



**SPECIFICATIONS  
AND  
BID DOCUMENTS**

**PARKS &  
RECREATION  
DEPARTMENT**

**4-WHEEL DRIVE 43 HP  
INDUSTRIAL GRADE  
TRACTOR/LOADER WITH  
CAB**

**PARK MAINTENANCE  
DIVISION**

**2009**

City Hall  
Box 1968  
Grand Island, NE 68802  
(308) 385-5444 ext. 290

**ADVERTISEMENT TO BIDDERS  
FOR  
ONE (1) NEW 2009  
4-WHEEL DRIVE 43 HP INDUSTRIAL GRADE TRACTOR/LOADER WITH CAB  
FOR  
PARK MAINTENANCE DIVISION**

**CITY OF GRAND ISLAND, NEBRASKA**

Sealed bids will be **received at the office of the City Clerk**, 100 East First Street, P.O. Box 1968, Grand Island, Nebraska 68802, until **11:00 A.M., (Local Time), on November 3, 2009, for furnishing One (1) New 2009 4-Wheel Drive 43 HP Industrial Grade Tractor/Loader with Cab**, FOB the City of Grand Island. Bids will be publicly opened at this time in the Grand Island City Council Conference Room #1, located on 1<sup>st</sup> Floor of City Hall. Bids received after the specified time will be returned unopened to sender.

Specifications are on file in the office of the Park Maintenance Division. Bids shall be submitted on forms which will be furnished by the City.

Bids will be evaluated by the City based on specification fulfillment, cost, quality, economy of operation, manufacturers experience, repair and maintenance service availability, and adaptability of the equipment bid for the specific use intended. The City reserves the right to reject any or all bids, to waive technicalities, and to accept whichever bid that may be in the best interest of the City, at its sole discretion.

No bidder may withdraw their bid for a period of thirty (30) days after date of bid opening.

RaNae Edwards, City Clerk

**GENERAL SPECIFICATIONS AND BID SHEET  
FOR  
ONE (1) NEW 2009  
4-WHEEL DRIVE 43 HP INDUSTRIAL GRADE TRACTOR/LOADER WITH CAB  
  
PARK MAINTENANCE DIVISION  
  
CITY OF GRAND ISLAND, NEBRASKA**

Sealed bids will be received at the office of the City Clerk, 100 East First Street, P.O. Box 1968, Grand Island, Nebraska 68802, until 11:00 A.M., (Local Time), on November 3, 2009, for furnishing One (1) New 2009 4-Wheel Drive 43 HP Industrial Grade Tractor/Loader with Cab, as specified in these bidding documents, FOB Grand Island, Nebraska.

**Exceptions to Specifications** - Any bidder who has exceptions to any specifications and requirements listed in the bidding documents must so state in the space provided below. It is the bidder's responsibility to clearly outline any exceptions. Failure by bidder to outline exceptions will require the successful bidder to comply with the specifications.

**Exceptions to specifications:**

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Attached are detailed minimum specifications. The following general specifications also apply to this bid.

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|-------------------------------------|--|
| <b>Bid Submittal</b>                | <b>All envelopes submitted by Bidder must state the item being bid on, on the face of envelope.</b>  |
| <b>Manuals</b>                      | Supply one (1) operation and service manual; one (1) maintenance and overhaul manual and one (1) parts manual or parts list.   |
| <b>Warranty</b>                     | The equipment shall carry the standard warranty; bidder should include warranty details with his bid; failure to comply may cause bid rejection.   |
| <b>Descriptive Literature</b>       | The bidder shall attach hereto, and it shall be made part of this bid, regularly printed literature as published by the factory which sets out and fully describes the equipment to be furnished in the bid. This literature or other supplemental information shall clearly indicate compliance with each and every item of these Specifications. Failure to indicate compliance may be cause for rejection of bid. |
| <b>Optional Equipment</b>           | The general and detailed specifications are the minimum requirements. Bidder may include optional equipment if desired. Optional equipment should be noted as such.  |
| <b>OSHA &amp; ANSI Requirements</b> | In addition to other specified requirements, the equipment shall meet all current Occupational Safety and Health Administration and American National Standards Institute requirement specifications.  |
| <b>Delivery</b>                     | Equipment is to be delivered from assembly point to Grand Island, Nebraska, by commercial freight, rail or truck. Equipment shall not be towed in whole or part or driven in excess of 150 miles without the express authorization of purchaser. Unit is to be delivered completely serviced and ready for operation.  |

**Delivery Date**

Each bidder shall state in his bid a realistic delivery date for this equipment. Award winning bidder must deliver within quoted delivery time.

**Payment**

The equipment must be new, the latest make or model, unless otherwise specified. Prior to approving the invoice for payment, the City reserves the right to thoroughly inspect and test the equipment to confirm compliance with specifications. Any equipment which does not meet the City's requirements will be returned at vendor's expense for correction. Title, manufacturer's use tax form, odometer form and any specified data, diagrams and manuals must be received prior to approval of invoice. The invoice will be paid after approval at the next regularly scheduled Council meeting occurring after departmental approval of invoice; the City Council typically meets the second and fourth Tuesday of each month. Invoices must be received well in advance of Council date to allow evaluation and processing time.

**Fair Employment Practices** - Each bidder agrees that he/she will not discriminate against any employee or applicant for employment because of age, race, color, religious creed, ancestry, handicap, sex or political affiliation.

**Data Privacy** - Bidder agrees to abide by all applicable Local, State, and Federal laws and regulations concerning the handling and disclosure of private and confidential information concerning individuals and corporations as to inventions, patents and patent rights. The bidder agrees to hold the City harmless from any claims resulting from the bidder's unlawful disclosure or use of private or confidential information.

**Independent Price Determination** - By signing and submitting bid, the bidder certifies that: the prices in the bid have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

**Clarification of Specification Documents** - Vendors shall promptly notify the Purchasing Agent of any ambiguity, inconsistency or error which they may discover upon examination of the specifications. Interpretations, corrections and changes made to the specifications will be made by written addenda. Oral interpretations or changes to the specifications made in any other manner will not be binding on the City; and bidders shall not rely upon such interpretations or changes.

**Demonstration/Samples** - If requested, the bidders shall, at bidder's expense, demonstrate and/or furnish samples of the exact item(s) proposed within seven (7) calendar days from receipt of such request from the City.

**Bid Evaluation and Award** - No bid shall be withdrawn for a period of thirty (30) days after bid due date. The City reserves the right to reject any and all bids, to waive technicalities and to accept the bid considered by the purchaser to be in the City's best interest. The bid will be evaluated based on price, quality, delivery, adherence to specifications, warranty and adaptability of the particular equipment for the specific use intended.

**Gratuities and Kickbacks** - *Gratuities*. It shall be unethical for any person to offer, give, or agree to give any City employee or former City employee, or for any City employee or former City employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor. *Kickbacks*. It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.

**CITY OF GRAND ISLAND  
BID REQUEST INSTRUCTIONS**

The City of Grand Island, Nebraska, Parks & Recreation Department, Park Maintenance Division respectively requests sealed bids for the following:

**One (1) New 2009 4-Wheel Drive 43 HP Industrial Grade Tractor/Loader with Cab**

As part of the Bid Request the following items are attached:

**Advertisement to Bidders  
General Specifications  
Bid Request Instructions  
Minimum Bid Specifications with Bid Sheet**

Sealed bids will be **received at the office of the City Clerk, 100 East First Street, P.O. Box 1968, Grand Island, Nebraska 68802, until 11:00 A.M., (Local Time), on November 3, 2009, for furnishing One (1) New 2009 4-Wheel Drive 43 HP Industrial Grade Tractor/Loader with Cab** and be addressed to:

**City Clerk  
City of Grand Island  
(Street Address) 100 East 1st Street, Grand Island, NE 68801  
(Mailing Address) P.O. Box 1968, Grand Island, NE 68802-1968**

Reminder: All envelopes submitted by Bidder must state the item being bid on, on the face of the envelope.

Bid must include the following:

Completed Specifications and Bid Sheets - Attached  
Warranty Information/Extended Warranty Information (attach copy to bid)  
Descriptive Literature

All information required in specifications must be included with bid. Supplementary material that the bidder wishes to include will be appreciated, but is not required.

Please direct any bid questions to Gregg Bostelman, Park Superintendent, at (308) 385-5426.

**MINIMUM BID SPECIFICATIONS  
FOR  
ONE (1) NEW 2009  
4-WHEEL DRIVE 43 HP INDUSTRIAL GRADE TRACTOR/LOADER WITH CAB**

**PARK MAINTENANCE DIVISION  
CITY OF GRAND ISLAND, NEBRASKA**

The unit described shall be new, current year manufacture, and manufacture's latest design in current production. All standard equipment shall be included and any optional equipment as deemed necessary by the City of Grand Island. The unit shall be complete with all parts and components not specifically mentioned in these specifications but which are required to provide a complete unit. The unit must arrive serviced, fueled and ready for work. This unit is to be of industrial heavy duty build in order to handle heavy lifting up to 2500 pounds with loader forks at a minimum six foot height, also with a loader frame for ripping and loading concrete chunks. The City will consider any unit that meets or exceeds required minimum specifications and falls under required maximum specifications as stated herein or any approved equal unit. The City of Grand Island reserves the right to reject any or all bids and waive any technicalities, at its sole discretion.

Stated requirements are minimum, unless stated maximum; equipment that exceeds these requirements in quantity and/or size and capacity will be acceptable unless otherwise stated. Standard equipment that exceeds the requirements will become the City's new minimums.

1. ENGINE

- Minimum 4 cylinder diesel, liquid cooled.
- Minimum 43 HP gross.
- Dual element air cleaner.
- Minimum rear independent 540 PTO, horsepower 33.
- Key start switch.
- Cold engine start will be aided by glow plugs.

2. INSTRUMENTATION

- Hour meter, tachometer, engine temperature gauges, fuel gauge, warning lights.
- 12 volt system with minimum 50 amp alternator and heavy duty battery.

3. TRANSMISSION

- 3 range hydrostatic drive both forward and reverse.
- 4-wheel drive system.
- Rear differential lock.
- Dual pedal forward/reverse.
- Minimum forward travel speed infinitely variable from 0-16 MPH in high range.
- Heavy duty hydraulic oil cooler.

4. STEERING

- Power steering with steering wheel.
- Tilt steering wheel.

5. BRAKES

- Fully sealed, multiple disc, wet brakes for both service and park brake. Pedals operated independently for steering assistance or locked together for simultaneous operation.

6. 3-POINT HITCH

- Category I.
- Minimum lift capacity 1870 lbs at 24" behind lift points.
- Swinging draw bar.
- Telescopic sway bars.

7. TIRES

- Turf front and rear.

8. CAB

- Fully enclosed deluxe cab with heater/defroster and full all direction visibility.
- No soft cabs.
- Two doors dual entry right and left, lockable.
- Front wiper washer.
- Internal and external rear view mirrors.
- Front and rear work lights.
- Full road lighting including headlights, tail lights, brake lights, hazard flashers, and turn signals.
- Headliners, trim, floor matting to minimize noise, vibration and heat.
- Equipped with ROPS protection in accordance with S.A.E. standards for cabs.

9. LOADER

- Single joy stick loader control lever.
- Loader lift capacity at bucket pivot minimum 2500 lb.
- Bucket width minimum 72" with replaceable cutter bar.
- Bucket Level indicator.
- Double acting lift and bucket cylinders.

10. TRACTOR

- Suspension seat with seat belt and arm rests.
- Rear remote hydraulic valve (2 banks).
- Service, parts and operator's manuals.
- Tractor compatible with optional front mount snow blower and brush.
- Grill guard.
- Warranty standard factory (one year minimum).
- Preferred skid steer attachment mounting plates on the loader.
- Tool box.
- Minimum bare tractor weight with ROPS 3850 lb.
- Slow moving vehicle bracket and emblem.

11. OPTIONS

- A. Detachable loader mount forks, minimum lifting ability to match loader lift capacity and all necessary hardware installed to mount unit to tractor/loader for full service use.
- B. Front mount 72" snow blower, replaceable cutter bar and all necessary hardware installed to mount unit to tractor/loader for full service use. State whether PTO or hydraulic drive.
- C. Front mount rotary broom 68" minimum with all necessary hardware installed to mount unit to tractor/loader for full service use. State whether PTO or hydraulic drive.

12. DEMONSTRATIONS

- Demonstration of exact tractor/loader with cab all assembled being bid.

13. DELIVERY

- The unit must be delivered to the Grand Island Park Maintenance Office, 1707 W. Oklahoma, Grand Island, Nebraska 68803 between the hours of 8:00 am – 3:00 pm local time, Monday through Friday. The Park Maintenance Division must receive 48 hours notice prior to delivery. (308) 385-5426.

Bids will be evaluated by the City based on specification fulfillment, cost, quality, economy of operation, manufacturers experience, repair and maintenance service availability, and adaptability of the equipment bid for the specific use intended.

The City reserves the right to reject any or all bids, to waive technicalities and to accept whatever bid that may be in the best interest of the City, at its sole discretion.



**BID FORM**  
**CITY OF GRAND ISLAND, NEBRASKA**  
 (All bids must be submitted on this form)

TO THE CITY COUNCIL  
 CITY OF GRAND ISLAND  
 GRAND ISLAND, NEBRASKA

The undersigned bidder, having examined all specifications and other bidding documents, and all addenda thereto, and being acquainted with and fully understanding all conditions relative to the furnishing of the specified equipment to the City of Grand Island, NE, hereby proposes to furnish and deliver such equipment FOB Grand Island, NE, at the following price:

<b><u>ITEM DESCRIPTION</u></b>	<b><u>UNIT COST *</u></b>
<u>Base Bid:</u>	
One (1) New 2009 4-wheel drive 43 HP Industrial Grade Tractor/Loader with cab.	\$ _____
_____	
Make and Model	
 <u>OPTIONS:</u>	
A. Detachable Loader Mount Forks	\$ _____
B. Front Mount 72" Snow Blower	\$ _____
C. Front Mount Rotary Broom 68" minimum	\$ _____

\*The City of Grand Island does not pay Federal, State or City tax; do not include tax in your pricing.

If awarded the contract, the undersigned bidder agrees to deliver the specified equipment within \_\_\_\_\_ days from date of order.

Terms will be Net 30 unless otherwise stated by bidder.

The equipment warranty is as follows: \_\_\_\_\_

Attached to the bid is all supplementary information requested in the bidding documents.

The City reserves the right to accept or reject any or all bids, and to waive any informalities and to enter into such contract as it shall deem to be in the City's best interest.

Dated This \_\_\_\_\_ day of \_\_\_\_\_ 2009.

Respectfully submitted,

\_\_\_\_\_ Address

\_\_\_\_\_ Signature of Bidder

\_\_\_\_\_  
 Telephone Number / Fax Number

**NOTE:** Any exceptions to specifications must be noted in the space provided on page one of General Specifications.