

## **GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)**

### **MINUTES OF POLICY BOARD MEETING**

Tuesday, September 17, 2013 at 4:00pm

Council Chambers

Grand Island City Hall, 100 E. 1<sup>st</sup> Street, Grand Island, NE

**MEMBERS IN ATTENDANCE:** Voting: Mayor Jay Vavricek; Vaughn Minton, Scott Dugan, Julie Hehnke and Bob Niemann, City Council Members; Wes Wahlgren, NDOR Representative for Randy Peters and Pat O'Neill, Planning Commission. Randy Peters, Nebraska Department of Roads, Bob McFarland and Dan Purdy, County Board Members were absent.

**OTHERS IN ATTENDANCE:** Chad Naby, Regional Planning Director; John Collins, Public Works Director; Bob Sivick, City Attorney; Mary Lou Brown City Administrator; Jaye Monter, Finance Director; Billy Clingman, Sr. Accountant, Nicki Stoltenberg, Assistant to the City Administrator; Kaine McClelland, NDOR

Mayor Jay Vavricek called the meeting to order at 4:01 pm. The Nebraska Open Meetings Act was acknowledged and introductions were made.

#### **Approval of minutes from July 23, 2013 Meeting**

Motion by Wahlgren to approve the minutes of the July 23, 2013 meeting. Seconded by Hehnke. The motion was unanimously approved with the following Roll Call vote: Vavricek, Minton, Dugan, Hehnke, Niemann, and Wahlgren voted in favor the motion. O'Neill abstained from the vote. No one voted against the motion.

#### **Discuss and Amend GIAMPO Policy Board Bylaws**

Naby mentioned that at the July meeting we approved the GIAMPO Policy Board Bylaws that indicated that our Board meetings would be held on the 3<sup>rd</sup> Tuesday of every odd month. However, it was the intent of the Board to approve the 4<sup>th</sup> Tuesday of every odd month. The corrected Bylaws were presented with aforementioned correction.

Motion by O'Neill to amend the GIAMPO Policy Board Bylaws, indicating the Board meetings to be the 4<sup>th</sup> Tuesday of every odd month. Seconded by Dugan. The motion was unanimously approved with the following Roll Call vote: Vavricek, Minton, Dugan, Hehnke, Niemann, O'Neill and Wahlgren voted in favor the motion. No one voted against the motion or abstained from the vote.

### **GIAMPO Coordinator Position**

The recent MPO Program Manager position was approved by the Grand Island City Council and is scheduled to be advertised for in the next few weeks.

Collins reported that the skill-sets have been determined and that he is looking for an individual with an Engineering or Planning degree. The MPO Program Manager will be a member of the Public Works Department and will report directly to Collins. Collins is hopeful that his team will have someone hired by November.

McClelland suggested that Collins post the position on a few of the University's web sites, in which he will forward onto Collins.

Nabity also mentioned that he is hopeful the TAC committee will meet in October or November.

### **Elect Vice Chair**

Motion by Minton to nominate Scott Dugan as Vice Chair. Seconded by Hehnke.

Motion by Niemann to close the nominations. Seconded by Hehnke.

The motion was unanimously approved with the following Roll Call vote: Vavricek, Minton, Hehnke, Niemann, O'Neill and Wahlgren voted in favor of the motion. No one voted against the motion. Dugan abstained from the vote.

### **Discuss and Approve NDOR Memorandum of Agreement and Resolution**

Nabity and McClelland presented the NDOR Memorandum of Agreement for Transportation Planning and Programming by and between the GIAMPO and the Nebraska Department of Roads.

McClelland mentioned this document is the standard Department of Roads agreement that they use for MPOs. It identifies who is doing what and who is responsible.

Nabity mentioned that Sivick reviewed the document.

Sivick commented that this is a formal document that outlines the framework of our working relationship with the Nebraska Department of Roads.

Nabity also presented Resolution 2013-02. The Resolution will authorize Mayor Vavricek to sign the agreement on behalf of the GIAMPO.

Motion by Dugan to approve Resolution 2013-02. Seconded by O'Neill. The motion was unanimously approved with the following Roll Call vote: Vavricek, Minton, Dugan, Hehnke,

Niemann, O'Neill and Wahlgren voted in favor the motion. No one voted against the motion or abstained from the vote.

**Other Items: Discussion Only**

The TAC will be established soon. It is important that this group begin their discussion in order to prepare for the June, 2014 deadline of the UPWP.

**Set Next Meeting Date**

The next meeting date was set for Tuesday, November 26, 2013 at 4:00 pm at City Hall. The 2014 Board Meeting dates were also presented as January 28<sup>th</sup>, March 25<sup>th</sup>, May 27<sup>th</sup>, July 22<sup>nd</sup>, September 23<sup>rd</sup> and November 25<sup>th</sup>.

**Adjournment**

There being no further business, Mayor Vavricek adjourned the meeting at 4:30 pm.