



**ONE (1) HIGH CUBE VAN CHASSIS
WITH INTERIOR AND TELEVISION
EQUIPMENT WITH SUPPORTING
ACCESSORIES AND APPURTENANCES
FOR WASTEWATER TREATMENT PLANT
CITY OF GRAND ISLAND, NE**

AUGUST 2011

ADVERTISEMENT TO BIDDERS

For

One (1) High Cube Van Chassis with Interior

And

Television Equipment with Supporting Accessories and Appurtenances

For

**GRAND ISLAND WASTE WATER TREATMENT PLANT
CITY OF GRAND ISLAND, NEBRASKA**

Sealed bids will be received at the office of the City Clerk, 100 E. First Street, Grand Island, NE 68801 or P.O. Box 1968, Grand Island, Nebraska 68802 until 2:00 p.m., (Local Time) Wednesday, August 3, 2011 for furnishing **One (1) High Cube Van Chassis with Interior and Television Equipment with Supporting Accessories and Appurtenances, FOB** the City of Grand Island, Bids will be publicly opened at this time in Conference Room #1 located on the 1st floor of City Hall. Bids received after specified time will be returned unopened to the sender.

Bids shall be submitted on forms, which will be furnished by the City. **Please return one original and one copy of each bid sheet, checklist and letter.**

The successful bidder will be required to comply with fair labor standards as required by Nebraska R.R.S. 73-102 and comply with Nebraska R.R.S. 48-657 pertaining to contributions to the Unemployment Compensation Fund of the State of Nebraska.

Successful bidder shall maintain a Drug Free Workplace Policy.

The City reserves the right to reject any or all bids and waive irregularities therein and to accept whichever bid or part of bid that may be in the best interest of the City, at its sole discretion.

The City reserves the right to accept or reject any and all deductive alternative in the best interest of the city.

No bidder may withdraw their bid for a period of forty-five (45) days after date of opening bids.

Specifications for use in preparing bids may be obtained from Fred Tustin 308-385-5430.

SECTION 504/ADA NOTICE TO THE PUBLIC: The City of Grand Island does not discriminate on the basis of disability in admission of its programs, services, or activities, in access to them, in treatment of individuals with disabilities, or in any aspect of their operations. The City of Grand Island also does not discriminate on the basis of disability in its hiring or employment practices.

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. Questions, complaints, or requests for additional information or accommodation regarding the ADA and Section 504 may be forwarded to the designated ADA and Section 504 compliance coordinator.

RaNae Edwards
City Clerk

BID REQUEST INSTRUCTION
for
One (1) High Cube Van chassis with Interior
and
Television Equipment with Supporting Accessories and Appurtenances
for
Waste Water Treatment Plant Division
CITY OF GRAND ISLAND

The City of Grand Island, Nebraska, Public Works Department, Waste Water Treatment Plant Division, respectively requests sealed bids for the following:

One (1) High Cube Van Chassis with Interior
and
Television Equipment with Supporting Accessories and Appurtenances

As part of the Bid Request, the following items are attached:

Advertisement to Bidders
Bidder Check List
Bidders Instructions
General Specifications
Minimum Bid Specifications
Bid Sheet

Sealed bids must be received by **2:00 p.m., (Local Time), Wednesday, August 3, 2011**, and be addressed to:

City Clerk
City of Grand Island
RE: Bids for One (1) High Cube Van Chassis with Interior
and
Television Equipment with Supporting Accessories and Appurtenances
100 East First Street
P.O. Box 1968
Grand Island, NE 68802-1968

Bids must include the following:

Complete Specifications, Bid Sheet and Bidders Check List – Attached.

All information required in specifications must be included with the bid.

Please return one Original Complete Bid Package, Bidder Checklist and one extra copy of the Bid Sheet.

Please direct bid questions to Fred F. Tustin Jr. Collection System Supervisor at Waste Water Treatment Plant, at (308) 385-5430 or Fax (308) 385-5443.

NOTE:

The City of Grand Island, Wastewater Division does not pay Federal, State or City tax on this contract; do not include tax in your pricing.

Attached to the bid is all supplementary information requested in the bidding documents. Any exceptions to specifications must be noted in the space provided in the Bid Sheet.

Bidder Checklist
For
One (1) High Cube Van Chassis with Interior and
Television Equipment with Supporting Accessories and Appurtenances
For
Waste Water Treatment Plant
City Of Grand Island, Nebraska

Bids must be received by the City Clerk before 2:00 p.m., (Local Time), Wednesday, August 3, 2011.

The following items must be completed for your bid to be considered.

- A completed bidder checklist form.
- A signed original and one copy of the bidding documents.
- Acknowledgment of Addenda Number(s) _____

Bidder Company Name

Date

Print-Name of Person Completing Bid

Signature

Telephone No. _____

Fax No. _____

BID SHEET
for
One (1) High Cube Van chassis with Interior
and
Television Equipment with Supporting Accessories and Appurtenances
for
WASTE WATER TREATMENT PLANT

CITY OF GRAND ISLAND

The undersigned bidder, having examined all specifications and other bidding documents, and all addenda thereto, and being acquainted with and fully understanding all conditions relative to the contract for **One (1) High Cube Van chassis with Interior and Television Equipment with Supporting Accessories and Appurtenances** to the City of Grand Island, Nebraska, hereby proposes to furnish and deliver such equipment FOB Grand Island, NE, at the following price:

Bid

One (1) High Cube Van chassis with Interior	\$ _____
Television Equipment with Supporting Accessories and Appurtenances	\$ _____
Trade in Value	\$ _____
Total Cost	\$ _____

Exceptions to Specifications - One (1) High Cube Van chassis with Interior and Television Equipment with Supporting Accessories and Appurtenances

Contractor of _____, hereinafter

Called "Bidder", organized and existing under the laws of the State of _____,
to the City of Grand Island, Nebraska, hereinafter called "City" to provide:

**One (1) High Cube Van Chassis with Interior and Television Equipment with Supporting
Accessories and Appurtenances**

In compliance with the City's Advertisement for Bids bidder hereby proposes to provide the
previously mentioned services, materials, and/or equipment, at the price quoted on the bid
sheet in compliance with all requirements and specifications contained in the Bid Request, and
further agrees that the language of this document shall govern in the event of a conflict with
bid.

The City reserves the right to accept or reject any or all bids, and to waive any informality and
to enter such contract as it shall deem to be in the City's best interest.

Dated this _____ day of _____, 2011.

Respectfully submitted,

_____ Company	_____ Title
_____ Signature of Bidder	_____ Name (Print or Type)
_____ Address	_____ Telephone Number

GENERAL SPECIFICATIONS
for
One (1) High Cube Van Chassis with Interior
and
Television Equipment with Supporting Accessories and Appurtenances
Waste Water Treatment Plant Division
CITY OF GRAND ISLAND

Sealed bids will be received at the office of the City Clerk, 100 East First Street, P.O. Box 1968, Grand Island, Nebraska until **2:00 p.m., (Local Time), Wednesday, August 3, 2011**, for **One (1) One (1) High Cube Van Chassis with Interior and Television Equipment with Supporting Accessories and Appurtenances** as specified in these bidding documents, FOB Grand Island, NE. All interior and exterior envelopes will be labeled **One (1) High Cube Van Chassis with Interior and Television Equipment with Supporting Accessories and Appurtenances**

Exceptions to Specifications

Any bidder who has exceptions to any specifications and requirements listed in the bidding documents must so state in the space on the bid sheet. It is the bidder's responsibility to clearly outline any exceptions. Failure by bidder to outline exceptions will be considered NON-RESPONSIVE and result in rejection of the bid.

Attached are detailed minimum specifications. The following general specifications also apply to this bid.

Bid Bond	5 % Required
Manuals	Two (2) set complete repair and parts manuals for Chassis and TV Equipment.
Warranty	Two (2) year warranty
Suppliers	Names and Addresses of Manufacturer authorized parts and service dealers that service the Grand Island, Nebraska area.
Description Literature	Factory printed fully describing the equipment to be furnished.

Optional Equipment	N/A
OSHA & ANSI Requirements	In addition to other specified requirements, the equipment shall meet all Current Occupational Safety and Health Administration and American National Standards Institute requirement specifications.
Delivery	FOB City of Grand Island Waste Water Treatment Plant
Delivery Date	90 days after issuance of Purchase Order
Payment	Prior to approving the invoice for payment, the City reserves the right to thoroughly inspect and test the equipment to confirm compliance with specifications. Any equipment, which does not meet the City's requirements, will be returned at vendor's expense for correction. Title, manufacturer's use tax form, odometer form and any specified data, diagrams, and manuals must be received prior to approval of invoice. The invoice will be paid at the next regularly scheduled Council meeting occurring after the approval of invoice; the City Council typically meets the second and fourth Tuesday of each month. Invoices must be received well in advance of Council date to allow evaluation and processing time. The furnished equipment must be new, the latest make or model, unless otherwise specified.
Trade-In	One (1) 2003 Chevrolet express TV Van 21,500 miles, Model: CG33705, 1,650.0 hrs on generator. Assorted parts. OZII cameras, transporter, and Computer with Granite XP program will not be included in the trade-in.
Data Privacy	Bidder agrees to abide by all applicable Local, State, and Federal laws and regulations concerning the handling and disclosure of private and confidential information concerning individuals and corporations as to inventions, patents, and patent rights. The bidder agrees to hold the City harmless from any claims resulting from the bidder's unlawful disclosure or use of private or confidential information.
Independent Price Determination	By signing and submitting bid, the bidder certifies that: the prices in the bid have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

**Clarification of
Specification Documents**

Vendors shall promptly notify the Purchasing Agent of any ambiguity, inconsistency, or error, which they may discover upon examination of the specifications. Interpretations, corrections and changes made to the specifications will be made by written addenda. Oral interpretations or changes to the specifications made in any other manner will not be binding on the City; and bidders shall not rely upon such interpretations or changes.

Bid Evaluation and Award

No bid shall be withdrawn for a period of forty-five (45) days after bid due date. The City reserves the right to reject any and all bids, to waive technicalities and to accept the bid considered by the Purchaser to be in the City's best interest. The bid will be evaluated based on the following.

- Conformance to Specification
- Proximity of Service Center to Grand Island, NE
- Warranty
- Total Price of Equipment Bid

Gratuities and Kickbacks

City Code states that it is unethical for any person to offer, give or agree to give any City employee or former employee, or for any City employee or former City employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore. It shall be unethical for any payment, gratuity, or offer of employment to be made by or on the behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontractor order.

Fiscal Year Responsibility

The City of Grand Island, Nebraska operates on a fiscal year beginning October 1st and ending on the following September 30th. It is understood and agreed that any portion of this purchase which will be made in a future fiscal year is contingent upon the City Council adopting budget statements and appropriations sufficient to fund such performance.