

City of Grand Island

2012-2013

Annual Budget

and Program of Municipal Services

Internal Service Funds

INTERNAL SERVICE SUMMARY

	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Forecast</u>	<u>2013 Budget</u>
Beginning Cash Balance	6,679,595	5,854,968	6,113,848	5,685,313	5,087,572
Revenue	8,508,340	8,941,977	9,587,999	9,311,398	9,867,163
Transfers In	-	43,000	-	-	-
Total Resources Available	<u>15,187,935</u>	<u>14,839,945</u>	<u>15,701,847</u>	<u>14,996,711</u>	<u>14,954,735</u>
Expenditures	9,152,966	9,154,633	9,412,172	9,889,139	10,168,846
Transfers Out	180,000	-	-	20,000	23,000
Total Requirements	<u>9,332,966</u>	<u>9,154,633</u>	<u>9,412,172</u>	<u>9,909,139</u>	<u>10,191,846</u>
Ending Cash Balance	<u>5,854,968</u>	<u>5,685,313</u>	<u>6,289,675</u>	<u>5,087,572</u>	<u>4,762,889</u>

INTERNAL SERVICE FUNDS TRANSFERS

		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Forecast</u>	<u>Budget</u>
<u>Operating Transfers Out</u>						
<u>From</u>	<u>To</u>					
Equipment Replacement - 620	General Fund-100	180,000	-	-	-	-
Fleet Services - 610	General Fund-100	-	-	-	20,000	23,000
Total		180,000	-	-	20,000	23,000
 <u>Operating Transfers In</u>						
<u>To</u>	<u>From</u>					
Information Technology-605	Equipment Replacement - 620	-	-	-	-	-
Fleet Services - 610	General Fund - 100	-	43,000	-	-	-
Total		-	-	-	-	-

INTERNAL SERVICE FUNDS-CAPITAL

	<u>Account Number</u>		<u>2012 Budget</u>	<u>2012 Forecast</u>	<u>2013</u>
INFORMATION TECHNOLOGY	605 Fund				
M & E Network Equipment Replacement	60510001	85615	40,000	40,000	40,000
INFORMATION TECHNOLOGY TOTAL			<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
 INTERNAL SERVICE FUND TOTAL			<u>40,000</u>	<u>40,000</u>	<u>40,000</u>

INFORMATION TECHNOLOGY

	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Forecast</u>	<u>2013 Budget</u>
Beginning Cash Balance	146,370	253,287	323,184	374,091	310,370
Revenue	1,014,057	984,577	944,031	944,781	945,762
Transfers In	-	-	-	-	-
Total Resources Available	<u>1,160,427</u>	<u>1,237,864</u>	<u>1,267,215</u>	<u>1,318,872</u>	<u>1,256,132</u>
Expenditures	907,140	863,773	1,005,421	1,008,502	1,098,827
Transfers Out	-	-	-	-	-
Total Requirements	<u>907,140</u>	<u>863,773</u>	<u>1,005,421</u>	<u>1,008,502</u>	<u>1,098,827</u>
Ending Cash Balance	<u>253,287</u>	<u>374,091</u>	<u>261,794</u>	<u>310,370</u>	<u>157,305</u>

Fund Internal Service	Department Summary	Finance
Fund Type Information Technology	Supervisor Finance Director	605

Description

This fund provides for the operation of the Information Technology (IT) Division of the Finance Department. IT maintains the City Hall Windows network servers, IBM AS400-ISERIES Server for Utility Billing, City Hall telephone system and wireless and fiber connections to the City Hall network. IT administers the Integrated Accounting software system for Financial/Payroll/Special Assessments, GIS System, Public Safety Spillman software, AS400 Utility Billing software, Laserfiche Document Management system as well as administration support for networks at the Public Library and Waste Water Treatment Plant.

Budget Narrative

A major focus of the Division in 2012-2013 is to continue hardware and software enhancements to enable users to become more efficient and productive through technology as it evolves. Information Technology will be replacing the City Hall telephone system originally installed in 1993 with a new updated system providing current technology and increased flexibility. The current wireless infrastructure installed in 2000 that connects City Hall to 6 remote locations will be upgraded and expanded to include the Library, Golf Course, Street/Signal/Sign shop as well as providing a backup solution to the current overhead fiber infrastructure in use at multiple sites. The new wireless solution will enhance the bandwidth allowing increased functionality that is currently not available at these sites. During 2012-2013 the Information Technology division will begin implementation and installation of network equipment to create a redundant system at an offsite facility to prepare for an unexpected event impacting the network and internet connection at City Hall. Continue assisting with a plan to replace the in-house written Utility Billing and Work Order software, moving it to a new platform since the current IBM Iseries is reaching its end of life. The department's revenue consists of cost recovery through interdepartmental charges for services.

Personnel

Title	2010	2011	2012	Net Change	2013
Computer Operator	1	1	1	0	1
Computer Programmer	2	2	1	0	1
Computer Technician	2	2	2	1	3
GIS Coordinator	0.5	0.5	1	0	1

GIS Technician	0	0	0	0	0
IT Manager	1	1	1	0	1
IT Supervisor	1	0	0	0	0
Totals:	7.5	6.5	6	1	7



Program Type:
(All Programs, Governance,
Community-oriented)

Prioritization Perspective:
(City-wide, Fund, Funds)

Department

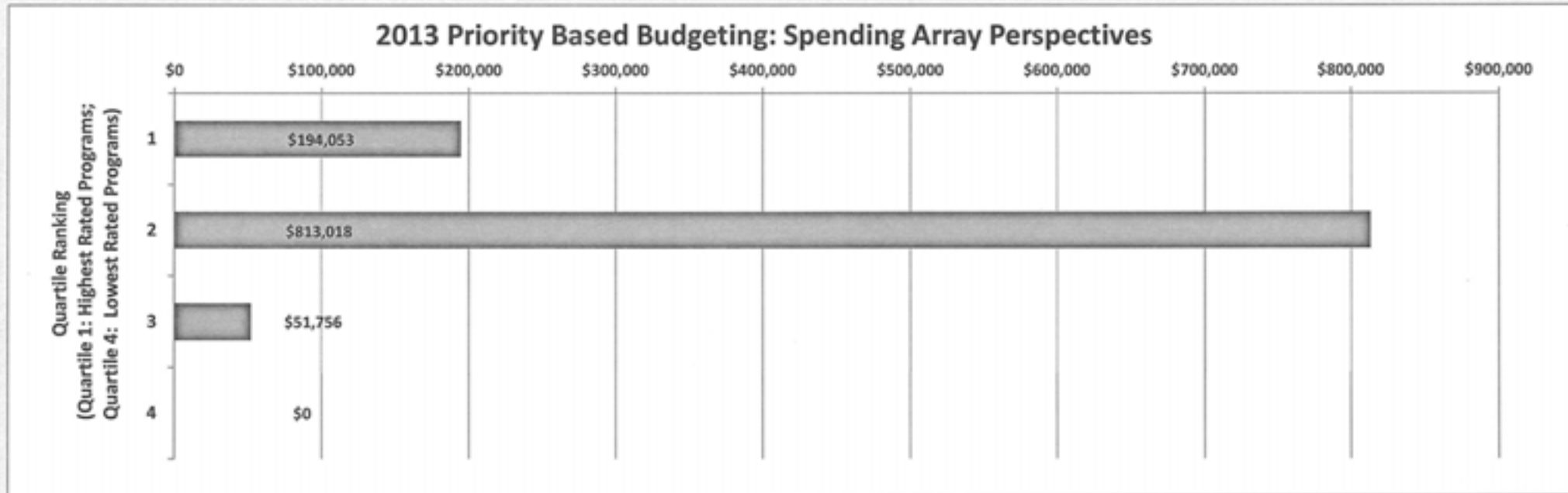
Funding Source: (Est. Budget, Gen
Gov Revenue, Program Revenues)

Every City Program

Agency Funds

Informaton Technology

Total 2013 Budget



Quartile Ranking	2011 Budget	2012 Budget	Increase (Reduce) %	Impact	2013 Target Budget
Qrt 1	\$301,195	\$298,153	-34.91%	(\$104,100)	\$194,053
Qrt 2	\$637,638	\$618,765	31.39%	\$194,253	\$813,018
Qrt 3	\$59,445	\$48,503	6.71%	\$3,253	\$51,756
Qrt 4	\$0	\$0	0.00%	\$0	\$0
TOTALS	\$998,278	\$965,421	9.68%	\$93,406	\$1,058,827

Information Technology Budget Analysis
2013 Fiscal Year

Reevaluated Personnel and Operating Cost
Allocations for the 2013 Budget

Program	Quartile	2011 Actual	2011 Budget	Over/(Under) 2011 Budget	2012 Budget	2012 Forecast		2013 Budget	% Growth 2013 Budget v 2012 Budget	% Growth 2013 Budget v 2012 Forecast
Software Licensing - Governance										
	1									
Revenue		247,804.00	248,058.00	(254.00)	240,438.00	240,458.00		110,874.00	-53.89%	-53.89%
Personnel Services		8,998.00	10,618.00	(1,620.00)	20,561.00	20,693.00	7%	23,132.00	19%	11.79%
Operating Expense		218,967.00	243,896.00	(24,929.00)	222,631.00	290,748.00	93%	101,828.00	81%	-64.98%
Total Expense		227,965.00	254,514.00	(26,549.00)	243,192.00	311,441.00		124,960.00	-48.62%	-59.88%
Full Time Equivalent Employees		0.13	0.13		0.26	0.26		0.29		
Bill Processing - Special Assessments & Business Improvements Districts - Governance										
	1									
Revenue		7,771.00	8,324.00	(553.00)	7,883.00	7,903.00		11,535.00	46.33%	45.96%
Personnel Services		8,199.00	9,675.00	(1,476.00)	9,754.00	9,817.00	90%	10,192.00	79%	3.82%
Operating Expense		892.00	896.00	(4.00)	1,131.00	1,131.00	10%	2,661.00	21%	135.28%
Total Expense		9,091.00	10,571.00	(1,480.00)	10,885.00	10,948.00		12,853.00	18.08%	17.40%
Full Time Equivalent Employees		0.12	0.12		0.12	0.12		0.13		
Network Security - Governance										
	1									
Revenue		50,333.00	45,867.00	4,466.00	44,412.00	44,432.00		50,008.00	12.60%	12.55%
Personnel Services		12,512.00	14,764.00	(2,252.00)	14,345.00	14,437.00	48%	16,945.00	30%	17.37%
Operating Expense		19,494.00	21,346.00	(1,852.00)	29,731.00	15,831.00	52%	39,294.00	70%	148.21%
Total Expense		32,006.00	36,110.00	(4,104.00)	44,076.00	30,268.00		56,239.00	27.60%	85.80%
Full Time Equivalent Employees		0.18	0.18		0.18	0.18		0.21		

Information Technology Budget Analysis
2013 Fiscal Year

Reevaluated Personnel and Operating Cost
Allocations for the 2013 Budget

Program	Quartile	2011 Actual	2011 Budget	Over/(Under) 2011 Budget	2012 Budget	2012 Forecast		2013 Budget		% Growth 2013 Budget v 2012 Budget	% Growth 2013 Budget v 2012 Forecast
Spillman Support - Public Safety Systems - Governance											
	2										
Revenue		51,505.00	47,966.00	3,539.00	46,924.00	46,944.00		51,163.00		9.03%	8.99%
Personnel Services		67,253.00	79,358.00	(12,105.00)	43,971.00	44,255.00	98%	52,704.00	93%		19.09%
Operating Expense		442.00	2,096.00	(1,654.00)	2,131.00	1,131.00	2%	4,161.00	7%		267.90%
Total Expense		67,695.00	81,454.00	(13,759.00)	46,102.00	45,386.00		56,865.00		23.35%	25.29%
Full Time Equivalent Employees		0.98	0.98		0.55	0.55		0.66			
Disaster Recovery - Governance											
	2										
Revenue		25,094.00	25,319.00	(225.00)	21,607.00	21,627.00		16,811.00		-22.20%	-22.27%
Personnel Services		3,640.00	4,295.00	(655.00)	7,650.00	7,700.00	45%	9,669.00	51%		25.57%
Operating Expense		4,592.00	10,716.00	(6,124.00)	13,731.00	9,515.00	55%	9,161.00	49%		-3.72%
Total Expense		8,232.00	15,011.00	(6,779.00)	21,381.00	17,215.00		18,830.00		-11.93%	9.38%
Full Time Equivalent Employees		0.05	0.05		0.10	0.10		0.12			
Network Operations/Maintenance - Governance											
	2										
Revenue		161,050.00	162,876.00	(1,826.00)	147,716.00	147,736.00		216,271.00		46.41%	46.39%
Personnel Services		38,564.00	45,506.00	(6,942.00)	56,900.00	57,267.00	39%	61,788.00	25%		7.89%
Operating Expense		68,063.00	79,381.00	(11,318.00)	89,781.00	90,445.00	61%	185,502.00	75%		105.10%
Total Expense		106,627.00	124,887.00	(18,260.00)	146,681.00	147,712.00		247,290.00		68.59%	67.41%
Full Time Equivalent Employees		0.56	0.56		0.71	0.71		0.78			
Email-System Maintenance and Oversight - Governance											
	2										
Revenue		46,801.00	47,660.00	(859.00)	46,075.00	46,095.00		37,169.00		-19.33%	-19.36%
Personnel Services		35,497.00	41,886.00	(6,389.00)	25,820.00	25,987.00	67%	26,868.00	65%		3.39%
Operating Expense		2,537.00	7,396.00	(4,859.00)	19,731.00	12,631.00	33%	14,661.00	35%		16.07%
Total Expense		38,034.00	49,282.00	(11,248.00)	45,551.00	38,618.00		41,529.00		-8.83%	7.54%
Full Time Equivalent Employees		0.52	0.52		0.32	0.32		0.34			

Information Technology Budget Analysis
2013 Fiscal Year

Reevaluated Personnel and Operating Cost
Allocations for the 2013 Budget

Program	Quartile	2011 Actual	2011 Budget	Over/(Under) 2011 Budget	2012 Budget	2012 Forecast		2013 Budget		% Growth 2013 Budget v 2012 Budget	% Growth 2013 Budget v 2012 Forecast
GIS-Maintenance - Governance	2										
Revenue		92,620.00	91,317.00	1,303.00	95,121.00	95,141.00		109,351.00		14.96%	14.94%
Personnel Services		22,844.00	26,956.00	(4,112.00)	54,988.00	55,342.00	86%	60,370.00	49%		9.09%
Operating Expense		39,492.00	21,296.00	18,196.00	39,130.00	8,827.00	14%	62,161.00	51%		604.21%
Total Expense		62,336.00	48,252.00	14,084.00	94,118.00	64,169.00		122,531.00		30.19%	90.95%
Full Time Equivalent Employees		0.33	0.33		0.69	0.69		0.76			
Help Desk for Hardware, Software, City Processes and Procedures - Governance	2										
Revenue		117,221.00	119,672.00	(2,451.00)	110,169.00	110,739.00		149,380.00		35.59%	34.89%
Personnel Services		97,956.00	115,588.00	(17,632.00)	80,254.00	80,771.00	76%	116,169.00	71%		43.83%
Operating Expense		11,091.00	26,481.00	(15,390.00)	28,781.00	25,404.00	24%	46,328.00	29%		82.36%
Total Expense		109,047.00	142,069.00	(33,022.00)	109,035.00	106,175.00		162,497.00		49.03%	53.05%
Full Time Equivalent Employees		1.43	1.43		1.01	1.01		1.46			
Utility Billing and Processing - System Maintenance and Programming - Governance	2										
Revenue		158,821.00	161,884.00	(3,063.00)	158,228.00	158,248.00		146,935.00		-7.14%	-7.15%
Personnel Services		124,651.00	147,087.00	(22,436.00)	135,766.00	136,642.00	85%	142,590.00	87%		4.35%
Operating Expense		12,426.00	29,596.00	(17,170.00)	20,131.00	24,746.00	15%	20,887.00	13%		-15.59%
Total Expense		137,077.00	176,683.00	(39,606.00)	155,897.00	161,388.00		163,477.00		4.86%	1.29%
Full Time Equivalent Employees		1.82	1.82		1.70	1.70		1.79			

Information Technology Budget Analysis
2013 Fiscal Year

Reevaluated Personnel and Operating Cost
Allocations for the 2013 Budget

Program	Quartile	2011 Actual	2011 Budget	Over/(Under) 2011 Budget	2012 Budget	2012 Forecast		2013 Budget	% Growth 2013 Budget v 2012 Budget	% Growth 2013 Budget v 2012 Forecast
Phone System - Maintenance - Governance										
	3									
Revenue		7,656.00	8,100.00	(444.00)	7,641.00	7,641.00		19,238.00	151.77%	151.77%
Personnel Services		6,848.00	8,081.00	(1,233.00)	8,607.00	8,662.00	83%	12,969.00	60%	49.72%
Operating Expense		1,060.00	20,060.00	(19,000.00)	1,830.00	1,780.00	17%	8,661.00	40%	386.57%
Total Expense		7,908.00	28,141.00	(20,233.00)	10,437.00	10,442.00		21,630.00	107.24%	107.14%
Full Time Equivalent Employees		0.10	0.10		0.11	0.11		0.16		
City Hall Copier (replacement/maintenance) - Governance										
	3									
Revenue		7,693.00	7,876.00	(183.00)	7,629.00	7,629.00		7,493.00	-1.78%	-1.78%
Personnel Services		8,614.00	10,165.00	(1,551.00)	7,828.00	7,879.00	98%	7,913.00	95%	0.43%
Operating Expense		60.00	60.00	0.00	130.00	130.00	2%	411.00	5%	216.15%
Total Expense		8,674.00	10,225.00	(1,551.00)	7,958.00	8,009.00		8,324.00	4.60%	3.93%
Full Time Equivalent Employees		0.13	0.13		0.10	0.10		0.10		
Fiber Connections and City Hall Wireless - Governance										
	3									
Revenue		10,208.00	10,556.00	(348.00)	10,188.00	10,188.00		19,534.00	91.74%	91.74%
Personnel Services		9,278.00	10,949.00	(1,671.00)	11,477.00	11,550.00	69%	15,340.00	70%	32.81%
Operating Expense		591.00	10,130.00	(9,539.00)	18,631.00	5,181.00	31%	6,462.00	30%	24.72%
Total Expense		9,869.00	21,079.00	(11,210.00)	30,108.00	16,731.00		21,802.00	-27.59%	30.31%
Full Time Equivalent Employees		0.14	0.14		0.14	0.14		0.19		

Information Technology Budget Analysis
2013 Fiscal Year

Reevaluated Personnel and Operating Cost
Allocations for the 2013 Budget

Program	Quartile	2011 Actual	2011 Budget	Over/(Under) 2011 Budget	2012 Budget	2012 Forecast		2013 Budget		% Growth 2013 Budget v 2012 Budget	% Growth 2013 Budget v 2012 Forecast
Total Expense Information Technology by Program											
Software Licensing - Governance & Business Improvements Districts - Governance	1	227,965.00	254,514.00	(26,549.00)	243,192.00	311,441.00	32%	124,960.00	12%	-48.62%	-59.88%
Network Security - Governance	1	9,091.00	10,571.00	(1,480.00)	10,885.00	10,948.00	1%	12,853.00	1%	18.08%	17.40%
Spillman Support - Public Safety Systems - Governance	1	32,006.00	36,110.00	(4,104.00)	44,076.00	30,268.00	3%	56,239.00	5%	27.60%	85.80%
Disaster Recovery - Governance	2	67,695.00	81,454.00	(13,759.00)	46,102.00	45,386.00	5%	56,865.00	5%	23.35%	25.29%
Network Operations/Maintenance - Governance	2	8,232.00	15,011.00	(6,779.00)	21,381.00	17,215.00	2%	18,830.00	2%	-11.93%	9.38%
Email-System Maintenance and Oversight - Governance	2	106,627.00	124,887.00	(18,260.00)	146,681.00	147,712.00	15%	247,290.00	23%	68.59%	67.41%
GIS-Maintenance - Governance	2	38,034.00	49,282.00	(11,248.00)	45,551.00	38,618.00	4%	41,529.00	4%	-8.83%	7.54%
City Processes and Procedures - Governance	2	62,336.00	48,252.00	14,084.00	94,118.00	64,169.00	7%	122,531.00	12%	30.19%	90.95%
Utility Billing and Processing - System Maintenance and Programming - Governance	2	109,047.00	142,069.00	(33,022.00)	109,035.00	106,175.00	11%	162,497.00	15%	49.03%	53.05%
Phone System - Maintenance - Governance	2	137,077.00	176,683.00	(39,606.00)	155,897.00	161,388.00	17%	163,477.00	15%	4.86%	1.29%
City Hall Copier (replacement/maintenance) - Governance	3	7,908.00	28,141.00	(20,233.00)	10,437.00	10,442.00	1%	21,630.00	2%	107.24%	107.14%
Fiber Connections and City Hall Wireless - Governance	3	8,674.00	10,225.00	(1,551.00)	7,958.00	8,009.00	1%	8,324.00	1%	4.60%	3.93%
TOTALS		824,561.00	998,278.00	(173,717.00)	965,421.00	968,502.00	100%	1,058,827.00	100%	9.68%	9.33%
Total Information Technology											
Revenue		984,577.00	985,475.00	898.00	944,031.00	944,781.00		945,762.00		0.18%	0.10%
Personnel Services		444,854.00	524,928.00	(80,074.00)	477,921.00	481,002.00	50%	556,649.00	53%		15.73%
Operating Expense		379,707.00	473,350.00	(93,643.00)	487,500.00	487,500.00	50%	502,178.00	47%		3.01%
Total Expense		<u>824,561.00</u>	<u>998,278.00</u>	<u>(173,717.00)</u>	<u>965,421.00</u>	<u>968,502.00</u>		<u>1,058,827.00</u>		9.68%	9.33%
Full Time Equivalent Employees		6.50	6.50		6.00	6.00		7.00			

FLEET SERVICES

	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Forecast</u>	<u>2013 Budget</u>
Beginning Cash Balance	55,446	24,715	86,697	212	2,435
Revenue	1,236,443	1,243,783	1,420,968	1,313,383	1,404,663
Transfers In	-	43,000	-	-	-
Total Resources Available	<u>1,291,889</u>	<u>1,311,497</u>	<u>1,507,665</u>	<u>1,313,595</u>	<u>1,407,098</u>
Expenditures	1,267,174	1,311,286	1,312,751	1,291,160	1,261,519
Transfers Out	-	-	-	20,000	23,000
Total Requirements	<u>1,267,174</u>	<u>1,311,286</u>	<u>1,312,751</u>	<u>1,311,160</u>	<u>1,284,519</u>
Ending Cash Balance	<u>24,715</u>	<u>212</u>	<u>194,914</u>	<u>2,435</u>	<u>122,579</u>

Fund Internal Service	Department Summary	Public Works
Fund Type Fleet Services	Supervisor Public Works Director	610

Description

This fund is established as an Internal Service fund for services provided to support different departments of the City. The primary purpose is to repair production equipment that private shops may be unfamiliar with, repair equipment during emergencies when private shops are closed, and repair security sensitive equipment (such as police vehicles). Additionally, the Division supports all City Departments through the repair and maintenance activities for the City equipment and vehicle fleet. The Division is responsible for purchasing parts and supplies as well as purchasing and maintaining the fuel inventory. The Division operates a preventative maintenance program which provides a routine check of all vehicles that utilize the facility.

Budget Narrative

This budget provides for maintaining the City's equipment fleet for daily operation as well as emergency response. Over 450 pieces of equipment including; large construction equipment, fire trucks, police cruisers, and even small engines are provided routine maintenance services, repairs, parts, fluids, record keeping, and fuel.

Personnel					
Title	2010	2011	2012	Net Change	2013
Accounting Technician	0	0	0.5	0	0.5
Fleet Services Attendent/Clerk	0.75	0	0	0	0
Fleet Services Inventory Clerk	0	1	0	0	0
Fleet Services Inventory Specialist	1	0	0	0	0
Fleet Services Mechanic	3	3	3	0	3
Fleet Services Shop Foreman	0	0	1	0	1
Fleet Services Superintendent	1	1	0	0	0
Fleet Services Supervisor	1	1	0	0	0
Totals:	6.75	6	4.5	0	4.5



Program Type:
(All Programs, Governance,
Community-oriented)

Prioritization Perspective:
(City-wide, Fund, Funds)

Department

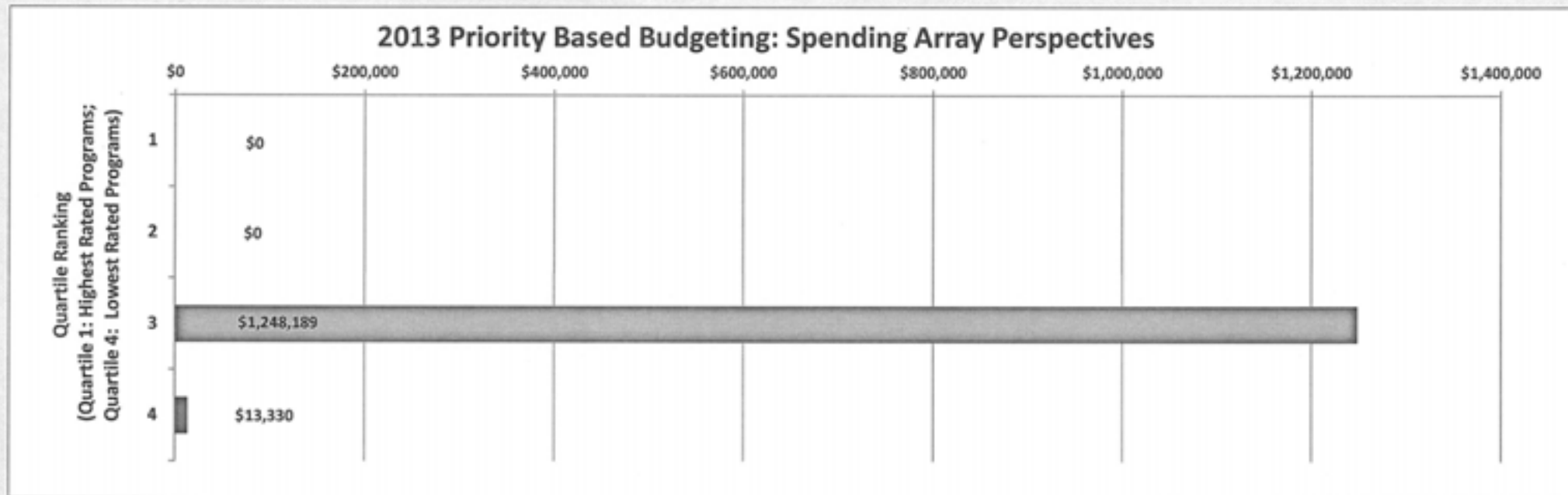
Funding Source: (Est. Budget, Gen
Gov Revenue, Program Revenues)

Every City Program

Agency Funds

Fleet Services

Total 2013 Budget



Quartile Ranking	2011 Budget	2012 Budget	Increase (Reduce) %	Impact	2013 Target Budget
Qrt 1	\$0	\$0	0.00%	\$0	\$0
Qrt 2	\$0	\$0	0.00%	\$0	\$0
Qrt 3	\$1,437,910	\$1,299,204	-3.93%	(\$51,015)	\$1,248,189
Qrt 4	\$12,965	\$13,548	-1.61%	(\$218)	\$13,330
TOTALS	\$1,450,875	\$1,312,752	-3.90%	(\$51,233)	\$1,261,519

**Fleet Services Budget Analysis
2013 Fiscal Year**

Program	Quartile	2011 Actual	2011 Budget	Over/(Under) 2011 Budget	2012 Budget	2012 Forecast		2013 Budget	% Growth 2013 Budget v 2012 Budget	% Growth 2013 Budget v 2012 Forecast
Fleet Administration - Governance										
	3									
Revenue		1,661.00	2,422.00	(761.00)	1,576.00	1,576.00		1,002.00	-36.42%	-36.42%
Personnel Services		154,347.00	135,224.00	19,123.00	52,461.00	51,630.00	88%	53,079.00	92%	2.81%
Operating Expense		4,552.00	7,595.00	(3,043.00)	7,554.00	7,259.00	12%	4,753.00	8%	-34.52%
Total Expense		158,899.00	142,819.00	16,080.00	60,015.00	58,889.00		57,832.00	-3.64%	-1.79%
Full Time Equivalent Employees		1.74	1.74		0.67	0.67		0.67		
Parts Acquisition - Governance										
	3									
Revenue		77,864.00	78,208.00	(344.00)	85,804.00	85,804.00		68,885.00	-19.72%	-19.72%
Personnel Services		42,579.00	37,303.00	5,276.00	37,376.00	36,699.00	11%	37,816.00	11%	3.04%
Operating Expense		243,871.00	304,489.00	(60,618.00)	299,348.00	288,503.00	89%	292,811.00	89%	1.49%
Total Expense		286,450.00	341,792.00	(55,342.00)	336,724.00	325,202.00		330,627.00	-1.81%	1.67%
Full Time Equivalent Employees		0.48	0.48		0.48	0.48		0.48		
Fuel Management - Governance										
	3									
Revenue		581,684.00	696,512.00	(114,828.00)	684,432.00	662,747.00		617,479.00	-9.78%	-6.83%
Personnel Services		21,289.00	18,652.00	2,637.00	7,458.00	7,308.00	1%	7,546.00	1%	3.26%
Operating Expense		482,178.00	609,647.00	(127,469.00)	589,754.00	586,696.00	99%	546,491.00	99%	-6.85%
Total Expense		503,467.00	628,299.00	(124,832.00)	597,212.00	594,004.00		554,037.00	-7.23%	-6.73%
Full Time Equivalent Employees		0.24	0.24		0.10	0.09		0.10		

**Fleet Services Budget Analysis
2013 Fiscal Year**

Program	Quartile	2011 Actual	2011 Budget	Over/(Under) 2011 Budget	2012 Budget	2012 Forecast		2013 Budget		% Growth 2013 Budget v 2012 Budget	% Growth 2013 Budget v 2012 Forecast
Equipment Repairs - Governance											
	3										
Revenue		430,544.00	492,502.00	(61,958.00)	475,647.00	420,247.00		537,192.00		12.94%	27.83%
Personnel Services		223,538.00	195,842.00	27,696.00	180,256.00	176,810.00	80%	182,379.00	81%		3.15%
Operating Expense		33,929.00	43,429.00	(9,500.00)	43,354.00	44,984.00	20%	42,028.00	19%		-6.57%
Total Expense		<u>257,467.00</u>	<u>239,271.00</u>	<u>18,196.00</u>	<u>223,610.00</u>	<u>221,794.00</u>		<u>224,407.00</u>		0.36%	1.18%
Full Time Equivalent Employees		2.52	2.52		2.29	2.29		2.29			
Preventive Maintenance - Governance											
	3										
Revenue		142,127.00	161,149.00	(19,022.00)	155,392.00	137,892.00		174,930.00		12.57%	26.86%
Personnel Services		79,835.00	69,943.00	9,892.00	65,906.00	64,643.00	81%	66,682.00	82%		3.15%
Operating Expense		12,225.00	15,786.00	(3,561.00)	15,736.00	14,916.00	19%	14,604.00	18%		-2.09%
Total Expense		<u>92,060.00</u>	<u>85,729.00</u>	<u>6,331.00</u>	<u>81,642.00</u>	<u>79,559.00</u>		<u>81,286.00</u>		-0.44%	2.17%
Full Time Equivalent Employees		0.90	0.90		0.84	0.84		0.84			
Wrecker Towing - Governance											
	4										
Revenue		9,903.00	20,179.00	(10,276.00)	18,117.00	5,117.00		5,175.00		-71.44%	1.13%
Personnel Services		10,645.00	9,326.00	1,319.00	9,999.00	9,808.00	84%	10,117.00	76%		3.15%
Operating Expense		2,298.00	3,639.00	(1,341.00)	3,549.00	1,904.00	16%	3,213.00	24%		68.75%
Total Expense		<u>12,943.00</u>	<u>12,965.00</u>	<u>(22.00)</u>	<u>13,548.00</u>	<u>11,712.00</u>		<u>13,330.00</u>		-1.61%	13.81%
Full Time Equivalent Employees		0.12	0.12		0.13	0.13		0.13			

**Fleet Services Budget Analysis
2013 Fiscal Year**

Program	Quartile	2011 Actual	2011 Budget	Over/(Under) 2011 Budget	2012 Budget	2012 Forecast		2013 Budget		% Growth 2013 Budget v 2012 Budget	% Growth 2013 Budget v 2012 Forecast
Total Expense Fleet Service by Program											
Fleet Administration - Governance	3	158,899.00	142,819.00	16,080.00	60,015.00	58,889.00	5%	57,832.00	5%	-3.64%	-1.79%
Parts Acquisition - Governance	3	286,450.00	341,792.00	(55,342.00)	336,724.00	325,202.00	26%	330,627.00	26%	-1.81%	1.67%
Fuel Management - Governance	3	503,467.00	628,299.00	(124,832.00)	597,212.00	594,004.00	45%	554,037.00	44%	-7.23%	-6.73%
Equipment Repairs - Governance	3	257,467.00	239,271.00	18,196.00	223,610.00	221,794.00	17%	224,407.00	18%	0.36%	1.18%
Preventive Maintenance - Governance	3	92,060.00	85,729.00	6,331.00	81,642.00	79,559.00	6%	81,286.00	6%	-0.44%	2.17%
Wrecker Towing - Governance	4	12,943.00	12,965.00	(22.00)	13,548.00	11,712.00	1%	13,330.00	1%	-1.61%	13.81%
TOTALS		1,311,286.00	1,450,875.00	(139,589.00)	1,312,751.00	1,291,160.00	100%	1,261,519.00	100%	-3.90%	-2.30%
Total Fleet Services											
Revenue		1,243,783.00	1,450,972.00	207,189.00	1,420,968.00	1,313,383.00		1,404,663.00		-1.15%	6.95%
Personnel Services		532,233.00	466,290.00	65,943.00	353,456.00	346,898.00	27%	357,619.00	28%		3.09%
Operating Expense		779,053.00	984,585.00	(205,532.00)	959,295.00	944,262.00	73%	903,900.00	72%		-4.27%
Total Expense		<u>1,311,286.00</u>	<u>1,450,875.00</u>	<u>(139,589.00)</u>	<u>1,312,751.00</u>	<u>1,291,160.00</u>		<u>1,261,519.00</u>		-3.90%	-2.30%
Full Time Equivalent Employees		6.00	6.00		4.50	4.50		4.50			