

ADVERTISEMENT TO BIDDERS
for
ONE (1) WHEEL TYPE AGRICULTURAL TRACTOR

GRAND ISLAND SOLID WASTE DIVISION
CITY OF GRAND ISLAND, NEBRASKA

Sealed bids will be received at the office of the City Clerk, 100 E. First St., Grand Island, NE 68801 or P.O. Box 1968, Grand Island, Nebraska 68802 until 2:00 p.m., (Local Time), October 15, 2013 for the construction of **One (1) Wheel Type Agricultural Tractor**, for the City of Grand Island. Bids will be publicly opened at this time in the Conference Room #1 located on 1st floor of City Hall. Bids received after specified time will be returned unopened to sender.

Bids shall be submitted on forms, which will be furnished by the City. Each bidder shall submit with his bid a certified check, a cashiers check or bid bond payable to the City Treasurer in an amount no less than five percent (5%) of the bid price which shall guarantee good faith on the part of the bidder and the entering into a contract within fourteen (14) days, at the bid price, if accepted by the City. **Your certified check, cashiers check or bid bond must be submitted in a separate envelope attached to the outside of the envelope containing the bid.** Each envelope must be clearly marked indicating its contents. **Failure to submit the necessary qualifying information in clearly marked and separate envelopes will result in your bid not being opened or considered.** Bid bonds must be issued by surety companies authorized to do business in the State of Nebraska.

The successful bidder will be required to comply with fair labor standards as required by Nebraska R.R.S. 73-102 and comply with Nebraska R.R.S. 48-657 pertaining to contributions to the Unemployment Compensation Fund of the State of Nebraska.

Successful bidder shall comply with the City's insurance requirements, and supply performance and payment bonds. Successful bidder shall maintain a Drug Free Workplace Policy.

Bids will be evaluated by the Purchaser based on price, quality, adherence to schedule, plan and specification, economy and efficiency of operation, experience and reputation of bidder, ability, capacity, and skill of the bidder to perform contract required and adaptability of the particular items to the specific use intended.

The Purchaser reserves the right to reject any or all bids and to waive irregularities therein and to accept whichever bid that may be in the best interest of the City, at its sole discretion.

No bidder may withdraw their bid for a period of sixty (60) days after date of opening bids.

Plans and specifications for use in preparing bids may be obtained from the office of the Public Works Department, Second Floor, City Hall, 100 East First Street, Grand Island, NE.

TITLE VI

The City of Grand Island, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notified all bidden that it will affirmatively insure that in any contact entered into pursuant to this advertisement, minority business enterprises will be afforded full

opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, sex, age and disability/handicap in consideration for an award.

SECTION 504/ADA NOTICE TO THE PUBLIC

The City of Grand Island does not discriminate on the basis of disability in admission of its programs, services, or activities, in access to them, in treatment of individuals with disabilities, or in any aspect of their operations. The City of Grand Island also does not discriminate on the basis of disability in its hiring or employment practices.

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. Questions, complaints, or requests for additional information or accommodation regarding the ADA and Section 504 may be forwarded to the designated ADA and Section 504 compliance coordinator.

Mary Lou Brown
City Administrator
308-385-5444, extension 140
100 East First Street, Grand Island, NE 68801
Monday through Friday; 8:00 a.m. to 5:00 p.m.

RaNae Edwards
City Clerk

**CITY OF GRAND ISLAND
BID REQUEST INSTRUCTION PAGE 1 OF 1**

The City of Grand Island, Nebraska, Public Works Department, Solid Waste Division, respectively requests sealed bids for the following:

One (1) New Wheel Type Agricultural Tractor

As part of the Bid Request, the following items are attached:

Advertisement to Bidders
Bid Instructions
General Specifications
Bid Specifications
Bid Sheets

Sealed bids must be received by 2:00 p.m., (Local Time), October 15, 2013, and be addressed to:

City Clerk
City of Grand Island
RE: Bids for One (1) New Wheel Type Agricultural Tractor
100 East First Street
P.O. Box 1968
Grand Island, NE 68802-1968

Bids must include the following:

Bid Bond or Certified Check
Complete Specifications and Bid Sheets numbered 1 and 2 – Attached.

All information required in specifications must be included with the bid. Supplementary material that the bidder wishes to include will be appreciated, but is not required. **Please return one original and two (2) copies of each bid sheet.** Failure to submit the correct number of copies will result in the bid not being considered.

Please direct bid questions to Jeff Wattier, Solid Waste Superintendent, at (308) 385-5433, Extension 4, or FAX (308) 385-5498.

**GENERAL SPECIFICATIONS PAGE 1 OF 5
FOR
One (1) New Wheel Type Agricultural Tractor**

CITY OF GRAND ISLAND

Sealed bids will be received at the office of the City Clerk, 100 East First Street, P.O. Box 1968, Grand Island, Nebraska until 2:00 p.m., (Local Time), October 15, 2013 for furnishing One (1) New Wheel Type Agricultural Tractor as specified in these bidding documents, FOB Grand Island, NE.

Exceptions to Specifications

Any bidder who has exceptions to any specifications and requirements listed in the bidding documents must so state in the space provided on the bid sheet. It is the bidder's responsibility to clearly outline any exceptions. Failure by bidder to outline exceptions will require the successful bidder to comply with the specifications.

Attached are detailed minimum specifications. The following general specifications also apply to this bid.

Bid Bond Each bidder shall submit with their bid a certified check, cashiers check or bid bond payable to the City Treasurer in an amount not less than five percent (5%) of the bid price which shall guarantee good faith on the part of the bidder and the entering into a contract within 14 days, at the bid price, if accepted by the City. **Your certified check, cashiers check or bid bond must be submitted in a separate envelope attached to the envelope containing the bid.** Each envelope must be clearly marked indicating its contents. **Failure to submit the necessary qualifying information in clearly marked and separate envelopes will result in your bid not being opened or considered.** Bid bonds must be issued by surety companies authorized to do business in the State of Nebraska

Manuals Supply manuals as required in minimum specifications.

Warranty Please see minimum bid specifications for warranty details. **Bidder shall include actual warranty details with their bid; failure to comply may cause bid rejection.**

GENERAL SPECIFICATIONS PAGE 2 OF 5

Description Literature	The bidder shall attach hereto, and it shall be made part of the bid, regularly printed literature as published by the factory, which sets out and fully describes the equipment to be furnished in the bid proposal. This literature or other supplemental information shall clearly indicate compliance with each and every item of these specifications. Failure to indicate compliance may be cause for rejection of bid.
Optional Equipment	The general and detailed specifications are the minimum requirements. Bidder may include optional equipment if desired. Optional equipment should be noted as such.
OSHA & ANSI Requirements	In addition to other specified requirements, the equipment shall meet all Current Occupational Safety and Health Administration and American National Standards Institute requirement specifications.
Delivery	Equipment is to be delivered from assembly point to the Solid Waste Division, 19550 West Husker Highway, Shelton, Nebraska, by commercial freight, rail or truck. Equipment shall not be towed in whole or part <u>or</u> driven in excess of 5 miles without the express authorization of purchaser. Units are to be delivered completely serviced and ready for operation.
Delivery Date	Equipment shall be delivered <u>no later than</u> May 1, 2014.
Payment	Prior to approving the invoice for payment, the City reserves the right to thoroughly inspect and test the equipment to confirm compliance with specifications. Any equipment, which does not meet the City's requirements will be returned at vendor's expense for correction. Title, manufacturer's use tax form, odometer form and any specified data, diagrams, and manuals must be received prior to approval of invoice. The invoice will be paid at the next regularly scheduled Council meeting occurring after the approval of invoice; the City Council typically meets the second and fourth Tuesday of each month. Invoices must be received well in advance of Council date to allow evaluation and processing time. The furnished equipment must be new, the latest make or model, unless otherwise specified.

GENERAL SPECIFICATIONS PAGE 3 OF 5

Fair Employment Practices	Each bidder agrees that they will not discriminate against any employee or applicant for employment because of age, race, color, religious creed, ancestry, handicap, sex or political affiliation.
Data Privacy	Bidder agrees to abide by all applicable Local, State, and Federal laws and regulations concerning the handling and disclosure of private and confidential information concerning individuals and corporations as to inventions, patents, and patent rights. The bidder agrees to hold the City harmless from any claims resulting from the bidder's unlawful disclosure or use of private or confidential information.
Independent Price Determination	By signing and submitting bid, the bidder certifies that: the prices in the bid have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
Gratuities and Kickbacks	City Code states that it is unethical for any person to offer, give or agree to give any City employee or former City employee, or for any City employee or former City employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore. It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
Clarification of Specification Documents	Vendors shall promptly notify the Purchasing Agent of any ambiguity, inconsistency, or error, which they may discover upon examination of the specifications. Interpretations, corrections and changes made to the specifications will be made by written addenda. Oral interpretations or changes to the specifications made in any other manner will not be binding on the City; and bidders shall not rely upon such interpretations or changes.
Demonstrations/Samples	If requested, the bidder shall, at bidder's expense, demonstrate and/or furnish samples of the exact item(s) proposed within seven (7) calendar days from receipt of such request from the City.

GENERAL SPECIFICATIONS PAGE 4 OF 5

- Bid Evaluation and Award** No bid shall be withdrawn for a period of sixty (60) days after bid due date. The City reserves the right to reject any and all bids, to waive technicalities and to accept the bid considered by the Purchaser to be in the City's best interest. The bid will be evaluated based on the following.
- Conformity to specification
 - Demonstration (if applicable)
 - Bid price (purchase cost)
 - Quality
 - Economy of operation
 - Experience of the manufacturer
 - Availability of parts and service for maintenance and repair
 - Adaptability of the particular equipment for the specific use
- Fiscal Years** The City of Grand Island, Nebraska operates on a fiscal year beginning October 1st and ending on the following September 30th. It is understood and agreed that any portion of this agreement which will be performed in a future fiscal year is contingent upon the City Council adopting budget statements and appropriations sufficient to fund such performance.
- Title VI** The City of Grand Island, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notified all bidden that it will affirmatively insure that in any contact entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, sex, age and disability/handicap in consideration for an award.

GENERAL SPECIFICATIONS PAGE 5 OF 5

Section 504/

ADA Notice to the Public

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Mary Lou Brown, City Administrator
308-385-5444, extension 140
100 East First Street, Grand Island, NE 68801
Monday through Friday; 8:00 a.m. to 5:00 p.m.

MINIMUM BID SPECIFICATIONS PAGE 1 OF 3
One (1) New Wheel Type Agricultural Tractor

The unit described shall be new and of a current production model, wheel type agricultural tractor that is complete and ready for work, including all standard equipment and any optional equipment as deemed necessary by the City of Grand Island. The City will consider any unit that meets or exceeds required minimum specifications as stated herein. The City of Grand Island reserves the right to reject any or all bids and waive any technicalities.

REQUIRED MINIMUM SPECIFICATIONS

1. Minimum Overall Unballasted Weight:

9,500 pounds minimum SAE weight.

2. Engine:

Four-stroke, four cylinder turbocharged diesel engine. **Minimum 118 net horsepower at rated engine speed. Minimum 96 PTO horsepower at rated engine speed.** Direct injection fuel system with individual injectors for each cylinder and a mechanical injection fuel pump. Pressure lubricated with full-flow cooled and filtered oil. Dry type air cleaner with primary and secondary elements. Direct current electric 12 volt starting and charging system with 12 volt or two 6 volt batteries. Cold weather starting aid. Heavy duty batteries. Dual stage fuel filtration system with water/sediment separator. Fuel tank with 39 gallons minimum capacity and steel guarding to prevent damage. Hand operated base line throttle setting with a foot controlled override with spring return.

4. Transmission:

16 Forward and 8 Reverse minimum gears with a creeper range. The tractor shall have a hydraulic power shuttle with dedicated, left-hand, column mounted shuttle lever. The tractor shall be capable of a ground speed of at least 25 mph in Forward. Shifting shall be conducted with a right hand gear shift lever. The clutch shall have 2 wet clutch packs with 7 cerametallic friction plates at least 6 inches in diameter. The Power Take Off shall have an independent 540/1000 rpm system with interchangeable shafts for rpm changes. A flip-up shield shall be provided on the PTO output shaft.

5. Front Axle:

Axle shall be a Four Wheel Drive axle and have an 8 bolt hub, dual steering cylinders and 55 degrees of turning angle. It should have a track setting capable from 64 inches to 80 inches wide with the axle set at its widest possible setting. FWD engagement shall be mechanical with lever engagement and the front differential shall be limited slip. The FWD front axle shall have a maximum load capacity rating of at least 8,300 pounds. Two fixed front fenders shall be installed.

6. Rear Axle:

Axle shall be a heavy duty flange axle with tread width adjustment from 64 inches to 80 inches wide and with the tire set at its widest possible setting. The axle should have a maximum load capacity of at least 11,000 pounds and a mechanically engaged differential lock.

MINIMUM BID SPECIFICATIONS PAGE 2 OF 3

7. Steering:

Hand operated, hydrostatic power steering with a dedicated, independent pump utilizing a steering wheel.

8. Brakes:

Mechanically operated, oil immersed disc brakes with 4 plates per side. Must be able to operate each side independently or with pedals locked together for simultaneous operation. Service brakes shall be equalizing and self-adjusting. The park brake system should be hand controlled and mechanically connected to the tractor service brakes.

9. Hydraulics:

The hydraulic system shall have a minimum flow at rated engine speed of 22 gallons per minute for the rear remote implement couplers and three-point hitch. The system should have a replaceable hydraulic filter and four closed center remote implement valves with flow control, adjustable detent, and eight couplers.

10. Three-Point Hitch:

Category II three-point hitch with flexible link ends, mechanical draft control, telescoping stabilizers, and turn collar leveling. Hitch should have auxiliary rams for a minimum lift capacity at 24" behind the link ends of 7,300 pounds. A Category II quick hitch attachment shall come installed on the three-point hitch.

11. Cab:

Unit shall have a fully enclosed, steel, sound-suppressed cab that provides roll over protection. Cab shall include: air conditioning and heater/defroster with temperature control and a three speed fan, tinted windshield, retractable sun screen, front and rear windshield wipers/washers, two doors with locks, interior rear view mirror, floor mat, two external mirrors, hinged rear window that fully opens, two ceiling dome lights, adjustable tilt steering wheel, steps on both sides of the cab, cloth-covered fully adjustable air suspension seat, seat belt, arm rests, antenna and two speakers, and AM/FM deluxe radio.

12. Cab Instrumentation:

Unit shall have dash mounted gauges and/or monitoring system to include: tachometer, transmission oil temperature, engine coolant temperature, engine oil pressure, fuel quantity, alternator, and hour meter. The unit shall also have warning and status indicators as follows: air cleaner restriction, transmission oil pressure, fuel system water separator warning, transmission lubrication/power steering system pressure low, cold start system on, four wheel drive system on, low engine oil pressure warning, headlight on, and turn signal on.

MINIMUM BID SPECIFICATIONS PAGE 3 OF 3

13. Electrical:

Batteries shall be heavy duty, minimum maintenance or maintenance free with 950 CCA. Alternator shall be 12 volt, 120 amp minimum. Two halogen headlights and four cab mounted work lights shall be installed. The tractor shall have a top mounted strobe light, brake lights, flashing safety lights and turn signals with a hinge/guard kit to prevent damage.

14. Cooling System:

Heavy duty pressurized liquid cooling system is required. Must be filled with manufacturer approved anti-freeze solution to -40° F. Unit shall be equipped with an electric coolant heater for the engine.

15. Tires:

Unit shall be equipped with four new installed radial tires.

16. Miscellaneous Equipment:

Tractor shall come equipped with a vertical exhaust with dust ejector, reverse alarm, an English Operators Manual, an English Parts Manual, and an English Service Manual.

17. Attachments:

Tractor shall come with a heavy duty drawbar with clevis installed and a Category II quick hitch installed on the three point hitch. The tractor shall come with a front grill guard installed to protect the radiator from damage.

18. Dimensions:

Tractor shall have an overall length of 155 to 160 inches, height to the top of the cab of 118 to 122 inches, **front axle clearance of at least 25 inches, rear axle clearance of at least 29.5 inches**, and a tread width of at least 84 inches.

19. Warranty:

Tractor shall have standard warranty and an extended warranty plan to cover engine, transmission, hydraulic system, and electronic system components up to 60 months or 5,000 hours from date of purchase.

The City of Grand Island reserves the right to accept or reject any or all bids.

**CITY OF GRAND ISLAND
BID SHEET PAGE 1 OF 2**

One (1) New Wheel Type Agricultural Tractor

The undersigned bidder, having examined all specifications and other bidding documents, and all addenda thereto, and being acquainted with and fully understanding all conditions relative to the furnishing of the specified equipment to the City of Grand Island, Nebraska, hereby proposes to furnish and deliver such equipment FOB Grand Island, NE, at the following price:

One (1) New Wheel Type Agricultural Tractor

Base Price * \$ _____

Delivery Date: _____

Exceptions to Specifications: _____

*Note: The Solid Waste Division of the Public Works Department for the City of Grand Island does not pay Federal, State, or City tax; do not include tax in your pricing.

BID SHEET 2 OF 2

Bid of _____,
hereinafter called "Bidder," organized and existing under the laws of the State of _____,
to the City of Grand Island, Nebraska, hereinafter called "City" to provide:

One (1) New Wheel Type Agricultural Tractor

In compliance with the City's advertisement for bids, bidder hereby agrees to provide the previously mentioned services, materials, and/or equipment, at the price stated on the bid sheet, in compliance with all requirements and specifications contained in the Bid Request, and further agrees that the language of this document shall govern in the event of a conflict with the bid.

The City reserves the right to accept or reject any or all bids, and to waive any informality and to enter into such contract as it shall deem to be in the City's best interest. **Please return one original and two (2) copies of each bid sheet.**

Dated this _____ day of _____, 2013.

Respectfully submitted,

Company

Signature of Bidder

Name (Print or Type)

Title

Address

Telephone Number

Fax Number