

# **GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)**

## **MINUTES OF POLICY BOARD MEETING**

Tuesday, July 23, 2013 at 4:00pm

Community Meeting Room

Grand Island City Hall, 100 E. 1<sup>st</sup> Street, Grand Island, NE

**MEMBERS IN ATTENDANCE:** Voting: Mayor Jay Vavricek; Vaughn Minton and Julie Hehnke, City Council Members; Bob McFarland and Dan Purdy, County Board Members; Randy Peters, Nebraska Department of Roads. City Council Member Scott Dugan, Council Member Bob Niemann and Planning Commission Chair, Pat O'Neill were absent. Non-Voting Present: Justin Luther Federal Highways Transportation Planner

**OTHERS IN ATTENDANCE:** Chad Nability, Regional Planning Director; John Collins, Public Works Director; Bob Sivick, City Attorney; Mary Lou Brown City Administrator; Jaye Monter, Finance Director; Nicki Stoltenberg, Assistant to the City Administrator; Brad Zumwalt, NDOR Highway Planning Manager; Wes Wahlgren, NDOR District 4 Engineer

Mayor Jay Vavricek called the meeting to order at 4:03 pm. The Nebraska Open Meetings Act was acknowledged and introductions were made.

### **Approval of minutes from June 25, 2013 Meeting**

Motion by Minton to approve the minutes of the June 25, 2013 meeting. Seconded by McFarland. The motion was unanimously approved.

### **Discuss and Approve GIAMPO Policy Board Bylaws**

Nability presented the final draft version of the GIAMPO Policy Board Bylaws. The suggested changes from the June Board meeting were noted and discussed.

The Board also discussed the selection of the Vice Chair and Secretary. The Vice Chair will be elected at the next regular meeting. The Secretary will be the MPO Director as directed by City Administration.

Motion by Peters to approve the GIAMPO Policy Board Bylaws. Seconded by Minton. The motion was unanimously approved with the following Roll Call vote: Vavricek, Minton, Hehnke, McFarland, Purdy and Peters voted in favor the motion. No one voted against the motion or abstained from the vote.

## **Discuss and Approve Program Agreement for Planning (PL) Funds and Resolution**

Nabity presented the 2014 Planning (PL) Agreement.

Peters mentioned that this agreement is the standard Department of Roads agreement that they use for MPOs. It will be signed by Mayor Vavricek and Mike Owes, Planning & Project Development Engineer for the State of Nebraska Department of Roads.

The GIAMPO agreement is unique to us however, as it includes our UPWP which was approved at the June 25, 2013 meeting.

Nabity also presented Resolution 2013-01 which was prepared by Nabity and Stoltenberg.

Peters mentioned that the PL is the document that will allow for the State to begin distributing money to the GIAMPO. PL funds are required to be spent on planning activities. NDOR has also awarded funding to be used for startup costs associated with the formation of an MPO in addition to the PL Funds.

Motion by Minton to approve Resolution 2013-01. Seconded by Purdy. The motion was unanimously approved with the following Roll Call vote: Vavricek, Minton, Hehnke, McFarland, Purdy and Peters voted in favor of the motion. No one voted against the motion or abstained from the vote.

### **Other Items: Discussion Only**

Zumwalt also mentioned that he is drafting a 'Memo of Understanding' from the State of Nebraska. Each Nebraska MPO receives a Memo of Understanding which outlines rules and responsibilities of each party.

Nabity also mentioned that the MPO staffing position will be presented to the City Council during the annual budget presentations scheduled in August.

MPO funds became available to our GIAMPO July 1, 2013. City staff will begin the process of expense reimbursement.

It was also suggested that City staff provide the Policy Board with an informational Finance Report at the Board meetings.

### **Set Next Meeting Date**

The next meeting date was set for Tuesday, September 17, 2013 at 4:00 pm at City Hall.

### **Adjournment**

There being no further business, Mayor Vavricek adjourned the meeting at 4:33 pm.