,457.00	65,897.00	60,238.00	64,569.00	73%	72%	78%		7.19%	
Operating Expense		25,595.00	24,000.00	24,000.00	18,000.00	27%	28%	22%		-25.00%	
Total Expense		98,052.00	89,897.00	84,238.00	82,569.00					-8.15%	-1.98%
Full Time Equivalent Employees		1.62	1.43	1.43	1.31						

**Parks & Recreation Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Greenhouse</b>	<b>Community</b>								
Revenue	4	2,196.00	2,089.00	1,722.00	1,723.00		-17.52%	0.06%	Continue to decrease annual flowers planted and decrease the number of flower beds.
Personnel Services		79,552.00	63,170.00	57,816.00	64,709.00	82%		11.92%	
Operating Expense		23,521.00	16,350.00	14,700.00	14,100.00	18%		-4.08%	
Total Expense		103,073.00	79,520.00	72,516.00	78,809.00			-0.89%	
Full Time Equivalent Employees		2.00	1.22	1.22	1.21			8.68%	
<b>Special Events</b>	<b>Community</b>								
Revenue	4	592.00	529.00	529.00	540.00		2.08%	2.08%	Continuation budget
Personnel Services		30,000.00	25,384.00	23,204.00	26,526.00	90%		14.32%	
Operating Expense		2,000.00	5,000.00	5,000.00	3,000.00	10%		-40.00%	
Total Expense		32,000.00	30,384.00	28,204.00	29,526.00			-2.82%	
Full Time Equivalent Employees		0.67	0.55	0.55	0.54			4.69%	
<b>Tree Planting and Care</b>	<b>Community</b>								
Revenue	4	1,379.00	1,332.00	1,332.00	1,360.00		2.10%	2.10%	Continuation budget
Personnel Services		69,840.00	63,939.00	58,448.00	66,589.00	87%		13.93%	
Operating Expense		14,021.00	8,800.00	8,700.00	10,100.00	13%		16.09%	
Total Expense		83,861.00	72,739.00	67,148.00	76,689.00			5.43%	
Full Time Equivalent Employees		1.57	1.38	1.38	1.35			14.21%	
<b>Youth Swimming Lessons</b>	<b>Community</b>								
Revenue	4	19,730.00	23,073.00	23,073.00	24,500.00		6.18%	6.18%	Continuation budget
Personnel Services		0.00	22,082.00	21,406.00	20,400.00	93%		-4.70%	
Operating Expense		0.00	3,000.00	3,000.00	1,450.00	7%		-51.67%	
Total Expense		0.00	25,082.00	24,406.00	21,850.00			-12.89%	
Full Time Equivalent Employees		-	1.02	1.02	1.01			-10.47%	

**Parks & Recreation Budget Analysis  
2012 Fiscal Year**

Program	Quartile	2010 Actuals	2011 Adopted Budget		2011 Forecast		2012 Proposed Budget		2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Total Expense Parks &amp; Recreation by Program</b>												
Park Management	2	100,312.00	196,894.00	6%	176,449.00	6%	131,169.00	4%		-33.38%	-25.66%	
Sports Field Management/Maintenance	2	194,778.00	194,358.00	6%	177,659.00	6%	206,909.00	6%		6.46%	16.46%	
Shooting Park Marketing	2	18,681.00	18,583.00	1%	14,262.00	0%	15,202.00	0%		-18.19%	6.59%	
Shooting Park - Rifle/Shooting Activities	2	186,412.00	231,485.00	7%	251,075.00	8%	248,729.00	8%		7.45%	-0.93%	
Shooting Park Training	2	6,434.00	11,096.00	0%	10,418.00	0%	11,643.00	0%		4.93%	11.76%	
Community Field house	2	36,651.00	210,696.00	6%	202,595.00	6%	185,730.00	6%		-11.85%	-8.32%	
Island Oasis Water Park	2	595,462.00	598,516.00	18%	589,266.00	19%	559,737.00	18%		-6.48%	-5.01%	
Administration	3	188,619.00	187,261.00	6%	179,865.00	6%	186,083.00	6%		-0.63%	3.46%	
Hike/Bike Trail Maintenance	3	41,875.00	34,179.00	1%	31,587.00	1%	35,769.00	1%		4.65%	13.24%	
Pool/Maintenance	3	113,301.00	121,308.00	4%	113,368.00	4%	127,836.00	4%		5.38%	12.76%	
Park Maintenance Community Parks	3	306,784.00	262,743.00	8%	226,257.00	7%	285,577.00	9%		8.69%	26.22%	
Park Maintenance Neighborhood Parks	3	208,899.00	170,119.00	5%	161,470.00	5%	159,160.00	5%		-6.44%	-1.43%	
Water Park Maintenance	3	8,830.00	8,386.00	0%	7,666.00	0%	9,418.00	0%		12.31%	22.85%	
Shooting Park Grounds Maintenance	3	61,521.00	80,919.00	2%	77,714.00	2%	74,595.00	2%		-7.82%	-4.01%	
Shooting Park RV Park	3	3,321.00	4,832.00	0%	4,666.00	0%	4,967.00	0%		2.79%	6.45%	
Shooting Park Equipment Repair	3	46,560.00	28,216.00	1%	46,329.00	1%	25,640.00	1%		-9.13%	-44.66%	
Adult Recreation Sports	3	20,000.00	24,688.00	1%	22,320.00	1%	24,741.00	1%		0.21%	10.85%	
Lincoln Pool	3	45,633.00	46,979.00	1%	39,952.00	1%	38,548.00	1%		-17.95%	-3.51%	
Stolley Park Train and Concession Operations	3	20,306.00	31,501.00	1%	34,706.00	1%	28,744.00	1%		-8.75%	-17.18%	
Summer Adult/Family Programs	3	14,113.00	17,912.00	1%	17,263.00	1%	18,161.00	1%		1.39%	5.20%	
Summer Youth Programs	3	74,436.00	77,170.00	2%	67,811.00	2%	70,732.00	2%		-8.34%	4.31%	
Cemetery - Forestry	4	51,211.00	50,313.00	2%	46,674.00	1%	48,133.00	2%		-4.33%	3.13%	
Cemetery - Grounds Maintenance	4	268,830.00	255,133.00	8%	221,674.00	7%	246,865.00	8%		-3.24%	11.36%	
Cemetery - Interments	4	149,214.00	134,723.00	4%	124,241.00	4%	137,136.00	4%		1.79%	10.38%	
Cemetery - Lot Sales	4	13,653.00	13,933.00	0%	13,074.00	0%	13,489.00	0%		-3.19%	3.17%	
Detention Cell Maintenance	4	98,052.00	89,897.00	3%	84,238.00	3%	82,569.00	3%		-8.15%	-1.98%	
Greenhouse	4	103,073.00	79,520.00	2%	72,516.00	2%	78,809.00	2%		-0.89%	8.68%	
Special Events	4	32,000.00	30,384.00	1%	28,204.00	1%	29,526.00	1%		-2.82%	4.69%	
Tree Planting and Care	4	83,861.00	72,739.00	2%	67,148.00	2%	76,689.00	2%		5.43%	14.21%	
Youth Swimming Lessons	4	0.00	25,082.00	1%	24,406.00	1%	21,850.00	1%		-12.89%	-10.47%	
<b>TOTALS</b>		<b>3,090,822.00</b>	<b>3,309,565.00</b>	<b>1.00</b>	<b>3,134,873.00</b>	<b>1.00</b>	<b>3,184,156.00</b>	<b>1.00</b>	<b>3,121,117.00</b>	<b>-3.79%</b>	<b>1.57%</b>	
<b>Total Parks &amp; Recreation</b>												
Revenue		964,357.00	1,179,481.00		1,056,728.00		1,212,263.00			2.78%	14.72%	
Personnel Services		2,190,791.00	2,247,731.00	68%	2,111,881.00	67%	2,247,273.00	71%			6.41%	
Operating Expense		900,031.00	1,061,834.00	32%	1,022,992.00	33%	936,883.00	29%			-8.42%	
Total Expense		3,090,822.00	3,309,565.00		3,134,873.00		3,184,156.00		3,121,117.00	-3.79%	1.57%	
Full Time Equivalent Employees		59.543	58.403		58.40		57.703					

<b>Fund General</b>	<b>Department Summary</b>	<b>Non-Departmental</b>
<b>Fund Type Other</b>	<b>Supervisor Finance Director</b>	<b>55001</b>

**Description**

This division provides for general government operating costs that are not specifically attributable to any one department or budget division. The purpose is to provide for other general costs that are attributable to numerous departments or those inefficient to allocate, such as postage, municipal dues, property tax collection fees and telephone trunk line charges. The non-departmental revenue includes property tax, sales tax, occupation taxes and administrative fees for general fund support. Department specific revenue is listed under the respective department.

**Budget Narrative**

This budget provides for general expenses for property tax collection fees paid to Hall County, central telephone trunk line, internet access and maintenance, central copier costs, postage, City membership dues and State Sales Tax of \$50,000. Also included is agency funding for Senior Citizen Industries, the Crisis Center, Hope Harbor, Convention and Visitors Bureau, Council for International Visitors, and Kid's Fishing Derby. Our annual retirement contingency is included for employees eligible for retirement. An appropriation is provided for the annual contribution to the Health Department. A significant expense budgeted as capital lease payments, is for the debt service on the lease-purchase agreements for the Heartland Events Center, the Edith Abbott Memorial Library expansion, and the State Fair building.

NON departmental Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
Property Taxes Revenue	Governance	4,895,764.00	4,907,296.00	4,972,555.00	5,338,205.00		8.78%	7.35%	Mill Levy remains the same at 0.2725
Motor Vehicle Taxes Revenue	Governance	820,855.00	822,300.00	826,359.00	847,018.00		3.01%	2.50%	No Impact
Natural Gas Franchise Revenue	Governance	712,481.00	705,200.00	633,611.00	649,451.00		-7.91%	2.50%	No Impact
Wireless Franchise Revenue	Governance	489,065.00	498,500.00	510,925.00	1,028,807.00		106.38%	101.36%	Increasing Cell phone tax from 3% to 6%
Telephone Franchise Revenue	Governance	144,331.00	150,800.00	138,684.00	142,151.00		-5.74%	2.50%	No Impact
Food & Beverage Occupation Tax Revenue	Governance	1,194,148.00	1,179,600.00	1,244,647.00	1,288,210.00		9.21%	3.50%	No Impact
Cable TV Franchise Revenue	Governance	467,807.00	490,000.00	516,000.00	528,900.00		7.94%	2.50%	No Impact
Liquor Occupation Tax Revenue	Governance	59,205.00	60,400.00	59,079.00	60,556.00		0.26%	2.50%	No Impact
Other Franchise Taxes	Governance	1,125.00	1,600.00	1,305.00	1,338.00		-16.38%	2.53%	No Impact
General Sales Tax Revenue	Governance	12,192,381.00	12,588,900.00	12,481,252.00	12,793,283.00		1.62%	2.50%	No Impact
Motor Vehicle Sales Tax Revenue	Governance	971,896.00	970,000.00	1,012,852.00	1,038,173.00		7.03%	2.50%	No Impact
Admin Charge - Planning Revenue	Governance	1,200.00	1,350.00	1,350.00	1,350.00		0.00%	0.00%	No Impact
Admin Charge - Landfill Revenue	Governance	30,641.00	38,500.00	33,906.00	34,754.00		-9.73%	2.50%	No Impact
Admin Charge - Golf Course Revenue	Governance	12,667.00	12,500.00	12,500.00	12,500.00		0.00%	0.00%	No Impact
Admin Charge for Service - Electric Revenue	Governance	899,101.00	859,000.00	899,000.00	921,492.00		7.27%	2.50%	No Impact



NON departmental Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
Admin Charge for Service - Water Revenue	Governance	73,152.00	74,000.00	76,000.00	78,000.00		5.41%	2.63%	No Impact
Admin Charge for Service - Sewer Revenue	Governance	223,176.00	260,000.00	219,136.00	224,615.00		-13.61%	2.50%	No Impact
Copy Machine Use Fees Revenue	Governance	9.00	15.00	15.00	15.00		0.00%	0.00%	No Impact
Other Rental Revenue	Governance	11,000.00	11,000.00	11,000.00	11,000.00		0.00%	0.00%	No Impact
Interest & Dividend Revenue Revenue	Governance	174,125.00	250,000.00	121,000.00	120,000.00		-52.00%	-0.83%	No Impact
Other Revenue Revenue	Governance	126,562.00	25,000.00	25,000.00	25,000.00		0.00%	0.00%	No Impact
Sales Tax Revenue	Governance	46,860.00	50,000.00	50,000.00	50,000.00		0.00%	0.00%	No Impact
Collection Service Operating Expense	Governance	48,937.00	45,000.00	48,000.00	50,000.00		11.11%	4.17%	No Impact
Contract Services Operating Expense	Governance	1,956.00	5,500.00	12,000.00	12,000.00		118.18%	0.00%	Includes Program Prioritization Consulting Service Fees
Computer Services Operating Expense	Governance	40,000.00	37,824.00	37,824.00	36,878.00		-2.50%	-2.50%	Reduction in computer services charge
Volunteer Expense Operating Expense	Governance	1,841.00	3,000.00	3,000.00	3,000.00		0.00%	0.00%	No Impact
Telephone Operating Expense	Governance	6,570.00	7,000.00	7,000.00	7,000.00		0.00%	0.00%	No Impact
Health Department Operating Expense	Governance	120,000.00	114,900.00	114,900.00	110,740.00		-3.62%	-3.62%	No Impact

NON departmental Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
Postage	Governance								
Operating Expense		18,465.00	25,000.00	21,000.00	21,000.00		-16.00%	0.00%	No Impact
Dues & Subscriptions	Governance								
Operating Expense		115.00	37,000.00	37,000.00	37,000.00		0.00%	0.00%	No Impact
Cash Over & Short	Governance								
Operating Expense		(287.00)	0.00	0.00	0.00		0.00%	0.00%	No Impact
Comm Humanitarian Resource	Governance								
Operating Expense		3,600.00	2,880.00	2,880.00	1,800.00		-37.50%	-37.50%	All agency amounts were reduced
Heartland Events Center	Governance								
Operating Expense		100,000.00	0.00	0.00	0.00		0.00%	0.00%	This was a pass-through from the county that has ended
Multicultural Coalition	Governance								
Operating Expense		8,000.00	6,400.00	6,400.00	4,000.00		-37.50%	-37.50%	All agency amounts were reduced
Council International Visit	Governance								
Operating Expense		800.00	640.00	640.00	400.00		-37.50%	-37.50%	All agency amounts were reduced
Crisis Center	Governance								
Operating Expense		9,600.00	7,680.00	7,680.00	4,800.00		-37.50%	-37.50%	All agency amounts were reduced
Convention & Visitors	Governance								
Operating Expense		8,000.00	6,400.00	6,400.00	4,000.00		-37.50%	-37.50%	All agency amounts were reduced
Senior Citizen Industries	Governance								
Operating Expense		12,000.00	9,600.00	9,600.00	6,000.00		-37.50%	-37.50%	All agency amounts were reduced
Fishing Derby	Governance								
Operating Expense		1,600.00	1,280.00	1,280.00	800.00		-37.50%	-37.50%	All agency amounts were reduced
Other Expenditures	Governance								
Operating Expense		2,768.00	1,500.00	2,768.00	3,000.00		100.00%	8.38%	Increase related to cafeteria plan expenses
Copy Paper & Envelopes	Governance								
Operating Expense		6,140.00	6,500.00	6,500.00	6,500.00		0.00%	0.00%	No Impact
Sales Tax	Governance								
Operating Expense		49,815.00	50,000.00	50,000.00	50,000.00		0.00%	0.00%	No Impact
State Fair Building	Governance								
Operating Expense		4,025,361.00	0.00	0.00	0.00		0.00%	0.00%	State Fair Building completed in 2011 budget

NON departmental Budget Analysis  
2012 Fiscal Year

Program	Quartile	2010 Actuals	2011 Adopted Budget	2011 Forecast	2012 Proposed Budget	2012 Target	% Growth 2012 Proposed Budget v 2011 Adopted Budget	% Growth 2012 Proposed Budget v 2011 Forecast	Impact of FTE and Expense Reductions
<b>Lease Payments</b>	<b>Governance</b>								
Operating Expense		2,165,839.00	2,170,000.00	2,250,966.00	2,075,277.00		-4.37%	-7.81%	Decrease due to refinancing of Library Bonds
<b>Contingency</b>	<b>Governance</b>								
Personnel Services		0.00	53,126.00	53,126.00	53,126.00		0.00%	0.00%	No Impact
Operating Expense		6,276.00	30,000.00	8,500.00	30,000.00		0.00%	252.94%	
<b>TOTAL REVENUES</b>		23,547,551.00	23,955,961.00	23,846,176.00	25,194,818.00		5.17%	5.66%	
<b>TOTAL EXPENSES</b>		6,637,396.00	2,621,230.00	2,687,464.00	2,517,321.00		-3.96%	-6.33%	